



**Council Meeting**  
**Municipality of West Grey**  
**402813 Grey County Rd 4, Durham, ON N0G 1R0**

**April 16, 2024, 9 a.m.**

**West Grey municipal office, council chambers and virtual**

This meeting shall be held in the Municipality of West Grey council chambers. Members of the public may attend in person or electronically via Zoom.

To join through your computer (or smartphone with the Zoom app) go

to: <https://us02web.zoom.us/j/89156262480>

To phone in and listen live dial +1 647 558 0588 (long-distance charges may apply)

When prompted, enter the meeting ID: 891 5626 2480

**Accessibility of documents:** Documents are available in alternate formats upon request. If you require an accessible format or communication support contact the Clerk's Department by email at [clerk@westgrey.com](mailto:clerk@westgrey.com) or 519-369-2200 to discuss how we can meet your needs.

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	<b>Pages</b>
<b>1. Call to order</b>	
<b>2. Moment of reflection</b>	
<b>3. Declarations of pecuniary interest and general nature thereof</b>	
<b>4. Delegations/presentations</b> There are no delegations/presentations.	
<b>5. Public meetings</b> There are no public meetings.	
<b>6. Comment period</b> In accordance with the West Grey Procedural Bylaw comments may be made to council with respect to a specific agenda item. A maximum of two minutes per person is allotted for comments, with a maximum of ten minutes in total for the comment period.	
<b>7. Unfinished business</b> There is no unfinished business.	
<b>8. Adoption of minutes</b>	
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**12. Questions**

In accordance with the West Grey Procedural Bylaw members may request clarification or updates on previous agenda items.

**13. Bylaws**

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**14. New business****15. Announcements**

In accordance with the West Grey Procedural Bylaw, comments are not debatable, nor shall they introduce new business. Comments shall be limited to five minutes per member.

**16. Closed session**

There is no closed session.

**17. Report from closed session**

There is no closed session.

**18. Adjournment**



**Minutes**  
**Council meeting**  
**Municipality of West Grey**

**Tuesday, April 2, 2024, 9 a.m.**  
**West Grey municipal office, council chambers and virtual**

Members present: Mayor Kevin Eccles  
Deputy Mayor Tom Hutchinson  
Councillor Scott Foerster  
Councillor Doug Hutchinson  
Councillor Joyce Nuhn  
Councillor Geoffrey Shea  
Councillor Doug Townsend

Staff present: Jamie Eckenswiller, Director of Legislative Services/Clerk  
Kerri Mighton, Interim CAO and Director of Finance/Treasurer  
Karl Schipprack, Director of Infrastructure and Development/CBO  
Geoff Aitken, Manager of Public Works  
Nicole Heber, Environmental Officer  
Kodey Hewlett, Corporate and Community Initiatives Officer  
David Smith, Manager of Planning and Development  
Ashley Noble, Communications Coordinator  
Jodi Ward, Legislative Services Coordinator

**1. Call to order**

Mayor Eccles called the meeting to order at 9:00 a.m.

**2. Moment of reflection**

Mayor Eccles called for a moment of reflection.

**3. Declarations of pecuniary interest and general nature thereof**

**3.1 Councillor Hutchinson – Items 11.2.3 - Z04.2024 Anderson and 13.2 - Bylaw 2024-030**

Councillor Hutchinson declared a conflict with agenda items 11.2.3 – Z04.2024 Anderson and 13.2 - Bylaw 2024-030, as his property backs onto the subject property.

**4. Delegations/presentations**

There were no delegations/presentations.

**5. Public meetings**

There were no public meetings.

**6. Comment period**

There were no comments.

**7. Unfinished business**

There was no unfinished business.



## 8. Adoption of minutes

### 8.1 Minutes of the regular council meeting held on March 19, 2024

R-240402-001

Moved by Councillor Shea

Seconded by Councillor Foerster

**"THAT the minutes of the regular council meeting held on March 19, 2024 as presented be adopted."**

**Carried**

### 8.2 Minutes of the public planning meeting held on March 19, 2024

R-240402-002

Moved by Councillor Nuhn

Seconded by Deputy Mayor Hutchinson

**"THAT the minutes of the public planning meeting held on March 19, 2024 as presented be adopted."**

**Carried**

## 9. Committee and board reports

### 9.1 West Grey Police Services Board Minutes held February 13, 2024.

### 9.2 West Grey Public Library Board - November 8, 2023 minutes

### 9.3 West Grey Public Library Board - December 3, 2023 minutes

### 9.4 West Grey Public Library Board - January 10, 2024 minutes

### 9.5 West Grey Public Library Board - February 14, 2024 minutes

R-240402-003

Moved by Councillor Townsend

Seconded by Councillor Hutchinson

**"THAT the minutes of committees and boards are hereby received."**

**Carried**

## 10. Correspondence

### 10.1 Correspondence received for which direction of council is required

#### 10.1.1 Correspondence from Mayor Eccles Re Mayor Statement - Joint Saugeen Municipal Airport Members Meeting

R-240402-004

Moved by Councillor Shea

Seconded by Councillor Townsend

**"THAT in consideration of correspondence received from mayor Eccles respecting the mayor's statement for the joint Saugeen Municipal Airport members meeting, council approves the statement as presented."**

**Carried**

### 10.2 Correspondence received which is presented for the information of council

R-240402-005

Moved by Councillor Hutchinson

Seconded by Deputy Mayor Hutchinson

**"THAT in consideration of correspondence received from the City of Quinte West respecting 'Housing Funding', council directs staff to send**

**a letter of support for the resolution to the Prime Minister of Canada, the federal minister of housing, the Premier of Ontario, the Ontario minister of infrastructure, and the minister of municipal affairs and housing."**

**Carried**

R-240402-006

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Hutchinson

**"THAT council receives all correspondence not otherwise dealt with."**

**Carried**

## **11. Staff reports**

### **11.1 Manager of Public Works**

#### **11.1.1 IPW-2024-12 - Boundary Road Agreement – Grey Highlands**

The Manager of Public Works provided an overview of the report.

R-240402-007

Moved by Councillor Townsend

Seconded by Councillor Nuhn

**"THAT in consideration of staff report "IPW-2024-12 – Boundary Road Agreement – Grey Highlands", council directs staff to bring forward a bylaw to authorize the mayor and clerk to execute a five-year boundary road agreement with the Municipality of Grey Highlands."**

**Carried**

#### **11.1.2 IPW-2024-13 – 2023 Drinking Water Systems – Annual/Summary Reports**

The Manager of Public Works provided an overview of the report.

R-240402-008

Moved by Councillor Foerster

Seconded by Councillor Hutchinson

**"That in consideration of staff report "IPW-2024-13 – 2023 Drinking Water Systems- Annual/Summary Reports", council receives the report for information purposes."**

**Carried**

#### **11.1.3 IPW-2024-14 – DWQMS - Commitment and Endorsement**

The Manager of Public Works provided an overview of the report.

R-240402-009

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Townsend

**"That in consideration of staff report "IPW-2024-14 - DWQMS- Commitment and Endorsement", council directs the mayor, interim CAO, and Manager of Public Works to sign element 3 of the Operational Plan, as top management, on behalf of the owner."**

**Carried**

#### **11.1.4 IPW 2024-16 Blue Box Transition to Producer Responsibility**

The Environmental Officer provided an overview of the report.

R-240402-010

Moved by Councillor Shea

Seconded by Councillor Hutchinson

**"THAT in consideration of staff report 'IPW 2024-16 Blue Box Transition to Producer Responsibility', council directs staff to, during the West Grey transition period effective January 1, 2025, through December 31, 2025:**

- 1. Opt Out of curbside blue box collection for eligible sources and hand over the operational and financial responsibility to Circular Materials Ontario (CMO) at CMOs implied cost of \$0.00 to West Grey;**
- 2. Opt Out of blue box collection for eligible sources at the Bentinck and Durham Waste Sites and hand over the operational and financial responsibility to CMO at CMOs implied cost of \$0.00 to West Grey;**
- 3. Opt In for depot blue box operations for eligible sources and act as a contractor to CMO with a compensation from CMO to West Grey at \$1,638.00 per month; and**
- 4. Provide service to non-eligible sources during the transition period at a cost either through levy or user pay."**

**Carried**

Council recessed at 10:05 a.m. and reconvened at 10:13 a.m.

## **11.2 Manager of Planning and Development**

### **11.2.1 ZA02.2024 - Welton (Sunvale)**

The Manager of Planning and Development provided an overview of the report.

R-240402-011

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Nuhn

**"THAT in consideration of staff report 'ZA02.2024 - Welton (Sunvale)', council directs staff to bring forward a bylaw to rezone the subject lands from R2383 (Residential Exception) to R2505 (Residential Exception)."**

**Carried**

### **11.2.2 ZA03.2024 – Roberts (Loft Planning)**

The Manager of Planning and Development provided an overview of the report.

R-240402-012

Moved by Councillor Hutchinson

Seconded by Councillor Townsend

**"THAT in consideration of staff report 'ZA03.2024 - Roberts (Loft Planning)', council directs staff to bring forward a bylaw to authorize the passage of a zoning bylaw amendment."**

**Carried**

Having declared a conflict of interest with item 11.2.3, councillor Hutchinson left the council chambers at this time.

**11.2.3 Z04.2024 - Anderson**

The Manager of Planning and Development provided an overview of the report.

R-240402-013

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Foerster

**"THAT in consideration of staff report 'ZA04.2024 – Anderson', council directs staff to bring forward a bylaw to authorize the passage of a zoning bylaw amendment to remove the 'H Holding' in part."**

**Carried**

**11.3 Director of Legislative Services/Clerk****11.3.1 2023 Bylaw Enforcement Statistics**

The Director of Legislative Services/Clerk provided an overview of the report.

R-240402-014

Moved by Councillor Townsend

Seconded by Councillor Nuhn

**"THAT in consideration of staff report '2023 Bylaw Enforcement Statistics', council receives the report for information purposes."**

**Carried**

**12. Questions**

Councillor Townsend requested an update on the police building tender. The Director of Infrastructure and Development/CBO advised that the tender was issued at the end of March and the municipality has received numerous questions and requests for documents. The closing date for the tender is April 11, 2024.

Councillor Shea inquired if there was a date set for the Durham Creek study consultants to make a presentation to council. The Director of Infrastructure and Development/CBO advised that the final documents have not yet been completed. When the final version is complete, a presentation to council can occur. Mr. Schipprack also noted that an extension to complete the final documents was previously granted.

Mayor Eccles advised that a one-week extension was granted on the police station tender closing date, in order to accommodate contractors who were also completing quotes on the long-term care home which was to close on the same date.

Councillor Hutchinson inquired as to whether any promotion or clean up was occurring for earth day – April 22, 2024. The interim CAO/Director of finance/treasurer advised that she would inquire with West Grey's environmental officer.

**13. Bylaws**

**13.1 Bylaw No. 2024-029 - Confirming the proceedings of council**

**13.2 Bylaw No. 2024-030 - ZA04.2024 Anderson - Removal of Holding Symbol**

**13.3 Bylaw No. 2024-031 - Winter Maintenance Agreement - South Bruce**

**13.4 Bylaw No. 2024-032 - ZA03.2024 Roberts**

**13.5 Bylaw No. 2024-033 - ZA02.2024 Welton**

R-240402-015

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Townsend

**"THAT Bylaw Numbers 2024-029, 2024-031, 2024-032, and 2024-033 be passed and enacted."**

Having declared a conflict of interest with item 13.2, councillor Hutchinson did not participate in the vote of Bylaw No. 2024-030.

R-240402-016

Moved by Councillor Foerster

Seconded by Councillor Shea

**"THAT Bylaw Number 2024-030 be passed and enacted."**

**Carried**

#### **14. New business**

##### **14.1 Notice for which notice was previously given by councillor Shea Re: West Grey Library**

R-240402-017

Moved by Councillor Shea

Seconded by Councillor Hutchinson

**"THAT since the Municipality of West Grey and the West Grey Library share responsibility for the library's buildings, the municipality will work with the library to try to improve the newly renovated façade in Neustadt."**

**Carried**

#### **15. Announcements**

Mayor Eccles advised that applications are currently be accepted to serve on the Durham Cemetery Board. The application period is open until May 1, 2024, at 4:30p.m.

#### **16. Closed session**

There was no closed session.

#### **17. Report from closed session**

There was no closed session.

#### **18. Adjournment**

The business contained on the agenda having been completed, Mayor Eccles adjourned the meeting at 10:51 a.m.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



## Minutes

### Special Council meeting

### Municipality of West Grey

Thursday, April 4, 2024, 9 a.m.

West Grey municipal office, council chambers and virtual

Members present: Mayor Kevin Eccles  
Deputy Mayor Tom Hutchinson  
Councillor Scott Foerster  
Councillor Doug Hutchinson  
Councillor Joyce Nuhn  
Councillor Geoffrey Shea  
Councillor Doug Townsend

Staff present: Jamie Eckenswiller, Director of Legislative Services/Clerk  
Kerri Mighton, Interim CAO and Director of Finance/Treasurer  
Ashley Noble, Communications Coordinator  
Jodi Ward, Legislative Services Coordinator

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#### 1. Call to order

Mayor Eccles called the meeting to order at 9:00 a.m.

#### 2. Moment of reflection

Mayor Eccles called for a moment of reflection.

#### 3. Declaration of pecuniary interest and general nature thereof

There were no declarations of pecuniary interest.

Staff reviewed instructions for members of the public to participate via Zoom or telephone, and how to contact staff for assistance if disconnected. It was noted that this meeting will be livestreamed to the West Grey YouTube channel.

#### 4. Presentations

##### 4.1 Presentation from Jon Stungevicius Re: CAO Recruitment Kick-off Meeting

Phase one - Stakeholder Engagement and Criteria Development - consists of understanding the needs, challenges, short- and long-term goals and priorities of the municipality. The ideal candidate will have experience, knowledge, and the educational background required of a top-tier position. A stakeholder survey, position profile, career ad, candidate briefing materials, compensation survey, stakeholder summary report, research recruitment strategy, and weekly project updates will be delivered during this phase.

Phase two - Candidate Identification - consists of considering equity and diversity needs, conducting market research and identifying appropriate candidates, identifying referral sources, considering internal applicants, advertising as needed, and initiating outreach to candidates. On average, 300-400 people will be contacted in this search.

Phase three - Evaluation - consists of receiving applications, preliminary review by the research team, recruiter telephone assessment, executive summary prepared by candidate, psychometric assessments, preliminary references as needed and in-person assessments to confirm leadership abilities, knowledge and fit for the position.

Phase four - Selection - consists of round one and two interviews of candidates, psychometric assessments, references, background checks, social media checks, and credential verifications. Offer facilitation and acceptance will take place during this final phase.

Mr. Stungevicius highlighted key dates for future meetings and concluded the presentation by determining an estimated date of hire for the position being June 2024.

## 5. Bylaws

### 5.1 A bylaw to confirm the proceedings of the special meeting of the council on April 4, 2024

S-240404-001

Moved by Councillor Hutchinson

Seconded by Councillor Townsend

**"THAT Bylaw Number 2024-034 be passed and enacted."**

**Carried**

**6. Adjournment**

The business contained on the agenda having been completed, Mayor Eccles adjourned the meeting at 10:32 a.m.

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Mayor Kevin Eccles

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Clerk Jamie M. Eckenswiller





# SAUGEEN

## MUNICIPAL AIRPORT

### THE SAUGEEN MUNICIPAL AIRPORT COMMISSION REGULAR MEETING MINUTES

Wednesday, March 20, 2024, 1:00 p.m., Boardroom, Saugeen Municipal Airport

**Commissioners Present:** Dave Hocking, Chair  
Tom Hutchinson, Vice Chair  
Victor Danielli  
Moe Hanif  
Carl Kuhnke

**Absent:** Tim Olds, Airport Manager

**Others:** Catherine McKay, Secretary

#### 1. Call to Order

The Chair called the meeting to order at 1:02 p.m..

#### 2. Approval of the Agenda

**Motion** Moved by T. Hutchinson

Seconded by C. Kuhnke

That the agenda for March 20, 2024, be amended to add the following items: a delegation from Keith MacArthur on First Responders' Day, 8Aiii, Ten Year Financial Summary, 9D, Fundraising, 9E Federal Funding, and that the agenda be approved as so amended.

**Carried**

#### 3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest - None declared.

#### 4. Delegations

The Commission received a delegation coordinated by Steve Furness, Senior Economic Development Officer, Grey County which included a presentation by Atif Aqeel, Planning Consultant, and Luigi Presta, Managing Partner, thinkCOMPASS, who were retained by the County to assist the airport. The presentation included maps and graphics of the airport lands showing potential developable areas. The presentation was attended by several municipal Councillors, members of the public and the pilot community and was positively received. It was agreed to hold a further visioning session in about one month's time to build on the ideas presented.

Keith MacArthur presented details about First Responders' Day scheduled to take place on June 8, 2024 from 9:00 a.m. to 3:00 p.m. to celebrate the services provided by first responders and provide the public with opportunities to learn more about these services. He noted the organizations that have been contacted about participating, and the Chair noted that invitations will be sent to MPs, MPPs, County Wardens, Mayors and Councillors, and the event will be publicly promoted. Volunteers will be recruited to assist and steps will be taken to ensure that those attending can see all aspects of the displays and learn about the airport. The event will be promoted on social media, and through print and other media including radio and television. The Chair thanked Mr. MacArthur for his presentation and his work so far on the event.

#### 5. Adoption of Minutes

**Motion** Moved by C. Kuhnke

Seconded by V. Danielli

That the minutes of the January 17, 2024 meeting be approved as circulated.

**Carried**

#### 6. Business Arising from Minutes

##### A. Airport Manager Presentation on Costs Of Fuel

The Airport Manager was not present to address this item. In his absence, the Chair noted that the fuel cards have been very successful.

**B. Pilots Meeting, January 17, 2024**

The Chair noted that the turnout at the meeting was not large, but there seems to be a positive working relationship and communication with the pilot community. It was noted that the Airport Manager and COPA54/the Friends of the Saugeen Municipal Airport are working together on projects. The Chair added that the Airport has been approached by the Hanover Hospital Foundation about holding an event at the airport that would attract about 250 people, an example of the airport's potential to host large events.

**C. Clarification of Property Taxes**

The Chair noted that the taxes have gone up as a result of an increase in the mill rate, although the assessment on the airport property has not changed.

**D. Friends of the Saugeen Municipal Airport to Mayor Peabody**

**Motion** Moved by T. Hutchinson

Seconded by V. Danielli

That the letter of January 29, 2024 from the Friends of the Saugeen Municipal Airport to Mayor Peabody be received for information.

**Carried**

The Chair noted that the letter was drafted by Jack Zeinstra, a pilot and former member of the Commission, with assistance from Commissioner Danielli.

**E. Confirmation of West Grey's Contribution**

The Chair explained that the Commission's budget has been sent to the three municipal Clerks. It was confirmed that West Grey's contribution was included in its budget, but Brockton again passed a budget which included no increase in its contribution, such that its contribution will remain at the same level as in 2023. Due to the funding formula, this will reduce the contributions of the Town of Hanover and the Municipality of West Grey. Commissioner Kuhkne explained that Brockton's contribution was included as one line item in a block of budget items, all of which were frozen at past levels.

**7. Closed Session**

**Motion** Moved by T. Hutchinson

Seconded by C. Kuhkne

That the Commissioners of the Saugeen Municipal Airport enter into Closed Session at 2:20 p.m. in accordance with Section 239(1) of the Municipal Act in order to address matters pertaining to litigation or potential litigation, including matters before administrative tribunals and advice that is subject to solicitor/client privilege, including communications necessary for that purpose, specifically a small claims court action.

**Carried**

The Secretary remained for the closed session. The Saugeen Municipal Airport Commission reconvened in open session at 2:35 p.m. and the Chair confirmed that the Commission had gone in closed session in accordance with Section 239(1) of the Municipal Act and discussed matters pertaining to litigation or potential litigation, including matters before administrative tribunals and advice that is subject to solicitor/client privilege, including communications necessary for that purpose, specifically a small claims court action, and that no other matters were discussed.

**Motion** Moved by C. Kuhkne

Seconded by T. Hutchinson

That the following items be deferred to the next meeting due to severe weather:

**8. Reports**

A. APM's Report

B. COPA 54/Friends of the Saugeen Municipal Airport Update

**9. Accounts**

A. Financial Reports

i. Statements as of March 11, 2024

ii. Five Year Financial Summary

iii. Ten Year Financial Summary

**10. New Business**

- A. Correspondence from Cedar Crest Trout Farms
- B. Tri-Council Airport Meeting, April 17, 2024
  - i. Brockton Correspondence, September 8, 2023
  - ii. Brockton Report, March 5, 2024
  - iii. SMA Chair Email, March 13, 2024
- C. Asset Retirement Obligations
- D. Fundraising
- E. Federal Funding

**Carried**

The Chair noted that Chris Walker, Director of Corporate Services/Treasurer for the Town of Hanover advised in an email of March 11, 2024 that the previous year's deficit of \$43,107.33 has been reduced to \$12,775.89 with a current 2023 operating surplus of \$33,981.65. He also reviewed the Ten Year Financial Summary which presents a positive picture of the SMA's finances over the ten year period.

The Chair requested that Commissioners provide him with ideas as to points to raise at the April 17, 2024 meeting and he asked Commissioner Kuhnke to urge Brockton Councillors to visit the airport. Commissioner Kuhnke will summarize today's meeting for the benefit of Brockton Council, emphasizing the amount of tax that Brockton receives from the Airport.

**11. Direction Coming Out of Closed Session**

**Motion** Moved by T. Hutchinson

Seconded by M. Hanif

That the Saugeen Municipal Airport Commission approve direction as provided in the closed session.

**Carried****12. Confirmation of Proceedings Resolution**

**Resolution** Moved by T. Hutchinson

Seconded by M. Hanif

The Saugeen Municipal Airport Commission By-law 2021-01 requires that there shall be enacted a resolution at the end of each Commission meeting to confirm every decision of the Commission at the meeting, except where the prior approval of another body or agency is required. Now therefore the Saugeen Municipal Airport Commission enacts as follows:

That the decisions of the Commission made at its meeting held on March 20, 2023 are hereby confirmed and;

That the Chair and Vice Chair and appropriate representatives are hereby authorized and directed to do all things necessary to give effect to the said decisions referred to in the proceeding, and;

This Resolution may be cited as the March 20, 2023 Confirmation of Proceedings Resolution.

**Carried****13. Adjournment**

**Motion** Moved by T. Hutchinson

Seconded by M. Hanif

That the Commission adjourn at 2:52 p.m..

**Carried****Dates to Remember**

Tri-Council Airport Meeting, Wednesday, April 17, 2024, 9:00 a.m. – Noon, Elmwood Community Centre

Regular SMA Meeting, Wednesday, April 17, 2024, 1:00 p.m., Boardroom, Saugeen Municipal Airport

First Responder Day, Saturday, June 8, 2024, Saugeen Municipal Airport

Kids Fly at SMA, Saturday, June 22, 2024, Saugeen Municipal Airport

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David Hocking, Chair

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Catherine McKay, Recording Secretary

**GENERAL BOARD MEETING MINUTES**

Friday, January 26, 2024, 10:00 a.m.

Boardroom, 603 Bruce Rd 19, Walkerton, ON & via Zoom

**Board Members Present:** Ed McGugan, Councillor, Huron-Kinloss, Chair  
Doug Townsend, Councillor, West Grey, Vice Chair  
Warren Dickert, Deputy Mayor, Hanover, Past Chair  
Cheryl Grace, Councillor, Saugeen Shores  
Kym Hutcheon, Councillor, Brockton  
Doug Kennedy, Councillor, Kincardine  
Scott Mackey, Mayor, Chatsworth  
Jennifer Shaw, Deputy Mayor, Arran-Elderslie (via Zoom)  
Monica Singh-Soares, Councillor, Southgate (via Zoom)

**Board Members Absent:** Joel Loughead, Councillor, Grey Highlands

**Others Present:** Stephan Labelle, SMART Manager  
Catherine McKay, Recording Secretary

**1. Call to Order**

The meeting was called to order at 10:00 a.m.

**2. Elections**

The Chair asked the Manager in his capacity as Corporate Secretary to preside over the elections of Chair and Vice-Chair and vacated the chair.

**ELECTION OF CHAIR**

The Corporate Secretary called for nominations for the position of Chair. Warren Dickert nominated Ed McGugan and Scott Mackey seconded the motion. Ed McGugan accepted the nomination. No further nominations were received and a motion to declare nominations closed was made by Warren Dickert and seconded by Doug Townsend. Ed McGugan was declared Chair by acclamation.

**ELECTION OF VICE CHAIR**

The Corporate Secretary called for nominations for Vice Chair. Warren Dickert nominated Doug Townsend and the nomination was seconded by Doug Kennedy. Doug Townsend accepted the nomination. No further nominations were received, and a motion to declare nominations closed was made by Cheryl Grace and seconded by Kym Hutcheon. Doug Townsend was declared Vice-Chair by acclamation.

The Chair was assumed by Ed McGugan who thanked Board members for their service and pledged to work toward achieving SMART's goals in the coming year..

**3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest**

None declared.

**4. Approval of the Agenda**

**Motion** Moved by Cheryl Grace; Seconded by Kym Hutcheon

That the agenda be amended to move item 8A *Ontario Ombudsman Complaint Against Saugeen Mobility* to the closed session, add item 9E *Email Regarding Brockton Visitor Guide* and move item 9A *Legal Addition to the SMART Website to Address Ombudsman Complaint* to follow the closed session, and that the agenda be accepted as so amended.

**Carried**

**5. Delegations**

There were no delegations.

**6. Minutes of Previous Meeting – December 22, 2023**

**Motion** Moved by Doug Townsend; Seconded by Doug Kennedy  
That the minutes from December 22, 2023 be accepted as circulated.  
**Carried**

**7. Business Arising from the Minutes**

**A. 2024 Budget Scenario**

The 2024 budget presented at the last meeting showed municipal contributions at the 2023 level. The implications of the increase in user fees on the budget were raised. The amount of gas tax is legislated and SMART expects to receive \$748,000 in 2024 based on a three year average of rides and population that includes 2020, when rides were down due to COVID. No word has been received as to the amount of gas tax, and typically SMART is informed of the amount in April or May. The Manager said that the amount could be lower than expected, but he has not heard anything from industry associations about a reduction. There is an overall \$750 million operational shortfall in transit in Canada. The Manager will submit a report at the next meeting on the budgetary impact of a 15% reduction in rides.

Rides are projected to increase by 11% in 2024 but revenues are shown as down by 7% which could be the result of deadheads or fewer long trips since the mix of short and long rides impacts revenue. Revenue is down from group excursions which use the large bus that can accommodate 14 wheelchairs or 30 passengers. The bus is used three to four times a week and is full when used. Peak time for group excursions is spring, summer and fall and clients are mostly residents of long term care homes, with the fees charged to the home rather than individuals. Since a number of long term care homes are privately owned and make significant profits, it was suggested that they should pay more and the cost of excursions for their residents should not be borne by municipal taxpayers. The issue of different excursion rates for residents of private long term care facilities is to be added to a future agenda.

Arran-Elderslie Council expressed concern that its invoice for 2024 was issued before the Board passed its budget. This is similar to what occurs when a municipal council sets its tax rate after it passes its budget. Interim property tax notices are sent out, and the final calculations are reflected in subsequent bills. SMART follows a similar practice by sending two invoices, the first for 50% of the contribution, with any adjustments arising from the budget being reflected in the second invoice. If the municipal contributions will not be changed from what is shown in the proposed budget, the Board could accept them pending finalization of other parts of the budget. The Manager noted that the amount of the gas tax has no impact on municipal contributions.

**Motion** Moved by Cheryl Grace; Seconded by Monica Singh-Soares  
That the Manager recalculate the 2024 budget for Board consideration at the next meeting.  
**Carried**

**Motion** Moved by Warren Dickert; Seconded by Kym Hutcheon  
That the municipal contributions for 2024 be set at the amounts shown in the 2024 draft budget.  
**Carried**

**Motion** Moved by Scott Mackey; Seconded by Cheryl Grace  
That the Manager present a report at the next meeting regarding usage and billing rates for large group excursions.  
**Carried**

**8. Correspondence**

The correspondence was moved to the closed session.

**9. New Business**

**A. Legal Addition to SMART Website to Address Ombudsman Complaint**

This item was moved to after the closed session.

**B. Publication of Meeting Dates on Website**

**Motion** Moved by Doug Kennedy; Seconded by Kym Hutcheon

That the December 2024 Board meeting be rescheduled to Wednesday, December 11, 2024 at 10:00 a.m. and that the 2024 meeting dates be added to the SMART website.

**Carried**

**C. Report on Presentation to Ministry of Transportation (ROMA Conference)**

The Chair reported on the delegation SMART made to the Associate Deputy Minister at the Rural Ontario Municipal Association (ROMA) and thanked Cheryl Grace and other Board members for their assistance. Five minutes were allotted, during which he made a presentation on SMART and distributed SMART *Need A Lift* cards, both of which were well received. Ministry officials were engaged in the discussion and understood gas tax and other funding issues. Scott Mackey thanked the Chair for attending and Doug Kennedy noted that it is important to attend such events so government representatives can hear directly from stakeholders and see the collaboration amongst local organizations.

**Motion** Moved by Scott Mackey; Seconded by Kym Hutcheon

That Chair's verbal report on the ROMA conference be received for information.

**Carried**

**D. 2024 Target (Deadheads)**

The Chair explained that SMART needs to set goals and objectives addressing efficiency including deadheads. He has created a spreadsheet using Google Sheets which is free and allows document storage on the cloud, thus allowing multiple users such as SMART drivers to input data from anywhere. For example drivers could input mileage at the start of their day, for each trip made and at the end of the day. The spreadsheet could then generate an efficiency number and be exported for billing and analysis purposes. Further work is required to ensure that this spreadsheet will work with the NOVUS billing system. Based on rough calculations, SMART has an efficiency rate of 64%, and 36% of kilometres may be deadhead, indicating an opportunity for review.

**Motion** Moved by Cheryl Grace; Seconded by Monica Singh-Soares

That the Manager develop a deadhead measurement system by May 1, 2024, develop measures and strategies by October 1, 2024 and implement these strategies by December 31, 2024.

**Carried**

**E. Email Regarding Brockton Marketing**

The Manager received an email about advertising SMART services in the Brockton Visitor Guide. Since there are no funds budgeted for marketing and visitors to Brockton are unlikely to become SMART clients, it was decided not to pursue the matter and the verbal report was received for information.

**10. Reports and Recommendations**

**A. Report on December 2023 Operations**

The report showed 1,904 rides, \$19,094.90 in sales and 21,974 billed kilometers, an increase of 3% in rides, a decrease of 24% in fees, and a decrease of 19% in billed kilometers compared to the same period last year. In December 2023, 207 out of 1,800 active clients generated all the rides. For future reports, the Manager will add the number of clients taking rides for each municipality

A technical issue with the accounting software resulted in incomplete data for the December report. The Manager and staff are working to resolve it for next month's report. SMART has some clients who take short trips, but the driver might have to travel some distance to get to the client, resulting in a greater subsidy by the municipality because the driven kilometres are considerably greater than the billable kilometres. There was discussion about the level of subsidy of rural versus urban trips. The Chair noted that this is an example of why

data is important to increase efficiency and develop strategies to improve SMART's service. The Manager was also asked to add labels to the graph in his reports.

**Motion** Moved by Cheryl Grace; seconded by Monica Singh-Soares  
That the December 2024 Operations report be accepted as presented.  
**Carried**

**11. Committee Reports**

There were no committee reports.

**12. Closed Session**

**Motion** Moved by Scott Mackey; seconded by Kym Hutcheon  
That the SMART Board convene in closed session at 11.45 a.m. to discuss personal matters about an identifiable individual and an ongoing investigation respecting the board by the Ombudsman.  
**Carried**

The SMART Board reconvened in open session at 12:10 p.m. and the Chair confirmed that the Board had gone in closed session and discussed matters about an identifiable individual and an ongoing investigation respecting the board by the Ombudsman and that no other matters were discussed.

**13. Strategic Planning Session**

This item was deferred to the February Board meeting and time will be added to the agenda to accommodate it. Board Member Jennifer Shaw and the Manager will confer in advance to identify issues to be addressed.

**14. New Business (cont'd)**

**A. Legal Addition to SMART Website to Address Ombudsman Complaint**

It was agreed to defer additions to the web site until the Ombudsman's final report has been received. The Manager will get an estimate from Innovative Inc., which manages the web site, on the cost to make it accessible. Monica Singh-Soares will check if there are organizations that could do this for no charge and advise the Manager, and the Manager will reach out to the municipalities for advice. The question of posting only meeting agendas and minutes rather than meeting packages on the web site was raised and it was decided to maintain the status quo.

Discussion turned to training required under the Accessibility for Ontarians with Disabilities Act (AODA). It was agreed that Board members will send to the Manager their certificates from training provided by their municipalities and that it is not necessary for SMART to ensure training for Board members.

**15. Adjournment & Upcoming Meeting Dates**

**Upcoming Meeting Dates**

Friday, February 16, 2024, 10:00 a.m. Regular Monthly Board Meeting, SMART Office, 603 Bruce Rd 19, Walkerton, ON. Note change of date from February 23, 2024.

**Motion** Moved by Cheryl Grace; Seconded by Warren Dickert  
That the Board of Directors of SMART adjourn at 12:34 p.m.  
**Carried**



Ed McGugan, Chair



Catherine McKay, Recording Secretary



**SOURCE PROTECTION COMMITTEE**

**MINUTES – MEETING #93**

**MEETING:** SOURCE PROTECTION COMMITTEE

**DATE:** NOVEMBER 24, 2023

**TIME:** 1:00 P.M.

**LOCATION:** GREY SAUBLE CONSERVATION & VIRTUAL

**CALL TO ORDER**

Chair called the meeting to order at 1:00 p.m.

**In Attendance:** Chair, Carl Kuhnke  
Andrew Barton, Harley Greenfield, Amy Harrison, Dick Hibma, Les Nichols, Dan Orr, Troy Pelletier, Gord Timmerman

**Virtual Attendance:** John Rodgers

**Proxy Appointed By:** John Fruin

**Others Present:** Carl Seider, Project Manager, Drinking Water Source Protection (DWSP)  
Nancy Guest, Recording Secretary, DWSP

**Also in Attendance:** Karen Gillan, Program Supervisor & Communications Specialist, DWSP  
Erik Downing, Acting General Manager/Secretary-Treasurer, Saugeen Conservation (SVCA)  
Devin Wilhelm, Water Operator, Chippewas of Nawash First Nation

**Regrets:** Hugh Simpson, Mitch Twolan

**1. Adoption of Agenda**

<b>Motion No.</b>	<b>Moved by Dick Hibma</b>
<b>SPC-23-257</b>	<b>Seconded by Andrew Barton</b>

**THAT the Agenda be adopted as distributed.**

**Carried**



## **2. Disclosure of Pecuniary or Conflict of Interest**

Source Protection Committee (SPC) members were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

## **3. Adoption of Minutes**

**Motion No.  
SPC-23-258**

**Moved by Les Nichols  
Seconded by Amy Harrison**

**THAT the Minutes of the July 28, 2023 Source Protection Committee meeting be adopted as distributed.**

**Carried**

## **4. Matters Arising from the Minutes**

No matters arose from the previous minutes.

## **5. Correspondence**

Copy of letter from Quinte Source Protection Committee dated October 27, 2023 to the Minister of the Environment, Conservation and Parks respecting source water priorities and concerns was **noted and filed**. Discussions followed respecting the validity of 20-year-old information being used for the Program, as well as stewardship incentives and ongoing education. Based on these discussions, it was noted that a letter would be sent to the Ministry on behalf of the Source Protection Committee in support of the comments made by the Chair of Quinte.

## **6. Reports**

### **Administration Report 6a**

With respect to new or replacement wells being proposed, the Project Manager advised that:

Ripley Well #1 will be abandoned and capped and the system will continue to operate on the remaining drinking water wells with the Wellhead Protection Area (WHPA) adjusted accordingly.

Minto Pines is currently awaiting a Permit to Take Water (PTTW) respecting the new well drilled to replace Well #1. Well #1A is approximately 6m north of Well #1 and the remaining WHPA will remain the same since both wells draw from the same aquifer. Wellington County staff will complete the work required to provide the technical information. Connection of the new production well to the Minto Pines system is expected in the Spring of 2024.

In Chesley, technical reports on the proposed Well #4, which appears to be drawing from the same aquifer as the existing Well #3, are being reviewed by Arran-Elderslie municipal staff. When finalized, DWSP Staff will review the technical report in order to issue s. 48 Notice for Source

Protection Authority review/approval. The municipality plans to bring Well #4 online by the summer of 2024.

In Teeswater, a new well is being proposed in close proximity to the existing Well #3, and in Durham, a new well is being proposed close to Well #1b. More information on both these wells will be provided as detailed plans become available.

#### SPC Group 2 Municipal Member Replacement:

The Project Manager advised that a Notice had been issued to the Group 2 municipalities, Saugeen Shores, Kincardine, Huron-Kinloss, South Bruce, Morris-Turnberry and Howick, requesting the names of candidates to replace Mitch Twolan on the Source Protection Committee, who is retiring from the Committee after serving since its inception in 2007. Several possible candidates have been vetted and once an individual has been advanced by the relevant municipalities, the candidate will need to be endorsed by the Source Protection Management Committee, and formally appointed by the lead Source Protection Authority.

#### Proposed Changes to PTTW Applications:

The Project Manager advised that the MECP, in an effort to make the process simpler, it has made changes to Permit-To-Take-Water applications, which seem reasonable and have little affect on this Region, with only one area in the Region identified with water quantity issues.

#### Communications Report 6b

The Communications Specialist/Program Supervisor reviewed Communications Report 6b and advised that Staff has been meeting with various municipal staff to establish risk management plans for salt storage and application activities pursuant to policies in the Source Protection Plan (SPP). These meetings have provided an opportunity to review best management practice resources to protect vulnerable drinking water systems as part of local outreach.

Cover crop projects are in the current round of stewardship funding. Other project areas are still available in subsequent rounds. The next project dates are April 1, 2024 to March 31, 2025, and April 1, 2025 to March 31, 2026. A simple application form can be found at: <https://forms.office.com/pages/>. Please contact Jenna Salvatore at Conservation Ontario [jsalvatore@conservationontario.ca](mailto:jsalvatore@conservationontario.ca) Cell: 289-338-3336 if more information respecting eligibility is required.

Conservation Ontario continues to support public awareness of the Clean Water Program and has supplied social media campaign materials. The last media campaign (August 23, 2023 to October 11, 2023) was based on seasonal messaging of the Drinking Water Source Protection program. The campaign media posts are being implemented through this Region's Facebook and Twitter accounts.

## **7. New Business**

### Stormwater Management Works Policy Report 7a

The Project Manager reviewed Stormwater Management Works Policy Report 7a and advised that a Notice on the Environmental Registry of Ontario (ERO) was issued to streamline environmental permissions for stormwater management under the Environmental Activity and Sector Registry (EASR).

The proposed changes include allowing owners of certain stormwater management works to self-register on the EASR, and streamline approvals and allow self-registration for eligible stormwater management works servicing commercial, institutional, light industrial and multi-unit residential types of activities. The changes will also amend Ontario Regulation 525/98 under the *Ontario Water Resources Act* to exempt some stormwater management works in residential areas from approval requirements and amend Ontario Regulation 287/07 made under the *Clean Water Act, 2006* by removing the need for limiting or restricting the types of policies to be included in source protection plans where a significant drinking water threat is being managed through registration on the EASR, and to allow for amendments to existing source protection plans without following the usual process.

The MECP determined that risks to sources of drinking water can be addressed by the rules proposed in the new EASR regulation. If the activity is a significant drinking water threat, a Licensed Engineering Practitioner (LEP) would be required to consider additional design measures and may need to consider other requirements. The proposal would also amend the regulation to allow for amendments to be made to source protection plans without undergoing the existing amendment processes.

It is not anticipated that the proposed changes will impact the local Source Protection Plan, as there are no Prescribed Instrument policies for stormwater management works. The only policy that applies is Policy 02-11, which would not need to be changed.

### Kimberley-Amik-Talisman Karst Study Report 7b

The Project Manager reviewed Kimberley-Amik-Talisman Karst Study Report 7b and advised that Staff recently received test results from water samples taken from the Talisman Spring, as well as from a karst sinkhole within the Wellhead Protection Area (WHPA) -C area of the Kimberley-Amik-Talisman drinking water system, which revealed the detection of pesticides in the location of the sinkhole (WHPA-C area), but no measurable detection of pesticides at the Talisman Spring location, which is in close proximity to the municipal well.

Due to the existence of numerous sink holes on top of the escarpment and strong karst influence, the uncertainty associated with this WHPA in this area is very high and given the lack of conclusive evidence respecting karst impacts on the Kimberley-Amik-Talisman well, it was recommended that an additional peer-reviewed study be completed as part of any development proposal for this area with respect to potential impacts to groundwater sources. Staff can also include a request to the Ministry of Environment Conservation and Parks as part of the next budget submission to seek funds for a more detailed karst study of the area.

**Motion No.  
SPC-23-259**

**Moved by Amy Harrison  
Seconded by Harley Greenfield**

**THAT: Drinking Water Source Protection Staff is directed to include the proposal of funding for a more detailed hydrogeological karst study in the area of the Kimberley-Amik-Talisman well as part of the Source Protection 2024-2026 budget submission to the Ministry of the Environment, Conservation and Parks (MECP) for consideration in the 2024-2025 MECP budget.**

**Carried**

Source Water Policy Interface Changes Report 7c

The Project Manager reviewed Source Water Policy Interface Changes Report 7c and advised that changes to the annual reporting database and reporting process allow for a more integrated tool for updating Source Protection Plan policies, as well as reporting requirements on policy implementation status that can be accessed by source protection staff, Risk Management Officials and/or municipal partners.

DWSP Staff has recently updated the policy interface tool and assigned the appropriate municipalities with each of their Municipal and RMO policies where they are identified as 'implementing bodies'. Implementing bodies have also been provided restricted access to the portal to update the implementation status. This information can be completed by individual municipalities directly or through designated Risk Management staff. Accordingly, a request will be sent to all municipalities in our Region seeking direction on this change as to their preference to complete these updates directly or to work through designated Risk Management staff to complete this information on their behalf.

**Motion No.  
SPC-23-260**

**Moved by Amy Harrison  
Seconded by Gord Timmerman**

**THAT Drinking Water Source Protection Staff be directed to issue an update to municipal Clerks regarding the policy interface portal changes and seek direction on whether the respective municipalities would like to complete these updates directly or delegate this responsibility to designated Risk Management staff.**

**Carried**

**8. Other Business**

There was no other business.

## 9. Confirmation of Next Meeting and Adjournment

The next Committee meeting will be held on **Friday, March 22, 2024** at the Grey Sauble Conservation Administration Offices.

There being no further business, Gord Timmerman made a motion to adjourn at 2:50 p.m.



Carl Kuhnke  
Chair

  
Nancy Guest  
Recording Secretary

## **Celebrating the 32<sup>nd</sup> Falun Dafa Day Anniversary** **Request for a proclamation/greeting**

Dear Mayor

In commemoration of the 32<sup>nd</sup> Falun Dafa Day on May 13<sup>th</sup>, 2024, for celebrating Falun Dafa spreading to the public, we respectfully request again a recognition in the form of a **proclamation/Greeting**. This annual occasion pays tribute to the contributions of the Falun Dafa community in Canada—many of whom arrived here as refugees fleeing the persecution in China, and celebrates the values of Truthfulness, Compassion, and Forbearance.

In 2023, we were very glad to have had 15 Canadian cities have flags-raising or lighting-up the landmarks to celebrate our Falun Dafa Day. We also received 88 supporting letters and/or proclamations from Canadian MPs, MPPs, Mayors, and City Councillors.

Originated from the autocratic communist China 32 years ago, along with 25 years' brutal persecution even with the horrific organ harvesting, [facing the transnational repression](#), the Falun Dafa community has endured, persevered and flourished peacefully. At the same time, Canadian Falun Dafa practitioners are proud to build our communities across the country and call Canada home.

The fight for freedom and integrity continues, as community members courageously fend off intimidation, threat, and dis-information campaign by the long-arm operation of China's communist regime that has infiltrated many aspects of Canadian politics and social life.

Here in Canada, Falun Gong volunteers have taught [free meditation exercises](#) that has helped thousands of Canadians improve their mental, moral and physical wellbeing, contributing to a more healthy and harmonious society.

We are genuinely grateful for the freedom, diversity and compassionate support received across the society. Year to year, the Falun Dafa communities have garnered worldwide recognition, including greetings and proclamations. By sending a greeting letter/video to mark the 32<sup>nd</sup> Falun Dafa Anniversary, you help affirm Canada's commitment to the values of Truthfulness, Compassion, and Forbearance, and to the upholding of human rights and freedom of conscience.

For the **proclamation/greeting**, it will be greatly appreciated if you could send it to us by May 5th, 2024. Should you have questions, please don't hesitate to contact the undersigned.

Sincerely,

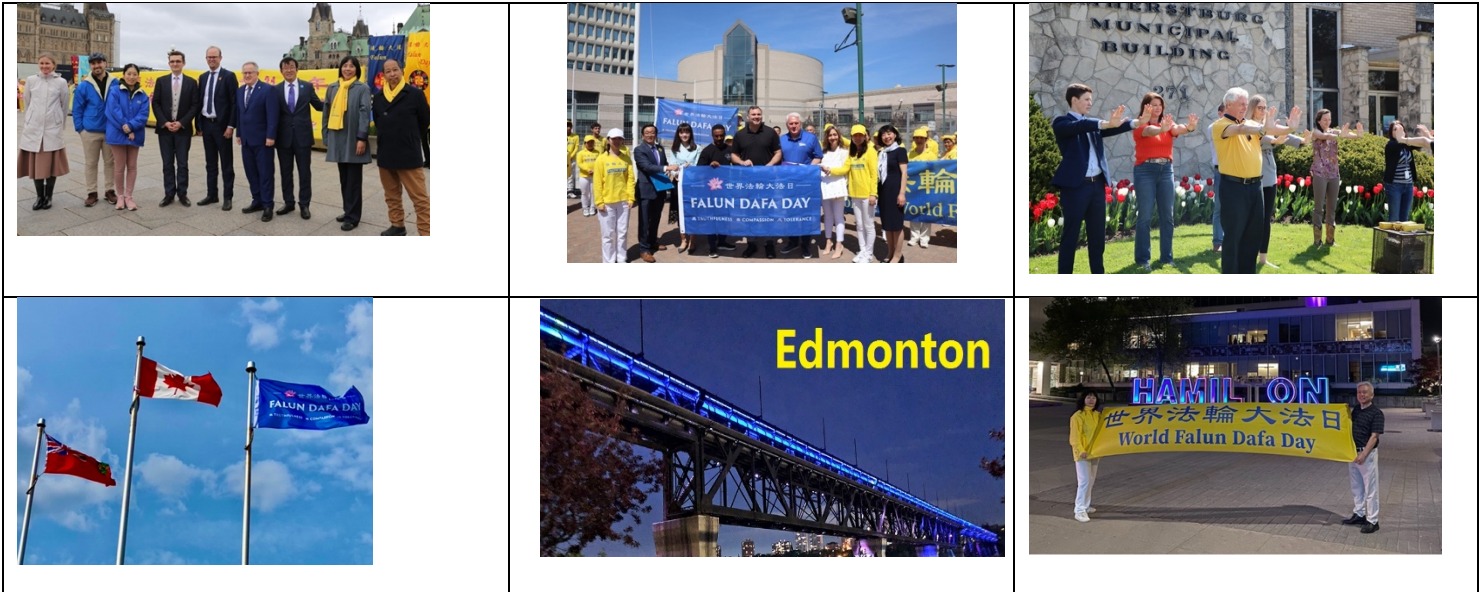
Pixing Zhang on behalf of Falun Dafa Association of Canada

Tel: 4168358337 email: [pixingzhang@gmail.com](mailto:pixingzhang@gmail.com)

### **4 enclosures below:**

#### **1. 16 Flag Raising/Light-up Hosting Cities in 2023, and 14 MPs joined Ottawa Rally:**

ON : Hamilton; Edmonton; Regina; Saskatoon; Cambridge; Milton; Cornwall; Pembroke; Orangeville; St. Catharine; Orillia; Brighton, Brock, Scugog, Amherstburg



## 2a. A short video of 'An Introduction to Falun gong' (6:35 min)

<https://www.youtube.com/watch?v=aJ-A6xY47jc>

For more information, please visit [faluninfo.net](http://faluninfo.net)

## 2b. Members of Parliament and Practitioners Celebrate the 31st Anniversary of Falun Dafa's Public Introduction (1) <https://en.minghui.org/html/articles/2023/5/7/208414.html>

## 3. Greetings for Falun Dafa Month Celebration 2023(excerpt from 88 greetings):

"It is my pleasure to extend best wishes to the Falun Dafa community here in Canada...Today, as practitioners face discrimination and violence from the Chinese community party in Beijing, Conservatives join with Falun Dafa in their calls for tolerance, peace, and freedom for their people... I hope that all Falun Dafa practitioners are filled with a spirit of hope and freedom..."

**—Hon. Pierre Poilievre, Leader of the Conservative Party, greetings 2023**

"Falun Dafa, it promotes kindness, it promotes kindness to each other. And that's the message that the world needs. Truthfulness, Compassion, and Forbearance are the principles of every Falun Dafa practitioner. Canada needs to promote Falun Dafa, and the whole world needs to promote it to strive for more peace." **—Hon. Judy Sgro, co-chair of the Falun Gong Parliamentary Friendship Group, Rally speech 2023**

"Such an exciting moment last December. Bill S-223 has now become law. There is so much more work to be done though, as the horrific violence against Falun Gong practitioners, including organ harvesting continues. And our advocacy now needs to turn to seeing the full implementation of this bill,...and how to identify and prosecute those that are involved in forced organ harvesting and trafficking and come back to Canada." **— MP Garnett Genuis, co-chair of the FalunGong Parliamentary Friendship Group Speech 2023**

As Parliamentary Leader of the Green Party of Canada and Member of Parliament for Saanich-Gulf Islands, I am pleased to extend my warmest congratulations to the Falun Dafa community as you gather to celebrate the 31th Anniversary of public introduction of Falun Dafa. I have great respect for the principles of Truth, Benevolence and Forbearance.

**— MP Elizabeth May, greeting message, Parliamentary Leader of the Green Party, greetings for 2023**

"May 13<sup>th</sup> is a very special day as practitioners and supporters around the world will celebrate this year 30<sup>th</sup> Anniversary. Truthfulness, compassion, and tolerance,... have "so much meaning" in society today. I want to wish all to have a special celebration on May 13<sup>th</sup>"

**—MP Melissa Lantsman, Deputy leader of the Conservative Party Greeting letter 2023 Falun Dafa Day**



"I would like to begin by saying how important your voices are to our government. I would like to also express my solidarity with Falun Dafa and with you all.— **MP Rachel Bendayan, Rally Speech 2023 Falun Dafa Day**

"Your principles of truthfulness, compassion and forbearance are welcome teachings in our province. Thank you for promoting personal wellbeing and working towards a more peaceful and harmonious world. Please accept my best wishes for successful and enjoyable celebrations of your 31st anniversary and Falun Dafa Day."

—**Lieutenant Governor Russ Mirasty of the Province of Saskatchewan, Letter of Greetings, 2023 Falun Dafa Day**

"Falun Dafa communities have flourished peacefully across our country, creating a more unified and harmonious society. Now, more than ever, Falun Dafa's message of truthfulness, forbearance, and compassion are an example to all of us"

— **Her Worship Kate Rogers, Fredericton, Letter of Greetings, 2023 Falun Dafa Day**

### **We also received greetings from:**

**MPs:** Richard Martel, James Bezan, Yvan Baker, Kyle Seebach, Ted Talk, Colin Carrie, Dan Muys, Tom Kmiec, Marilyn Gladu, Marc Dalton, Arnold Viersen, Greg McLean, Pat Kelly, Ron Liepert, Stephanie Kusie, Blaine Calkins, Rachael Thomas, Ziad Aboultaif, Michael Cooper, Chris Warkentin, John Brassard,

**MPPs/MLAs:** Hon. Peter Bethlenfalvy, Hon. Laura Ross, Hon. Christine Tell, Hon. Pat Dunn, Alana Ross, Ron Schuler, Rudy Cuzzetto,

**Mayors' Proclamation/Greetings:** Toronto, Ottawa, Calgary, Fredericton, London, Sault Ste.Marie, Springwater, Leamington, LaSalle, Perry Sound, Tecumseh, New Westminster, Mission, Port Coquitlam, West Vancouver, Langley, White Rock, Maple Ridge, Chiliwack, Saanich, Duncan, Red Deer, Lloydminster, Crowsnest Pass, Coaldale, Pincher Creek, Banff, Canmore, Rocky View

**Councillors:** James Pasternak, Lisa Kearns, Raj Dhaliwal, Gian-Carlo Carra, Andre Chabot, Mike Spadafora, Nigussie Nigussie, Esther Pauls

### **4. About Falun Dafa:**

[Falun Dafa](#) (also known as Falun Gong) is a spiritual practice rooted in the ancient schools of cultivation in China. It consists of meditative exercises, and a moral philosophy aimed at the promotion of virtue. At the core of Falun Dafa's teachings are the tenets of "Truthfulness, Compassion, and Forbearance." Practitioners of Falun Dafa aim to live in accord with these principles, taking them as a guide for daily life and practice.

Since Falun Dafa's public introduction in 1992, hundreds of millions of people from diverse cultural backgrounds in over 100 countries, including Canada, benefit from practicing Falun Gong, where the [free teachings](#) help people improve their mental, moral, and physical wellbeing and contribute to a more healthy and peaceful society.

On 20 July, 1999, the Chinese Communist Party (CCP) launched a campaign to eradicate Falun Gong. For the past 21 years, major human rights organizations, the United Nations, the U.S. government, and NGOs, etc. have extensively documented the nation-wide campaign of hatred, mass imprisonment, forced slave labours, torture, and killings of people who practice Falun Gong in China.

Millions of Falun Gong practitioners and their families have been torn apart. Countless practitioners have been killed for their vital organs that are being sold by the state. International legal experts say that crimes against humanity, and possibly genocide, have occurred. Practitioners and supporters in Canada continue to experience various kinds of intimidation and harassment and vilification by the CCP.

The Falun Dafa community, both within China and abroad, have endured these two decades of unimaginable adversity with resolute non-violence and persistence to uphold freedom and the universal values. This has garnered worldwide recognition, including thousands of greetings and proclamations from governments and officials.



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**From:** Julie Alexander <Julie.Alexander@enbridge.com>  
**Sent:** April 6, 2024 10:54 PM  
**To:** Jamie Eckenswiller; CAO  
**Cc:** Tom Hutchinson  
**Subject:** Important Information from Enbridge Gas regarding the Neustadt Community Expansion

Dear Mayor Eccles,

On September 15, 2023, Enbridge Gas filed a Leave to Construct (LTC) application with the Ontario Energy Board (OEB) for the Neustadt Community Expansion project. As you know, your municipality provided a letter of support for the project, which was included in the application.

Throughout regulatory proceedings, Environmental Defence (ED), has relentlessly implemented tactics to delay natural gas expansion projects, resulting in additional steps and time in the OEB regulatory process. Despite the OEB having denied previous motions submitted by ED, they have recently filed yet another motion as part of a pattern of repeated attempts to introduce evidence related to non-natural gas alternatives within Natural Gas Expansion Program (NGEP) funded project proceedings. This motion not only adds to the duration and complexity of the regulatory process but continues to delay service to customers and communities that have expressed interest in natural gas service.

We believe that consumers should be the ones to choose the type of energy they use for their homes and businesses rather than special interest groups.

Enbridge Gas is at a critical stage in moving this project forward for the 2024 construction season and the ongoing tactics from special interest groups such as ED put projects at risk as they cannot move forward until motions are reviewed and appeals are resolved.

In an effort to bring natural gas service to Neustadt in 2024, we ask that you reach out to the OEB and/or Ministry of Energy to deny ED's motion and issue timely approval for your project.

We will share our construction schedule pending LTC approval and will continue to engage with customers to help inform them of their decisions to convert to natural gas.

Enbridge Gas remains committed to working with our partners to help reduce red tape and ensure that more homes, businesses, local and Indigenous communities can access reliable, cost-effective energy options they need and want.

Please note Enbridge Gas's Reply submission is due to be filed by **Friday, April 19, 2024**. If the Municipality will be reaching out to deny Environmental Defense's motion it would be appreciated if written correspondence could be sent prior to that date. We would appreciate if Enbridge Gas could either be copied on the correspondence or perhaps a copy provided thereafter.

Kind regards,  
Julie

Julie Alexander  
Senior Advisor, Municipal and Stakeholder Engagement

---

**ENBRIDGE GAS INC.**  
OFFICE: 905-984-4956 | EMAIL: [julie.alexander@enbridge.com](mailto:julie.alexander@enbridge.com)  
P.O Box 1051, Thorold, Ontario L2V 5A8

**ONTARIO ENERGY BOARD**

**EB-2022-0111**  
**EB-2023-0200**  
**EB-2023-0201**  
**EB-2023-0261**

**IN THE MATTER OF** the *Ontario Energy Board Act*, 1998, S. O. 1998, c. 15, Schedule B;

**AND IN THE MATTER OF** applications for leave to construct natural gas pipelines in and around the communities of Bobcaygeon, Sandford, Eganville, and Neustadt

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**Notice of Motion**

**Review of Decisions on Intervenor Evidence and Discovery**

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**March 11, 2024**

**Elson Advocacy**  
Professional Corporation  
1062 College Street, Lower Suite  
Toronto, Ontario  
M4H 1A9

**Kent Elson, LSO# 57091I**  
Tel.: (416) 906-7305  
kent@elsonadvocacy.ca

## **NOTICE OF MOTION**

Environmental Defence will make a motion to the OEB on a date and through a method of hearing to be determined by the OEB.

### **THE MOTION IS FOR:**

1. An order varying or cancelling the decisions on evidence and further discovery dated February 20, 2024 in EB-2022-0111 (Bobcaygeon) and dated February 29, 2024 in EB-2023-0200 (Sandford), EB-2023-0201 (Eganville), and EB-2023-0261 (Neustadt) (collectively, the “Decisions”);
2. An order that the evidence by Environmental Defence and Elizabeth Carswell is admissible;
3. An order that the proposed evidence is eligible for cost recovery subject to the normal criteria and review of intervenor cost claims;
4. An order that a technical conference shall be held these proceedings; and
5. Any such further relief as requested by the moving party and that the OEB deems just.

### **THE GROUNDS FOR THE MOTION ARE:**

6. This motion concerns decisions by a panel of the OEB to prohibit Environmental Defence and a local resident from filing evidence in this proceeding and to prevent those parties from obtaining any further information from Enbridge Gas by way of a technical conference. The Decisions were procedurally unfair and in error.

## Intervenor Evidence

7. Environmental Defence and a local resident, Elizabeth Carswell, sought to introduce evidence to support their contention that the revenue forecast underpinning the project economics is unrealistic because (a) fewer customers will connect than forecast and (b) those customers that do connect will likely leave the methane gas system before the end of the 40-year revenue horizon in the mid 2060s. The proposed evidence included:
  - a. A survey gauging the likelihood that customers will connect to the proposed new pipeline to be commissioned by Environmental Defence and designed and carried out by a public opinion research firm;
  - b. A survey of residents already completed by Ms. Carswell; and
  - c. Evidence regarding factors that will impact customer decisions to connect to the methane gas system and remain connected for 40 years, including the relative cost-effectiveness and benefits of heating with heat pumps versus methane gas.
8. It was procedurally unfair for the OEB panel to reject this evidence. The result is that only Enbridge is allowed to submit survey evidence relevant to the revenue and customer attachment forecasts. Furthermore, only Enbridge is allowed to file evidence on other factors that will impact customer decisions to connect to the methane gas system and remain connected for 40 years, including the relative cost-effectiveness and benefits of heating with heat pumps versus methane gas. This result is unfair and undermines the right of intervenors to make their cases and be heard.
9. The Decisions also contain a number of errors. For example:

- a. The Decisions state that the proposed evidence seeks to challenge the Natural Gas Expansion Program and the need for the project. However, Environmental Defence has clearly stated throughout that the evidence is submitted to show that the revenue and customer connection forecasts are unrealistic, resulting in undue financial risks for existing customers.
- b. The Decisions state that allowing intervenor survey evidence may require a “lengthy and difficult” adjudication of the validity of the various surveys. It is unfair to address that concern by allowing Enbridge’s survey evidence and disallowing the intervenor surveys, without actually considering whether the intervenor surveys may be more valid.
- c. The Decisions rely heavily on the December 13, 2023 Review Decision regarding the methane gas system expansions to Selwyn and Hidden Valley. However, that Review Decision did not address survey evidence. Furthermore, the Selwyn and Hidden Valley projects were far smaller than the ones at issue here, which was an important factor in the December 13, 2023 Review Decision. Furthermore, the Review Decision is not binding because *stare decisis* does not apply to administrative tribunal decisions.

## Technical Conference

10. It was procedurally unfair to decline to hold a technical conference in these proceedings as it denied intervenors the opportunity to obtain clarifications and evidence on important topics, such as the following:

- a. Enbridge assumed that the newly connecting customers would consume more gas annually than the average Enbridge customer. This assumption inflated the assumed revenue generated per customer, making the projects more appear more cost-effective than they would be based on Enbridge-wide averages. This is particularly problematic because existing customers bear the financial risk that per-customer average annual use and revenue is less than forecast with respect to the standard rates. Environmental Defence sought to obtain more information to test to the accuracy of these average use assumptions, determine the dollar impact, and explore how Enbridge will track and report on variances in average use and their impacts on existing customers.
- b. Enbridge excluded normalized reinforcement costs in determining the cost-effectiveness of the projects despite the relevant OEB guideline requiring that they be included (Guidelines for Assessing and Reporting on Natural Gas System Expansion in Ontario, EBO 188, January 30, 1998). Excluding these costs makes the projects appear more cost-effective than they actually are. Environmental Defence sought to ask questions about the basis for this exclusion and the dollar impact of excluding these costs.
- c. Environmental Defence sought to explore the justification for Enbridge's contention that natural gas is the most affordable heating fuel in Ontario and the appropriateness of communicating that conclusion to municipalities and customers.
- d. Enbridge provided the following information regarding community expansion project execution to date: "The weighted average revised forecast PI is 0.63. The total shortfall for projects with a revised forecast PI of less than 1.0 is \$44,904,484."

Environmental Defence wished to explore whether the problems that have plagued previous projects have been addressed for these new projects and how Enbridge intends to address the aggregate risks and shortfalls of all community expansion projects.

11. The decision to forgo a technical conference also involved errors. The OEB held that a technical conference “would have limited probative value given that the OEB is denying the request to file heat pump evidence and survey evidence.” However, the large majority of the technical conference questions have nothing to do with the heat pump evidence or the survey evidence. For example, the concern that Enbridge is overestimating the gas that each customer will use annually (and therefore also the revenue they will generate) is distinct from the evidence on the customer connection forecast. But without a technical conference, there is insufficient evidence on the record to appropriately test and critique Enbridge’s approach to average use.

### **Material harm**

12. Environmental Defence’s interests are materially harmed by preventing it from submitting evidence in support of the relief it seeks in these proceedings.
13. Environmental Defence seeks a condition of approval requiring Enbridge to assume the revenue forecasting risk for any gas expansion projects it seeks proceed with. If Enbridge is confident in its revenue forecasts despite the issues raised by intervenors, it should assume those risks. This relief is justified by the evidence Environmental Defence seeks to submit, especially the evidence regarding the degree of financial risk to existing customers.

14. Environmental Defence opposes *additional* subsidies beyond those mandated by O. Reg. 24/19 being provided from existing customers toward new methane gas pipelines. If the revenue and customer connection forecasts are in fact too high, as the proposed evidence would show, it is likely that existing customers will bear some or all of the shortfall, which will amount a cross-subsidy in support of new methane gas pipelines. These subsidies incentivize the combustion of additional methane for decades to come, resulting in additional greenhouse gas emissions. Methane gas combustion already accounts for approximately one-third of Ontario's overall emissions, and Environmental Defence opposes *additional* subsidies from existing gas customers that would cause even greater levels of carbon pollution.
15. Environmental Defence believes Enbridge should bear any risks of revenue shortfalls. If that were the case, Enbridge would be incented to only move forward with those projects that are unlikely to result in additional shortfalls and additional subsidies beyond those allowed by O. Reg. 24/19. In some cases, Enbridge might reduce the size of a project (as EPCOR did in Brockton) to ensure that it will break even with a more realistic connection forecast (i.e. achieve a profitability index of one).
16. Environmental Defence also seeks a condition that Enbridge provide accurate information on the annual operating costs of heat pumps versus gas in any marketing materials that discuss the cost-effectiveness of gas. The proposed evidence is central to this request as it shows that Enbridge has been providing false information to potential new customers.



17. Environmental Defence believes potential customers should not be provided with misleading information suggesting that methane gas is the cheapest way to heat homes when that is not in fact the case. This harms customers and leads to choices that will unnecessarily raise energy bills and carbon pollution.

### Threshold Considerations

18. A moving party is required to explain why the motion should pass the threshold described in Rule 43.01, which allows the OEB to determine whether a motion should be summarily dismissed without a review. The considerations under Rule 43.01 are listed in the table below along with the application of each to this particular motion:

<b>Rule 43.01 Consideration</b>	<b>Application to this Motion</b>
(a) whether any alleged errors are in fact errors (as opposed to a disagreement regarding the weight the OEB applied to particular facts or how it exercised its discretion);	A breach of procedural fairness is an error of law. The other errors outlined in paragraphs 9 and 11 are indeed errors, as set out above.
(b) whether any new facts, if proven, could reasonably have been placed on the record in the proceeding to which the motion relates;	There are no new facts that could have been put on the record beforehand.
(c) whether any new facts relating to a change in circumstances were within the control of the moving party;	No new facts were in the control of the moving party.
(d) whether any alleged errors, or new facts, if proven, could reasonably be expected to result in a material change to the decision or order;	The alleged breaches of procedural fairness, if proven, would result in a material change, including a decision to allow the proposed evidence.
(e) whether the moving party's interests are materially harmed by the decision and order sufficient to warrant a full review on the merits;	The material harm is outlined in paragraphs 12 and 17 above.

(f) where the grounds of the motion relate to a question of law or jurisdiction that is subject to appeal to the Divisional Court under section 33 of the OEB Act, whether the question of law or jurisdiction that is raised as a ground for the motion was raised in the proceeding to which the motion relates and was considered in that proceeding.	<p>The grounds relate to questions of law that are subject to appeal to the Divisional Court under section 33 of the <i>OEB Act</i>, including the grounds relating to procedural fairness.</p> <p>These issues were raised in the proceeding in the requests for intervenor evidence.</p>
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### **Other grounds**

19. Environmental Defence also relies on other grounds as its counsel may submit and the OEB may permit



**Haris Ginis**  
 Technical Manager  
 Leave to Construct Applications  
 Regulatory Affairs

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[EGRegulatoryProceedings@enbridge.com](mailto:EGRegulatoryProceedings@enbridge.com)

**Enbridge Gas Inc.**  
 500 Consumers Road  
 North York, Ontario  
 M2J 1P8

## **VIA EMAIL and RESS**

March 19, 2024

Nancy Marconi  
 Registrar  
 Ontario Energy Board  
 2300 Yonge Street, Suite 2700  
 Toronto, Ontario, M4P 1E4

Dear Nancy Marconi:

**Re: Enbridge Gas Inc. (“Enbridge Gas” or the “Company”)  
 Ontario Energy Board (“OEB”) File Nos.  
 EB-2022-0111 – Bobcaygeon Community Expansion Project (“Bobcaygeon Project”)  
 EB-2023-0200 – Sandford Community Expansion Project (“Sandford Project”)  
 EB-2023-0201 – Eganville Community Expansion Project (“Eganville Project”)  
 EB-2023-0261 – Neustadt Community Expansion Project (“Neustadt Project”)  
 Response to Environmental Defence (“ED”) Notice of Motion**

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Enbridge Gas is in receipt of ED’s March 11, 2024 Notice of Motion to review the OEB’s decisions to deny intervenor requests for filing evidence and for holding a technical conference in the four above-noted proceedings (the “Second ED Motion”).<sup>1</sup>

As important context, the Second ED Motion is part of a pattern of repeated attempts by ED to introduce evidence related to non-natural gas alternatives within Natural Gas Expansion Program (“NGEP”)<sup>2</sup> funded project proceedings, adding to the duration and complexity of the regulatory process (with associated costs ultimately borne by natural gas ratepayers) and delaying service to consumers and communities that have expressed interest in (and have been identified by provincial policy and the OEB to receive) natural gas service.

In its crux, ED’s grounds for the Second ED Motion appears to be similar to the recently adjudicated First ED Motion described in footnote 1 (i.e., alleging that the OEB’s decisions were procedurally unfair and in error in refusing to admit proposed intervenor

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<sup>1</sup> A similar ED Motion for Review (the “**First ED Motion**”) (EB-2023-0313) impacting similar Natural Gas Expansion Program funded project proceedings was filed by ED for the Selwyn Community Expansion Project (EB-2022-0156), the Mohawks of the Bay of Quinte Community Expansion Project (EB-2022-0248), and the Hidden Valley Community Expansion Project (EB-2022-0249). The OEB denied the First ED Motion in a decision dated December 13, 2023 ([link](#)).

<sup>2</sup> <https://www.ontario.ca/page/natural-gas-expansion-program>: “The NGEP was created under the *Access to Natural Gas Act, 2018* to help expand access to natural gas to areas of Ontario that currently do not have access to the natural gas distribution system.”

evidence that involves the exploration of non-natural gas alternatives). In denying the First ED Motion in its December 13, 2023 decision, the OEB review panel found that there was no denial of procedural fairness and that the original panel did not make a material and clearly identifiable error.<sup>3</sup>

In now pursuing the Second ED Motion, ED appears to wholly disregard the OEB's repeated and consistent direction within recent NGEP-funded project proceedings that:

- i. The OEB is not making a decision between the use of electric heat pumps instead of natural gas;<sup>4</sup>
- ii. Matters such as potential uptake of consumer energy solutions need to rely on actual consumer and community interest;<sup>5</sup>
- iii. Factors that impact consumer choices between electric heat pumps and natural gas can change over time;<sup>6</sup>
- iv. The case for alternatives to natural gas service should primarily be a marketplace issue;<sup>7</sup>
- v. The approval of NGEP-funded projects does not restrict consumers and communities from obtaining electric heat pumps;<sup>8</sup>
- vi. Enbridge Gas is not guaranteed total cost recovery in the event of revenue shortfalls;<sup>9</sup> and,

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<sup>3</sup> EB-2023-0313, OEB Decision and Order, p. 15 ([link](#)).

<sup>4</sup> EB-2022-0156/EB-2022-0248/EB-2022-0249, OEB Decision on Intervenor Evidence and Confidentiality (April 17, 2023), p. 4 ([link](#)).

EB-2022-0111, OEB Decision on Intervenor Evidence (February 20, 2024), p. 14 ([link](#)).

EB-2023-0200, OEB Decision on Intervenor Evidence (February 29, 2024), p. 15 ([link](#)).

EB-2023-0201, OEB Decision on Intervenor Evidence (February 29, 2024), p. 13 ([link](#)).

EB-2023-0261, OEB Decision on Intervenor Evidence (February 29, 2024), p. 13 ([link](#)).

<sup>5</sup> EB-2022-0156/EB-2022-0248/EB-2022-0249, OEB Decision on Intervenor Evidence and Confidentiality (April 17, 2023), p. 4 ([link](#)).

<sup>6</sup> EB-2022-0156, OEB Decision and Order (September 21, 2023), p. 20 ([link](#)).

EB-2022-0248, OEB Decision and Order (September 21, 2023), p. 20 ([link](#)).

EB-2022-0249, OEB Decision and Order (September 21, 2023), p. 19 ([link](#)).

<sup>7</sup> EB-2022-0111, OEB Decision on Intervenor Evidence (February 20, 2024), p. 18 ([link](#)).

EB-2023-0200, OEB Decision on Intervenor Evidence (February 29, 2024), p. 19 ([link](#)).

EB-2023-0201, OEB Decision on Intervenor Evidence (February 29, 2024), pp. 16 ([link](#)).

EB-2023-0261, OEB Decision on Intervenor Evidence (February 29, 2024), p. 17 ([link](#)).

<sup>8</sup> EB-2022-0156, OEB Decision and Order (September 21, 2023), p. 19 ([link](#)).

EB-2022-0248, OEB Decision and Order (September 21, 2023), p. 20 ([link](#)).

EB-2022-0249, OEB Decision and Order (September 21, 2023), pp. 18-19 ([link](#)).

<sup>9</sup> EB-2022-0156, OEB Decision and Order (September 21, 2023), pp. 20-21 ([link](#)).

EB-2022-0248, OEB Decision and Order (September 21, 2023), p. 21 ([link](#)).

EB-2022-0249, OEB Decision and Order (September 21, 2023), p. 20 ([link](#)).

EB-2022-0111, OEB Decision on Intervenor Evidence (February 20, 2024), pp. 18-19 ([link](#)).

EB-2023-0200, OEB Decision on Intervenor Evidence (February 29, 2024), p. 19 ([link](#)).

EB-2023-0201, OEB Decision on Intervenor Evidence (February 29, 2024), p. 17 ([link](#)).

EB-2023-0261, OEB Decision on Intervenor Evidence (February 29, 2024), p. 17 ([link](#)).

- vii. ED's interests with respect to broader climate change issues and the promotion of electric heat pumps extend beyond the scope of NGEP-funded project proceedings.<sup>10</sup>

Enbridge Gas submits that the OEB should dismiss the Second ED Motion without a hearing as it neither raises fundamentally different issues warranting another review nor contributes to a better understanding of the issues that are actually in the scope of proceedings for NGEP-funded projects, and is nothing more than another attempt by ED to further complicate and delay these proceedings and the provision of natural gas service to interested communities pursuant to government policy.


If the OEB decides to hear the Second ED Motion, Enbridge Gas respectfully requests that it be heard and dealt with as soon as possible (i.e., not after the OEB issues decisions on the leave to construct applications, as suggested by ED). This timing consideration is crucial as Enbridge Gas expects delays to project construction starts until review motions and/or appeals are resolved.

Notwithstanding ED's broad climate change-related interests which consist of "efforts to help consumers adopt heat pumps as the home heating option" and "efforts to combat fossil fuel subsidies",<sup>11</sup> there are actual residents and businesses in the impacted communities that are interested in and waiting for natural gas service. An example is the City of Kawartha Lakes which already expressed disappointment when the First ED Motion caused regulatory delays for the Bobcaygeon Project.<sup>12</sup>

If you have any questions, please contact the undersigned.

Sincerely,

**Haris Ginis**

 Digitally signed by Haris Ginis  
Date: 2024.03.19 10:07:32 -04'00'

Haris Ginis

Technical Manager, Leave to Construct Applications

c.c. Charles Keizer (Torys LLP, Enbridge Gas Counsel)  
 Judith Fernandes (OEB Staff)  
 Kaidie Williams (OEB Staff)  
 Michael Beare (OEB Staff)  
 Catherine Nguyen (OEB Staff)  
 Intervenor (EB-2022-0111/EB-2023-0200/EB-2023-0201/EB-2023-0261)

<sup>10</sup> EB-2023-0313, OEB Decision and Order (December 13, 2023), p. 16 ([link](#)).

<sup>11</sup> EB-2023-0313, Reply Submissions of Environmental Defence (November 29, 2023), p. 3 ([link](#)).

<sup>12</sup> EB-2022-0111, City of Kawartha Lakes Letter of Comment (October 31, 2023) ([link](#)).

**CORRESPONDENCE ITEMS PRESENTED FOR INFORMATION**  
**April 16, 2024**

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- 1) \*Correspondence from Northumberland County Re: Support Review of Ontario Works and Ontario Disability Support Program Financial Assistance Rates
- 2) Correspondence from the Township of Adelaide Metcalfe Re: Request to Increase Tile Drain Loan Amount
- 3) Correspondence from the Township of Asphodel-Norwood Re: Concerns raised by former senior managers of PHO regarding the Auditor General of Ontario's recommendation to close regional laboratories
- 4) Correspondence from Saugeen Municipal Airport (SMA) Re: Support Letter Cedar Crest Trout Farms
- 5) Correspondence from the Source Protection Committee Re: Auditor General's Audit of Public Health Ontario Recommendations on Private Drinking Water Testing
- 6) Correspondence from the Township of Clearview Re: Endorsement of Bill C-63 in the House of Commons
- 7) Correspondence from Township of Alnwick/Haldimand Respecting:
  - a) \*Municipalities Retaining Surplus Proceeds from Tax Sales
  - b) \*Highway Traffic Act Amendments
- 8) Correspondence from the Township of Terrace Bay respecting:
  - a) \*Occupational Health and Safety Act Clarifying the Definition of 'Employer'.
  - b) \*Expanding the life span of Fire Apparatus
  - c) \* the Social and Economic Prosperity Review
  - d) \* Return to Combined ROMA & OGRA Conferences
  - e) \*OEB Decision on Phase 1 of the Enbridge Gas Rephasing Plan
  - f) \*Fair Operational Budget Funding
  - g) \*Development of a Municipal Equipment Operator
- 9) \*Correspondence from the City of Owen Sound Re: Expanding the Life Span of Fire Apparatus
- 10) Correspondence from the Town of Shelburne Re: Eradicate Islamophobia and Antisemitism
- 11) Correspondence from Prince Edward County Re: Call to Action to Meet the Deadline of an Accessible Ontario by 2025
- 12) \*Correspondence from City of St. Catharines Re: Urgent Need for Increased Funding for Libraries and Museums
- 13) \*Correspondence from the Town of Cobourg Re: Amend the Blue Box Regulations
- 14) \*Correspondence respecting the Ontario Heritage Act:
  - a) \*Town of Lincoln
  - b) \*City of Kitchener
- 15) \*Correspondence from the Town of Whitby Re: Support the Ontario Energy Board's Decision to end the Gas Pipeline Subsidy
- 16) Correspondence from Environmental Defence Re: Enbridge Gas, Gas Expansion & Deceptive Marketing

Items marked with \* indicate that subject matter has previously been before council.



**The Corporation of the  
County of Northumberland**  
555 Courthouse Road  
Cobourg, ON, K9A 5J6



# Northumberland County

## Council Resolution

**SENT VIA EMAIL**

**March 25, 2024**

Hon. Doug Ford (Premier of Ontario)  
Hon. Michael Parsa (Minister of Children, Community, and Social Services)  
Hon. Paul Calandra (Minister of Municipal Affairs and Housing)  
Hon. Sylvia Jones (Minister of Health)  
Hon. David Piccini (Minister of Labour, Immigration, Training and Skills Development and  
MPP for Northumberland-Peterborough South)  
Association of Municipalities of Ontario (AMO)  
Ontario Municipal Social Services Association  
Eastern Ontario Wardens' Caucus  
All Ontario Municipalities

**Re: Northumberland County Resolution – County of Prince Edward ‘Review of  
Ontario Works and Ontario Disability Support Program Financial Assistance  
Rates’**

---

At a meeting held on March 20, 2024 Northumberland County Council approved the following Council Resolution # 2024-03-20-190 adopting the below recommendation from the March 6, 2024 Social Services Committee meeting.

**Moved by:** Councillor Robert Crate

**Seconded by:** Councillor Scott Jibb

**“That** the Social Services Committee, having considered the correspondence from the County of Prince Edward regarding 'Review of Ontario Works and Ontario Disability Support Program Financial Assistance Rates', recommend that County Council support this correspondence and direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honourable Michael Parsa (Minister of Children, Community, and Social Services), the Honourable Paul Calandra (Minister of Municipal Affairs and Housing), the Honourable Sylvia Jones (Minister of Health), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South), the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, the Eastern Ontario Wardens' Caucus, and all Ontario municipalities.”



**The Corporation of the  
County of Northumberland**  
555 Courthouse Road  
Cobourg, ON, K9A 5J6

**"Council Resolution # 2024-03-20-190**

**Carried**

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at [matherm@northumberland.ca](mailto:matherm@northumberland.ca) or by telephone at 905-372-3329 ext. 2238.

Sincerely,  
Maddison Mather

A handwritten signature in blue ink, appearing to read "M. Mather".

Manager of Legislative Services / Clerk  
Northumberland County





## Council Resolution

Moved By Crate

Agenda  
Item 10

Resolution Number  
2024-03-20- 110

Seconded By Gibb

Council Date: March 20, 2024

<sup>mm</sup>  
"That Council adopt all recommendations from the four Standing Committees, as contained within the Committee Minutes (meetings held March 5 and 6), ~~with the exception of the following items (referenced from the Standing Committee Minutes), that will be held for discussion:~~

Committee Name	Item #	Description	Held By
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**And Further That** the items listed above and held for separate discussion each require a separate resolution."

Recorded Vote  
Requested by

Councillor's Name

Deferred

Warden's Signature

Carried

Warden's Signature

Defeated

Warden's Signature



## Social Services Committee Resolution

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**Committee Meeting Date:** March 6, 2024

**Agenda Item:** 7.a

**Resolution Number:** 2024-03-06- 159

**Moved by:** O. Hankivsky

**Seconded by:** B. Ostrander

**Council Meeting Date:** March 20, 2024

---

"**That** the Social Services Committee, having considered the correspondence from the County of Prince Edward regarding 'Review of Ontario Works and Ontario Disability Support Program Financial Assistance Rates', recommend that County Council support this correspondence and direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honourable Michael Parsa (Minister of Children, Community, and Social Services), the Honorable Paul Calandra (Minister of Municipal Affairs and Housing), the Honourable Sylvia Jones (Minister of Health), the Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South), the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, the Eastern Ontario Wardens' Caucus, and all Ontario municipalities."

**Carried**   
Committee Chair's Signature

**Defeated** \_\_\_\_\_  
Committee Chair's Signature

**Deferred** \_\_\_\_\_  
Committee Chair's Signature



**From the Office of the Clerk**  
The Corporation of the County of Prince Edward  
T: 613.476.2148 x 1021 | F: 613.476.5727  
[clerks@pecounty.on.ca](mailto:clerks@pecounty.on.ca) | [www.thecounty.ca](http://www.thecounty.ca)

February 16, 2024

Please be advised that during the regular Council meeting of February 13, 2024 the following resolution regarding support for a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates was carried.

**RESOLUTION NO. 2024-81**

**DATE:** February 13, 2024

**MOVED BY:** Councillor Roberts

**SECONDED BY:** Councillor Hirsch

**WHEREAS** poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

**WHEREAS** the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

**WHEREAS** people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

**WHEREAS** Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

**WHEREAS** Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 per cent as of July 2023 to keep up with inflation, however even with the increase, ODSP rates still fall below their value in 2018 (\$1,376 when adjusted for inflation) and significantly below the disability-adjusted poverty line (\$3,091 per month)

**WHEREAS** OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

**WHEREAS** the poverty risk profile for Prince Edward County created by Vital Signs states that 10.1% - 13.5% of County residents are living on low income;



**From the Office of the Clerk**  
 The Corporation of the County of Prince Edward  
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**WHEREAS** designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

**WHEREAS** leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;

**THEREFORE BE IT RESOLVED THAT** the Council of Prince Edward County joins the Town of Orangeville to calls on the Provincial Government to urgently:

- a) At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by “Raise the Rates” campaign and the “Income Security Advocacy Centre”;
- b) Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
- c) Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

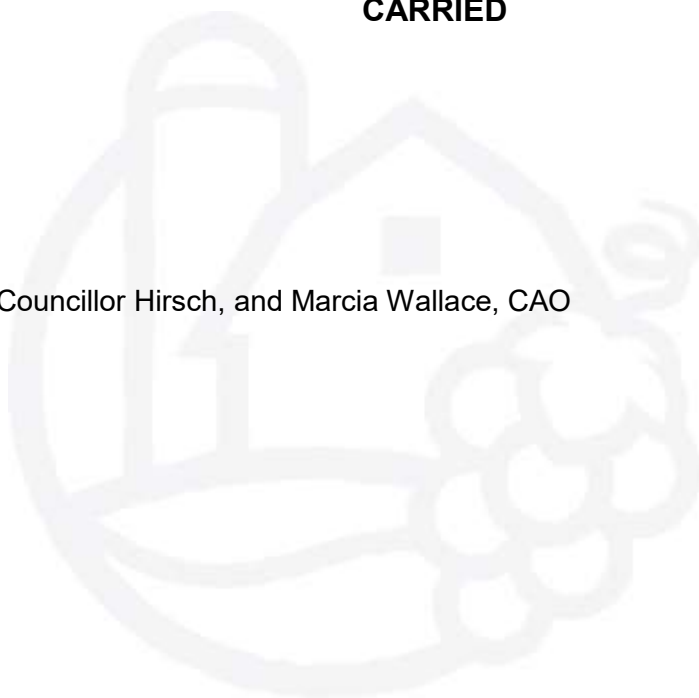
**AND FURTHER THAT** a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Prince Edward Lennox and Addington Social Services, the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

**CARRIED**

Yours truly,

Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Hirsch, and Marcia Wallace, CAO





TOWNSHIP OF  
**Adelaide  
Metcalf**

March 22<sup>nd</sup>, 2024

The Honourable Lisa Thompson  
Ministry of Agriculture, Food and Rural Affairs  
11th Floor  
77 Grenville St.  
Toronto, ON M5S 1B3

**RE: Township of Adelaide Metcalfe – Request to Increase Tile Drain Loan Limit**

Dear Minister Thompson,

On March 18, 2024, the Township of Adelaide Metcalfe Council approved the following resolution:

*WHEREAS farm drainage is of paramount importance in Ontario due to its significant impact on agricultural productivity and sustainability. Effective drainage systems help mitigate waterlogging, control soil moisture levels, and enhance soil structure, thereby optimizing growing conditions for crops;*

*WHEREAS improved drainage also facilitates timely field operations, reduces erosion, and minimizes nutrient runoff, contributing to environmental conservation efforts;*

*WHEREAS Ontario's diverse agricultural landscape, where weather variability is common, well-maintained drainage systems play a crucial role in ensuring stable yields, economic viability, and long-term resilience for farmers across the Province;*

*WHEREAS the Tile Loan Drainage Act, R.S.O 1990, c. T.8 allows for the borrowing of money for the purpose of constructing drainage works;*

*WHEREAS the maximum annual limit for these loans, unchanged since 2004, is currently set at \$50,000.*

*WHEREAS costs for Tile Drainage has increased markedly since 2004;*

*NOW THEREFORE the Council of the Township of Adelaide Metcalfe requests that the Province through the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) consider increasing the maximum annual Tile Loan limit to a minimum of \$100,000.*

*AND THAT this resolution be circulated the Honourable Lisa Thompson – Ministry of Agriculture, Food and Rural Affairs (OMAFRA), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all Ontario municipalities.*

Your consideration of Council's request is appreciated.

Kind regards,

A handwritten signature in dark ink, appearing to be 'MB', with a long horizontal line extending to the right.

Michael Barnier  
Clerk & Manager of Legislative Services  
Township of Adelaide Metcalfe  
[mbarnier@adelaidemetcalfe.on.ca](mailto:mbarnier@adelaidemetcalfe.on.ca)

Cc: Association of Municipalities of Ontario (AMO)  
Rural Ontario Municipal Association (ROMA)  
All Ontario Municipalities



p.705-639-5343  
f. 705-639-1880  
info@antownship.ca  
www.antownship.ca

2357 County Road 45  
P.O. Box 29  
Norwood, ON  
K0L 2V0

March 26, 2024

**Sent by E-mail**  
sylvia.jones@ontario.ca

Hon. Sylvia Jones, Minister of Health  
Ministry of Health  
5th Floor - 777 Bay St.  
Toronto, ON M7A 2J3

**Re: Public Health Ontario Labs**

---

Dear Minister Jones,

At its regular meeting held March 12, 2024, the Council of the Township of Asphodel-Norwood passed a resolution expressing concern about the possible closure of regional Public Health Ontario (PHO) laboratories, as stated in the [Office of the Auditor General of Ontario's Value-for Money Audit: Public Health Ontario](#).

WHEREAS the mission of Public Health Ontario (PHO) is to "enable informed decisions and get actions that protect and promote health and contribute to reducing health inequities", there are grave concerns that the closure of six community-based PHO labs will increase health inequities, especially for rural communities; and

WHEREAS combined these labs collect and process thousands of water samples and time sensitive medical tests each day; and

WHEREAS there are grave concerns about the integrity of samples being compromised if travel time is increased by centralizing all tests to a few locations; and

WHEREAS these labs already process overflow tests and samples when labs such as Toronto and Ottawa cannot keep up to demand and many scaled up to meet demand during the COVID-19 pandemic; and

WHEREAS frequent drinking water testing services is vital for Ontarians who draw their water from private drinking water systems (i.e. wells) and protecting groundwater quality and quantity is a shared responsibility.

As stewards of care for the *Safe Drinking Water Act, 2022*, Council urges the provincial government to take caution against acting on the recommendations stated in the aforementioned audit report.



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www.antownship.ca

2357 County Road 45  
P.O. Box 29  
Norwood, ON  
K0L 2V0

-2-

Sincerely,

A handwritten signature in black ink that reads "MHudson".

Melanie Hudson, Clerk  
Township of Asphodel-Norwood

Encl./ Letter of Concern from former senior managers of Public Health Ontario (PHO)

Cc: MPP David Piccini | david.piccinico@pc.ola.org  
MP Philip Larence | philip.lawrence@parl.gc.ca  
Ontario Municipalities



**Letter of Concern regarding Regional Public Health Ontario Laboratories**

December 18, 2023

We, the undersigned, are a group of retired senior managers who were long term employees of Public Health Ontario (PHO), with extensive knowledge of regional laboratory operations and the public health system. We are writing to express our concerns with PHO's laboratory modernization plan, discussed recently in the Office of the Auditor General of Ontario's *Value-for-Money Audit: Public Health Ontario* (report dated December 2023).

Our major concern rests with the recommendation to close 6 of the 10 regional, fully accredited laboratories based in Peterborough, Orillia, Hamilton, Kingston, Sault Ste. Marie and Timmins, which serve communities in 15 public health unit jurisdictions. This change will impact about 85 laboratory personnel and a number of Infection, Prevention and Control (IPAC) staff who are also housed in some of those sites. In addition to these closures, there is a concerning recommendation to gradually eliminate drinking water testing services for Ontarians who draw their water from private drinking water systems (e.g. wells). We believe the associated risks to public health were not properly analyzed during the investigative process and such measures, if approved by the Ontario government, could be detrimental.

The regional laboratory sites serve all of PHO's clients located outside the Greater Toronto Area (GTA). They act as a first contact when specific testing is required by public health units, hospital and community labs, long term care homes, clinicians and private citizens within their regions; and they provide access to over 270 diagnostic tests related to diseases of public health significance listed in O. Reg 135/18 under the *Health Protection and Promotion Act*. The high number of specimens processed during the COVID pandemic at these locations is a testament to the ability of these labs to respond quickly to emerging pathogens, to manage outbreaks and to assist with surveillance.

The Auditor General's report has a financial focus, and in this respect, inefficiencies are outlined which we acknowledge need to be addressed. However, PHO's regional laboratory sites indicated for closure offer analyses requiring specialized training, such as the identification of parasites, ticks (important due to the increasing risk of Lyme disease), and pathogenic fungi. Having multiple sites competent in these specialty tests adds backup support into the system and enables the management of surge capacity, especially in outbreak situations. Two of these regional sites are also associated with postsecondary institutions, providing academic placements and research opportunities.

In addition to the diagnostic testing of medical samples, regional laboratory locations conduct the majority of testing for indicators of bacterial contamination in private drinking water systems, as well as public drinking water and beach water submitted by Ontario Parks and public health unit staff, supporting their Safe Water programs under Ontario public health standards. With water samples being time and temperature sensitive, any increase in the transportation time can have a negative impact on sample integrity. The current geographical configuration of PHO's laboratory network allows clients direct access to information and testing, and samples are transported from drop off depots in the communities quickly and efficiently. Loss of these regional labs could result in increased courier costs, increased turn-around times, and possible rejection of samples, due to integrity issues. In short, their closing will have a direct and dramatic impact on PHO's ability to achieve its mandate: the protection and promotion of public health.

PHO's laboratory sites test between 150,000 to 175,000 private drinking water samples each year at no cost to the submitter. With the recommendation to phase out PHO's drinking water service, private citizens who do not have access to municipally treated drinking water will have to submit their samples to a licensed private laboratory, which currently can cost more than \$150 per sample. Considering the current economic state in Ontario, some residents may consider the cost prohibitive and decide not to monitor their water source, thereby reducing sampling rates. As a result, people will be unaware of the quality of their drinking water, which can put them at a higher risk of contamination. Private drinking water sources, in particular, are susceptible to contamination at significantly higher rates than municipal systems. With the removal of this testing service at PHO, there will also no longer be a centralized database containing bacteriological test results that are available for PHO's researchers or public health unit staff, who use it to determine contamination rates in their regions.

The *Report of the Walkerton Inquiry* (2002) discusses the tragic impact of provincial budget cuts on water testing services in the 1990s in Walkerton, Ontario. In 1996, the Ministry of Environment regional laboratories were closed as a cost saving measure, and the testing that they performed on municipal drinking water systems was privatized. Justice Dennis O'Connor, who authored the Walkerton report, highlighted how this action "connected directly" to the Walkerton *E.coli* O157:H7 and *Campylobacter jejuni* outbreak in May 2000 (part 1, p. 406), which resulted in seven deaths and 2,300 illnesses. Recognizing the importance of the private drinking water testing service offered by Ontario's public health laboratory sites, Justice O'Connor suggested that the province maintain free, bacteriological water testing for private well owners.

Overall, we are concerned that, if the recommendation to close 6 of the 10 regional PHO locations and to phase out private water testing is approved, there will be serious negative impacts on public health. Rather than reduce health inequities across the province of Ontario, we feel the proposed changes will do the opposite. We caution the provincial government against acting on these recommendations without fully understanding the ramifications and the complex logistics required in specimen handling to deliver timely results. While the Auditor General's report has a financial focus, which is important, we caution that an up-to-date, independent impact assessment be carried out using a *public health* focus. Stakeholders, including members of the public, should be consulted, as well. As we have seen in the past, an effective public health network is needed, not only to ensure essential day-to-day testing, but also to respond to emerging public health emergencies, such as Walkerton, SARS, West Nile and COVID.

### Key Resources

O'Connor, Dennis R. (2002). *Report of the Walkerton Inquiry*. 2 parts. Toronto: Ontario Ministry of the Attorney General. [https://www.archives.gov.on.ca/en/e\\_records/walkerton/index.html](https://www.archives.gov.on.ca/en/e_records/walkerton/index.html)

Office of the Auditor General of Ontario. (2023). *Value-for-Money Audit: Public Health Ontario*. [https://auditor.on.ca/en/content/annualreports/arreports/en23/AR\\_publichealth\\_en23.pdf](https://auditor.on.ca/en/content/annualreports/arreports/en23/AR_publichealth_en23.pdf)

### Signatories

Rena Retallick

Former Operations Director, Regional Public Health Laboratories

CONTACT: [rena.retallick@gmail.com](mailto:rena.retallick@gmail.com)

Jean Cousineau

Former Technical Manager, Timmins Regional Public Health Laboratory

Elizabeth Pszczolko  
Former Manager, Thunder Bay Regional Public Health Laboratory

John Jessop  
Former Manager, Sault Ste. Marie, Sudbury and Timmins Regional Public Health Laboratories

Leslee Shuttleworth  
Former Manager, Ottawa Public Health Laboratory

Robin Eddington  
Former Manager, Orillia Public Health Laboratory

Cindy Froats  
Former Manager, Kingston Public Health Laboratory

Pamela O'Brien  
Former Manager, Peterborough Public Health Laboratory

Suzan Breton  
Former Manager, Sault Ste. Marie Public Health Laboratory

Monica Murphy  
Former Quality and Technical Manager, Public Health Laboratories  
Former Manager, Windsor Public Health Laboratory

Debbie Sikora  
Former Manager, Kingston Public Health Laboratory

Doreen Graham  
Former Senior Manager, Central North Region

Dr. Fred Ball  
Former Manager, Thunder Bay Public Health Laboratory

Twyla Harcourt  
Former Manager, Peterborough Public Health Laboratory



March 6, 2024

To Whom It May Concern,

I am writing this letter to share how important the Saugeen Municipal Airport is to the future of our business here in the Hanover, Walkerton and West Grey area because of a recent business expansion into northern Ontario.

Cedar Crest Trout Farms, also known as Springhills Fish, is a second-generation family fish farming business in Grey-Bruce. We raise rainbow trout, Arctic char and coho salmon with a focus on eco-friendly and humane farming methods.

We grow fish at five land-based fish farms out of Hanover and West Grey, a processing plant near Chatsworth, and we recently started a partnership with Sheshegwaning First Nation for a new farm on Manitoulin Island. We hatch the majority of rainbow trout that all fish farms in Ontario grow out, supply most major Canadian grocery stores with fillets, and also deliver fish directly to 1,500 homes every month across the province. Furthermore, the Ontario Aquaculture Association operates out of our “home farm” in Allan Park.

The expansion to Manitoulin Island was a significant step for our business. To stay competitive, we needed to venture further afield and open our own grow-out facility in Lake Huron. After a province-wide search, the best way to do this was a long-term joint-equity partnership with Sheshegwaning First Nation.

It only took one season of farming up north to realize the distance is going to be a challenge. First, it is hard for quick decision-making and long-term planning when leadership’s boots are not consistently on the ground. Second, it can be hard for staff training, team building and morale when team members are isolated in the north.

Furthermore, and perhaps the spark for this letter, is the distance can be a strain on building new relationships and forging community ties with our friends at Sheshegwaning First Nation. Our partnership is about more than economics, it is about “joining families” and being part of their community through ceremonies, pow-wows, education events, Pride parades, tours, and regular management meetings. In return, for members of Sheshegwaning to participate in activities down here in the Hanover, Walkerton and West Grey community.

To ensure this expansion will be successful, my co-owners Arlen and Mike, as well as many staff members and myself, have done a lot of “burn and turns”, which means driving the 8 hours up to the activity, then the next day driving the 8 hours home.

**It was during one of these grueling drives that we discovered our home community supports an airport in our backyard.** And we were even more excited to hear it was fantastically equipped with a flight school, storage, a restaurant and was super conveniently located.

Shortly after, we met with Marohl Kuhl of Kuhl Flight Academy who was more than happy to run the numbers and see if it was feasible for us to operate a small plane between the Saugeen Municipal Airport and the far end of Manitoulin Island.

Shockingly, it was not as extravagant of an idea as you would think: the flight would only be one hour; it would use a third of the fuel compared to driving our farm vehicles; and planes can cost less than some of our heavier farm trucks and machinery.

The benefits are numerous, including more efficient farm management, better work-life balance, lower carbon footprint, and being able to extend our community ties and relationships more easily with our Manitoulin friends. Furthermore, we do a lot of advocacy and education through the Ontario Aquaculture Association, and flying opens up even more opportunities to advance our sector.

Thus, in June 2023, my co-owner Mike and I started flight lessons — something neither of us could have ever pursued if the flight school was not nearby. I have already finished ground school, written all three exams, and am taking solo flights.

Over the last 9 months, I have learned that we have so much more than a fantastically equipped airport here — we have a welcoming and encouraging community of flyers in Grey-Bruce. It is made up of experienced pilots and aviation enthusiasts who can talk flying for hours, as well as newbies like me struggling to get our “air legs” beneath us.

If you are wondering what types of people a place like Saugeen Municipal Airport attracts, you only have to look at my cohort of 14 students from Ground School in the fall. It was not the wealthy 1%-ers, it was a diverse group that included:

- One construction fellow who found it less expensive to own a plane and a cottage in northern Ontario, than try and afford a cottage within driving distance;
- A local young woman with dreams of flying for Air Canada one day;
- A retired tradesman looking for a hobby and an easier way to visit his kids who live across the province;
- A nurse hoping to practice more medicine in remote and fly-in communities;
- And me, a fish farmer looking to get some time back and ensure his business expansion succeeds.

Furthermore, my many hours at the Saugeen Municipal Airport have shown me the immense practical value that the airport provides to our community. There are regular visits from Ornge for emergency healthcare services, who rely on our airport for fuel and fast access to people's care. There are crop dusters up and down all day protecting our farmers' crops. And there are so many visits from families, old folks' homes, or groups of individuals with development disabilities who just have fun watching the planes.

When we distill the Saugeen Municipal Airport's value down to simple metrics like tourism, we miss out on the contributions of our immense community of pilots, wannabe pilots, and aviation enthusiasts that call this airport home. We miss out on visitors who enjoy a meal at the Landing Gear and swap stories with the locals. And we also shut out the economic potential of having such a convenient transportation in and out of Hanover, Walkerton and West Grey.

When I lived in Toronto in my twenties, I found it so odd that politicians were pushing for more public transportation across Ontario using trains and high-speed rail. It was strange because I grew up finding old railway spikes along the driveway at our home farm in Allan Park, as it was the abandoned railway bed for a train that used to run from Hanover into the GTA.

If only politicians had the foresight in the 1980s to keep those rail lines, the geography of this province would feel drastically different, and the carbon emissions and ease from transport would feel drastically different.

I would encourage today's politicians to celebrate the Saugeen Municipal Airport and not close off this community to what the airport offers today — but also not close it off to the amazingly unknown future coming with electrically-fueled aviation and new aviation technologies that could change transportation of people and goods forever.

Thank you for taking the time to hear about what the Saugeen Municipal Airport means to our family and our community here in Hanover, Walkerton and West Grey.

If you have any questions, please do not hesitate to contact me.

Sincerely,



RJ Taylor  
Owner,  
Cedar Crest Trout Farms & Springhills Fish  
[rj@cedarcrestfish.ca](mailto:rj@cedarcrestfish.ca)  
[springhillfish.ca](http://springhillfish.ca)



April 8, 2024

The Hon. Sylvia Jones  
Minister of Health  
5<sup>th</sup> Floor, 777 bay Street  
Toronto, Ontario  
M7A 2J3

Dear Minister Jones,

The 2023 Auditor General’s Value-for-Money audit of Public Health Ontario (PHO) recommended that PHO, in conjunction with the Ministry of Health, update and implement a plan to streamline public health laboratory operations. That plan included gradually discontinuing free private drinking water testing. The proposed phase out of free water testing for private drinking water is of significant concern to our local Source Protection Committee.

Private systems are not protected through legislated requirement under the *Safe Drinking Water Act*, 2002, and *Clean Water Act*, 2006, but are more likely to contribute to cases of gastrointestinal illness than municipal systems. In the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region, about 60,000 residents do not receive water from municipal systems, with many relying on a private drinking water system, including wells. This accounts for approximately 35% of the population in our Region.

Our Source Protection Committee has begun to implement new Best Practices initiatives for private well owners under the Ministry of Environment, Conservation and Parks’ Source Protection Program. These initiatives are aimed at targeting higher risk private water users where municipal and/or public health measures can be implemented to address threats to these systems. In support of these efforts, staff are planning to deliver education and outreach materials to private well owners in higher risk areas. In support of these efforts, it is imperative that residents continue to have access to free well water testing to reduce any barriers to monitoring the safety of these private wells.

You will recall that in the Walkerton Inquiry Report Part 2, Justice Dennis O'Connor concluded the privatization of laboratory testing of drinking water samples contributed directly to the E. coli O157:H7 outbreak in Walkerton, Ontario in May 2000. It is imperative that the privatization of private drinking water testing, for a fee, not be considered as part of the proposed streamlining efforts of public health laboratory operations in the province.

All Ontarians deserve safe, clean water and free well water testing is a way to help ensure that is possible for everyone. Any devolution to a fee-based private service will be a significant disincentive for rural dwellers to test their wells.

Two Source Protection Committee representatives, also elected Municipal Council members (Jim Hanna, Deputy Mayor of Huron-Kinloss and the undersigned, Councillor for Brockton-Walkerton) would like to request delegations with yourself and Minister Thompson at the upcoming Association of Municipalities Ontario (AMO) conference August 18-21, 2024 in Ottawa, regarding this topic, and will do so through the normal process.

Sincerely,



B Carl Kuhnke

Chair, Saugeen, Grey Sauble, Northern Bruce Peninsula  
Source Protection Committee

Cc via email:

Hon. Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs  
Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks  
Kirsten Service, Director, Conservation and Source Protection Branch, MoECP  
Grey Bruce Public Health  
Municipal CAOs and Clerks  
Grey and Bruce Federations of Agriculture  
Source Protection Committee  
Source Protection Management Committee





**Clerk's Department**  
Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0  
[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)  
Phone: 705-428-6230

March 27, 2024

Honourable Arif Virani  
Minister of Justice & Attorney General  
House of Commons  
Ottawa, Ontario K1A 0A6

Sent by Email

**RE: Township of Clearview Endorsement of Bill C-63 in the House of Commons**

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Please be advised that Council of the Township of Clearview at its meeting held on March 25, 2024, passed the following resolution in support of the endorsement of Bill C-63 in the House of Commons:

Moved by Councillor Dineen, Seconded by Councillor Broderick, Whereas The Canadian Federal Government has drafted Bill C-63, The Online Harms Act, currently in front of Parliament and has had its first reading; and,

Whereas Bill C-63 requires that online tech companies and social media platforms remove child pornography and other dangerous content within 24 hours once the operator identifies the content, while also mandating the following duties:

- Duty to protect children;
- Duty to act responsibly;
- Duty to remove egregious content; and,

Whereas The Canadian Federal Government proposes to establish a "Digital Safety Commission" and nominate an "independent" Ombudsperson to proactively circumvent potential harms on behalf of Canadians; and,

Whereas online tech companies and social media platforms need to adhere to existing Criminal Laws; and,

Whereas online tech companies and social media platforms need to be held accountable to keep platforms safe from predators targeting children and other vulnerable Canadians and to protect them from bullying, hate, extremism, violence, discrimination, self harm, exploitation and sexual extortion that can lead to the most dire of consequences; and,

Whereas Clearview Township, as all Canadians, endeavours to foster safe homes, communities, schools and public spaces;

Be It Resolved That the Mayor and Council of Clearview Township endorse the passing of Bill C-63 in the House of Commons and the establishment of a "digital safety commission" and nomination of an "independent" Ombudsperson; and,

That a copy of this resolution be circulated to all municipalities in Ontario; the Association of Municipalities of Ontario; Terry Dowdall, MP; The Right Honourable Justin Trudeau, Prime Minister of Canada and The Honourable Arif Virani, Minister of Justice & Attorney General of Canada. Motion Carried.

Sincerely,

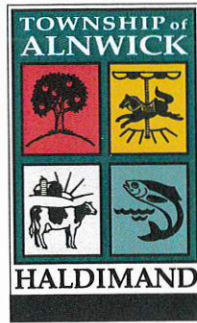


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Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC

Clerk/Director of Legislative Services

cc: Right Honourable Prime Minister Justin Trudeau  
Simcoe Grey MP Terry Dowdall  
Association of Municipalities of Ontario  
Ontario Municipalities



March 27, 2024

Tammy J. Godden, Clerk (Clerks@stcharlesontario.ca)  
The Municipality of St. Charles  
2 King Street East, P.O. Box 70  
St. Charles, ON P0M 2W0

Dear Ms. Godden:

**RE: Support of Resolution – Municipalities Retaining Surplus Proceeds from Tax Sales**

This is to advise that the Council of the Corporation of the Township of Alnwick/Haldimand at their Regular Council Meeting on September 5th, 2023, passed the following resolution supporting the Municipality of St. Charles Resolution and the Town of Essex in the reinstatement of previous legislation that permitted municipalities to apply for and retain surplus proceeds from tax sales in their jurisdictions:

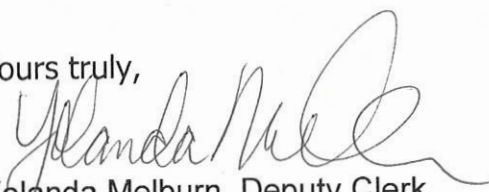
Moved by Councillor Greg Booth, seconded by Councillor Mike Ainsworth;

*"Be it resolved that Council support the correspondence from the Municipality of St. Charles regarding retention of surplus proceeds from tax sales; and*

*Further that Council direct staff to forward a copy of this resolution to the County of Northumberland and all Ontario municipalities."*

CARRIED

Yours truly,

  
Yolanda Melburn, Deputy Clerk  
Township of Alnwick/Haldimand  
905-349-2822 ext. 32  
[ymelburn@ahwtp.ca](mailto:ymelburn@ahwtp.ca)  
Encl.

**The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE**

**Regular Meeting of Council**



**Agenda Number:** 10.3.

**Resolution Number** 2023-151

**Title:** Resolution Stemming from May 17, 2023 Regular Meeting of Council (Item 9.1 - Correspondence #9 and 15) and from the June 21, 2023 Regular Meeting Council (Item 9.1 - Correspondence #19)

**Date:** July 19, 2023

**Moved by:** Councillor Loftus

**Seconded by:** Councillor Lachance

**WHEREAS** prior to being repealed by the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001, allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction;

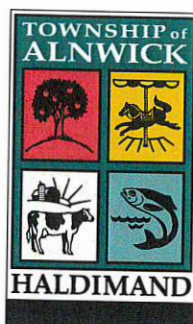
**AND WHEREAS** the current Public Tax Sale process is a burdensome process to a municipality that invests a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario;

**BE IT RESOLVED THAT** Council for the Corporation of the Municipality of St.-Charles supports the Corporation of the Town of Essex in the reinstatement of previous legislation that permitted municipalities to apply for and retain surplus proceeds from tax sales in their jurisdictions;

**AND BE IT FURTHER RESOLVED THAT** this Resolution be circulated to the Ministry of Municipal Affairs and Housing (MMAH); the Ministry of Finance (MOF); the Ontario Municipal Tax & Revenue Association (OMTRA); the Association of Municipalities of Ontario (AMO), the local Member of Provincial Parliament (MPP); and, all Ontario Municipalities.

**CARRIED**

MAYOR



March 28, 2024

David Piccini, MPP  
Northumberland-Peterborough South  
Minister of Labour, Immigration, Training and Skills Development  
117 Peter Street,  
Port Hope, ON L1A 1C5

Dear Sir:

**RE: Support of Resolution – Highway Traffic Act Amendments, Automated Speed Enforcement Systems**

This is to advise that the Council of the Corporation of the Township of Alnwick/Haldimand at their Regular Council Meeting on September 5th, 2023, passed the following resolution supporting the resolutions of the Municipality of St. Charles and City of Cambridge regarding Highway Traffic Act Amendments:

Moved by Councillor Greg Booth, seconded by Councillor Mary Catherine O'Neill;

*"Whereas Council reviewed the correspondence "Highway Traffic Act Amendments, Automated Speed Enforcement (ASE) Systems" from the Municipality of St. Charles, and the Resolution from the City of Cambridge;*

*Be it resolved that the Council of the Township of Alnwick/Haldimand support amendments to the Highway Traffic Act that would allow municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities, and as determined by municipalities, and not be restricted to only community safety zones and school safety zones; and*

*Further that Council direct staff to forward a copy of this resolution to local MPP David Piccini, the Minister of Transportation, the Minister of Municipal Affairs and Housing, AMO, and all Ontario municipalities."*

CARRIED



A copy of the above noted resolution from both the Municipality of St. Charles and the City of Cambridge is attached for your reference.

Yours truly,

A handwritten signature in black ink, appearing to read 'Yolanda Melburn', with a long horizontal flourish extending to the right.

Yolanda Melburn, Deputy Clerk  
Township of Alnwick/Haldimand  
905-349-2822 ext. 32  
[ymelburn@ahctp.ca](mailto:ymelburn@ahctp.ca)

Encl.

Cc: (via email)  
Clerk, City of Cambridge  
Clerk, Municipality of St. Charles  
Prabmeet Sarkaria, Minister of Transportation  
Paul Calandra, Minister of Municipal Affairs and Housing  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities

**The Corporation of the City of Cambridge**  
**Corporate Services Department**  
**Clerk's Division**  
**The City of Cambridge**  
**50 Dickson Street, P.O. Box 669**  
**Cambridge ON N1R 5W8**  
**Tel: (519) 740-4680 ext. 4585**  
**[mantond@cambridge.ca](mailto:mantond@cambridge.ca)**

May 10, 2023

**Re: Highway Traffic Act Amendments**

Dear Ms. Mulroney,

At the Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

**WHEREAS** speeding on our roads is a major concern in our community,

**AND WHEREAS** speeding can occur in all areas of our community,

**AND WHEREAS** barriers and delays to enforcement pose a danger to our community,

**AND WHEREAS** our municipality has limited resources to implement speed mitigation road design and re-design,

**AND WHEREAS** our local police service has limited resources to undertake speed enforcement,

**AND WHEREAS** s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

**THEREFORE BE IT RESOLVED THAT**, the City of Cambridge request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones;

**AND THAT** a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, local area MPPs, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton  
City Clerk

Cc: (via email)  
Steve Clark, Ontario Minister of Municipal Affairs and Housing  
Local Area MPPs  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



**Terrace Bay**  
**Regular Council - 20 Feb 2024**

**Item a)**

**Date: February 20, 2024**

**CR37-2024**

Moved by

Seconded by



WHEREAS the following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023: CC2023-303:

*WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;*

*AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");*

*AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;*

*AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;*

*AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;*

*AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;*

*AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor;*

*AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;*

*AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;*

*NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;*

*AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelinas, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.*

AND WHEREAS the Township of Terrace of Terrace Bay supports the City of Greater Sudbury's request that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

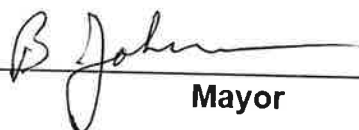
NOW THEREFORE BE IT RESOLVED THAT the Council for the Township of Terrace Bay also requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, Lise Vaugeois, MPP for Thunder Bay Superior North, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

☒ Carried      ☐ Defeated      ☐ Recorded Vote

**Recorded Vote:**

	Yes <input checked="" type="checkbox"/>	No
Mayor Paul Malashewski		
Councillor Gary Adduono		
Councillor Chris Dube		
Councillor Bert Johnson		
Councillor Rick St. Louis		



  
 Mayor

**Terrace Bay**  
**Regular Council - 20 Feb 2024**

**Item d)**

**Date: February 20, 2024**

**CR39-2024**

Moved by   
Seconded by 

WHEREAS the Council of Prince Edward County (PEC) passed the following resolution at their January 16, 2024 regular meeting:

*WHEREAS By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;*

*AND WHEREAS apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;*

*AND WHEREAS fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);*

*AND WHEREAS Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;*

*AND WHEREAS on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;*

*AND WHEREAS no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;*

*THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and*

*THAT the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;*

*THAT this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and*

*THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).*

AND WHEREAS the Township of Terrace Bay supports the resolution and initiative of Prince Edward County;


THEREFORE BE IT RESOLVED THAT this resolution of support be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing;

THAT this resolution of support be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), The Eastern Ontario Wardens' Caucus (EOWC) and, the Northwestern Ontario Municipal Association

☒ Carried      ☐ Defeated      ☐ Recorded Vote

**Recorded Vote:**

	Yes 	No
Mayor Paul Malashewski		
Councillor Gary Adduono		
Councillor Chris Dube		
Councillor Bert Johnson		
Councillor Rick St. Louis		

  
 \_\_\_\_\_  
 Mayor

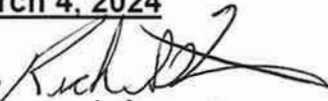
Terrace Bay

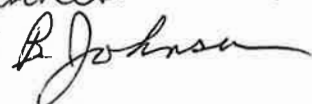
Regular Council - 04 Mar 2024

Item a)

Date: March 4, 2024

CR59-2024

Moved by 

Seconded by 

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario’s economic prosperity and quality of life

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can’t afford to subsidize income re-distribution programs for those most in need

WHEREAS the province can, and should, invest more in the prosperity of communities

WHEREAS municipalities and the provincial government have a strong history of collaboration

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario (premier@ontario.ca); Minister of Municipal Affairs and Housing (minister.mah@ontario.ca); the Minister of Finance (minister.fin@ontario.ca); and to the Association of Municipalities of Ontario (amo@amo.on.ca).

☒ Carried

☐ Defeated

☐ Recorded Vote

**Recorded Vote:**

	Yes	No
Mayor Paul Malashewski		

Councillor Gary Adduono		
Councillor Chris Dube		
Councillor Bert Johnson		
Councillor Rick St. Louis		



---

**Mayor**

**Terrace Bay**  
**Regular Council - 18 Mar 2024**

**Item a)**

**Date: March 18, 2024**

**CR78-2024**

Moved by

Seconded by



WHEREAS as a past attendee of combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort, not only financially for the municipality but also for availability for participation of members of Council and staff; and

WHEREAS these conferences afford a vital opportunity for delegations with members of our provincial parliament, returning to a combined conference provides a better respect to their availability and participation; and

WHEREAS during the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & ROMA; and

WHEREAS it is understandable that little movement has happened since the resolution at the 2019 OGRA conference AGM was passed, due to delays of the COVID-19 pandemic; and

WHEREAS not all persons who wish to attend can do so in person, that a hybrid participation option be considered for the sessions;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Terrace Bay call upon both the ROMA & OGRA boards to re-establish a combined OGRA & ROMA annual conference.

FURTHERMORE that this resolution be forwarded to Premier Doug Ford, Minister Paul Calandra, MPP Vaugeois and be circulated to Municipalities of Ontario; as required.

☒ Carried

☐ Defeated

☐ Recorded Vote

**Recorded Vote:**

	Yes	No
Mayor Paul Malashewski		
Councillor Gary Adduono		
Councillor Chris Dube		
Councillor Bert Johnson		
Councillor Rick St. Louis		

  
**Mayor**

Terrace Bay

Regular Council - 04 Mar 2024

Item b)

Date: March 4, 2024

CR60-2024

Moved by *Gary Adduono*

Seconded by *[Signature]*

WHEREAS access to natural gas is important to residents and businesses in our community for affordability and reliability

AND WHEREAS the Ontario Energy Board's (OEB) decision on Phase 1 of the Enbridge Gas 2024 rebasing application, issued on 21 December 2023, has concerning implications including putting into question the future access to natural gas that support of economic development, affordable housing growth, and energy reliability in communities such as the Township of Terrace Bay;

AND WHEREAS Ontario is growing and access to affordable energy to support this growth for homes and businesses is crucial, as is a measured approach to energy transition as not having access to natural gas will stifle economic growth and put housing and energy affordability at risk;

NOW THEREFORE BE IT RESOLVED: THAT the Township of Terrace Bay supports a measured approach to Ontario's energy transition;

AND FURTHER, that the Municipality of ~~Tweed~~ *Terrace Bay* recognizes that there may not be enough electricity available to replace the energy provided by natural gas and meet the increased demand from electrification;

AND FURTHER, that natural gas must continue to play an integral role in meeting the energy needs of Ontario;

AND FURTHER, that the Municipality of ~~Tweed~~ *Terrace Bay* supports the work the Government of Ontario has done to date, including the Natural Gas Expansion Program and Electrification and Energy Transition Panel's call for a clear policy on the role of natural gas to secure access to affordable energy;

AND FURTHER, that this resolution be circulated to the President of AMO, Colin Best, Hon. Doug Ford, Premier of Ontario, Hon. Todd Smith, the Minister of Energy, Lise Vaugeois, Member of Provincial Parliament for Thunder Bay - Superior North, all regional municipalities as significant actors to ensuring the need for natural gas in Ontario as part of a measured approach towards energy transition, and submitted to [municipalaffairs@enbridge.com](mailto:municipalaffairs@enbridge.com)

☒ Carried

☐ Defeated

☐ Recorded Vote

Recorded Vote:

	Yes	No
Mayor Paul Malashewski		
Councillor Gary Adduono		
Councillor Chris Dube		



Councillor Bert Johnson		
Councillor Rick St. Louis		

  
\_\_\_\_\_  
**Mayor**

**Terrace Bay**  
**Regular Council - 02 Apr 2024**

Item c)

Date: April 2, 2024

CR93-2024

Moved by   
Seconded by 

RESOLVED THAT the Council of the Township of Terrace Bay supports the request of the Township of Amaranth in calling upon the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.

☒ Carried      ☐ Defeated      ☐ Recorded Vote

**Recorded Vote:**

	Yes	No
Mayor Paul Malashevski		
Councillor Gary Adduono		
Councillor Chris Dube		
Councillor Bert Johnson		
Councillor Rick St. Louis		

  
\_\_\_\_\_  
**Mayor**

Terrace Bay

Regular Council - 02 Apr 2024

Item a)

Date: April 2, 2024

CR91-2024

Moved by   
Seconded by 

WHEREAS municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortages, which will only be exasperated over the next three (3) to five (5) years, which will cause the levels of service that municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment;

BE IT THEREFORE RESOLVED THAT the Corporation of the Township of Terrace Bay supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND BE IT FURTHER RESOLVED THAT Council for the Corporation of the Township of Terrace Bay calls on the Province of Ontario's Ministry of Minister of Labour, Immigration, Training and Skills Development to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND BE IT FURTHER RESOLVED THAT, a copy of this Resolution be forwarded to the Minister of Labour, Training, Immigration and Skilled Trades, David Piccinni; our local Member of Provincial Parliament; the Association of Municipalities of Ontario (AMO); the Association of Ontario Road Supervisors (AORS); and all Ontario Municipalities.

☒ Carried      ☐ Defeated      ☐ Recorded Vote

Recorded Vote:

	Yes	No
Mayor Paul Malashevski		
Councillor Gary Adduono		
Councillor Chris Dube		
Councillor Bert Johnson		

Councillor Rick St. Louis		

  
\_\_\_\_\_  
**Mayor**

The Office of the Mayor  
Ian Boddy  
City Hall  
808 2<sup>nd</sup> Avenue East  
Owen Sound, ON N4K 2H4



Telephone: 519-376-4440 ext. 1212  
Facsimile: 519-376-3579  
Email: [iboddy@owensound.ca](mailto:iboddy@owensound.ca)  
Website: [www.owensound.ca](http://www.owensound.ca)

March 28, 2024

Via Email

**Re: Support for the Province to Expand the Life Span of Fire Apparatus**

The City of Owen Sound's Corporate Services Committee, at its meeting held on February 8, 2024, considered correspondence from the County of Prince Edward respecting support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements. As a result, Resolution No. 2024-46 CR-240208-008 was carried:

**"THAT in consideration of correspondence provided for information purposes listed on the February 8th Corporate Services Committee agenda, the Corporate Services Committee recommends that City Council request that the Mayor send a letter in support of the Prince Edward County resolution to the 444 municipalities in Ontario, the Federation of Canadian Municipalities (FCM), the Association of Municipalities Ontario (AMO), the Eastern Ontario Wardens' Caucus (EOWC), Premier Doug Ford, Rick Byers, Bruce-Grey-Owen Sound MPP, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, and Paul Calandra, Minister of Municipal Affairs and Housing."**

Owen Sound City Council at its meeting held on February 26, 2024, considered the [minutes](#) of the Corporate Services Committee meeting held on February 8, 2024, and passed Resolution No. R-240226-014:

**"THAT the minutes of the Corporate Services Committee meeting held on February 8, 2024 be received and the recommendations contained therein be approved."**

A safe, reliable, and diverse fleet of fire apparatus is required to serve the operational needs of all our communities.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



---

Ian C. Boddy  
Mayor

cc: 444 Municipalities in Ontario  
Owen Sound City Council  
Federation of Canadian Municipalities (FCM)  
Association of Municipalities of Ontario (AMO)  
Eastern Ontario Wardens' Caucus (EOWC)  
Premier Doug Ford  
Rick Byers, Bruce-Grey-Owen Sound MPP  
The Honourable David Piccini, Minister of Labour, Immigration, Training &  
Skills Development  
Paul Calandra, Minister of Municipal Affairs and Housing  
Bonnie Crombie, Leader of the Ontario Liberal Party  
Marit Stiles, Leader of the Ontario New Democratic Party  
Mike Schreiner, Leader of the Ontario Green Party



TOWN OF SHELburne  
COUNCIL RESOLUTION

No. 08

**Date:** 3/25/24

**Moved:** Councillor Benotto

**Seconded by:** Councillor Wegener

BE IT RESOLVED THAT Council of the Town of Shelburne encourages all levels of government to eradicate all forms of racism especially Islamophobia and antisemitism, and that this motion be sent to our MP and MPP and all municipalities.

**CARRIED, W. Mills**

<b>Requested Vote to be Recorded</b>	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
		Yea		Nay
<b>Mayor Mills</b>	<input type="checkbox"/>		<input type="checkbox"/>	
<b>Deputy Mayor Hall</b>	<input type="checkbox"/>		<input type="checkbox"/>	
<b>Councillor Benotto</b>	<input type="checkbox"/>		<input type="checkbox"/>	
<b>Councillor Fegan</b>	<input type="checkbox"/>		<input type="checkbox"/>	
<b>Councillor Guchardi</b>	<input type="checkbox"/>		<input type="checkbox"/>	
<b>Councillor Sample</b>	<input type="checkbox"/>		<input type="checkbox"/>	
<b>Councillor Wegener</b>	<input type="checkbox"/>		<input type="checkbox"/>	



**From the Office of the Clerk**  
The Corporation of the County of Prince Edward  
T: 613.476.2148 x 1021 | F: 613.476.5727  
[clerks@pecounty.on.ca](mailto:clerks@pecounty.on.ca) | [www.thecounty.ca](http://www.thecounty.ca)

March 28, 2024

Please be advised that during the regular Council meeting of March 26, 2024 the following resolution regarding support for 'a call to action' to meet the deadline of an Accessible Ontario by 2025 was carried.

**RESOLUTION NO. 2024-151**

**DATE:** March 26, 2024

**MOVED BY:** Councillor MacNaughton

**SECONDED BY:** Councillor Pennell

**WHEREAS** the Accessibility for Ontarians With Disabilities Act (AODA) is ground-breaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

**WHEREAS** Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility;

**WHEREAS** at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential;

**WHEREAS** the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before Jan. 1, 2025, and municipalities, as the level of government closest to the people are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province;

**WHEREAS** people with disabilities and advocates, including Prince Edward County's Accessibility Advisory Committee, note the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

**WHEREAS** Prince Edward County is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA



standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

**THEREFORE BE IT RESOLVED THAT** the Council of Prince Edward County strongly encourages action on the part of the Provincial Government to urgently:

- a) create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings. Such a fund could be modeled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis;
- b) to commit to working with municipalities to implement the Donovan Review immediate crisis recommendations;

**AND FURTHER THAT** the Mayor write a letter in support of this resolution to the Minister of Seniors and Accessibility, and that a copy of this resolution be sent to the Premier of Ontario, the Minister of Seniors and Accessibility, the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

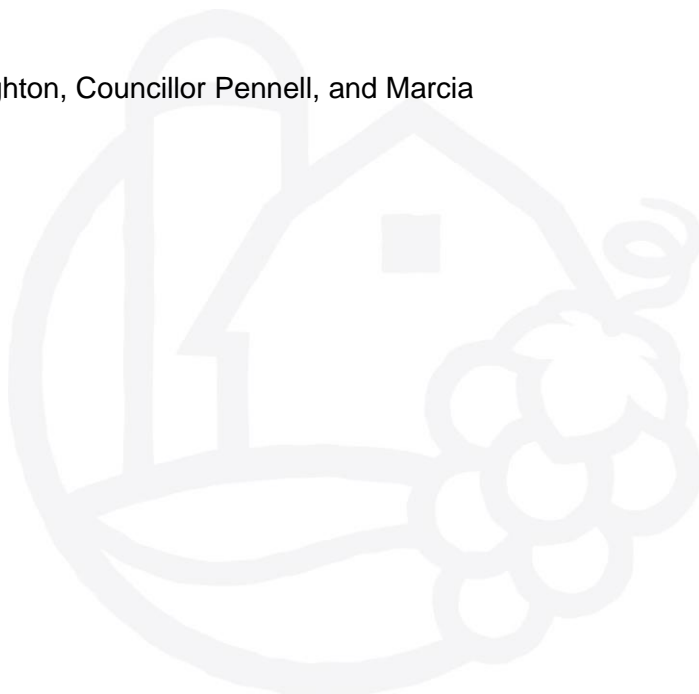
**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor MacNaughton, Councillor Pennell, and Marcia Wallace, CAO





April 3, 2024

Julie Kirkelos  
Town Clerk  
Town of Lincoln  
4800 South Service Rd.  
Beamsville, ON L0R 1B1

Sent via email: [jkirkelos@lincoln.ca](mailto:jkirkelos@lincoln.ca)

**Re: Urgent Need for Increased Funding for Museums and Libraries  
Our File 35.11.2**

Dear Ms. Kirkelos,

At its meeting held on March 18, 2024, St. Catharines City Council approved the following motion:

That Council endorse Sub-Item 2, Resolution from the Town of Lincoln regarding Urgent Need for Increased Funding for Libraries and Museums

If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in blue ink, appearing to read 'K Sullivan'.

Kristen Sullivan, City Clerk  
Legal and Clerks Services, Office of the City Clerk  
:sm

Encl. Resolution from the Town of Lincoln regarding Urgent Need for Increased Funding for Libraries and Museums



4800 SOUTH SERVICE RD  
BEAMSVILLE, ON L0R 1B1  
905-563-8205

February 28, 2024

SENT VIA EMAIL: [Premier@ontario.ca](mailto:Premier@ontario.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

**RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario**

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23  
Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

**WHEREAS** the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

**WHEREAS** libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

**WHEREAS** the Town of Lincoln Council urges the Provincial Government to

consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

**WHEREAS** the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

**WHEREAS** the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

**WHEREAS** Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

**THEREFORE, BE IT RESOLVED THAT** the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

**BE IT FURTHER RESOLVED THAT** this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

**CARRIED**

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos

Town Clerk

[jkirkelos@lincoln.ca](mailto:jkirkelos@lincoln.ca)

JK/dp

Cc: Premier of Ontario  
Minister of Tourism, Culture and Sport  
Association of Municipalities of Ontario (AMO)  
Ann-Marie Norio, Clerk, Niagara Region  
Local Area Municipalities  
All Ontario Municipalities



# The Corporation of the Town of Cobourg

## Resolution

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Honourable Doug Ford, Premier of Ontario  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Town of Cobourg  
55 King Street West,  
Cobourg, ON, K9A 2M2  
[clerk@cobourg.ca](mailto:clerk@cobourg.ca)  
Town of Cobourg

**Delivered via email**  
[doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)  
[premier@ontario.ca](mailto:premier@ontario.ca)

April 8, 2024

RE: Correspondence from the Township of Perry regarding a Request to the Province to  
Amend the Blue Box Regulation

Please be advised that the Town of Cobourg Council, at its meeting held on March 27, 2024, passed the following resolution:

THAT Council receive the correspondence from the Township of Perry regarding a Request to the Province to Amend the Blue Box Regulation for information purposes; and

FURTHER THAT Council support the recommendation of the Township of Perry and send a copy of the support letter to the Premier of Ontario, AMO and member municipalities.

Sincerely,

A handwritten signature in black ink that reads "Kristina Lepik".

Kristina Lepik  
Deputy Clerk/Manager, Legislative Services

Enclosure.

cc. AMO  
All Ontario Municipalities



## Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

[www.townshipofperry.ca](http://www.townshipofperry.ca)

February 26, 2024

*Via Email*

The Honourable Doug Ford, Premier of Ontario  
Premier's Office  
Room 281, Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Request to the Province to Amend Blue Box Regulation for  
'Ineligible' Sources**

---

At their last regular meeting on Wednesday February 21, 2024, the Council of the Corporation of the Township of Perry supported the following:

**"Resolution #2024-52**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

**Whereas** under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

**And Whereas** 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

**And Whereas** should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby request that the province amend Ontario Regulation 391/21: Blue



-2-

*Box so that producers are responsible for the end-of-life management of recycling products from all sources;*

***And further that*** Council hereby request the support of all Ontario Municipalities;

***And further that*** this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario Municipalities.

***Carried."***

Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bm', is positioned above the typed name of the signatory.

Beth Morton  
Clerk-Administrator

BM/ec

c.c. Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks  
Honourable Graydon Smith, MPP Parry Sound-Muskoka  
All Ontario Municipalities





4800 SOUTH SERVICE RD  
BEAMSVILLE, ON L0R 1B1  
905-563-8205

April 3, 2024

SENT VIA EMAIL: [Premier@ontario.ca](mailto:Premier@ontario.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

**RE: Town of Lincoln Council Resolution – Extension of Bill 23 Timelines regarding Heritage Registry Lists**

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on March 25, 2024, passed the following motion regarding the Extension of Bill 23 Timelines regarding Heritage Registry Lists:

Resolution No: RC-2024-33  
Moved by Mayor Easton; Seconded by Councillor Lynn Timmers

**WHEREAS** subsection 27(16) of the *Ontario Heritage Act* stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2022 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the *Ontario Heritage Act* on or before January 1, 2025; and

**WHEREAS** since January 1, 2023, municipal staff and members of the Heritage Advisory Committee have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the *Ontario Heritage Act*; and take all required steps to designate such properties; and

**WHEREAS** the above-noted work involving 247 listed properties in the Town of Lincoln is extremely time-consuming and cannot be completed by December 31, 2024, with the limited municipal resources available.

**WHEREAS** the Heritage Advisory Committee on March 14, 2024 provided support to extend the January 1, 2025 deadline for five years to January 1, 2030 to continue efforts required to designate properties.

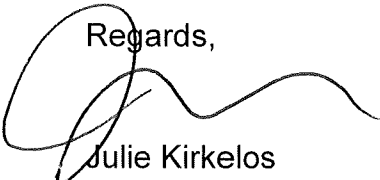
**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Town of Lincoln authorize the Mayor to promptly send a letter to Doug Ford, Premier of Ontario, and Michael Ford, Minister of Citizenship and Multiculturalism, requesting that Subsection 27(16) of the *Ontario Heritage Act* be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030; and

**FURTHER THAT** Council direct staff to forward this resolution to all municipalities in Ontario seeking support of the ACO correspondence.

**CARRIED**

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos  
Town Clerk  
[jkirkelos@lincoln.ca](mailto:jkirkelos@lincoln.ca)

JK/dp

Cc: Premier of Ontario  
Minister of Citizenship and Multiculturalism  
All Ontario Municipalities



**AMANDA FUSCO**

Director of Legislated Services & City Clerk

Corporate Services Department

Kitchener City Hall, 2<sup>nd</sup> Floor

200 King Street West, P.O. Box 1118

Kitchener, ON N2G 4G7

Phone: 519.741.2200 x 7809 Fax: 519.741.2705

[amanda.fusco@kitchener.ca](mailto:amanda.fusco@kitchener.ca)

TTY: 519-741-2385

April 5, 2024

Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on March 18, 2024, passed the following resolution regarding the Ontario Heritage Act:

"WHEREAS The More Homes Built Faster Act, 2022 (Bill 23) received Royal Assent on November 28, 2022. As part of this omnibus Bill, several changes were implemented to various pieces of legislation, including but not limited to, The Planning Act, The Development Charges Act, The Conservation Authorities Act, and The Ontario Heritage Act; and,

WHEREAS subsection 27(16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal heritage register of properties as of December 31, 2022 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the Ontario Heritage Act on or before January 1, 2025; and,

WHEREAS since January 1, 2023, municipal heritage planning staff and members of the municipal heritage committee (Heritage Kitchener) in this municipality have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; contact owners of such properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act; and take all required steps to designate such properties; and,

-2-

WHEREAS the above-noted work involving approximately 228 properties listed properties in this municipality is extremely time-consuming and cannot be completed by December 31, 2024 with the current resources available given other competing interests including reviewing and supporting new housing development proposals; and,

WHEREAS given the volume of work required, on February 7, 2023 the Kitchener Heritage Committee Work Plan 2022-2014 was endorsed with an objective of reviewing and designating only 80 properties by January 1, 2025 given the time constraint imposed; and,

THEREFORE BE IT RESOLVED that the City of Kitchener call on the Province to amend Subsection 27(16) of the Ontario Heritage Act to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030, and that a copy of this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Ford, Minister of Citizenship and Multiculturalism, the Honorable Peter Bethlenfalvy, Minister of Finance; and John Ecker, Chair, Ontario Heritage Trust. That is also be circulated to the Association of Municipalities of Ontario, Provincial MPPs, Municipal councils across the province, the Architectural Conservatory of Ontario (ACO), as well as the Waterloo Region branch of the ACO.”

Yours truly,




---

A. Fusco  
Director of Legislated Services & City Clerk

Cc: Honourable Michael Ford, Minister of Citizenship and Multiculturalism  
Honourable Peter Bethlenfalvy, Minister of Finance  
John Ecker, Chair, Ontario Heritage Trust  
Colin Best, President, Association of Municipalities Ontario  
F. Leslie Thompson, President, Architectural Conservatory of Ontario (ACO)  
Marg Rowell, President, Waterloo Branch of the Architectural Conservatory of Ontario  
Ontario Members of Provincial Parliament  
Ontario Municipalities

Town of Whitby  
575 Rossland Road East,  
Whitby, ON L1N 2M8  
905.430.4300  
whitby.ca



March 25, 2024

Via Email:

Honourable Doug Ford  
Premier of Ontario  
[premier@ontario.ca](mailto:premier@ontario.ca)

Re: Memorandum from H. Ellis, Council and Committee Coordinator, dated February 2, 2024 re: Whitby Sustainability Advisory Committee Request that Council Support the Ontario Energy Board’s Decision to end the Gas Pipeline Subsidy

Please be advised that at its meeting held on March 18, 2024, the Council of the Town of Whitby adopted the following as Resolution # 50-24:

Whereas residents are struggling with energy bill increases and need relief; and,

Whereas natural gas is no longer the cheapest way to heat homes because electric heat pumps are now much more efficient, can provide all heating needs even in cold climates, and result in far lower energy bills compared to gas heating; and,

Whereas natural gas is methane gas, which is a fossil fuel that causes approximately one-third of Ontario's GHG emissions, and must be phased out because it is inconsistent with all climate targets, while heat pumps result in the lowest GHG emissions and are consistent with a zero-carbon future; and,

Whereas the Ontario Energy Board (OEB) decided to end a subsidy for methane gas pipelines to be built in new construction developments, effective 2025, finding that this would lower energy bills for existing gas customers and improve affordability for new homebuyers, but this decision is at risk of being overturned by the provincial government; and,

Whereas the OEB decision will help lower energy bills and encourage heating systems that are consistent with climate targets and plans; and,

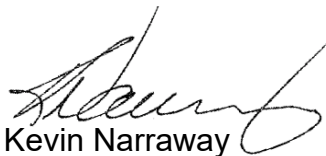
Whereas the construction of new methane gas pipelines, which have 60-year lifetimes, should not be subsidized because they are inconsistent with the Town’s climate targets and will result in higher carbon emissions, higher energy bills, higher future decarbonization retrofit costs to phase out fossil fuel heating, and a

continued financial drain as dollars leave the province to pay for fossil fuels extracted in other jurisdictions.

Now therefore, be it resolved:

1. That the Town of Whitby expresses its support for the decision of the Ontario Energy Board to end the gas pipeline subsidy and ask the Ontario Government to allow the decision to stand; and,
2. That this resolution be circulated to Premier Doug Ford; the Minister of Energy, Todd Smith; the Minister of Finance, Peter Bethlenfalvy; the Minister of Municipal Affairs and Housing, Paul Calandra; the Associate Minister of Housing, Rob Flack; President of AMO, Colin Best, the Region of Durham, and all local Ontario municipalities requesting support of the proposed changes.

Should you require further information, please do not hesitate to contact Sarah Klein, Director, Strategic Initiatives at 905-430-4338.



Kevin Narraway  
Sr. Manager of Legislative Services/Deputy Clerk

Copy: C. Harris, Director, Legislative Services/Town Clerk – [clerk@whitby.ca](mailto:clerk@whitby.ca)  
S. Klein, Director, Strategic Initiatives – [kleins@whitby.ca](mailto:kleins@whitby.ca)

Honourable Todd Smith, Minister of Energy  
Honourable Peter Bethlenfalvy, Minister of Finance  
Honourable Paul Calandra, Minister of Municipal Affairs and Housing  
Honourable Rob Flack, Associate Minister of Housing  
Colin Best, President of the Association of Municipalities of Ontario  
A. Harras, Regional Clerk, Regional Municipality of Durham  
All Ontario Municipalities



April 12, 2024

**Mayor and Council**

Municipality of West Grey

402813 Grey Road 4

Durham ON N0G 1R0

mayor@westgrey.com, deputymayor@westgrey.com, sfoerster@westgrey.com,  
dhutchinson@westgrey.com, joycenuhn@westgrey.com, gshea@westgrey.com,  
dtownsend@westgrey.com, jeckenswiller@westgrey.ca, clerk@westgrey.com

Dear Mayor and Council,

**Re: Enbridge Gas**

I am writing to respond to the letter from Enbridge Gas dated April 6, 2024, which is being considered by Council at your meeting of April 16, 2024. We ask that this response be added to the meeting materials and considered by Council.

Enbridge's letter states that Environmental Defence is using "tactics to delay" the Neustadt gas pipeline proceeding. That is ridiculous. It is Enbridge's fault that its proceedings are taking so long. Environmental Defence merely sought to provide evidence in the case, which only would have taken a few weeks to prepare and provide. If Enbridge were not fighting tooth and nail to prevent anyone else from providing evidence (including local residents in other gas expansion communities), there would be no issue. Also, Enbridge could have filed their application earlier, but did not do so. It is unreasonable for Enbridge to now be asking for your municipality's support in preventing the appropriate scrutiny of its project.

It is also important to note that Enbridge has been sending false information to municipalities and their residents. The Competition Bureau recently commenced an inquiry into Enbridge's deceptive marketing under the *Competition Act*.<sup>1</sup>

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<sup>1</sup> National Observer, *Competition Bureau launches investigation into Enbridge over deceptive marketing*, January 11, 2024 ([link](#)).

Enbridge has been telling Ontarians that gas is the cheapest way to heat homes, which is not true.<sup>2</sup> Heat pumps are the cheapest way to heat a home.<sup>3</sup>

Environmental Defence has asked Enbridge to commit to provide Neustadt residents who are considering whether to connect to the gas system with a comparison of the cost of gas versus heat pumps. Enbridge has refused.<sup>4</sup> Environmental Defence has also asked the Ontario Energy Board to direct Enbridge to include accurate information on the annual operating costs of heat pumps versus gas in any marketing materials that discuss operating cost savings from gas. As in other gas expansion cases, we anticipate Enbridge will fight against this. Enbridge's refusal to provide this information is very telling.

We believe it is important for potential customers to be provided with honest information about their choices before they decide to spend their hard-earned money to convert their home heating equipment to gas. Environmental Defence's evidence is intended, in part, to support that request.

Enbridge says that it believes customers should have choices, but this is disingenuous. Enbridge has also fought for the subsidy at issue in this case to be restricted only to constructing gas pipelines. Environmental Defence has been arguing for municipalities to have a choice about where to spend the subsidy. In Neustadt's case, the subsidy comes to \$22,300 per customer expected to connect to the gas pipeline (\$5 million for 230 customers).<sup>5</sup> That subsidy pays only for the gas pipeline, not to convert the customer heating equipment. That money could be far better spent, and Environmental Defence has been advocating for municipalities to be able to direct the subsidy to where it would provide the greatest benefit to the most residents. It is Enbridge that is against choice.

Enbridge earns profits from building pipelines. It has a strong financial incentive to build pipelines and convince customers to connect, whether or not that is in the best interest of your residents. Its communications and requests should be taken with a large grain of salt.

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<sup>2</sup> Application to the Competition Bureau dated June 19, 2023 ([link](#)).

<sup>3</sup> An OEB decision and many studies confirm that heat pumps achieve lower costs versus gas equipment - see: Evidence of the Energy Futures Group in OEB File # EB-2022-0200, p. 23 ([link](#)); Dr. Heather McDiarmid, An Analysis of the Financial and Climate Benefits of Electrifying Ontario's Gas-Heated Homes by Installing Air-Source Heat Pumps, August 2, 2022, p. 11 ([link](#)); Corporate Knights, GREEN house effect: Calculate the savings from electrifying your home, June 20, 2023 ([link](#)); Ontario Ministry of Energy, Discussion Paper, August 2023, pp. 10-11 ([link](#)); OEB Decision and Order in EB-2022-0200, December 21, 2023, p. 41 ([link](#)).

<sup>4</sup> EB-2023-0261, Exhibit I.ED-45 ([link](#), PDF p. 375).

<sup>5</sup> EB-2023-0261, Exhibit I.ED-16 ([link](#), PDF p. 258).



Enbridge's request to you serves their interests, not yours. If you do decide to write to the OEB, you may instead want to ask them to direct Enbridge to provide your residents with an honest annual cost comparison of the available heating options, including heat pumps. And if you write to the Minister of Energy, you may instead want to ask him for the ability to direct the \$5 million subsidy in the best way to bring the greatest benefits to your residents.

If you have any questions about any of the above, I would be happy to speak with you or to arrange for your staff to speak with our representative for Ontario Energy Board proceedings.

Your truly,

A handwritten signature in dark ink, appearing to read 'KB' followed by a long horizontal stroke.

Keith Brooks  
Programs Director  
Environmental Defence



## Staff Report

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**Report To:** Council

**Report From:** Kodey Hewlett – Corporate and Community Initiatives Officer

**Meeting Date:** April 16, 2024

**Subject:** South Grey Chamber of Commerce – West Grey Appointee

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### Recommendations:

THAT in consideration of staff report “South Grey Chamber of Commerce – West grey Appointee”, council appoints \_\_\_\_\_ as a voting member on behalf of the municipality.

### Highlights:

- The Municipality of West Grey is a member of the South Grey Chamber of Commerce and thus receives a vote on chamber related matters.
- Staff are seeking direction on either a staff or council appointment to represent the municipality on behalf of the South Grey Chamber of Commerce.

### Previous Report/Authority:

None.

### Analysis:

The Municipality of West Grey is a municipal partner on the South Grey Chamber of Commerce along with Chatsworth, Grey Highlands, and Southgate. As a chamber member, the municipality receives a standard (single) vote on chamber matters such as approval of bylaws and other chamber related matters.

Staff are seeking direction from council on the appointment of an individual (either a member of council or staff) to represent the municipality on behalf of the South Grey Chamber of Commerce. It should be noted that while meetings of the general membership of the chamber, such as the annual general meeting, are open for all of council to attend, only the person appointed to represent West Grey at these meetings will be entitled to vote at these meetings.

**Financial Implications:**

None.

**Communication Plan:**

Communication of this report is through the posting of council meeting agendas on West Grey's website.

**Consultation:**

- Director of Legislative Services/Clerk
- South Grey Chamber of Commerce

**Attachments:**

None.

**Recommended by:**

Kodey Hewlett, Corporate and Community Initiatives Officer

**Submission approved by:**

Kerri Mighton, Interim Chief Administrative Officer

For more information on this report, please contact Kodey Hewlett, Corporate and Community Initiatives Officer at [khewlett@westgrey.com](mailto:khewlett@westgrey.com) or 519-369-2200 x240.



## Staff Report

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**Report To:** Council  
**Report From:** Geoff Aitken, CET – Manager, Public Works  
**Meeting Date:** April 16, 2024  
**Subject:** IPW-2024-15 – 2023 Wastewater Annual Reports

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### Recommendations:

THAT in consideration of staff report “IPW-2024-15 – 2023 Wastewater Annual Reports” council receives the Durham Wastewater Treatment Plant and the Neustadt Lagoons 2023 annual reports for information purposes.

### Highlights:

- The average per day flow at the Durham WWTP was within Environmental Compliance Approval (ECA) limits and is consistent with the population served.
- Annual average concentrations and loadings of CBOD<sub>5</sub>, TSS, Ammonia, Phosphorus, E Coli and chlorine residual met the requirements of the Durham WWTP ECA.
- In January 2023, the total ammonia concentration in the effluent exceeded the objective but not the limit found in the Durham WWTP ECA.
- At the Neustadt lagoons, effluent discharge occurred twice, once in the spring and once in the fall.
- The effluent leaving the Neustadt lagoons met the objectives in the ECA.
- The average day influent flow at the Neustadt lagoons was within the ECA limits but is high considering the population served.

### Previous Report/Authority:

[IPW-2023-06 – 2022 Wastewater Annual Reports](#)

## Analysis:

### Durham Wastewater Treatment Plant (WWTP)

In 2023, overall, the Durham WWTP was within compliance of its ECA. The 2023 average day flow was 716 m<sup>3</sup> which is approximately 33 percent of the rated capacity of 2,184 m<sup>3</sup>/day. The volume is very similar to 2022, reasonable considering the population served and water meter readings, but noticeably less than the water recorded leaving the pumphouses. This discrepancy could be the result of multiple small leaks in the water distribution system that are difficult to locate. This is not unique to West Grey and is typical as older cast iron watermain deteriorate. Staff are proactively performing leak test(s) and standpipe drawdown test(s) to continuously look for and repair leaks.

Caution should be used when considering the current flows through the plant. Like the water system as discussed in the staff report numbered IPW-2023-13 and titled *2023 Drinking Water Systems-Annual/Summary Reports*, the balance of the capacity is almost fully committed.

For future development to be serviced, the rated capacity will need to be increased. This can be addressed by both a short term (financially viable option) and a long-term strategy. The short-term strategy is stress testing the WWTP and determining if the facility can be rerated (increased in capacity with very little capital improvement). The long-term strategy is a substantial capital upgrade. In 2024, West Grey is taking the first initial step to determine if any additional capacity can be achieved with the existing works by “stress testing” the clarifier. The most optimistic successful outcome would be a 10 percent increase. The expense of the stress test is included in the 2024 capital budget.

When reviewing the performance of a mechanical WWTP, such as the case in Durham, the quality of the effluent is of equal importance as the flow. The ECA sets maximum concentrations and loadings of the effluent being discharged. The ECA for the Durham WWTP focuses on CBOD<sub>5</sub>, TSS, Ammonia, Phosphorus, E. Coli, and chlorine residual. The facility no longer uses chlorine to disinfect the effluent being discharged to the Saugeen River; disinfection is completed by Ultraviolet (UV) lamps. When reviewing the annual average concentrations and loadings, plant performance was acceptable. Of note, in January 2023, the total ammonia concentration in the effluent exceeded the objective but not the limit found in the ECA due to the failure of a pump late in December 2022. Once the pump was replaced, ammonia concentrations in the effluent returned to normal. Neither of these findings (higher ammonia and pump failure) posed any risk to public health and safety.

Like the discussion regarding flow vs. rated capacity, caution should be used here too. It is a reasonable expectation that the Durham WWTP should be able to produce effluent that exceeds the expectations of the ECA when the flow is on average 33 percent of the rated capacity and is primarily “clean” domestic sewage. As new developments come

online, and flows through the WWTP reach the rated capacity, it is reasonable to assume that the concentrations of compliance parameters in the effluent will approach their respective limits, which may make the WWTP more difficult to operate. This will be further evaluated through the stress test.

The primary objective of the stress test is to determine the maximum flow rate through the Durham WWTP while maintaining an effluent quality for CBOD<sub>5</sub>, TSS, Ammonia, Phosphorus, E. Coli, and chlorine residual that does not exceed the ECA. For any significant increase in capacity, the following will be required: an additional clarifier, improved sludge handling facilities, upgrades to the Motor Control Centre (MCC) Panel, Programable Logic Control (PLC) and Supervisory Control and Data Acquisition (SCADA) systems.

In 2024, it is proposed to initiate a pilot project by way of a Geotube. The use of the Geotube is an alternative to hauling sludge from the Durham WWTP to a commercial company. The cost of hauling and disposing of the sludge is increasing to a point where staff felt a need to investigate alternative means of sludge disposal.

In its simplest form, a Geotube is: a thick black rubber tube (completely enclosed) and is placed on site at the Durham WWTP; sludge is added to the Geotube with a polymer to aid in dewatering; the water is removed from the sludge in the Geotube and returned to the headworks for further treatment, leaving the Geotube full of solids. The size of the Geotube is customizable. The solids can then be disposed of at the landfill.

Depending on the success of the pilot project, a year-round operation of the Geotube could be considered. The definitive conclusion on the success of the Geotube will be the Geotube's performance during winter months. Two neighbouring municipalities have implemented such a process and report favourable results. In consultation with the engineer assisting West Grey with water and sewer projects, staff toured one of the facilities that closely resembles the operation of the Durham WWTP and feel a pilot project is warranted. Estimated cost for the pilot project is +/- \$20,300 plus internal staff and machine time. It is anticipated that the use of a Geotube will be substantially less than the current practice of hauling the sludge to a commercial operation.

### **Neustadt Lagoons**

In 2023, overall, the effluent discharged from the Neustadt lagoons was within the ECA limits. The 2023 average day flow was 259 m<sup>3</sup> which is approximately 62 percent of the rated capacity of 418 m<sup>3</sup>/day. By comparison, the average day flow provided by the Neustadt waterworks was 124 m<sup>3</sup>/day. Although some inflow and infiltration (I and I) is expected within the wastewater collection system, the volume is greater than normally anticipated as the result of I and I and when time and funds permit, should be investigated.

When reviewing the performance of a lagoon system, such as the case in Neustadt, the quality of the effluent is of equal importance as the flow. The ECA sets maximum concentrations of the effluent being discharged. The Neustadt lagoons ECA focuses on CBOD<sub>5</sub>, TSS, Phosphorus and pH. Based on the annual average concentrations, lagoon performance was acceptable.

At the Neustadt lagoons, sludge is accumulated in both lagoons. As sludge accumulates, it utilizes space that is for the storage of the effluent between seasonal discharges. The design of the lagoons does allow for some sludge accumulation. Sludge is removed when capacity becomes an issue; it would be cost prohibitive to remove it more often. When last checked in 2020 the volume of sludge was not considered to be an issue. The depth (volume) of sludge should be checked again in 2025.

### **Proposed Workplan**

The proposed workplan schedule (as funding permits) is: increase the capacity of the Durham waterworks by drilling a well, continue to investigate water loss in the Durham distribution system while simultaneously stress testing the Durham WWTP. Development pressures in Durham makes Durham utilities a priority. West Grey would benefit from a formal Master Servicing Plan.

Then, an in-depth analysis of the high flows into the Neustadt wastewater collection system should be undertaken. In the meantime, staff will continue to investigate the wastewater collection system and make repairs. However, a more robust approach will be required at some point, such as: CCTV inspection and smoke testing.

### **Financial Implications:**

There is no cost direct or indirect because of this report. The 2024 capital budget includes line items for the Durham WWTP. These are:

- A stress test, \$41,100
- The pilot project of the Geotube, \$20,300
- Replacement of the magmeter at the Bruce Street pumping station, \$47,000
- Sanitary sewer works associated with the Rockwood Terrace Long Term Care project, \$500,000.
- All the above are plus HST and internal staff and machine time.

Any further significant development in Durham, not already approved and accounted for, will require a long-term strategy such as the addition of more treatment process(es) and an upgrade to the MCC, PLC and SCADA systems. Likely, the upgrade is outside the means of West Grey and will require funding.

In 2024, there is no capital works proposed for Neustadt lagoons and/or wastewater collection system. The 2024 capital expense in Neustadt is the refurbishing of the Neustadt Water Tower, more than \$1 million.

In 2025, an analysis of the accumulated sludge in the Neustadt lagoons will need to be undertaken which will allow West Grey to estimate a timeline for sludge removal. The estimated cost to determine the volume of sludge is in the neighbourhood of \$10,000. As funds permit, the excess flows into the Neustadt lagoon should be investigated. Initial analysis, above and beyond internal investigation by staff could include CCTV inspection and smoke testing.

West Grey would benefit from a Master Servicing Plan, estimated cost +/- \$100,000.

### **Communication Plan:**

Communication of this report is through the posting of council meeting agendas on West Grey's website. Upon acceptance of this report, staff will post the annual reports on West Grey's website.

### **Consultation:**

GSS Engineering Consultants Ltd

Veolia North America

Director, Infrastructure and Development/CBO

Supervisor, Urban Operations, Infrastructure and Development

### **Attachments:**

- 2023 Annual Report – Durham WWTP
- 2023 Annual Report – Neustadt Lagoons
- 2023 Reserve Capacity – Durham Wastewater Works
- Picture of Geotube

### **Recommended by:**

Geoff Aitken, CET, Manager, Public Works

Karl Schipprack, Director, Infrastructure and Development/CBO

### **Submission approved by:**

Kerri Mighton, Interim Chief Administrative Officer

For more information on this report, please contact Geoff Aitken, Manager, Public Works at [publicworks@westgrey.com](mailto:publicworks@westgrey.com) or 519-369-2200 x 227.





February 22, 2024

Municipality of West Grey  
402813 Grey Rd 4  
RR#2  
Neustadt, ON  
N0G 1R0

**Attention: Geoff Aitken, Manager of Public Works**

**RE: Neustadt Sewage Lagoons System  
2023 Annual Report**

The 2023 Annual Operations Report for the Neustadt Sewage Lagoons Facility is enclosed. The report is prepared in accordance with Certificate of Approval Sewage Number 4631-6V4KUY annual report criteria and contains the following required components:

- A summary and interpretation of all monitoring data and a comparison to C of A effluent limits, including an overview of the success and adequacy of the works;
- A description of any operating problems encountered and corrective actions taken;
- A summary of all maintenance carried out on any major structure, equipment, apparatus, mechanism or thing forming a part of the works;
- A summary of any effluent quality assurance or control measures undertaken in the reporting period;
- A summary of the calibration and maintenance carried out on all effluent monitoring equipment;
- A description of efforts made and results achieved in meeting the effluent objectives;
- A tabulation of the volume of sludge generated in the reporting period, an outline of anticipated volumes to be generated in the next reporting period and a summary of the locations to where the sludge was disposed;
- A summary of any complaints received during the reporting period and any steps taken to address the complaints; and
- A summary of all bypass, overflow, spill or abnormal discharge events.

On behalf of the municipality, a copy of this report is being sent to the MECP - Owen Sound District Office. If you have any questions, please direct your comments or concerns to the undersigned.

Sincerely,

Scott Gowan  
Project Manager  
Veolia Water Canada Inc.

## 1 Influent Monitoring and Historical Trends (as per ECA Section 11.4(a))

The Neustadt Wastewater Treatment Facility achieved all Certificate of Approval (Environmental Compliance Approval) effluent limits during 2023.

The annual average day flow was 259m<sup>3</sup>/d (14% more than in 2022 and slightly above the five year average of 242 m<sup>3</sup>), approximately 62% of the system's design capacity of 418m<sup>3</sup>/d. The maximum day flow was 645 m<sup>3</sup> in December and was due to heavy precipitation. It is believed that there is a significant infiltration component to these flows as the daily flow processed by the drinking water system in 2023 was only about 124m<sup>3</sup>/d.

In the table below, a comparison of **2023** raw sewage parameters is compared to the five year average of those same parameters.

Raw Sewage Parameter	2023 Avg (mg/L)	Historical Five Year Avg.
TKN	43.8	41.6
TSS	356	255
BOD <sub>5</sub>	260	197
Total P	6.7	5.45

Overall, the 2023 raw sewage concentrations were all higher than the five year historical averages.

## 2 Final Effluent Monitoring Data (as per ECA Section 11.4(b))

Plant performance data is compared to the performance criteria in the Table below

	Seasonal Average Concentration, mg/L		
	Spring Discharge (April 1-May 31)	Fall Discharge (Nov. 1- Dec. 31)	
Parameter	Final Effluent	Final Effluent	MOE Effluent Limits
CBOD <sub>5</sub>	18.4	20.1	30
Suspended Solids	11.0	31	40
Total Phosphorus	0.16	0.32	1

Effluent was discharged from the lagoons from April 3 to April 6, April 20 to May 8, and Dec. 5 to Dec. 17 inclusive. A total of approximately 91,384m<sup>3</sup> was discharged in 2023. Effluent pH was maintained between 6.0 and 9.0 throughout the discharge period. Monthly MUMP (S1) forms for 2023 are attached.

### **3 Monitoring Schedule summary (11.4(c))**

In 2023, efforts were made to collect monthly raw samples on the first Tuesday of each month.

Effluent samples were collected during each discharge period at the beginning of each discharge as well as at 25%, 50% and 75% drawdown and at the end of each seasonal discharge

### **4 Description of Operating Problems (as per ECA Section 11.4(d))**

A review of flow data from the water and wastewater systems indicate there is significant infiltration into the Neustadt collection system. Some months have three times the flow going to the lagoons than is leaving the drinking water system.

A flow meter is now available to measure the flow being discharged from the lagoons.

### **5 Maintenance Summary (as per ECA Section 11.4(5))**

- Alum tank venting inspected regularly
- Annual flow meter calibration and generator inspection completed
- Bar screens raked biweekly
- Diesel genset at pumping station tested monthly
- Wet well pumped out and washed down as required
- Regular safety checks (eyewash, fire extinguishers, emergency lighting)

### **6 Effluent Quality Assurance or Control Measures (as per ECA Section 11.4(f))**

A grab sample of raw sewage is collected monthly and tested for BOD<sub>5</sub>, suspended solids (TSS), total phosphorus (TP) and Total Kjeldahl Nitrogen (TKN).

Prior to discharging the lagoon, the waste stabilization cells are sampled for BOD<sub>5</sub>, TSS, TP, total ammonia, pH, hydrogen sulfide and dissolved oxygen.

During discharge periods in spring and fall, grab samples are collected at least twice weekly (minimum of five total) and analyzed for BOD<sub>5</sub>, TSS, TP, TKN, ammonia-nitrogen, E. Coli and hydrogen sulfide.

All samples were sent to SGS Laboratories for analysis

**7 Effluent Monitoring Equipment Calibration/Maintenance (as per ECA Section 11.4(g))**

The raw flow meter was calibrated in April 2023. The calibration report is on file in the Veolia West Grey Shared drive.

**8 Compliance with Effluent Objectives (as per ECA Section 11.4(h))**

Parameter	Spring Discharge	Annual Average Concentration (mg/L)	
		Fall Discharge	Effluent Objectives
CBOD <sub>5</sub>	18.4	20.1	25
Suspended Solids	11.0	31	30
Total Phosphorus	0.16	0.32	1

During the fall discharge the Effluent Objective of 30 mg/l Total Suspended Solids was exceeded slightly at 31 mg/l. All other Effluent Objectives were met.

Average daily influent flow was about 62% of the rated capacity in 2023

**9 Sludge Management (as per ECA Section 11.4(i))**

Sludge depths were measured in Q3 2020. It is estimated that about 16-20% of the combined volume of the two cells contains sludge.

There was no sludge removed from this system in 2023. A clean out of the lagoons is not needed at this time. Another check of sludge depths will likely take place in 2025.

**10 Summary of Complaints (as per ECA Section 11.4(j))**

No complaints in 2023

**11 Summary of Bypass, Overflow or Spills (as per ECA Section 11.4(k))**

There were no bypass incidents in 2023.

**12 Summary of all Notice of Modifications to Sewage Works**

Not applicable

**13 Summary of efforts to achieve conformance with Procedure  
F-5-1 and F-5-5**

Bypasses are not typically an issue for this system. There have been no bypasses in recent years

9

[illegible]

Municipal Utility Monitoring Program **S1**  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *		Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month 0 1 2 0 2 3	Year	3 1	2	R
1 2	3 11	16 19		20 21	22	80

C.P.		3 5		<b>Flows</b>		Parameter Code	Dec.	Monthly Results
12	13	Total Flow	(10 <sup>3</sup> m <sup>3</sup> )	50010	3	9.252		
		Average Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.298		
		Maximum Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.607		
3 5		<b>Bypass</b>		30	34	35	38	46
12	13	Plant Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000		# of Occurrences
		Duration	(hours)	81680	1			0
3 6		<b>Raw Sewage</b>		30	34	35	38	48
12	13	BOD <sub>5</sub>	(mg/L)	00001	0	499		# of Samples
		Suspended Solids	(mg/L)	00006	0	672		1
		TKN	(mg/L)	00020	2	58.10		1
		Total Phosphorus	(mg/L)	00033	1	12.8		1
3 9		<b>Final Effluent</b>		30	34	35	38	48
12	13	Total Eff. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )		50280	3			
		Flow Duration	(hours)	81680	1			
		Cell Depth	(m)	50290	1			
		CBOD <sub>5</sub>	(mg/L)	00002	1			
		BOD <sub>5</sub>	(mg/L)	00001	1			
		Suspended Solids	(mg/L)	00006	1			
		Ammonia + Ammonium	(mg/L)	00019	2			
		TKN	(mg/L)	00020	2			
		Total Phosphorus	(mg/L)	00033	2			
0 9		<b>Disinfection</b>		30	34	35	38	48
12	13	Chlorine Used	(kg as Cl <sub>2</sub> )	50320	1			
		Chlorine Dosage	(mg/L as Cl <sub>2</sub> )	80410	1			
		Chlorine Residual	(mg/L as Cl <sub>2</sub> )	80420	1			

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

no effluent discharge in January

## Return completed form to:

- Environmental Monitoring and Reporting Branch, MECP, at [WasteWaterReporting@ontario.ca](mailto:WasteWaterReporting@ontario.ca) And
- Your Environmental Officer at your local District/Area MECP Office.

Ministry Contact Email Address \*  
[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)



Ministry of the Environment,  
Conservation and Parks

## Municipal Utility Monitoring Program S2 Lagoons

Project Name

Neustadt Sewage Lagoons

### Facility Address

Unit Number

Street Number

Lot 4

Street Name

Concession 14

PO Box

Municipality/City/Town

Neustadt (Municipality of West Grey)

Province

ON - Ontario

Postal Code

N0G 2N0

Operating Authority

Veolia Water Canada Inc.

### Mailing Address

Unit Number

1450

Street Number

555

Street Name

Rene-Levesque Blvd West

PO Box

Municipality/City/Town

Montreal

Province

QC - Quebec

Postal Code

H2Z1B1

File No.

4 6  
1 2

Works Number \*

1 1 0 0 0 2 4 4 3  
3 11

Data Period \*

Month

Year

0 1 2 0 2 3  
16 19

Days

3 1  
20 21

Discharge  
Type

2  
22

Update  
Code

R  
80

C.P.

3 6  
12 13

Raw Sewage

Parameter Code

Dec

Monthly Average Results

# of Samples

Total COD (mg/L)

950.00

1

Volatile Suspended Solids (mg/)

506.00

1

3 9  
12 13

Final Effluent

Parameter Code

Dec

Monthly Average Results

# of Samples

Alkalinity, Total (mg/L)

00051

4

Conductivity 25°C (µS/cm)

91004

4

E. Coli (CT/100ml)

91000

4

Nitrate, Unfiltered reactive (mg/L)

00022

4

Nitrite, Unfiltered reactive (mg/L)

00021

4

pH

80770

4

Temperature, Water (°C)

80250

4

Un-ionized Ammonia (mg/L)

91012

4

Dissolved Oxygen (mg/L)

00003

4

Hydrogen Sulphide (mg/L)

83008

4

Total COD (mg/L)

Operator Telephone Number

519-369-6655

Operator Email Address

fei.xue@veolia.com

Comments

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2. Your Environmental Officer at your local District/Area MECP Office. (Find your local MECP office: <https://www.ontario.ca/environment-and-energy/ministry-environment-district-locator>)



Municipal Utility Monitoring Program **S1**  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month: 0 2 2 0 2 3 Year: 2 8	2 8	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	3 5	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	9.441	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.337	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.638	
			30 34	35 38	46	
3 5		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000	0
		Duration (hours)	81680	1		
			30 34	35 38		
3 6		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	252	1
		Suspended Solids (mg/L)	00006	0	338	1
		TKN (mg/L)	00020	2	51.50	1
		Total Phosphorus (mg/L)	00033	1	5.5	1
			30 34	35 38	48	51
3 9		Final Effluent				
12 13		Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )	50280	3		
		Flow Duration (hours)	81680	1		
		Cell Depth (m)	50290	1		
		CBOD <sub>5</sub> (mg/L)	00002	1		
		BOD <sub>5</sub> (mg/L)	00001	1		
		Suspended Solids (mg/L)	00006	1		
		Ammonia + Ammonium (mg/L)	00019	2		
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2		
			30 34	35 38	48	51
0 9		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50320	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35 38	48	51

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

no effluent discharge in Feb

## Return completed form to:

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[WasteWaterReporting@ontario.ca](mailto:WasteWaterReporting@ontario.ca) And
  - Your Environmental Officer at your local District/Area  
MECP Office.
- Ministry Contact Email Address \*  
[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)





Ministry of the Environment,  
Conservation and Parks

## Municipal Utility Monitoring Program S1 Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name  
**Neustadt Sewage Lagoons**

### Facility Address

Unit Number	Street Number <b>Lot 4</b>	Street Name <b>Concession 14</b>	PO Box
Municipality/City/Town <b>Neustadt (Municipality of West Grey)</b>		Province <b>ON - Ontario</b>	Postal Code <b>N0G 2N0</b>
Operating Authority <b>Veolia Water Canada Inc.</b>			

### Mailing Address

Unit Number <b>1450</b>	Street Number <b>555</b>	Street Name <b>Rene-Levesque Blvd West</b>	PO Box
Municipality/City/Town <b>Montreal</b>		Province <b>QC - Quebec</b>	Postal Code <b>H2Z 1B1</b>

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
<b>4 6</b>	<b>1 1 0 0 0 2 4 4 3</b>	Month: <b>0 3</b> Year: <b>2 0 2 3</b>	<b>3 1</b>	<b>2</b>	<b>R</b>
1 2	3 11	16 19	20 21	22	80

C.P.		<b>3 5</b>		<b>Flows</b>		Parameter Code		Dec.	Monthly Results	
12	13									
Total Flow		(10 <sup>3</sup> m <sup>3</sup> )	<b>50010</b>		<b>3</b>	<b>11.285</b>				
Average Daily Flow		(10 <sup>3</sup> m <sup>3</sup> /d)	<b>50015</b>		<b>3</b>	<b>0.364</b>				
Maximum Daily Flow		(10 <sup>3</sup> m <sup>3</sup> /d)	<b>50020</b>		<b>3</b>	<b>0.574</b>				
			30	34	35	38	46			
<b>3 5</b>		<b>Bypass</b>								# of Occurrences
12	13									
Plant Bypass Volume		(10 <sup>3</sup> m <sup>3</sup> )	<b>50270</b>		<b>3</b>	<b>0.000</b>				<b>0</b>
Duration		(hours)	<b>81680</b>		<b>1</b>					
			30	34	35	38				
<b>3 6</b>		<b>Raw Sewage</b>								# of Samples
12	13									
BOD <sub>5</sub>		(mg/L)	<b>00001</b>		<b>0</b>	<b>64</b>				<b>1</b>
Suspended Solids		(mg/L)	<b>00006</b>		<b>0</b>	<b>90</b>				<b>1</b>
TKN		(mg/L)	<b>00020</b>		<b>2</b>	<b>36.80</b>				<b>1</b>
Total Phosphorus		(mg/L)	<b>00033</b>		<b>1</b>	<b>3.2</b>				<b>1</b>
			30	34	35	38	48			51
<b>3 9</b>		<b>Final Effluent</b>								
12	13									
Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )			<b>50280</b>		<b>3</b>					
Flow Duration		(hours)	<b>81680</b>		<b>1</b>					
Cell Depth		(m)	<b>50290</b>		<b>1</b>					
CBOD <sub>5</sub>		(mg/L)	<b>00002</b>		<b>1</b>					
BOD <sub>5</sub>		(mg/L)	<b>00001</b>		<b>1</b>					
Suspended Solids		(mg/L)	<b>00006</b>		<b>1</b>					
Ammonia + Ammonium		(mg/L)	<b>00019</b>		<b>2</b>					
TKN		(mg/L)	<b>00020</b>		<b>2</b>					
Total Phosphorus		(mg/L)	<b>00033</b>		<b>2</b>					
			30	34	35	38	48			51
<b>0 9</b>		<b>Disinfection</b>								
12	13									
Chlorine Used		(kg as Cl <sub>2</sub> )	<b>50320</b>		<b>1</b>					
Chlorine Dosage		(mg/L as Cl <sub>2</sub> )	<b>80410</b>		<b>1</b>					
Chlorine Residual		(mg/L as Cl <sub>2</sub> )	<b>80420</b>		<b>1</b>					
			30	34	35	38	48			51

Operator Telephone Number  
**519-369-6655**

Operator Email Address \*  
**fei.xue@veolia.com**

Comments  
**no effluent discharge in March**

### Return completed form to:

- Environmental Monitoring and Reporting Branch, MECP, at  
[WasteWaterReporting@ontario.ca](mailto:WasteWaterReporting@ontario.ca) And
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MECP Office.
- Ministry Contact Email Address \*  
[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)

Municipal Utility Monitoring Program **S2**  
Lagoons

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number

Street Number  
Lot 4Street Name  
Concession 14

PO Box

Municipality/City/Town

Neustadt (Municipality of West Grey)

Province

ON - Ontario

Postal Code

N0G 2N0

Operating Authority

Veolia Water Canada Inc.

## Mailing Address

Unit Number

1450

Street Number

555

Street Name

Rene-Levesque Blvd West

PO Box

Municipality/City/Town

Montreal

Province

QC - Quebec

Postal Code

H2Z1B1

File No.

Works Number \*

Data Period \*

Days

Discharge  
TypeUpdate  
Code4 6  
1 21 1 0 0 0 2 4 4 3  
3 110 3 2 0 2 3  
16 193 1  
20 212  
22R  
80

C.P.

3 6  
12 13

Raw Sewage

Parameter Code

Dec

Monthly Average Results

# of Samples

Total COD (mg/L)

110.00

1

Volatile Suspended Solids (mg/)

80.00

1

3 9  
12 13

Final Effluent

Parameter Code

Dec

Monthly Average Results

# of Samples

Alkalinity, Total (mg/L)

00051

4

Conductivity 25°C (µS/cm)

91004

4

E. Coli (CT/100ml)

91000

4

Nitrate, Unfiltered reactive (mg/L)

00022

4

Nitrite, Unfiltered reactive (mg/L)

00021

4

pH

80770

4

Temperature, Water (°C)

80250

4

Un-ionized Ammonia (mg/L)

91012

4

Dissolved Oxygen (mg/L)

00003

4

Hydrogen Sulphide (mg/L)

83008

4

Total COD (mg/L)

Operator Telephone Number  
519-369-6655Operator Email Address  
fei.xue@veolia.com

Comments

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Municipal Utility Monitoring Program **S1**  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month Year 0 4 2 0 2 3	3 0	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	3 5	Flows		Parameter Code	Dec.	Monthly Results	
12 13		Total Flow	(10 <sup>3</sup> m <sup>3</sup> )	50010	3	10.083	
		Average Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.336	
		Maximum Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.637	
				30 34	35	38	46
3 5		Bypass		Parameter Code	Dec.	Monthly Results	# of Occurrences
12 13		Plant Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000	0
		Duration	(hours)	81680	1		
				30 34	35	38	
3 6		Raw Sewage		Parameter Code	Dec.	Monthly Results	# of Samples
12 13		BOD <sub>5</sub>	(mg/L)	00001	0	41	1
		Suspended Solids	(mg/L)	00006	0	57	1
		TKN	(mg/L)	00020	2	10.00	1
		Total Phosphorus	(mg/L)	00033	1	1.0	1
				30 34	35	38	48 51
3 9		Final Effluent		Parameter Code	Dec.	Monthly Results	
12 13		Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )		50280	3	38.053	
		Flow Duration	(hours)	81680	1	328.0	
		Cell Depth	(m)	50290	1		
		CBOD <sub>5</sub>	(mg/L)	00002	1	10.3	3
		BOD <sub>5</sub>	(mg/L)	00001	1		
		Suspended Solids	(mg/L)	00006	1	18.7	3
		Ammonia + Ammonium	(mg/L)	00019	2	6.13	3
		TKN	(mg/L)	00020	2	9.10	3
		Total Phosphorus	(mg/L)	00033	2	0.22	3
				30 34	35	38	48 51
0 9		Disinfection		Parameter Code	Dec.	Monthly Results	
12 13		Chlorine Used	(kg as Cl <sub>2</sub> )	50320	1	0.0	
		Chlorine Dosage	(mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual	(mg/L as Cl <sub>2</sub> )	80420	1		
				30 34	35	38	48 51

Operator Telephone Number  
519-369-6655Operator Email Address \*  
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Comments

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Municipal Utility Monitoring Program S2  
Lagoons

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number

Street Number

Lot 4

Street Name

Concession 14

PO Box

Municipality/City/Town

Neustadt (Municipality of West Grey)

Province

ON - Ontario

Postal Code

N0G 2N0

Operating Authority

Veolia Water Canada Inc.

## Mailing Address

Unit Number

1450

Street Number

555

Street Name

Rene-Levesque Blvd West

PO Box

Municipality/City/Town

Montreal

Province

QC - Quebec

Postal Code

H2Z1B1

File No.

Works Number \*

Data Period \*

Month

Year

Days

Discharge  
TypeUpdate  
Code

4 6

1 1 0 0 0 2 4 4 3

0 4 2 0 2 3

3 0

2

R

C.P.

3 6

12 13

Raw Sewage

Parameter Code

Dec

Monthly Average Results

# of Samples

Total COD (mg/L)

118.00

1

Volatile Suspended Solids (mg/)

56.00

1

3 9

12 13

Final Effluent

Parameter Code

Dec

Monthly Average Results

# of Samples

Alkalinity, Total (mg/L)

00051

4

Conductivity 25°C (µS/cm)

91004

4

E. Coli (CT/100ml)

91000

4

552.0000

3

Nitrate, Unfiltered reactive (mg/L)

00022

4

0.0300

3

Nitrite, Unfiltered reactive (mg/L)

00021

4

0.2670

3

pH

80770

4

7.5500

3

Temperature, Water (°C)

80250

4

6.9000

3

Un-ionized Ammonia (mg/L)

91012

4

0.0603

3

Dissolved Oxygen (mg/L)

00003

4

Hydrogen Sulphide (mg/L)

83008

4

0.0100

3

Total COD (mg/L)

59.0000

1

Operator Telephone Number

519-369-6655

Operator Email Address

fei.xue@veolia.com

Comments

E. coli is a geomean

## Return completed form to:

1. Environmental Monitoring and Reporting Branch, MECP, at [WasteWaterReporting@ontario.ca](mailto:WasteWaterReporting@ontario.ca) And
2. Your Environmental Officer at your local District/Area MECP Office. (Find your local MECP office: <https://www.ontario.ca/environment-and-energy/ministry-environment-district-locator>)

Municipal Utility Monitoring Program S1  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month: 0 5 2 0 2 3 Year: 3 1	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	3 5	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	8.190	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.264	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.463	
			30 34	35 38	46	
3 5		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000	0
		Duration (hours)	81680	1		
			30 34	35 38		
3 6		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	115	1
		Suspended Solids (mg/L)	00006	0	124	1
		TKN (mg/L)	00020	2	10.60	1
		Total Phosphorus (mg/L)	00033	1	3.4	1
			30 34	35 38		48 51
3 9		Final Effluent				
12 13		Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )	50280	3	18.737	
		Flow Duration (hours)	81680	1	176.0	
		Cell Depth (m)	50290	1		
		CBOD <sub>5</sub> (mg/L)	00002	1	26.5	2
		BOD <sub>5</sub> (mg/L)	00001	1		
		Suspended Solids (mg/L)	00006	1	21.5	2
		Ammonia + Ammonium (mg/L)	00019	2	1.85	2
		TKN (mg/L)	00020	2	3.15	2
		Total Phosphorus (mg/L)	00033	2	0.09	2
			30 34	35 38		48 51
0 9		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50320	1	0.0	
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35 38		48 51

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

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Ministry Contact Email Address \*  
[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)

Project Name  
Neustadt Sewage Lagoons

**Facility Address**

Unit Number	Street Number	Street Name	PO Box
	Lot 4	Concession 14	

Municipality/City/Town Neustadt (Municipality of West Grey)	Province ON - Ontario	Postal Code N0G 2N0
--	--------------------------	------------------------

Operating Authority		
Veolia Water Canada Inc.		

**Mailing Address**

Unit Number	Street Number	Street Name	PO Box
1450	555	Rene-Levesque Blvd West	

Municipality/City/Town Montreal	Province QC - Quebec	Postal Code H2Z1B1
------------------------------------	-------------------------	-----------------------

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
		Month   Year			
4 6	1 1 0 0 0 2 4 4 3	0 5   2 0 2 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

[illegible][illegible]

Operator Telephone Number  
519-369-6655

Operator Email Address  
fei.xue@veolia.com

Comments

E. coli is a geomean

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Municipal Utility Monitoring Program S1  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month: 0 6 2 0 2 3 Year: 0 6 2 0 2 3	3 0	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	3 5	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	4.586	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.153	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.192	
			30 34	35	38	46
3 5		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000	0
		Duration (hours)	81680	1		
			30 34	35	38	
3 6		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	201	1
		Suspended Solids (mg/L)	00006	0	290	1
		TKN (mg/L)	00020	2	35.20	1
		Total Phosphorus (mg/L)	00033	1	8.0	1
			30 34	35	38	48 51
3 9		Final Effluent				
12 13		Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )	50280	3		
		Flow Duration (hours)	81680	1		
		Cell Depth (m)	50290	1		
		CBOD <sub>5</sub> (mg/L)	00002	1		
		BOD <sub>5</sub> (mg/L)	00001	1		
		Suspended Solids (mg/L)	00006	1		
		Ammonia + Ammonium (mg/L)	00019	2		
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2		
			30 34	35	38	48 51
0 9		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50320	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35	38	48 51

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

no discharge in June

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[WasteWaterReporting@ontario.ca](mailto:WasteWaterReporting@ontario.ca) And
- Your Environmental Officer at your local District/Area  
MECP Office.

Ministry Contact Email Address \*  
[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)

Project Name  
Neustadt Sewage Lagoons

Facility Address

Unit Number

Street Number  
Lot 4

Street Name  
Concession 14

PO Box

Municipality/City/Town  
Neustadt (Municipality of West Grey)

Province  
ON - Ontario

Postal Code  
N0G 2N0

Operating Authority  
Veolia Water Canada Inc.

Mailing Address

Unit Number  
1450

Street Number  
555

Street Name  
Rene-Levesque Blvd West

PO Box

Municipality/City/Town  
Montreal

Province  
QC - Quebec

Postal Code  
H2Z1B1

File No.

Works Number \*

1

1

0

0

0

2

4

4

3

1

2

3

4

5

6

7

8

9

10

11

Data Period \*

Month

Year

0

6

2

0

2

3

16

17

18

19

Days

3

0

20

21

Discharge Type

2

22

Update Code

R

80

C.P.

3

6

12

13

Raw Sewage

Parameter Code

Dec

Monthly Average Results

# of Samples

Total COD (mg/L)

266.00

Volatile Suspended Solids (mg/l)

237.00

30

34

35

38

3

9

12

13

Final Effluent

Parameter Code

Dec

Monthly Average Results

# of Samples

Alkalinity, Total (mg/L)

00051

4

Conductivity 25°C (µS/cm)

91004

4

E. Coli (CT/100ml)

91000

4

Nitrate, Unfiltered reactive (mg/L)

00022

4

Nitrite, Unfiltered reactive (mg/L)

00021

4

pH

80770

4

Temperature, Water (°C)

80250

4

Un-ionized Ammonia (mg/L)

91012

4

Dissolved Oxygen (mg/L)

00003

4

Hydrogen Sulphide (mg/L)

83008

4

COD

30

34

35

38

Operator Telephone Number  
519-369-6655

Operator Email Address  
fei.xue@veolia.com

Comments  
no discharge in June

Return completed form to:

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WasteWaterReporting@ontario.ca And

2. Your Environmental Officer at your local District/Area  
MECP Office. (Find your local MECP office: [https://  
www.ontario.ca/environment-and-energy/ministry-  
environment-district-locator](https://www.ontario.ca/environment-and-energy/ministry-environment-district-locator))

Municipal Utility Monitoring Program S1  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month: 0 7 2 0 2 3 Year: 0 7 2 0 2 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	3 5	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	5.323	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.172	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.282	
			30 34	35	38	46
3 5		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000	0
		Duration (hours)	81680	1		
			30 34	35	38	
3 6		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	762	1
		Suspended Solids (mg/L)	00006	0	1220	1
		TKN (mg/L)	00020	2	134.00	1
		Total Phosphorus (mg/L)	00033	1	21.1	1
			30 34	35	38	48 51
3 9		Final Effluent				
12 13		Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )	50280	3		
		Flow Duration (hours)	81680	1		
		Cell Depth (m)	50290	1		
		CBOD <sub>5</sub> (mg/L)	00002	1		
		BOD <sub>5</sub> (mg/L)	00001	1		
		Suspended Solids (mg/L)	00006	1		
		Ammonia + Ammonium (mg/L)	00019	2		
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2		
			30 34	35	38	48 51
0 9		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50320	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35	38	48 51

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

no discharge in July

## Return completed form to:

- Environmental Monitoring and Reporting Branch, MECP, at [WasteWaterReporting@ontario.ca](mailto:WasteWaterReporting@ontario.ca) And
- Your Environmental Officer at your local District/Area MECP Office.

Ministry Contact Email Address \*  
[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)

<b>Project Name</b> Neustadt Sewage Lagoons													
<b>Facility Address</b>													
Unit Number <b>1450</b>			Street Number <b>Lot 4</b>			Street Name <b>Concession 14</b>			PO Box				
Municipality/City/Town <b>Neustadt (Municipality of West Grey)</b>						Province <b>ON - Ontario</b>			Postal Code <b>N0G 2N0</b>				
Operating Authority <b>Veolia Water Canada Inc.</b>													
<b>Mailing Address</b>													
Unit Number <b>1450</b>			Street Number <b>555</b>			Street Name <b>Rene-Levesque Blvd West</b>			PO Box				
Municipality/City/Town <b>Montreal</b>						Province <b>QC - Quebec</b>			Postal Code <b>H2Z1B1</b>				
File No. <b>4    6</b> <small>1     2</small>		Works Number * <b>1   1   0   0   0   2   4   4   3</b> <small>3                          11</small>					Data Period * Month      Year <b>0   7   2   0   2   3</b> <small>16                          19</small>			Days <b>3   1</b> <small>20   21</small>		Discharge Type <b>2</b> <small>22</small>	Update Code <b>R</b> <small>80</small>
C.P. <b>3    6</b> <small>12   13</small>													
Raw Sewage						Parameter Code			Monthly Average Results		# of Samples		
Total COD (mg/L)									1620.00				
Volatile Suspended Solids (mg/l)									864.00				
Final Effluent						Parameter Code			Monthly Average Results		# of Samples		
Alkalinity, Total (mg/L)						00051		4					
Conductivity 25°C (µS/cm)						91004		4					
E. Coli (CT/100ml)						91000		4					
Nitrate, Unfiltered reactive (mg/L)						00022		4					
Nitrite, Unfiltered reactive (mg/L)						00021		4					
pH						80770		4					
Temperature, Water (°C)						80250		4					
Un-ionized Ammonia (mg/L)						91012		4					
Dissolved Oxygen (mg/L)						00003		4					
Hydrogen Sulphide (mg/L)						83008		4					
COD													

Operator Telephone Number  
**519-369-6655**

Operator Email Address  
**fei.xue@veolia.com**

Comments  
**no discharge in July**

**Return completed form to:**

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Municipal Utility Monitoring Program **S1**  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month: 0 8 2 0 2 3 Year: 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	3 5	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	7.637	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.246	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.382	
			30 34	35	38	46
3 5		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000	0
		Duration (hours)	81680	1		
			30 34	35	38	
3 6		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	359	1
		Suspended Solids (mg/L)	00006	0	567	1
		TKN (mg/L)	00020	2	26.90	1
		Total Phosphorus (mg/L)	00033	1	4.0	1
			30 34	35	38	48 51
3 9		Final Effluent				
12 13		Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )	50280	3		
		Flow Duration (hours)	81680	1		
		Cell Depth (m)	50290	1		
		CBOD <sub>5</sub> (mg/L)	00002	1		
		BOD <sub>5</sub> (mg/L)	00001	1		
		Suspended Solids (mg/L)	00006	1		
		Ammonia + Ammonium (mg/L)	00019	2		
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2		
			30 34	35	38	48 51
0 9		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50320	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35	38	48 51

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

no discharge in August

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[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)

Project Name  
Neustadt Sewage Lagoons

**Facility Address**

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

**Mailing Address**

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z1B1

File No.	Works Number *								Data Period *						Days		Discharge Type	Update Code	
4 6	1	1	0	0	0	2	4	4	3	Month	Year					3	1	2	R
1 2	3								11	16	8	2	0	2	3	20	21	22	80

[illegible]

3	9	Final Effluent	Parameter Code	Dec	Monthly Average Results	# of Samples
12	13	Alkalinity, Total	(mg/L)	00051	4	
		Conductivity 25°C	(µS/cm)	91004	4	
		E. Coli	(CT/100ml)	91000	4	
		Nitrate, Unfiltered reactive	(mg/L)	00022	4	
		Nitrite, Unfiltered reactive	(mg/L)	00021	4	
		pH		80770	4	
		Temperature, Water	(°C)	80250	4	
		Un-ionized Ammonia	(mg/L)	91012	4	
		Dissolved Oxygen	(mg/L)	00003	4	
		Hydrogen Sulphide	(mg/L)	83008	4	
		COD				

Operator Telephone Number  
519-369-6655

Operator Email Address  
fei.xue@veolia.com

Comments  
no discharge in August

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2. Your Environmental Officer at your local District/Area MECP Office. (Find your local MECP office: <https://www.ontario.ca/environment-and-energy/ministry-environment-district-locator>)



Municipal Utility Monitoring Program **S1**  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month: 0 9 2 0 2 3 Year: 3 0	3 0	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	3 5	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	5.465	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.182	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.224	
			30 34	35 38	46	
3 5		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000	0
		Duration (hours)	81680	1		
			30 34	35 38		
3 6		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	121	1
		Suspended Solids (mg/L)	00006	0	317	1
		TKN (mg/L)	00020	2	27.40	1
		Total Phosphorus (mg/L)	00033	1	6.0	1
			30 34	35 38		48 51
3 9		Final Effluent				
12 13		Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )	50280	3		
		Flow Duration (hours)	81680	1		
		Cell Depth (m)	50290	1		
		CBOD <sub>5</sub> (mg/L)	00002	1		
		BOD <sub>5</sub> (mg/L)	00001	1		
		Suspended Solids (mg/L)	00006	1		
		Ammonia + Ammonium (mg/L)	00019	2		
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2		
			30 34	35 38		48 51
0 9		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50320	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35 38		48 51

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

no discharge in September

## Return completed form to:

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- Your Environmental Officer at your local District/Area  
MECP Office.

Ministry Contact Email Address \*  
[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)

Project Name  
Neustadt Sewage Lagoons

**Facility Address**

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

**Mailing Address**

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z1B1

File No.	Works Number *								Data Period *						Days		Discharge Type	Update Code		
4 6	1	1	0	0	0	2	4	4	3	Month	Year					3	0	2	R	
1 2	3								11	16						19	20	21	22	80

[illegible][illegible]

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Municipal Utility Monitoring Program **S1**  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month: 1 0 Year: 2 0 2 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.		3 5		Flows		Parameter Code		Dec.	Monthly Results	
12	13									
Total Flow		(10 <sup>3</sup> m <sup>3</sup> )		50010		3		6.510		
Average Daily Flow		(10 <sup>3</sup> m <sup>3</sup> /d)		50015		3		0.210		
Maximum Daily Flow		(10 <sup>3</sup> m <sup>3</sup> /d)		50020		3		0.293		
				30 34		35 38		46		
3 5		Bypass		Parameter Code		Dec.		Monthly Results		# of Occurrences
12	13									
Plant Bypass Volume		(10 <sup>3</sup> m <sup>3</sup> )		50270		3		0.000		0
Duration		(hours)		81680		1				
				30 34		35 38				
3 6		Raw Sewage		Parameter Code		Dec.		Monthly Results		# of Samples
12	13									
BOD <sub>5</sub>		(mg/L)		00001		0		294		1
Suspended Solids		(mg/L)		00006		0		258		1
TKN		(mg/L)		00020		2		62.90		1
Total Phosphorus		(mg/L)		00033		1		7.6		1
				30 34		35 38				48 51
3 9		Final Effluent		Parameter Code		Dec.		Monthly Results		# of Samples
12	13									
Total Eff. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )				50280		3				
Flow Duration		(hours)		81680		1				
Cell Depth		(m)		50290		1				
CBOD <sub>5</sub>		(mg/L)		00002		1				
BOD <sub>5</sub>		(mg/L)		00001		1				
Suspended Solids		(mg/L)		00006		1				
Ammonia + Ammonium		(mg/L)		00019		2				
TKN		(mg/L)		00020		2				
Total Phosphorus		(mg/L)		00033		2				
				30 34		35 38				48 51
0 9		Disinfection		Parameter Code		Dec.		Monthly Results		# of Samples
12	13									
Chlorine Used		(kg as Cl <sub>2</sub> )		50320		1				
Chlorine Dosage		(mg/L as Cl <sub>2</sub> )		80410		1				
Chlorine Residual		(mg/L as Cl <sub>2</sub> )		80420		1				
				30 34		35 38				48 51

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

no discharge in October

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Ministry Contact Email Address \*  
[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)

Municipal Utility Monitoring Program S2  
LagoonsProject Name  
Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month Year 1 0 2 0 2 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.											
3	6	Raw Sewage	Parameter Code	Dec	Monthly Average Results	# of Samples					
12	13	Total COD (mg/L)			645.00						
		Volatile Suspended Solids (mg/)			222.00						

3	9	Final Effluent	Parameter Code	Dec	Monthly Average Results	# of Samples
12	13	Alkalinity, Total (mg/L)	00051	4		
		Conductivity 25°C (µS/cm)	91004	4		
		E. Coli (CT/100ml)	91000	4		
		Nitrate, Unfiltered reactive (mg/L)	00022	4		
		Nitrite, Unfiltered reactive (mg/L)	00021	4		
		pH	80770	4		
		Temperature, Water (°C)	80250	4		
		Un-ionized Ammonia (mg/L)	91012	4		
		Dissolved Oxygen (mg/L)	00003	4		
		Hydrogen Sulphide (mg/L)	83008	4		
		COD				

Operator Telephone Number  
519-369-6655Operator Email Address  
fei.xue@veolia.comComments  
no discharge in October

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Municipal Utility Monitoring Program **S1**  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

## Facility Address

Unit Number	Street Number Lot 4	Street Name Concession 14	PO Box
Municipality/City/Town Neustadt (Municipality of West Grey)		Province ON - Ontario	Postal Code N0G 2N0
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month Year 1 1 2 0 2 3	3 0	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	3 5	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	7.057	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.235	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.346	
			30 34	35	38	46
3 5		Bypass				
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000	# of Occurrences
		Duration (hours)	81680	1		0
			30 34	35	38	
3 6		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	73	1
		Suspended Solids (mg/L)	00006	0	142	1
		TKN (mg/L)	00020	2	38.40	1
		Total Phosphorus (mg/L)	00033	1	2.9	1
			30 34	35	38	48 51
3 9		Final Effluent				
12 13		Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )	50280	3		
		Flow Duration (hours)	81680	1		
		Cell Depth (m)	50290	1		
		CBOD <sub>5</sub> (mg/L)	00002	1		
		BOD <sub>5</sub> (mg/L)	00001	1		
		Suspended Solids (mg/L)	00006	1		
		Ammonia + Ammonium (mg/L)	00019	2		
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2		
			30 34	35	38	48 51
0 9		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50320	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35	38	48 51

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

no discharge in November

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Project Name  
Neustadt Sewage Lagoons

**Facility Address**

Unit Number	Street Number	Street Name	PO Box
	Lot 4	Concession 14	

Municipality/City/Town	Province	Postal Code
Neustadt (Municipality of West Grey)	ON - Ontario	N0G 2N0

Operating Authority  
Veolia Water Canada Inc.

**Mailing Address**

Unit Number	Street Number	Street Name	PO Box
1450	555	Rene-Levesque Blvd West	

Municipality/City/Town	Province	Postal Code
Montreal	QC - Quebec	H2Z1B1

File No.	Works Number *								Data Period *						Days		Discharge Type	Update Code			
4 6	1	1	0	0	0	2	4	4	3	Month		Year									
1 2	3								11	16	1	1	2	0	2	3	19	20	21	22	80
																		3	0	2	R

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Municipal Utility Monitoring Program S1  
Lagoons

Fields marked with an asterisk (\*) are mandatory.

Project Name

Neustadt Sewage Lagoons

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Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 2 4 4 3	Month Year 1 2 2 0 2 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	3 5	Flows	Parameter Code	Dec.	Monthly Results
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	9.639
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.311
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.645
			30 34	35 38	46
3 5	Bypass	Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50270	3	0.000
12 13		Duration (hours)	81680	1	
			30 34	35 38	
					# of Occurrences
					0
3 6	Raw Sewage	BOD <sub>5</sub> (mg/L)	00001	0	337
12 13		Suspended Solids (mg/L)	00006	0	200
		TKN (mg/L)	00020	2	34.00
		Total Phosphorus (mg/L)	00033	1	4.5
			30 34	35 38	48 51
					# of Samples
					1
					1
					1
					1
3 9	Final Effluent	Total Effl. Volume To Watercourse (10 <sup>3</sup> m <sup>3</sup> )	50280	3	34.594
12 13		Flow Duration (hours)	81680	1	312.0
		Cell Depth (m)	50290	1	
		CBOD <sub>5</sub> (mg/L)	00002	1	10.6
		BOD <sub>5</sub> (mg/L)	00001	1	
		Suspended Solids (mg/L)	00006	1	30.8
		Ammonia + Ammonium (mg/L)	00019	2	3.84
		TKN (mg/L)	00020	2	5.92
		Total Phosphorus (mg/L)	00033	2	0.32
			30 34	35 38	48 51
0 9	Disinfection	Chlorine Used (kg as Cl <sub>2</sub> )	50320	1	
12 13		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1	
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1	
			30 34	35 38	48 51

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[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)

[illegible]





February 22, 2024

Municipality of West Grey  
402813 Grey Rd 4  
RR#2  
Durham, ON  
N0G 1R0

**Attention: Geoff Aitken, Manager of Public Works**

**RE: Durham Wastewater System  
2023 Annual Report**

The 2023 Annual Operations Report for the Durham Wastewater Treatment Facility is enclosed. The report is prepared in accordance with Certificate of Approval Sewage Number 9287-6GTGYS annual report criteria and contains the following required components:

- A summary and interpretation of all monitoring data and a comparison to C of A effluent limits, including an overview of the success and adequacy of the works;
- A description of any operating problems encountered and corrective actions taken;
- A summary of all maintenance carried out on any major structure, equipment, apparatus, mechanism or thing forming a part of the works;
- A summary of any effluent quality assurance or control measures undertaken in the reporting period;
- A summary of the calibration and maintenance carried out on all effluent monitoring equipment;
- A description of efforts made and results achieved in meeting the effluent objectives;
- A tabulation of the volume of sludge generated in the reporting period, an outline of anticipated volumes to be generated in the next reporting period and a summary of the locations to where the sludge was disposed;
- A summary of any complaints received during the reporting period and any steps taken to address the complaints; and
- A summary of all bypass, overflow, spill or abnormal discharge events.

On behalf of the municipality, a copy of this report is being sent to the MECP – Owen Sound District Office. If you have any questions, please direct your comments or concerns to the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Gowan".

Scott Gowan  
Project Manager  
Veolia Water Canada Inc.



**Municipality of West Grey- 2023 Annual Report**  
**Durham Wastewater Treatment Facility**

Page 1

## 1. Summary and Interpretation of Monitoring Data

The 2023 annual average daily flow was 0.713 MLD (713 m<sup>3</sup>/d) and represents approximately 33% of the design capacity for the treatment facility (2,184 m<sup>3</sup>/day or 2.184 ML/d). This is an increase of 1% from the 2022 flow rate (0.706 MLD). It is very close to the five year historical daily average (699 m<sup>3</sup>/d). The maximum daily flow was recorded as 1.444 ML, which occurred on April 5. The high flows were due to precipitation and snowmelt from mild temperatures.

The monthly monitoring data and analytical data are summarized in the monthly wastewater reports (R forms) for January to December 2023 (attached). The 2023 Annual Compliance Summary is also attached.

A table showing the effluent parameter limits in comparison with plant concentrations is as follows:

Effluent Parameter	Annual Average Concentration mg/L	Concentration Limit mg/L	Annual Average Loading kg/d	Loading Limit kg/d
CBOD <sub>5</sub>	2.6	25	3.0	54.6
Suspended Solids	5.2	25	5.4	54.6
Total Ammonia Nitrogen				
Jan 1-May 14	1.45	10	0.88	21.8
May 15-Oct 15	0.21	8	0.14	17.5
Oct 16-Dec 31	0.08	10	0.04	21.8
Total Phosphorus	0.27	1.0	0.19	2.2
Total Chlorine Residual*	0.00	0.20	n/a	-

\* no longer disinfecting with chlorine. UV system installed in 2018

## 2. Monitoring Schedule

In 2023 every effort was made to collect monthly raw samples on the first Tuesday of each month. Samples in 2024 will be collected on the first Wednesday of each month.

## 3. Operational Problems

The South aerator failed in December 2022. The Gearbox and motor were replaced in January 2023. This caused elevated ammonia levels for January, which led to the effluent objective of 6 mg/l to be exceeded (however all effluent limits were met).

## 4. Maintenance Summary

- Effluent Flow meter calibrations were conducted in Q1





**Municipality of West Grey- 2023 Annual Report**  
**Durham Wastewater Treatment Facility**

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**Page 2**

- A new gearbox and motor assembly were installed for the South Aeration Mixer
- Replaced Return Activated Sludge pump and some related valving.
- Replaced Scum pump
- The UV Bank A LED indicator board was replaced
- Timers were installed on the Return/Waste Pumps

### **5. Effluent Quality Assurance/Quality Control**

The effluent sample is a 24-hour composite sample taken by an autosampler.

On a monthly basis, influent (raw) samples were sent to SGS Laboratories (SGS) for total suspended solids (TSS), biochemical oxygen demand (BOD<sub>5</sub>), TKN and total phosphorus (TP).

On a monthly basis (minimum) effluent samples were sent to SGS for BOD, TSS, TP, total ammonia, nitrite, nitrate and E. coli. The operator also conducts in-house DO, pH and temperature analysis and records the results on the facility's operations sheet.

Veolia also requires some VSS and COD sampling on raw and final samples

### **6. Calibration/Maintenance Procedures**

In order to ensure proper plant operation and avoid possible environmental problems, the alarm dial-out system is tested regularly.

All probes and sensors used in the process are cleaned, maintained and/or calibrated on an as-required basis.

SGS Laboratories is used for the required analytical chemical and biological testing of influent (raw) and effluent from the wastewater treatment facility.

### **7. Effluent Objectives**

The annual compliance table can be found on page 4 of this document and includes comparisons to Objective concentrations identified in the ECA.

The effluent Ammonia objective of 6.0 mg/l was exceeded in January (7.0 mg/l). This was due to the South Aerator Gearbox failure that occurred in December 2022. The gearbox was replaced in January 2023, and no further objective exceedances occurred. All other monthly averages were well within the objective limits.

The effluent pH was maintained between 6.5 and 9.0 at all times.

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## **8. Sludge Management**

Waste activated sludge is pumped to either of two on-site aerobic holding tanks. The sludge is thickened on-site and hauled directly to Lystek by a licensed hauler.

The total volume of sludge transferred from the WWTP in 2023 was approximately 3,685m<sup>3</sup> which is a significant increase compared to 2022. Typically anywhere from 160m<sup>3</sup> to 250m<sup>3</sup> is removed each month. However, in preparation for stress testing an effort was made to reduce solids which resulted in increased sludge wasting and sludge haulage. It is expected that the 2024 amount may be lower due to a return to normal sludge wasting levels.

Sludge sampling and analysis is conducted by the hauler.

## **9. Complaints Summary**

No complaints were received.

## **10. Summary of By-pass, Spill or Abnormal Events**

There were no bypasses in 2023

## **11. Modifications to Sewage Works**

There were no significant modifications to the Sewage Works

## **12. System Conformance to Procedure F-5-1**

System complied with all system criteria in 2023.

No other system changes were implemented after the new ECA was made effective in June 2018

## **13. Updates to Proposed Works**

There were no significant updates to the proposed works

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Municipality of West Grey- 2023 Annual Report  
Durham Wastewater Treatment Facility

Page 4

Municipality of West Grey  
Durham Wastewater Treatment Plant

2023	FLOWS, m³			BOD/CBOD5			TSS			TOTAL PHOS			TKN	Ammonia		pH		E Coli	
Month	Total Flow	Avg Day, m³	Max Day, m³	Raw BOD mg/L	Final CBOD mg/L	CBOD Loading kg/d	Raw TSS mg/L	Final TSS mg/L	TSS Loading kg/d	Raw Total P mg/L	Final Total P mg/L	Total P Loading kg/d	Raw mg/L	Final mg/L May 15-Oct 14	Final mg/L Oct 16-May 14	Final NH3 loading	min	max	Geomean cnts/100 mL
1	22,266	718	899	337.0	3.0	2.2	163.0	3.0	2.2	5.58	0.10	0.07	37.0	n/a	7.00	5.03	7.22	7.46	7
2	19,793	707	918	494.0	2.0	1.4	323.0	6.0	4.2	5.44	0.11	0.08	43.8	n/a	0.10	0.07	6.91	7.42	8
3	22,866	738	1,032	248.0	2.0	1.5	200.0	3.0	2.2	5.11	0.18	0.13	38.9	n/a	0.05	0.04	6.94	7.34	1
4	32,705	1,090	1,444	157.0	2.0	2.2	146.0	7.0	7.6	3.54	0.22	0.24	27.4	n/a	0.05	0.05	6.86	7.24	1
5	25,503	823	1,067	144.0	2.0	1.6	123.0	3.0	2.5	3.40	0.29	0.24	27.1	n/a	0.05	0.04	6.96	7.22	1
6	21,221	707	847	255.0	2.0	1.4	214.0	4.0	2.8	5.97	0.44	0.31	44.7	0.05	n/a	0.04	6.99	7.25	1
7	21,420	691	1,252	232.0	4.0	2.8	174.0	2.0	1.4	5.13	0.59	0.41	39.0	0.80	n/a	0.55	7.06	7.36	20
8	20,721	668	776	317.0	2.0	1.3	324.0	6.0	5.3	4.87	0.35	0.23	35.3	0.05	n/a	0.03	7.00	7.22	11
9	18,848	628	822	191.0	2.0	1.3	200.0	5.0	3.1	3.59	0.19	0.12	35.4	0.10	n/a	0.06	7.06	7.14	2
10	19,398	626	765	221.0	2.0	1.3	239.0	5.0	3.1	5.53	0.32	0.20	47.2	0.05	n/a	0.03	6.99	7.23	1
11	17,479	583	635	234.0	4.0	2.3	200.0	4.0	2.3	5.62	0.19	0.11	46.9	n/a	0.05	0.03	6.96	7.16	0
12	18,970	612	808	272.0	4.0	2.4	227.0	12.0	7.3	5.00	0.30	0.18	42.7	n/a	0.10	0.06	7.06	7.87	1
Average	21,766	716		258.5	2.6	1.8	211.1	5.2	3.7	4.90	0.27	0.19		0.21	1.06	0.50			
C of A Limit		2,184			25.0	54.6			54.6		1.0	2.2		8.0	10.0	17.5	6.0	9.5	
Objective					15.0	32.8			32.8		1.0	2.2		6.0	6.0	13.1	6.5	9.0	200.0
Compliance		YES			YES	YES			YES		YES	YES		YES	YES	YES	YES	YES	



# Municipal Utility Monitoring Program R1 Mechanical Plants

Fields marked with an asterisk (\*) are mandatory.

Project Name  
Durham WWTP**Facility Address**

Unit Number	Street Number 455	Street Name Saddler St W	PO Box
Municipality/City/Town Durham (Municipality of West Grey)		Province ON - Ontario	Postal Code
Operating Authority Veolia Water Canada Inc.			

**Mailing Address**

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month: 0 1 2 0 2 3 Year: 16 19	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	0 1	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	22.266	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.718	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.899	
			30 34	35	38	
2 6		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50026	3		0
		Duration (hours)	80563	1		
		Secondary Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50040	3		
		Duration (hours)	80565	1		
			30 34	35	38	
0 3		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	337	1
		Suspended Solids (mg/L)	00006	0	163	1
		TKN (mg/L)	00020	2	37.00	1
		Total Phosphorus (mg/L)	00033	1	5.6	1
			30 34	35	38	
0 4		Final Effluent				
12 13		BOD <sub>5</sub> (mg/L)	00001	1		
		CBOD <sub>5</sub> (mg/L)	00002	1	3.0	1
		Suspended Solids (mg/L)	00006	1	3.0	1
		Ammonia + Ammonium (mg/L)	00019	2	7.00	1
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2	0.10	1
			30 34	35	38	
0 7		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50100	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35	38	

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Comments

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[illegible]



# Municipal Utility Monitoring Program R1 Mechanical Plants

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Project Name  
Durham WWTP

## Facility Address

Unit Number	Street Number 455	Street Name Saddler St W	PO Box
Municipality/City/Town Durham (Municipality of West Grey)		Province ON - Ontario	Postal Code
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month: 0 2 Year: 2 0 2 3	2 8	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	0 1	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	19.793	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.707	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.918	
2 6		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50026	3		0
		Duration (hours)	80563	1		
		Secondary Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50040	3		
		Duration (hours)	80565	1		
0 3		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	494	1
		Suspended Solids (mg/L)	00006	0	323	1
		TKN (mg/L)	00020	2	43.80	1
		Total Phosphorus (mg/L)	00033	1	5.4	1
0 4		Final Effluent				
12 13		BOD <sub>5</sub> (mg/L)	00001	1		
		CBOD <sub>5</sub> (mg/L)	00002	1	1.0	1
		Suspended Solids (mg/L)	00006	1	6.0	1
		Ammonia + Ammonium (mg/L)	00019	2	0.10	1
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2	0.11	1
0 7		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50100	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		

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Project Name Durham WWTP			
Facility Address			
Unit Number	Street Number 455	Street Name Saddler St W	PO Box
Municipality/City/Town Durham (Municipality of West Grey)		Province ON - Ontario	Postal Code
Operating Authority Veolia Water Canada Inc.			

<b>Mailing Address</b>			
Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *		Days	Discharge Type	Update Code
		Month	Year			
4 6	1 1 0 0 0 0 9 9 9	0 2	2 0 2 3	2 8	2	R
1 2	3 11	16 19	20 21	22	80	

[illegible]

0	4	Final Effluent	Parameter Code	Dec	Monthly Average Results	# of Samples
12	13	Alkalinity, Total (mg/L)	00051	4		
		Conductivity 25°C (µS/cm)	91004	4		
		E. Coli (CT/100ml)	91000	4	8.0000	
		Nitrate, Unfiltered reactive (mg/L)	00022	4		
		Nitrite, Unfiltered reactive (mg/L)	00021	4		
		pH	80770	4	7.2000	
		Temperature, Water (°C)	80250	4	4.5000	
		Un-ionized Ammonia (mg/L)	91012	4	0.0006	
		Dissolved Oxygen (mg/L)	00003	4		
		Hydrogen Sulphide (mg/L)	83008	4		
		Total COD (mg/L)			22.0000	

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Comments

E. coli is a geomean

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Municipal Utility Monitoring Program R1  
Mechanical Plants

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Project Name  
Durham WWTP

## Facility Address

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## Mailing Address

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Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *		Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month 0 3	Year 2 0 2 3	3 1	2	R
1 2	3 11	16	19	20 21	22	80

C.P.	0 1	Flows		Parameter Code	Dec.	Monthly Results
12 13		Total Flow	(10 <sup>3</sup> m <sup>3</sup> )	50010	3	22.866
		Average Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.734
		Maximum Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	1.032
				30 34	35 38	
2 6		Bypass				# of Occurrences
12 13		Plant Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50026	3	0
		Duration	(hours)	80563	1	
		Secondary Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50040	3	
		Duration	(hours)	80565	1	
				30 34	35 38	
0 3		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub>	(mg/L)	00001	0	248
		Suspended Solids	(mg/L)	00006	0	200
		TKN	(mg/L)	00020	2	38.90
		Total Phosphorus	(mg/L)	00033	1	5.1
				30 34	35 38	
0 4		Final Effluent				
12 13		BOD <sub>5</sub>	(mg/L)	00001	1	
		CBOD <sub>5</sub>	(mg/L)	00002	1	1.0
		Suspended Solids	(mg/L)	00006	1	3.0
		Ammonia + Ammonium	(mg/L)	00019	2	0.05
		TKN	(mg/L)	00020	2	
		Total Phosphorus	(mg/L)	00033	2	0.18
				30 34	35 38	
0 7		Disinfection				
12 13		Chlorine Used	(kg as Cl <sub>2</sub> )	50100	1	
		Chlorine Dosage	(mg/L as Cl <sub>2</sub> )	80410	1	
		Chlorine Residual	(mg/L as Cl <sub>2</sub> )	80420	1	
				30 34	35 38	

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[illegible]

Municipal Utility Monitoring Program R1  
Mechanical Plants

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Project Name  
Durham WWTP

## Facility Address

Unit Number	Street Number 455	Street Name Saddler St W	PO Box
Municipality/City/Town Durham (Municipality of West Grey)		Province ON - Ontario	Postal Code
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *		Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month 0 4	Year 2 0 2 3	3 0	2	R
1 2	3 11	16	19	20 21	22	80

C.P.	0 1	Flows		Parameter Code	Dec.	Monthly Results	
12 13		Total Flow	(10 <sup>3</sup> m <sup>3</sup> )	50010	3	32.705	
		Average Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	1.090	
		Maximum Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	1.444	
				30 34	35 38		
2 6		Bypass					# of Occurrences
12 13		Plant Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50026	3		0
		Duration	(hours)	80563	1		
		Secondary Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50040	3		
		Duration	(hours)	80565	1		
				30 34	35 38		
0 3		Raw Sewage					# of Samples
12 13		BOD <sub>5</sub>	(mg/L)	00001	0	157	1
		Suspended Solids	(mg/L)	00006	0	146	1
		TKN	(mg/L)	00020	2	27.40	1
		Total Phosphorus	(mg/L)	00033	1	3.5	1
				30 34	35 38		
0 4		Final Effluent					
12 13		BOD <sub>5</sub>	(mg/L)	00001	1		
		CBOD <sub>5</sub>	(mg/L)	00002	1	1.0	1
		Suspended Solids	(mg/L)	00006	1	7.0	1
		Ammonia + Ammonium	(mg/L)	00019	2	0.05	1
		TKN	(mg/L)	00020	2		
		Total Phosphorus	(mg/L)	00033	2	0.22	1
				30 34	35 38		
0 7		Disinfection					
12 13		Chlorine Used	(kg as Cl <sub>2</sub> )	50100	1		
		Chlorine Dosage	(mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual	(mg/L as Cl <sub>2</sub> )	80420	1		
				30 34	35 38		

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Comments

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Project Name  
Durham WWTP

**Facility Address**

Unit Number	Street Number	Street Name	PO Box
	455	Saddler St W	

Municipality/City/Town	Province	Postal Code
Durham (Municipality of West Grey)	ON - Ontario	

Operating Authority  
Veolia Water Canada Inc.

**Mailing Address**

Unit Number	Street Number	Street Name	PO Box
1450	555	Rene-Levesque Blvd West	

Municipality/City/Town	Province	Postal Code
Montreal	QC - Quebec	H2Z 1B1

File No.	Works Number *								Data Period *			Days		Discharge Type	Update Code	
4 6	1	1	0	0	0	0	9	9	9	Month	Year		3 0	2	R	
1 2	3								11	0 4	2 0	2 3	16 19	20 21	22	80

[illegible]

0	4	Final Effluent	Parameter Code	Dec	Monthly Average Results	# of Samples
12	13	Alkalinity, Total (mg/L)	00051	4		
		Conductivity 25°C (µS/cm)	91004	4		
		E. Coli (CT/100ml)	91000	4	1.0000	
		Nitrate, Unfiltered reactive (mg/L)	00022	4		
		Nitrite, Unfiltered reactive (mg/L)	00021	4		
		pH	80770	4	7.1000	
		Temperature, Water (°C)	80250	4	9.1000	
		Un-ionized Ammonia (mg/L)	91012	4	0.0002	
		Dissolved Oxygen (mg/L)	00003	4		
		Hydrogen Sulphide (mg/L)	83008	4		
		Total COD (mg/L)			12.0000	

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---

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Municipal Utility Monitoring Program R1  
Mechanical Plants

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Project Name  
Durham WWTP

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File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month: 0 5 2 Year: 0 2 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	0 1	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	25.503	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.823	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	1.067	
			30 34	35 38		
2 6		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50026	3		0
		Duration (hours)	80563	1		
		Secondary Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50040	3		
		Duration (hours)	80565	1		
			30 34	35 38		
0 3		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	144	1
		Suspended Solids (mg/L)	00006	0	123	1
		TKN (mg/L)	00020	2	27.10	1
		Total Phosphorus (mg/L)	00033	1	3.4	1
			30 34	35 38		
0 4		Final Effluent				
12 13		BOD <sub>5</sub> (mg/L)	00001	1		
		CBOD <sub>5</sub> (mg/L)	00002	1	1.0	1
		Suspended Solids (mg/L)	00006	1	3.0	1
		Ammonia + Ammonium (mg/L)	00019	2	0.05	1
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2	0.29	1
			30 34	35 38		
0 7		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50100	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35 38		

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Project Name  
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**Mailing Address**

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *								Data Period *						Days		Discharge Type	Update Code		
4 6	1	1	0	0	0	0	9	9	9	Month	Year					3	1	2	R	
1 2	3								11	16	5	2	0	2	3	19	20	21	22	80

C.P.						
0	3	Raw Sewage	Parameter Code	Dec	Monthly Average Results	# of Samples
12	13	Total COD (mg/L)			325.00	
		Volatile Suspended Solids (mg/L)			123.00	
		30	34	35	38	

0	4	Final Effluent	Parameter Code	Dec	Monthly Average Results	# of Samples
12	13	Alkalinity, Total (mg/L)	00051	4		
		Conductivity 25°C (µS/cm)	91004	4		
		E. Coli (CT/100ml)	91000	4	1.0000	
		Nitrate, Unfiltered reactive (mg/L)	00022	4		
		Nitrite, Unfiltered reactive (mg/L)	00021	4		
		pH	80770	4	7.1200	
		Temperature, Water (°C)	80250	4	12.3000	
		Un-ionized Ammonia (mg/L)	91012	4	0.0002	
		Dissolved Oxygen (mg/L)	00003	4		
		Hydrogen Sulphide (mg/L)	83008	4		
		Total COD (mg/L)			14.0000	

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**Municipal Utility Monitoring Program R1**  
**Mechanical Plants**

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Durham WWTP**Facility Address**

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File No.	Works Number *	Data Period *		Days	Discharge Type	Update Code
Month	Year					
0 6	2 0 2 3			3 0	2	R
1 2	3 1 1 0 0 0 0 9 9 9	16	19	20 21	22	80

C.P.	0 1					
12 13	<b>Flows</b>		Parameter Code	Dec.	Monthly Results	
	Total Flow	(10 <sup>3</sup> m <sup>3</sup> )	50010	3	20.089	
	Average Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.670	
	Maximum Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.738	
30			34	35	38	
2 6	<b>Bypass</b>					# of Occurrences
12 13	Plant Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50026	3		0
	Duration	(hours)	80563	1		
	Secondary Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50040	3		
	Duration	(hours)	80565	1		
30			34	35	38	
0 3	<b>Raw Sewage</b>					# of Samples
12 13	BOD <sub>5</sub>	(mg/L)	00001	0	255	1
	Suspended Solids	(mg/L)	00006	0	214	1
	TKN	(mg/L)	00020	2	44.70	1
	Total Phosphorus	(mg/L)	00033	1	6.0	1
30			34	35	38	
0 4	<b>Final Effluent</b>					
12 13	BOD <sub>5</sub>	(mg/L)	00001	1		
	CBOD <sub>5</sub>	(mg/L)	00002	1	1.0	1
	Suspended Solids	(mg/L)	00006	1	4.0	1
	Ammonia + Ammonium	(mg/L)	00019	2	0.05	1
	TKN	(mg/L)	00020	2		
	Total Phosphorus	(mg/L)	00033	2	0.44	1
30			34	35	38	
0 7	<b>Disinfection</b>					
12 13	Chlorine Used	(kg as Cl <sub>2</sub> )	50100	1		
	Chlorine Dosage	(mg/L as Cl <sub>2</sub> )	80410	1		
	Chlorine Residual	(mg/L as Cl <sub>2</sub> )	80420	1		
30			34	35	38	

Operator Telephone Number  
519-369-6655Operator Email Address \*  
fei.xue@veolia.com

Comments

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[illegible]

Municipal Utility Monitoring Program R1  
Mechanical Plants

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Project Name  
Durham WWTP

## Facility Address

Unit Number	Street Number 455	Street Name Saddler St W	PO Box
Municipality/City/Town Durham (Municipality of West Grey)		Province ON - Ontario	Postal Code
Operating Authority Veolia Water Canada Inc.			

## Mailing Address

Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month Year 0 7 2 0 2 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	0 1	Flows	Parameter Code	Dec.	Monthly Results	
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	21.420	
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.691	
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	1.252	
			30 34	35 38		
2 6		Bypass				# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50026	3		0
		Duration (hours)	80563	1		
		Secondary Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50040	3		
		Duration (hours)	80565	1		
			30 34	35 38		
0 3		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	232	1
		Suspended Solids (mg/L)	00006	0	174	1
		TKN (mg/L)	00020	2	39.00	1
		Total Phosphorus (mg/L)	00033	1	5.1	1
			30 34	35 38		
0 4		Final Effluent				
12 13		BOD <sub>5</sub> (mg/L)	00001	1		
		CBOD <sub>5</sub> (mg/L)	00002	1	4.0	1
		Suspended Solids (mg/L)	00006	1	2.0	1
		Ammonia + Ammonium (mg/L)	00019	2	0.80	1
		TKN (mg/L)	00020	2		
		Total Phosphorus (mg/L)	00033	2	0.59	1
			30 34	35 38		
0 7		Disinfection				
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50100	1		
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1		
			30 34	35 38		

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Project Name Durham WWTP			
Facility Address			
Unit Number	Street Number 455	Street Name Saddler St W	PO Box
Municipality/City/Town Durham (Municipality of West Grey)		Province ON - Ontario	Postal Code
Operating Authority Veolia Water Canada Inc.			

<b>Mailing Address</b>			
Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *								Data Period *			Days		Discharge Type	Update Code		
4 6	1	1	0	0	0	0	9	9	9	Month	Year		3	1	2	R	
1 2	3								11	0	7	2	0	2	3	16	19
																20	21
																22	80

[illegible]

0	4	Final Effluent	Parameter Code	Dec	Monthly Average Results	# of Samples
12	13	Alkalinity, Total (mg/L)	00051	4		
		Conductivity 25°C (µS/cm)	91004	4		
		E. Coli (CT/100ml)	91000	4	20.0000	
		Nitrate, Unfiltered reactive (mg/L)	00022	4		
		Nitrite, Unfiltered reactive (mg/L)	00021	4		
		pH	80770	4	7.1900	
		Temperature, Water (°C)	80250	4	18.8000	
		Un-ionized Ammonia (mg/L)	91012	4	0.0030	
		Dissolved Oxygen (mg/L)	00003	4		
		Hydrogen Sulphide (mg/L)	83008	4		
		Total COD (mg/L)			15.0000	

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Municipal Utility Monitoring Program R1  
Mechanical Plants

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Project Name  
Durham WWTP

## Facility Address

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File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month Year 0 8 2 0 2 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	0 1	Flows		Parameter Code	Dec.	Monthly Results
12 13		Total Flow	(10 <sup>3</sup> m <sup>3</sup> )	50010	3	20.721
		Average Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.668
		Maximum Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.776
				30 34	35 38	
2 6		Bypass				# of Occurrences
12 13		Plant Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50026	3	0
		Duration	(hours)	80563	1	
		Secondary Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50040	3	
		Duration	(hours)	80565	1	
				30 34	35 38	
0 3		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub>	(mg/L)	00001	0	317
		Suspended Solids	(mg/L)	00006	0	324
		TKN	(mg/L)	00020	2	35.30
		Total Phosphorus	(mg/L)	00033	1	4.9
				30 34	35 38	
0 4		Final Effluent				
12 13		BOD <sub>5</sub>	(mg/L)	00001	1	
		CBOD <sub>5</sub>	(mg/L)	00002	1	1.0
		Suspended Solids	(mg/L)	00006	1	8.0
		Ammonia + Ammonium	(mg/L)	00019	2	0.05
		TKN	(mg/L)	00020	2	
		Total Phosphorus	(mg/L)	00033	2	0.35
				30 34	35 38	
0 7		Disinfection				
12 13		Chlorine Used	(kg as Cl <sub>2</sub> )	50100	1	
		Chlorine Dosage	(mg/L as Cl <sub>2</sub> )	80410	1	
		Chlorine Residual	(mg/L as Cl <sub>2</sub> )	80420	1	
				30 34	35 38	

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Project Name  
Durham WWTP

## Facility Address

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Operating Authority Veolia Water Canada Inc.			

## Mailing Address

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Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month: 0 9 Year: 2 0 2 3	3 0	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	0 1	Flows		Parameter Code	Dec.	Monthly Results
12 13		Total Flow	(10 <sup>3</sup> m <sup>3</sup> )	50010	3	18.848
		Average Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.628
		Maximum Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.822
				30 34	35 38	
2 6		Bypass				# of Occurrences
12 13		Plant Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50026	3	0
		Duration	(hours)	80563	1	
		Secondary Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50040	3	
		Duration	(hours)	80565	1	
				30 34	35 38	
0 3		Raw Sewage				# of Samples
12 13		BOD <sub>5</sub>	(mg/L)	00001	0	191
		Suspended Solids	(mg/L)	00006	0	200
		TKN	(mg/L)	00020	2	35.40
		Total Phosphorus	(mg/L)	00033	1	3.6
				30 34	35 38	
0 4		Final Effluent				
12 13		BOD <sub>5</sub>	(mg/L)	00001	1	
		CBOD <sub>5</sub>	(mg/L)	00002	1	1.0
		Suspended Solids	(mg/L)	00006	1	5.0
		Ammonia + Ammonium	(mg/L)	00019	2	0.10
		TKN	(mg/L)	00020	2	
		Total Phosphorus	(mg/L)	00033	2	0.19
				30 34	35 38	
0 7		Disinfection				
12 13		Chlorine Used	(kg as Cl <sub>2</sub> )	50100	1	
		Chlorine Dosage	(mg/L as Cl <sub>2</sub> )	80410	1	
		Chlorine Residual	(mg/L as Cl <sub>2</sub> )	80420	1	
				30 34	35 38	

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[illegible]

Municipal Utility Monitoring Program R1  
Mechanical Plants

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Project Name  
Durham WWTP

## Facility Address

Unit Number	Street Number	Street Name	PO Box
	455	Saddler St W	
Municipality/City/Town		Province	Postal Code
Durham (Municipality of West Grey)		ON - Ontario	
Operating Authority			
Veolia Water Canada Inc.			

## Mailing Address

Unit Number	Street Number	Street Name	PO Box
1450	555	Rene-Levesque Blvd West	
Municipality/City/Town		Province	Postal Code
Montreal		QC - Quebec	H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month Year 1 0 2 0 2 3	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	0 1	<b>Flows</b>		Parameter Code	Dec.	Monthly Results
12 13		Total Flow	(10 <sup>3</sup> m <sup>3</sup> )	50010	3	19.398
		Average Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.626
		Maximum Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.765
				30 34	35 38	
2 6		<b>Bypass</b>				# of Occurrences
12 13		Plant Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50026	3	
		Duration	(hours)	80563	1	
		Secondary Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50040	3	
		Duration	(hours)	80565	1	
				30 34	35 38	
0 3		<b>Raw Sewage</b>				# of Samples
12 13		BOD <sub>5</sub>	(mg/L)	00001	0	221
		Suspended Solids	(mg/L)	00006	0	239
		TKN	(mg/L)	00020	2	47.20
		Total Phosphorus	(mg/L)	00033	1	5.5
				30 34	35 38	
0 4		<b>Final Effluent</b>				
12 13		BOD <sub>5</sub>	(mg/L)	00001	1	
		CBOD <sub>5</sub>	(mg/L)	00002	1	1.0
		Suspended Solids	(mg/L)	00006	1	5.0
		Ammonia + Ammonium	(mg/L)	00019	2	0.05
		TKN	(mg/L)	00020	2	
		Total Phosphorus	(mg/L)	00033	2	0.32
				30 34	35 38	
0 7		<b>Disinfection</b>				
12 13		Chlorine Used	(kg as Cl <sub>2</sub> )	50100	1	
		Chlorine Dosage	(mg/L as Cl <sub>2</sub> )	80410	1	
		Chlorine Residual	(mg/L as Cl <sub>2</sub> )	80420	1	
				30 34	35 38	

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Project Name  
Durham WWTP

**Facility Address**

Unit Number	Street Number	Street Name	PO Box
	455	Saddler St W	

Municipality/City/Town Durham (Municipality of West Grey)	Province ON - Ontario	Postal Code
--	--------------------------	-------------

Operating Authority  
Veolia Water Canada Inc.

**Mailing Address**

Unit Number	Street Number	Street Name	PO Box
1450	555	Rene-Levesque Blvd West	

Municipality/City/Town Montreal	Province QC - Quebec	Postal Code H2Z 1B1
------------------------------------	-------------------------	------------------------

File No.	Works Number *								Data Period *				Days		Discharge Type	Update Code			
4 6	1	1	0	0	0	0	9	9	9	Month	Year			3	1	2	R		
1 2	3								11	16	0	2	0	2	3	20	21	22	80

[illegible]

0	4	Final Effluent		Parameter Code	Dec	Monthly Average Results	# of Samples
12	13	Alkalinity, Total	(mg/L)	00051	4		
		Conductivity 25°C	(µS/cm)	91004	4		
		E. Coli	(CT/100ml)	91000	4	1.0000	
		Nitrate, Unfiltered reactive	(mg/L)	00022	4		
		Nitrite, Unfiltered reactive	(mg/L)	00021	4		
		pH		80770	4	7.1000	
		Temperature, Water	(°C)	80250	4	14.3000	
		Un-ionized Ammonia	(mg/L)	91012	4	0.0002	
		Dissolved Oxygen	(mg/L)	00003	4		
		Hydrogen Sulphide	(mg/L)	83008	4		
		Total COD (mg/L)				9.0000	

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Municipal Utility Monitoring Program R1  
Mechanical Plants

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Project Name  
Durham WWTP

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Municipality/City/Town		Province	Postal Code
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Operating Authority			
Veolia Water Canada Inc.			

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Municipality/City/Town		Province	Postal Code
Montreal		QC - Quebec	H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month Year 1 1 2 0 2 3	3 0	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	0 1	Flows	Parameter Code	Dec.	Monthly Results
12 13		Total Flow (10 <sup>3</sup> m <sup>3</sup> )	50010	3	17.479
		Average Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.583
		Maximum Daily Flow (10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.635
			30 34	35 38	
2 6		Bypass			# of Occurrences
12 13		Plant Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50026	3	
		Duration (hours)	80563	1	
		Secondary Bypass Volume (10 <sup>3</sup> m <sup>3</sup> )	50040	3	
		Duration (hours)	80565	1	
			30 34	35 38	
0 3		Raw Sewage			# of Samples
12 13		BOD <sub>5</sub> (mg/L)	00001	0	234
		Suspended Solids (mg/L)	00006	0	200
		TKN (mg/L)	00020	2	46.90
		Total Phosphorus (mg/L)	00033	1	5.6
			30 34	35 38	
0 4		Final Effluent			
12 13		BOD <sub>5</sub> (mg/L)	00001	1	
		CBOD <sub>5</sub> (mg/L)	00002	1	2.0
		Suspended Solids (mg/L)	00006	1	4.0
		Ammonia + Ammonium (mg/L)	00019	2	0.05
		TKN (mg/L)	00020	2	
		Total Phosphorus (mg/L)	00033	2	0.19
			30 34	35 38	
0 7		Disinfection			
12 13		Chlorine Used (kg as Cl <sub>2</sub> )	50100	1	
		Chlorine Dosage (mg/L as Cl <sub>2</sub> )	80410	1	
		Chlorine Residual (mg/L as Cl <sub>2</sub> )	80420	1	
			30 34	35 38	

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[illegible]

Municipal Utility Monitoring Program R1  
Mechanical Plants

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Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *	Data Period *	Days	Discharge Type	Update Code
4 6	1 1 0 0 0 0 9 9 9	Month: 1 2 2 0 2 3 Year: 1 6 1 9	3 1	2	R
1 2	3 11	16 19	20 21	22	80

C.P.	0 1	Flows		Parameter Code	Dec.	Monthly Results	
12 13		Total Flow	(10 <sup>3</sup> m <sup>3</sup> )	50010	3	18.970	
		Average Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50015	3	0.612	
		Maximum Daily Flow	(10 <sup>3</sup> m <sup>3</sup> /d)	50020	3	0.808	
				30 34	35 38		
2 6		Bypass					# of Occurrences
12 13		Plant Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50026	3		0
		Duration	(hours)	80563	1		
		Secondary Bypass Volume	(10 <sup>3</sup> m <sup>3</sup> )	50040	3		
		Duration	(hours)	80565	1		
				30 34	35 38		
0 3		Raw Sewage					# of Samples
12 13		BOD <sub>5</sub>	(mg/L)	00001	0	272	1
		Suspended Solids	(mg/L)	00006	0	227	1
		TKN	(mg/L)	00020	2	42.70	1
		Total Phosphorus	(mg/L)	00033	1	5.0	1
				30 34	35 38		
0 4		Final Effluent					
12 13		BOD <sub>5</sub>	(mg/L)	00001	1		
		CBOD <sub>5</sub>	(mg/L)	00002	1	4.0	1
		Suspended Solids	(mg/L)	00006	1	12.0	1
		Ammonia + Ammonium	(mg/L)	00019	2	0.10	1
		TKN	(mg/L)	00020	2		
		Total Phosphorus	(mg/L)	00033	2	0.30	1
				30 34	35 38		
0 7		Disinfection					
12 13		Chlorine Used	(kg as Cl <sub>2</sub> )	50100	1		
		Chlorine Dosage	(mg/L as Cl <sub>2</sub> )	80410	1		
		Chlorine Residual	(mg/L as Cl <sub>2</sub> )	80420	1		
				30 34	35 38		

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Ministry Contact Email Address \*  
[matthew.shannon@ontario.ca](mailto:matthew.shannon@ontario.ca)

Project Name Durham WWTP			
Facility Address			
Unit Number	Street Number 455	Street Name Saddler St W	PO Box
Municipality/City/Town Durham (Municipality of West Grey)		Province ON - Ontario	Postal Code
Operating Authority Veolia Water Canada Inc.			

Mailing Address			
Unit Number 1450	Street Number 555	Street Name Rene-Levesque Blvd West	PO Box
Municipality/City/Town Montreal		Province QC - Quebec	Postal Code H2Z 1B1

File No.	Works Number *								Data Period *						Days		Discharge Type	Update Code	
									Month	Year									
4 6	1	1	0	0	0	0	9	9	9	1	2	2	0	2	3	3	1	2	R
1 2	3								11	16					19	20	21	22	80

[illegible]

0	4	Final Effluent	Parameter Code	Dec	Monthly Average Results	# of Samples
12	13	Alkalinity, Total (mg/L)	00051	4		
		Conductivity 25°C (µS/cm)	91004	4		
		E. Coli (CT/100ml)	91000	4	0.0000	
		Nitrate, Unfiltered reactive (mg/L)	00022	4		
		Nitrite, Unfiltered reactive (mg/L)	00021	4		
		pH	80770	4	7.3600	
		Temperature, Water (°C)	80250	4	8.3300	
		Un-ionized Ammonia (mg/L)	91012	4	0.0010	
		Dissolved Oxygen (mg/L)	00003	4		
		Hydrogen Sulphide (mg/L)	83008	4		
		Total COD (mg/L)			22.0000	

Operator Telephone Number  
519-369-6655

Operator Email Address  
fei.xue@veolia.com

### Comments

**Return completed form to:**

1. Environmental Monitoring and Reporting Branch, MECP, at [WasteWaterReporting@ontario.ca](mailto:WasteWaterReporting@ontario.ca) And
2. Your Environmental Officer at your local District/Area MECP Office. (Find your local MECP office: <https://www.ontario.ca/environment-and-energy/ministry-environment-district-locator>)





# Durham WWTP 2023 Annual Report

Final Audit Report

2024-02-22

Created:	2024-02-22
By:	Bailey McGarrity (bailey.mcgarritty@veolia.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAKqwgr0VI65-vRJtHJANnaFBwt-rssi4j

## "Durham WWTP 2023 Annual Report" History

-  Document created by Bailey McGarrity (bailey.mcgarritty@veolia.com)  
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2024-02-22 - 3:29:31 PM GMT

**Adobe Acrobat Sign**

**Table 2**  
2023 Reserve Capacity Assessment  
Durham Wastewater Works

December 4, 2023

21-036

(Revised March 13, 2024)

		<b>2023</b>
1	Rated Capacity of WWTP (m <sup>3</sup> /day)	2184
2	Average day flow (m <sup>3</sup> /day) 2013-2023	789
3	<b>Reserve Capacity (1) - (2) (m<sup>3</sup>/day)</b>	<b>1395</b>
4	Active Billable Connections including commercial/institutional	1481
5	Equivalent Person per residential unit (2016 Census Data. Population: 2,609, Private Dwelling 1196)	2.2
6	Equivalent household sewage flow (m <sup>3</sup> /day) (2) ÷ (4)	0.53
7	Actual household sewage flow (m <sup>3</sup> /day) <sup>3</sup> (m <sup>3</sup> /day)	0.47
8	Committed Capacity Summary (m <sup>3</sup> /day):	
i)	Sunvale Subdivision: 486 persons <sup>1</sup> @ 450 LCPD + infiltration allowance	230
ii)	Broos Subdivision: 631 persons @ 450 LCPD + infiltration allowance	290
iii)	Rockwood Terraces, <sup>2</sup> including infiltration allowance/0.24 L/sec)	34
iv)	Splash Pad (considered equivalent to 45 homes)	24
	<b>Total committed capacity (m<sup>3</sup>/day)</b>	<b>578</b>
11	<b>Uncommitted Reserve Capacity fo WWTP (3) - (8)</b>	<b>817</b>

1 Sunvale subdivision has 85 units out of 247 units, already constructed & connected to water & sewage system's. This spreadsheet forecast flows for remaining 162 residences @ 3 pph per Cobide Report.

2 New Rockwood Terrance shall have 128 beds as opposed to existing 100 bed that are already connected to water & sewage system. Flow forecast is for 28 beds only.

3 Sewage flow assumed to be same as water supply.









## Staff Report

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**Report To:** Council

**Report From:** Karl Schipprack, Director of Community and Development Services/CBO

**Meeting Date:** April 16, 2024

**Subject:** Appointment of Building Inspector Under the Building Code Act

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### Recommendations:

THAT in consideration of staff report 'Appointment of Building Inspector Under the Building Code Act,' council directs staff to bring forward a bylaw to:

1. Appoint Andrew Cornfield as a building inspector for the purpose of enforcement of the Building Code Act and any regulations and bylaws made thereunder; and
2. Repeal Bylaw Nos. 65-2022 and 52-2017.

### Highlights:

- The *Building Code Act, 1992* requires municipalities to appoint a chief building official and inspectors as are necessary to enforce the Act.

### Previous Report/Authority:

None.

### Analysis:

Section 3 of the *Building Code Act, 1992* (the "Act") requires municipalities to appoint a chief building official and inspectors as are necessary to enforce the Act in the areas in which the municipality has jurisdiction. Due to staffing changes in the organization, a bylaw must be brought forward to appoint Andrew Cornfield as a building inspector under the Act, and to repeal bylaw 65-2022 to formally remove the appointment of Jordan Whitmore as a building inspector for West Grey.

**Financial Implications:**

Staff wages are included in the current budget. There is no additional financial impact associated with this report.

**Communication Plan:**

Communication of this report is through the posting of council meeting agendas on the West Grey website.

**Consultation:**

Director of Legislative Services/Clerk

**Attachments:**

None.

**Recommended by:**

Karl Schipprack, Director of Community and Development Services/CBO

**Submission approved by:**

Kerri Mighton, Interim Chief Administrative Officer

For more information on this report, please contact Karl Schipprack, Director of Community and Development Services/CBO at [cbo@westgrey.com](mailto:cbo@westgrey.com) or 519-369-2200.





## Staff Report

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**Report To:** Council  
**Report From:** Kerri Mighton, Director of Finance/Treasurer  
**Meeting Date:** April 16, 2024  
**Subject:** 2024 Grants to Organizations

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### Recommendations:

THAT in consideration of staff report '2024 Grants to Organizations', council provides direction on grants requested.

### Highlights:

- The 2024 budget for grants to organizations is \$29,850.
- Council needs to decide the allocation of the budget between healthcare initiatives and community initiatives.
- Council needs to decide which organizations will receive funding, if any, and the amount of funding.
- Grant requests received by the deadline exceeded the 2024 budget by 73% for a total of \$51,760.69.
- A separate motion will be required for each request.

### Previous Report/Authority:

Community Grants Policy

### Analysis:

The municipality has included an amount of \$29,850 in its 2024 budget for grants to organizations. In the prior year it was the same total budget amount with, \$23,350 granted to healthcare initiatives (which includes the pledge to the Centre Grey Hospital of \$13,850) and \$6,500 granted for other community initiatives. The first decision of council is to determine how much of the 2024 grants to organization budget will be allotted to healthcare vs. community initiatives.

Under the West Grey Community Grants Policy, staff reviewed the applications for completeness, accuracy, and compliance with the policy. Council members have

reviewed the applications received by the deadline and have used the evaluation matrix form to score each application. Attached to this report are the scoring summaries Schedule A – Healthcare Grants Scoring Summary and Schedule B – Community Grants Scoring Summary.

#### Healthcare Initiatives Grants

Organization	Score	Funding Requested	Council Approved Funding (to be determined)
Durham Hospital Foundation	90%	\$15,400	
Centre Grey Health Services Foundation	85%	\$13,850	\$13,850 Pledge for 10 years starting 2022
<b>Subtotal Healthcare funding requests</b>		<b>\$29,250</b>	<b>\$13,850</b>

#### Community Initiatives Grants

Organization	Score	Funding Requested	Council Approved Funding (to be determined)
Durham Agricultural Society	82%	\$2,500	
Neustadt/Normanby/Carrick Agricultural Society	78%	\$2,500	
Ayton 4H/Grey County 4H Leaders Association	71%	\$1,680	
Bentinck Plowmans Association	70%	\$380	
Durham Art Gallery	60%	\$2,000	
Grey Zone Collective	56%	\$2,000	
Saugeen Valley Pony Club	53%	\$5,482.51	
Bruce Grey Mentorship	49%	\$4,868.18	
<b>Subtotal Community funding requests</b>		<b>\$21,910.69</b>	

<b>Total Funding Requested</b>	<b>\$51,160.69</b>	<b>\$13,850</b>
<b>2024 Budget</b>	<b>\$29,850</b>	
<b>Remaining budget to be allocated</b>		<b>(\$16,000)</b>

#### Financial Implications:

The 2024 budget for grants to organizations is \$29,850. Decisions will need to be made as to which organizations will receive funding and the amount of the funding to be approved to remain within the 2024 budget allocation.

### **Communication Plan:**

Organizations will be informed of council's decision on their application and future reporting requirements if their application is approved for funding.

### **Consultation:**

Corporate and Community Initiatives Officer

### **Attachments:**

Schedule A – Healthcare Grants Scoring Summary

Schedule B – Community Grants Scoring Summary

### **Submission recommended and approved by:**

Kerri Mighton, Interim Chief Administrative Officer

For more information on this report, please contact Kerri Mighton, Director of Finance/Treasurer at [kmighton@westgrey.com](mailto:kmighton@westgrey.com) or 519-369-2200 ext. 223.

## Schedule A – Healthcare Grants Scoring Summary

<b>Application:</b>	Durham Hospital Foundation
<b>Score:</b>	90%
<b>Funding Request:</b>	\$15,400.00
<b>Average Suggested Funding:</b>	\$10,300.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- Health Care should be treated separate from grants</li> <li>- Separate health care budget should be set</li> <li>- Suggestion of blanket \$5,000.00 donation to all local hospitals</li> <li>- Supportive of in-kind request</li> </ul>

<b>Application:</b>	Centre Grey Health Services Foundation
<b>Score:</b>	85%
<b>Funding Request:</b>	\$13,850.00
<b>Average Suggested Funding:</b>	\$12,500.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- Health Care should be treated separate from grants</li> <li>- Concerns of pledge extending into multiple council terms</li> <li>- Pledge should be honoured</li> <li>- Separate budget should be set for Health Care</li> </ul>

## Schedule B – Community Grants Scoring Summary

<b>Application:</b>	Durham Agricultural Society
<b>Score:</b>	82%
<b>Funding Request:</b>	\$2,500.00
<b>Average Suggested Funding:</b>	\$1,250.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- \$1000 is similar to previous years</li> <li>- Should be treated the same as other agricultural societies</li> <li>- Event is open to all</li> </ul>

<b>Application:</b>	Neustadt / Normanby Carrick Agricultural Society
<b>Score:</b>	78%
<b>Funding Request:</b>	\$2500.00
<b>Average Suggested Funding:</b>	\$1,083.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- \$1000 is similar to previous years</li> <li>- Should be treated the same as other agricultural societies</li> <li>- Event is open to all</li> </ul>

<b>Application:</b>	Ayton 4H / Grey County 4H Leaders Assoc.
<b>Score:</b>	71%
<b>Funding Request:</b>	\$1,680.00
<b>Average Suggested Funding:</b>	\$863.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- Life skill for youth</li> <li>- Most members supportive of in-kind support</li> </ul>

<b>Application:</b>	Bentinck Plowmans Assoc.
<b>Score:</b>	70%
<b>Funding Request:</b>	\$380.00
<b>Average Suggested Funding:</b>	\$332.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- \$200 support in past years</li> <li>- Both Plowmans Assoc. Should be treated the same</li> </ul>

<b>Application:</b>	Durham Art Gallery
<b>Score:</b>	62%
<b>Funding Request:</b>	\$2,000.00
<b>Average Suggested Funding:</b>	\$833.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- Concerns with large donation from private citizen</li> <li>- May need to confirm if there is a need for the funds</li> <li>- Not supportive of application</li> <li>- Can we donate excess picnic tables?</li> </ul>

<b>Application:</b>	Grey Zone Collective
<b>Score:</b>	56%
<b>Funding Request:</b>	\$2,500.00
<b>Average Suggested Funding:</b>	\$667.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- Not for profit</li> <li>- Supports arts community</li> <li>- Should be treated similar to fall fairs / Ag. Society</li> <li>- 2 members not supportive</li> </ul>

<b>Application:</b>	Saugeen Valley Pony Club – Branch of Canadian Pony Club
<b>Score:</b>	53%
<b>Funding Request:</b>	\$5,482.51
<b>Average Suggested Funding:</b>	\$583.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- Membership is small</li> <li>- Supportive of in-kind hall use</li> </ul>

<b>Application:</b>	Bruce Grey Mentorship
<b>Score:</b>	49%
<b>Funding Request:</b>	\$4,868.18
<b>Average Suggested Funding:</b>	\$167.00
<b>Notes from Council:</b>	<ul style="list-style-type: none"> <li>- Application lacks detail – big cost to West Grey</li> <li>- Should investigate sponsorships</li> <li>- Based in Hanover</li> <li>- How many West Grey kids</li> <li>- If based in Grey and Bruce why is West Grey asked to fund whole event</li> <li>- How much funds will be raised?</li> <li>- Event reach is unclear</li> </ul>



## Staff Report

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**Report To:** Council

**Report From:** Jamie Eckenswiller, Director of Legislative Services/Clerk

**Meeting Date:** April 16, 2024

**Subject:** Land Transfer – Grey County Rockwood Terrace Development

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### Recommendations:

THAT in consideration of staff report 'Land Transfer – Grey County Rockwood Terrace Development', council:

1. Declares part 1 of Plan 17R-1602 to be surplus to the needs of the municipality;
2. Directs staff to bring forward a bylaw to stop up and close part 1 of Plan 17R-1602; and
3. Directs staff to bring forward any bylaws necessary to facilitate the transfer of part 1 of Plan 17R-1602 to the Corporation of the County of Grey.

### Highlights:

- At its September 5, 2023, meeting, council authorized the mayor and clerk to enter into an infrastructure, responsibility, and cost sharing agreement Grey County.
- As part of this agreement, West Grey committed to transferring Part 1 of Plan 17R-1602 to Grey County as part of the Rockwood Terrace project.
- Part 1 of Plan 17R-1602 forms part of a legal roadway.
- Prior to transferring the land, West Grey must first declare it surplus and pass a bylaw to stop up and close the road.

### Previous Report/Authority:

[2022-07-12 staff report: Rockwood Terrace redevelopment – Rock Street](#)

[2023-09-05 staff report: Rockwood Terrace – Early Works Tender](#)

## **Analysis:**

In June 2022, the County of Grey made a request to West Grey to obtain a piece of Rock Street in Durham, for the purposes of furthering the progress of the new Rockwood Terrace Development. Specifically, the county has requested part 1 of Plan 17R-1602 (attached). It should be noted that part 1 is not the travelled portion of Rock Street.

In September 2023, Grey County and West Grey entered into an infrastructure, responsibility, and cost sharing agreement as it relates to the new Rockwood Terrace development. As part of the infrastructure, responsibility, and cost sharing agreement, West Grey has agreed to stop up and close that portion of Rock Street in the Town of Durham identified as Part 1 on Plan 17R-1602, and to as soon thereafter as practical, transfer the stopped up and closed portion of Rock St. identified as Part 1 on Plan 17R-1602, to the county for a nominal consideration.

Disposition of real property must be done in accordance with the provisions of the West Grey sale and other disposition of land bylaw, being bylaw 23-2008. Section 2 of bylaw 23-2008 provides for the exclusion of certain classes of lands from the provisions of the bylaw. Specifically, section 2.1(j) notes that the bylaw does not apply to the sale of land to public bodies, including a municipality, provided that the municipality gives notice of the intended sale by posting the notice in a public area of the municipal office and on the municipal website at least 10 days prior to the passing of the bylaw approving the sale, and further provided that council, prior to giving notice of intended sale of land and of disposing of such real property, shall by resolution declare the real property as surplus.

## **Financial Implications:**

The lands to be exchanged with Grey County have previously been surveyed; no additional survey work is required. The lands currently form part of a legal roadway and will need to be stopped up and closed by bylaw. The bylaw will then need to be registered in the land registry office. The cost for this registration is estimated to be approximately \$100.00.

## **Communication Plan:**

Pending council's direction, West Grey will provide notice of intention to stop up and close a road and notice of intention to dispose of land in accordance with West Grey's notice bylaw and real property disposal bylaw, respectively.

Bylaws to stop up and close the road and to authorize the land transfer transaction will be place on a subsequent council meeting agenda.



**Consultation:**

County of Grey

**Attachments:**

Plan 17R-1602

**Recommended by:**

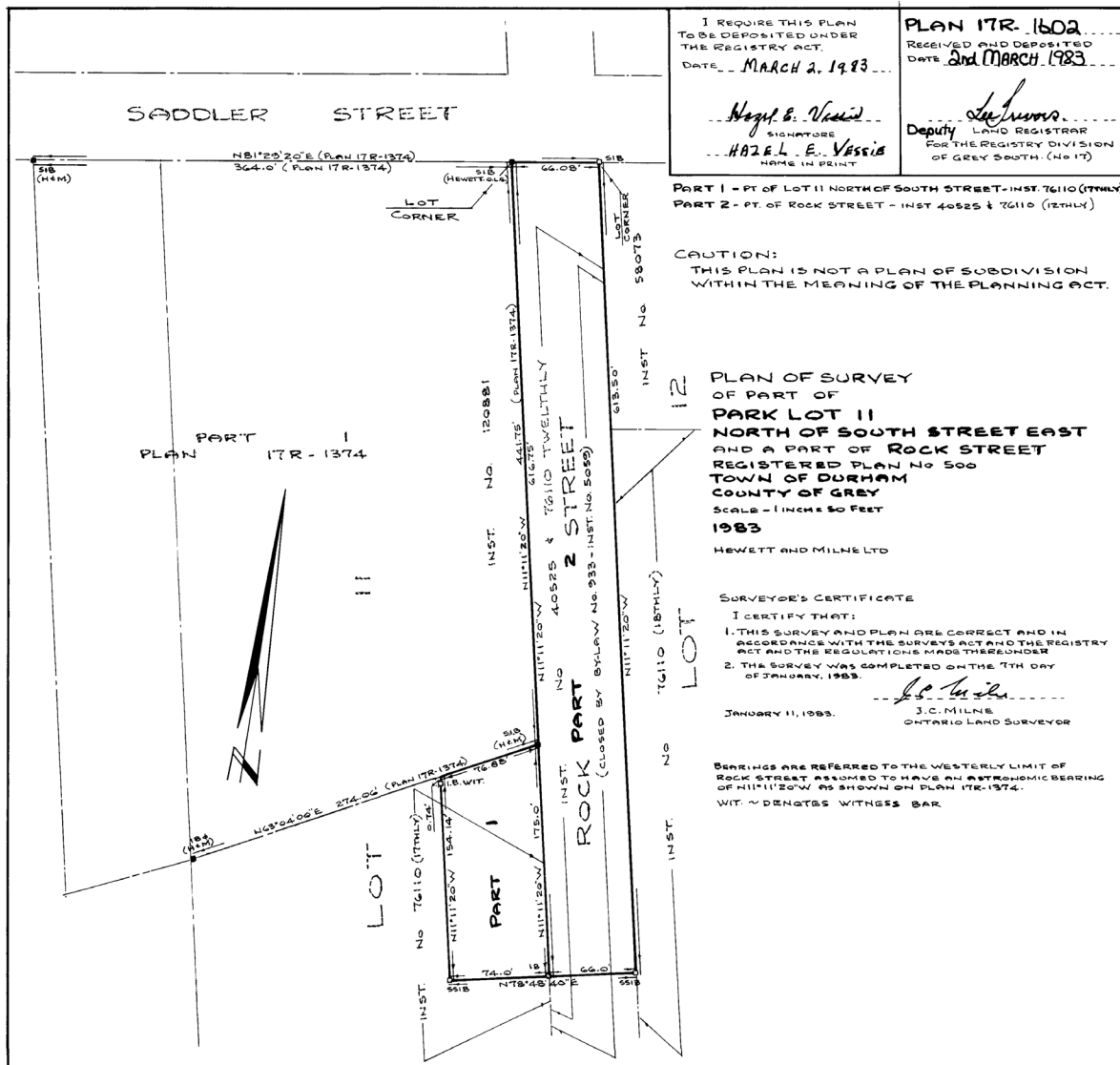
Jamie Eckenswiller, AMP

Director of Legislative Services/Clerk

**Submission approved by:**

Kerri Mighton, Interim Chief Administrative Officer

For more information on this report, please contact Jamie Eckenswiller, Director of Legislative Services/Clerk at [clerk@westgrey.com](mailto:clerk@westgrey.com) or 519-369-2200 ext. 229.





## Staff Report

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**Report To:** Council  
**Report From:** David Smith RPP, MCIP, Manager of Planning  
**Meeting Date:** April 16, 2024  
**Subject:** Candue home 2020 Ltd. – Consent Agreement

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### Recommendations:

THAT in consideration of staff report 'Candue Home 2020 Ltd. – Consent Agreement' council authorizes the mayor and clerk to sign a consent agreement with Candue Homes 2020 Ltd. for 187 Forler Street, Neustadt.

### Highlights:

- A consent agreement between the applicant/owner (Candue Homes 2020 Ltd.), the County of Grey and the Municipality of West Grey is required.
- A three-party agreement is in preparation.

### Previous Report/Authority:

[Consent to sever B25 - B31.2023](#)

### Analysis:

The subject lands were subject to provisional consents B25.2023, B26.2023, B27.2023, B28.2023, B29.2023, B30.2023, and B31.2023 approved by the Committee of Adjustment on December 5, 2023.

The Committee of Adjustment decision of December 5, 2023, established a condition requiring confirmation from the applicant that infrastructure is available and can be extended to the proposed new lots. West Grey sewer and water services need to be extended to the lots. Stormwater services also needs to be constructed. As the services need to be constructed on a County of Grey roadway (Grey Road 9) a consent agreement, similar to a subdivision agreement, is required.

It is anticipated that the consent agreement would be a three-party agreement between the applicant/owner, County of Grey and West Grey. West Grey and Grey County staff

are working through the development of a consent agreement template that will be shared with applicant/owner. Working with the three parties and legal counsel poses additional complications in arriving to wording satisfactory to all the parties.

As time is of the essence for the owner, approval for the consent agreement is being brought forward at this time.

### **Financial Implications:**

If the infrastructure work is constructed without a proper oversight agreement in place there is no guarantee that the works will be constructed correctly. This may have implications to the assumption and acceptance of the works and potential costs to the taxpayer.

### **Communication Plan:**

Communication of this report is through the posting of council meeting agendas on the West Grey website.

### **Consultation:**

Geoff Aitken, Director of Infrastructure and Public Works

Karl Schipprack, Director of Development

County of Grey legal and transportation departments

### **Attachments:**

None.

### **Recommended by:**

David Smith, RPP, MCIP Manager of Planning

### **Submission approved by:**

Kerri Mighton, Interim Chief Administrative Officer

For more information on this report, please contact David Smith, Manager of Planning at [planning@westgrey.com](mailto:planning@westgrey.com) or 519-369-2200.



## Staff Report

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**Report To:** Council  
**Report From:** Karl Schipprack, Director of Development/CBO  
**Meeting Date:** April 16, 2024  
**Subject:** West Grey Police Service Building Tender Results

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### Recommendations:

THAT in consideration of staff report “West Grey Police Services Building Tender Results”, council:

1. Directs staff to proceed with construction of the new West Grey Police Services building at a cost of \$8,880,000 (cost includes a \$300,000 contingency) plus HST;
2. Authorizes the mayor and clerk to sign all necessary documents with Domm Construction to construct the West Grey Police Services Building; and
3. Directs staff to investigate construction financing and bring a report back for council approval.

### Highlights:

- In January 2023, council resolved to continue with the municipal police force. As a result, the construction of a new building is now proceeding.
- In April 2023, a tender for a new architect and project manager was awarded to +VG Architects.
- On March 14, 2024, the tender for the police station construction was issued and closed on April 11, 2024.
- The +VG Architects Tender Review and Analysis is attached to this report.

### Previous Report/Authority:

[January 19, 2023 Council meeting – Council resolution to continue with West Grey police](#)

[April 4, 2023 Council Meeting – Police Services Building Update](#)

## Analysis:

On January 19, 2023, council confirmed they would continue with the West Grey Police Service for municipal policing. With this confirmation, the police station construction process was restarted.

In March 2023, the municipality issued an RFP for architectural and contract administration services. +VG Architects was awarded the contract. +VG has completed their review and revisions, and working with all the consultants, has completed the architectural and engineering drawings.

On March 14, 2024, the tender for the building was issued on the municipality's digital bidding page, biddingo.com. This tender is for the construction of the West Grey Police Services building, parking area, driveways, and landscaping; it does not include the road works and servicing. The engineering for the road works and servicing of the development is being completed and the tender for this portion of the construction will be issued early summer for completion by the end of 2024.

The tender closed on April 11, 2024, at 4pm. West Grey received four bids ranging from \$8,880,000 to \$14,015,136. All bids include a \$300,000 contingency.

Domm Construction Inc.	\$8,880,000 + HST
Allen-Hastings Ltd.	\$8,934,000 + HST
Manorcore Group Inc.	\$9,554,700 + HST
Embassy Corporation	\$14,015,136 + HST

The tender provided for alternative roofing costs and alternative material proposals from the contractors. The Architects and West Grey staff recommend that we do not change the roofing materials for the proposed credit. The tender amount will remain as is.

The +VG Architects tender review and analysis letter is attached to this report and indicates that they have no concerns with awarding the contract to Domm Construction at a cost of \$8,880,000 + HST. West Grey staff agree with this review and have worked with Domm Construction on multiple projects in the past.

**Financial Implications:**

Construction of the new police station was included in the 2024 budget and the project will carry over into the 2025 budget as well. The project will be funded in part with the tax levy, reserves, and development charges, but most of the cost will be funded with long term borrowing. The budget also includes tax levy funding for interest payments on the construction loan. The total annual tax levy funding budgeted in 2024 is \$350,000. Final estimated borrowing costs will be dependant on the interest rates in effect when the project is finished in 2025, however annual repayment required may be \$500,000 to \$600,000 over a 30-year period.

**Attachments:**

+VG Architects Tender Review and Analysis

**Communication Plan:**

Communication of this report is through the posting of council meeting agendas on the Municipality of West Grey website.

**Consultation:**

Kerri Mighton, Director of Finance/Treasurer/Interim Chief Administrative Officer  
Travis Forrest, Chief Projects Officer, +VG Architects

**Recommended by:**

Karl Schipprack, CBCO, Director of Development/CBO

**Submission approved by:**

Kerri Mighton, Director of Finance/Treasurer/Interim Chief Administrative Officer

For more information on this report, please contact Karl Schipprack, CBCO, Director of Development/CBO at [kschipprack@westgrey.com](mailto:kschipprack@westgrey.com) or 519-369-2200 Ext. 234.



April 11, 2024

To: Mr. Karl Schipprack, CBCO  
Director of Development  
Chief Building Official

Dear Karl,

Re: New West Grey Police Service Building, 450 Durham Rd. W, Durham, Ont.  
Tender Results Review and Analysis

1) Tender Review:

- The bid documents were posted by The Municipality to an electronic bidding platform.
- A total of five addenda were issued during the tender period in response to bidders' questions.
- The Tenders closed on April 11, 2024.
- The Tenders were received at 1 pm via electronic bidding system and the Supplementary Tender Forms were received at 4 pm via electronic bidding system and were opened shortly after on the day of closing.

Four Bidders closed Tender and appear to be generally compliant with the bid documents. It appears that the bidders may have been confused as to the insurance limit required for the bid. The Municipality should consider going back to the three low bidders to allow them to rectify this item.

The base bid amounts of the lowest 3 compliant bids received were:

Domm Construction Ltd.	\$8,880,000.00+HST
Allen Hastings Limited	\$8,934,000.00+HST
Mannacore Group Inc.	\$9,554,700.00 + HST

50 Dalhousie Street, Brantford, Ontario N3T 2H8 | T: 519.754.1652 | F: 519.754.0830

72 Stafford Street, Suite 200, Toronto, Ontario M6J 2R8 | T: 416.588.6370 | F: 416.588.6327  
400 Slater Street, Penthouse 2102, Ottawa, Ontario K1R 7S7 | T: 613.680.5557



## 2) Analysis of Tender Results:

The two lowest bids including alternate and separate prices calculate as follows:

### **Domm Construction Ltd                      Base Bid \$8,880,000.00**

Alt 1    - \$55,000.00

Alt 2    - \$8,325.00

Sep 1    + \$38,850.00

**\$8,880,000 – Alt1 & Alt 2 + Sep 1 = \$8,855,525.00**

### **Allen Hastings Limited                      Base Bid \$8,934,000.00**

Alt 1    - \$90,000.00

Alt 2    - \$18,000.00

Sep 1    + \$37,450.00

**\$8,934,000.00 – Alt 1 & Alt 2 = \$8,863,450.00**

The two lowest bids received were highly competitive with at total variance of less than 1%. This is an indication that the drawings, specifications and the scope of work defined by the bid documents were clear & well understood by the bidders. The tender results were well below what was anticipated. The Estimate on which the Council issued the approval to tender the project was prepared by Ingersoll & Associates Inc. in November 2023. This estimate indicated a total projected cost of \$11,152,239.00 +HST. The low tender result of \$8,855,525.00 is \$ 2,296,714.00 (20%) below the estimated cost of construction.

While Allen Hastings has more Police experience than Domm Construction, both have met the threshold of projects over \$6,000,000.00. In comparing each of the two low bidders capacity to perform the work, it appears that Domm has roughly three times the capacity in terms of value of work performed each year.

We consider this to be an exceptional tender result particularly given the unpredictability affecting the construction industry in recent times. While the industry appears at times to be settling, recent cost estimates we have received on other projects of similar scope have indicated that construction costs are still susceptible to unexpected fluctuations.



Moving forward, we see no reason why the Municipality would not enter into a contract to construct the New West Grey Police Service Building with Domm Construction.

For all purchasing matters, we recommend that you consult with the Ontario Broader Public Sector Accountability Act, your purchasing professionals, and your legal counsel. Please contact our office if you have any questions or concerns.

Sincerely,  
+VG Architects

Travis Forrest  
Chief Projects Officer

*This communication is intended as a private communication for the sole use of the primary addressee and those individuals listed for copies in the original message. The information contained in this communication is private and confidential and if you are not an original intended recipient you are hereby notified that copying, forwarding or other dissemination or distribution of this communication by any means is prohibited. If you are not specifically authorized to receive this communication and if you believe that you received it in error, please notify the original sender immediately. This is proprietary to +VG Architects (The Ventin Group).*

**50 Dalhousie Street, Brantford, Ontario N3T 2H8 | T: 519.754.1652 | F: 519.754.0830**

72 Stafford Street, Suite 200, Toronto, Ontario M6J 2R8 | T: 416.588.6370 | F: 416.588.6327  
400 Slater Street, Penthouse 2102, Ottawa, Ontario K1R 7S7 | T: 613.680.5557



**The Corporation of the Municipality of West Grey  
Bylaw No. 2024-035**

A bylaw to confirm the proceedings of the regular meeting of the council of the Corporation of the Municipality of West Grey.

WHEREAS Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

WHEREAS Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

WHEREAS the council of the Corporation of the Municipality of West Grey deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of council;

NOW THEREFORE the council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the proceedings and actions taken by the council of the Municipality of West Grey at the regular council meeting of April 16, 2024 and in respect of each report, motion, recommendation, bylaw and any other business conducted are, except where the prior approval of the Ontario Land Tribunal or other authority is required by law, hereby adopted and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate bylaw duly enacted.
2. The mayor and proper officials of the Corporation of the Municipality of West Grey are hereby authorized and directed to do all things necessary to give effect to the action of the council of the Corporation of the Municipality of West Grey referred to in the preceding section thereof.
3. That on behalf of the Corporation of the Municipality of West Grey the mayor or presiding officer of council and the clerk or CAO, where instructed to do so, are authorized and directed to execute all documents necessary, and to affix the seal of the Corporation of the Municipality of West Grey thereto.
4. That this bylaw shall come into force and take effect upon being passed by council.

Read a first, second and third time and finally passed this 16<sup>th</sup> day of April, 2024.

---

Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey  
Bylaw No. 2024-036**

A bylaw to appoint a Deputy Chief Building Official and a Building Inspector for the Corporation of the Municipality of West Grey.

WHEREAS subsection 3(1) of the *Building Code Act*, S.O. 1992, Chapter 23, as amended, states that each municipality is responsible for the enforcement of this Act in the municipality, except where otherwise provided by this Act; and

WHEREAS subsection 3(2) of the *Building Code Act*, S.O. 1992, Chapter 23, as amended, requires each municipal council to appoint such inspectors as are necessary for the purpose of enforcement of the Building Code Act, and regulations and any bylaws made thereunder, in the areas in which the municipality has jurisdiction; and

WHEREAS subsections 15(1) and 15(2) of the *Police Services Act*, R.S.O 1990, c. P.15, as amended, authorize a municipal council to appoint persons to enforce the bylaws of the municipality and providing that they are peace officers for the purpose of enforcing such bylaws; and

WHEREAS the council of the Corporation of the Municipality of West Grey deems it necessary and expedient to appoint a building inspector for the purposes of the enforcement of the *Building Code Act*, regulations, and bylaws thereunder;

NOW THEREFORE be it resolved that the council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That Andrew Cornfield is hereby appointed as Building Inspector for the Corporation of the Municipality of West Grey.
2. That bylaws 65-2022 and 52-2017 are hereby repealed.
3. That this bylaw shall come into force and take effect upon the date of final passing.

Read a first, second and third time and finally passed this 16<sup>th</sup> day of April, 2024.

---

Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey  
Bylaw No. 2024-037**

A bylaw to authorize the mayor and clerk to execute an agreement with the Corporation of the Municipality of Grey Highlands respecting boundary roads.

WHEREAS section 5(3) of the *Municipal Act, S.O. 2001, c.25*, as amended (the “Act”), provides that a municipal power, including a municipality’s capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

WHEREAS section 8 of the Act provides that the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues; and

WHEREAS section 9 of the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS section 27 of the Act provides that a municipality may pass bylaws in respect of a highway only if it has jurisdiction over the highway; and

WHEREAS section 28 of the Act sets out the highways over which a municipality has jurisdiction; and

WHEREAS section 29 of the Act provides that municipalities on either side of a boundary line have joint jurisdiction over any highways forming the boundary line.

WHEREAS section 29.1 of the Act provides that municipalities having joint jurisdiction over a boundary line highway (“boundary road”) may enter into an agreement to keep any part of the highway in repair for its whole width and to indemnify the other municipality from any loss or damage arising from the lack or repair for that part; and

WHEREAS the council of the Corporation of the Municipality of West Grey deems it necessary and in the public interest to enter into a boundary road agreement with the Corporation of the Municipality of Grey Highlands;

NOW THEREFORE be it resolved that the council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the mayor and clerk are authorized to execute all documents necessary to give effect to the agreement.
2. That the agreement attached hereto and shown as Schedule ‘A’ is hereby declared to form part of this bylaw.
3. That this bylaw shall come into force and take effect upon date of final passing.

Read a first, second and third time and finally passed this 16<sup>th</sup> day of April, 2024.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk

**Schedule “A” to Bylaw 2024-037**

**Boundary Road Agreement**

This agreement made in duplicate this 16th day of April, 2024.

Between:

**The Corporation of the Municipality of West Grey**

Hereinafter referred to as

**"West Grey"**

and

**The Corporation of the Municipality of Grey Highlands**

Hereinafter referred to as

**“Grey Highlands”**

**Whereas** Sections 20, 29, 29.1 and 52 of the Municipal Act, 2001 (the “Act”) make provisions for agreements between adjoining municipalities for the maintenance and repair of any highway or bridge forming the boundary between such municipalities, including the bridges thereon (hereinafter a “Boundary Road”); and

**Whereas** Boundary Roads exist between the jurisdictions of The Corporation of the Municipality of Grey Highlands and the Municipality of West Grey as set out in schedule ‘A’; and

**Whereas** it is deemed expedient and necessary for each municipality to be responsible for the year-round oversight, maintenance and repair of portions of existing Boundary Roads.

**Now therefore** in consideration of the mutual covenants set out below with other good and valuable consideration (the receipt of which is acknowledged), the parties hereto agree each with the other as follows.

## Section 1 - Definitions

**Bridge:** means a public bridge forming part of a highway on, over or across which a highway passes.

**Capital Improvements:** All work to be performed that is beyond that work required by routine maintenance standards or winter maintenance standards, including but not limited to items such as road construction, hot mix asphalt, resurfacing and shoulder gravelling associated with this resurfacing, bridge repairs or replacements and any bridge surface treatment.

**Highway:** means a common or public highway, any part of which is intended for or used by the public for the passage of vehicles and pedestrians and includes the areas between the lateral property lines thereof.

**Level of Service:** means the level of service as adopted by the council of the municipality for repair of a highway, as reflected in schedule 'B' attached hereto, as it may be amended from time to time.

**Minimum Maintenance Standards:** Shall mean those standards stipulated by Ontario Regulation (O. Reg.) 239/02 Minimum Maintenance Standards for Municipal Highways as amended from time to time for the maintenance standards of repair for highways under municipal jurisdiction, as they may be amended from time to time.

**No Winter Maintenance:** means municipal roads which are not opened and therefore are not maintained or serviced during the time period of November 1 to April 30 by the municipality. Any travel upon these roads during this time period is at the individual's own risk.

**Roadway:** means that part of the highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder.

**Routine Maintenance:** means those activities completed in the ongoing maintenance and repair of a highway or bridge and as described as follows:

- *Hardtop surface maintenance* includes frost heave repair, base repair, utility cut repair, hot and cold mix patching, shoulder maintenance, surface maintenance including crack sealing, slurry sealing and spray patching, surface sweeping, surface flushing and routine patrolling.
- *Roadside maintenance* includes vegetation management including roadside mowing, weed control, tree planting and removal, tree trimming, sidewalk maintenance, debris collection including debris and leaves, curb and gutter, guiderail and fence maintenance.
- *Stormwater management maintenance* includes roadside ditching, entrance culvert maintenance, maintenance of storm sewers and catch basins and inspections.
- *Structures* includes washing and component repairs for concrete and steel culverts, bridges of all types and pedestrian bridges.
- *Traffic operations* include pavement markings illumination, signals and signs and safety devices.

**Shoulder:** means the area adjacent to a roadway, where there is no curb that may be paved or unpaved.

**Winter Maintenance:** includes snowplowing, combination plowing/ice control, ice control, de-icing, sanding, winging back, snow fencing, snow removal, standby, winter

patrol, spring clean-up, sidewalk plowing and de-icing.

**Winter Maintenance Season:** The period for which Winter Maintenance is performed, dates vary between Municipalities:

*Grey Highlands:* the continuous period of time between November 15 and March 15 annually.

*West Grey:* the continuous period of time between November 1 and April 30 annually.

Each party agrees that it shall also attend to winter events that occur prior to the Winter Maintenance Season annually and continue operations until winter events have subsided at the end of each season. Both parties acknowledge that the level of service stipulated by the parties to be provided during periods falling outside the winter maintenance season will be a lower standard than that which is required by the parties during the winter maintenance season, but that any level of service shall always meet the common law test of reasonableness.

**Non-Winter Maintenance Season:** means the continuous period of time between May 1 and October 31 annually for West Grey. The continuous period of time between March 16 and November 14 annually for Grey Highlands.

## **Section 2 - Term**

The parties agree to provide winter maintenance and routine maintenance services on those sections of the Boundary Road that they are individually responsible for, as set out in schedule 'A' for a period of five (5) years commencing on the date this agreement is signed by both parties (the "term").

The parties agree that this agreement shall automatically renew immediately prior to the expiration of the term or any extension of the term for a further one-year period on the same terms and conditions unless either party provides 180 days notice in writing of its intention to terminate the agreement at the expiration of the then current Term.



### Section 3 - Insurance

- 3.1 Each party shall at its own expense, obtain and keep in force during the term of this agreement, insurance satisfactory to the other party including the following terms and minimum coverage, which limits may be achieved by way of primary and/or umbrella or excess policies and underwritten by an insurer licensed to do business in the Province of Ontario. Such policies shall include, but not be limited to:
- a. **Municipal General Liability Insurance** on an occurrence basis for an amount of not less than ten million dollars (\$10,000,000.00) including:
    - i. Shall include, but not limited to, bodily injury, property damage and contractual liability.
    - ii. The other party shall be added as an Additional Insured with respect to the operations of the named insured.
    - iii. Contain a cross liability and severability of interest clauses.
    - iv. Policies shall not be invalidated as respect to the interests of the Additional Insured by reason of any breach or violation on any warranties, representations, declarations or conditions.
    - v. Non-owned automobile coverage with a limit of not less than ten million dollars (\$10,000,000.00).
    - vi. Products and completed operations coverage with a limit of not less than ten million dollars (\$10,000,000.00).
    - vii. A thirty-day written notice of cancellation or termination.
  - b. **Standard OAP 1 Automobile Liability Insurance** for an amount not less than ten million dollars (\$10,000,000.00) on forms meeting statutory requirements covering all licensed vehicles used in any manner in connection with the performance of the terms of this agreement.
  - c. **Environmental Liability Insurance** subject to limits of not less than five million dollars (\$5,000,000) inclusive per claim and shall include coverage for but not limited to, bodily injury including death, property damage and remediation costs which are reasonable and necessary to investigate, neutralize, remove, remediate (including associated monitoring) or dispose of soil, surface water, groundwater or other contamination.
- 3.2 Prior to execution of this agreement and upon the placement, renewal, amendment, or extension of all or any part of the insurance, each party shall provide the other party with confirmation of the insurance coverage required by this agreement. Insurance shall apply to the subcontractor in the same manner as it would to each party to this agreement. Further, it is each party's responsibility to ensure that the subcontractor is aware of these obligations. Each party shall provide to the other party confirmation of the subcontractor's insurance.
- 3.3 Both parties agree to immediately notify the other party of any occurrence, incident or event which may reasonably be expected to expose either party to material liability of any kind in relation to the Boundary Roads.
- 3.4 Each party agrees that if either fails to take out or keep in force any such insurance referred to in this section, or should any such insurance not be

approved by either party, and should either party not commence and proceed to diligently rectify the situation within forty-eight (48) hours after written notice by either party, either party has the right without assuming any obligation in connection therewith, to affect such insurance at the sole cost of either party. Either party shall be reimbursed as set out under the terms of this agreement.

## **Section 4 - Indemnity**

Each party agrees to defend, indemnify and save and hold harmless the other party from all claims, lawsuits, losses, expenses and costs, or any other liability imposed by statute or common law in any way connected to or in any way arising out of any actual or alleged breach, default or neglect of duty in respect of the winter maintenance and routine maintenance of the road sections for which they are responsible for, as referred to in this agreement.

## **Section 5 - Notice of Claim**

In the event that either party receives a statement of claim, notice of claim or other information regarding a pending or possible claim by a third party with respect to liability for failure to keep the road in repair or for damages or injuries sustained relating thereto such party shall immediately notify and provide to the other party such claim or notice of claim.

## **Section 6 - Maintenance and Repair of Highways – Scope of Work**

6.1 The municipalities hereby covenant and agree one to the other, to:

- a. Undertake all winter maintenance activities during each winter maintenance season throughout the term of the agreement.
- b. In addition to the requirements set out in section 6.1a), attend to winter events that occur prior to November 1 and after April 30 until winter events have subsided at the end of each season throughout the term of the agreement. Both parties acknowledge that the level of service provided outside of the winter maintenance season may be at a lower level than during the winter maintenance season, but that it shall meet the minimum maintenance standards set forth in the “Minimum Maintenance Standards for Municipal Highways” where such standards apply and in the event there is no applicable Maintenance Standard, it shall meet the standard of what is reasonable in the circumstances.
- c. To maintain and keep in good repair, any required routine maintenance during winter operations those highways listed in schedule ‘A’ by meeting or exceeding the “Minimum Maintenance Standards for Municipal Highways” for the whole width of those highways listed.
- d. To be responsible for all removal of snow beyond the width of the road and shoulders if required.
- e. To be responsible to provide snow blowing services required within the right of way, if deemed necessary by one of the parties.
- f. To be responsible for drainage maintenance, including the clearing of ditches, curbs and gutters, catch basins and storm drains.
- g. To be responsible for the surface maintenance, including the repair of potholes, cracks and depressions and shoulder gravelling.

- h. To be responsible for all routine patrolling and maintenance activities throughout the entire term of this agreement. Routine maintenance shall be provided at service levels compliant with the minimum maintenance standards set forth in Ontario Regulation 239/02 of the Act, as amended, time to time.
  - i. To be responsible for all traffic signal devices at the intersections.
- 6.2 Location and work to be completed by each party – The map attached hereto as schedule 'A' indicates the location of the Boundary Road. Both parties acknowledge their road section responsibilities as per schedule 'A'.

## **Section 7 - Capital Costs**

- 7.1 Subject to the further terms set out in this section, each municipality shall be responsible for one-half of any and all capital improvements on the Boundary Roads.
- 7.2 Prior to either party completing any capital improvements each party will identify the proposed capital improvement work to the other party.
- 7.3 No new construction or major maintenance work (as distinguished from routine maintenance) of any kind on highways and bridges shall commence or be charged by one party to this agreement to the other unless such construction or major maintenance work has first been approved by the councils of both municipalities and included in their respective capital budgets for the year that the work is to commence.
- 7.4 If both parties agree that capital work is required, they will mutually agree upon how the work will be completed and the timing of such work to be completed.
- 7.5 Except in the case of emergencies, each party shall notify the other party at least two (2) years in advance of any such capital improvement work proposed and the extent and cost of the capital improvement work shall be mutually agreed upon prior to proceeding with the work.
- 7.6 The party who administers the work as determined in Section 7.4 shall invoice the other party for one half of the capital cost no later than the 31st day of December in the year in which the work was completed. Payment of the invoice shall be made no later than thirty (30) days from receipt of the invoice.

## **Section 8 - Maintenance and Repair of Bridges**

At the time of this agreement there are currently no bridges maintained by either municipality located on the boundary roads included herein. Bridges are maintained by the County.

## **Section 9 - Annual Review and Planning**

Each year throughout the term of the agreement, after April 15 and not later than June 30, the parties will meet to discuss any issues arising from this agreement, including but not limited to the previous year's work and will identify and plan works for the upcoming year(s) as the case may be.

## **Section 10 – Payment**

- 10.1 West Grey and Grey Highlands shall share equally all capital expenses connected with any new construction or major maintenance work (as distinguished from routine maintenance) carried out for all highways listed in schedule 'A').
- 10.2 Each party will invoice the other as necessary for its share of the expenditures related to new construction or major maintenance work carried out for all highways listed in schedule 'A'.
- 10.3 The party being invoiced shall pay the amount invoiced within thirty (30) days of receipt of such invoice.

## **Section 11 - Entrance Permits**

Entrance permits on Boundary Roads shall be processed by the municipality in which the land requiring the permit is located in consultation with the other municipality as to road safety conditions.

## **Section 12 – Notice**

Any notice to be given under this agreement shall be sufficiently given if delivered or if sent by prepaid first-class mail and addressed to:

The Clerk's Office  
 The Corporation of the Municipality of Grey Highlands  
 206 Toronto Street South Unit 1  
 Markdale, ON N0C 1H0

And to:

The Clerk's Office  
 The Corporation of the Municipality of West Grey  
 402813 Grey Road 4  
 Durham, ON N0G 1R0

Receipt of notice shall be deemed on the earlier of the date of deliver or five (5) days following the date of mailing of the notice.

## Section 13 – Arbitration

- 13.1 In the event of any dispute arising between the parties hereto relating to any matter which is the subject of this agreement and cannot be settled within ninety (90) days, then the dispute will be submitted to arbitration by notice given by either party to the other.
- 13.2 Upon such notice being given, the dispute shall be determined by the award of three arbitrators or a majority of them, one to be named by each party within thirty (30) days of such giving notice and the third to be selected by these two (2) arbitrators within seven (7) days after both have been nominated.
- 13.3 If either party neglects or refused to name its arbitrator within the time specified or to proceed with the arbitration, the arbitrator named by the other party shall proceed with the arbitration.
- 13.4 The arbitrators shall have all the powers given by the Arbitration Act of Ontario and may at any time proceed in such manner as they may see fit on such notice as they deem reasonable in the absence of either party if such party fails to attend.
- 13.5 Each party shall pay its own costs and shall share equally in the costs of the arbitration.
- 13.6 The cost of the arbitrators is not limited to those set forth under the Arbitration Act of Ontario and the arbitrators shall be able to charge their usual professional charges.

**Section 14 – General**

Notwithstanding anything in this agreement, neither party shall be in default with respect to the performance of any of the terms of this agreement if any non-performance is due to any force majeure, strike, lock-out, labour dispute, civil commotion, act of God, government regulations or controls, inability to obtain any material or service or any cause beyond the reasonable control of the party.

The rights and liabilities of the parties shall ensure to the benefit of and be binding upon the parties and their respective successors and approved assigns. If any provision, clause or part of this agreement or the application of this agreement under certain circumstances, is held by a court or tribunal of competent jurisdiction to be invalid, the remainder of the agreement, or the application of that provision, clause or part under other circumstances shall not be affected.

**In Witness Whereof** the Corporate Seals of each of the parties hereto have been affixed duly attested by the respective officers authorized in that behalf.

The Corporation of the Municipality of Grey Highlands

Per \_\_\_\_\_  
Mayor

Per \_\_\_\_\_  
Clerk

Date \_\_\_\_\_

The Corporation of the Municipality of West Grey

Per \_\_\_\_\_  
Mayor

Per \_\_\_\_\_  
Clerk

Date \_\_\_\_\_

Schedule ‘A’ to the Boundary Road Agreement

Part ‘A’ – Grey Highlands Responsibilities

The Town of Grey Highlands agrees to operate, maintain, renew, insure and administer for routine and winter maintenance only:

Road Section	Maintenance Class	Grey Highlands Road ID	West Grey Road ID
Artemesia-Glenelg – from Grey Highlands 4 <sup>th</sup> Concession A to West back Line approx. 5.7km	4	215,23,265,470	2365
Road 110 from West Back Line to Highway 10 approx. 2km	4	296	-

Covering a total distance of approximately 7.7 kilometers.

Grey Highlands agrees to provide winter maintenance of Road 110 from West Back Line to Highway 10. Approximately 2 kilometers.

Grey Highlands agrees to provide winter maintenance service for Fords Drive on behalf of West Grey. West Grey agrees to compensate Grey Highlands on a cost recovery basis for time and materials. Grey Highlands will provide West Grey an invoice for this work for the month ending April of each year for the duration of this agreement.

Part ‘B’ - West Grey Responsibilities

The Municipality of West Grey agrees to operate, maintain, renew, insure and administer for routine and winter maintenance only:

Road Section	Maintenance Class	Grey Highlands Road ID	West Grey Road ID
Artemesia-Glenelg Townline - from 0.44km South of South Line to West Grey Concession 4 approx. 6.7km	5	173,86,95,	2340, 2360, 2335

Covering a total distance of approximately 6.7 kilometers.

In an effort to equalize distance and non-crossing billing of maintenance services, West Grey further agrees to conduct road maintenance during the non-winter maintenance period for Fords Drive. Approximately 0.30 kilometers.

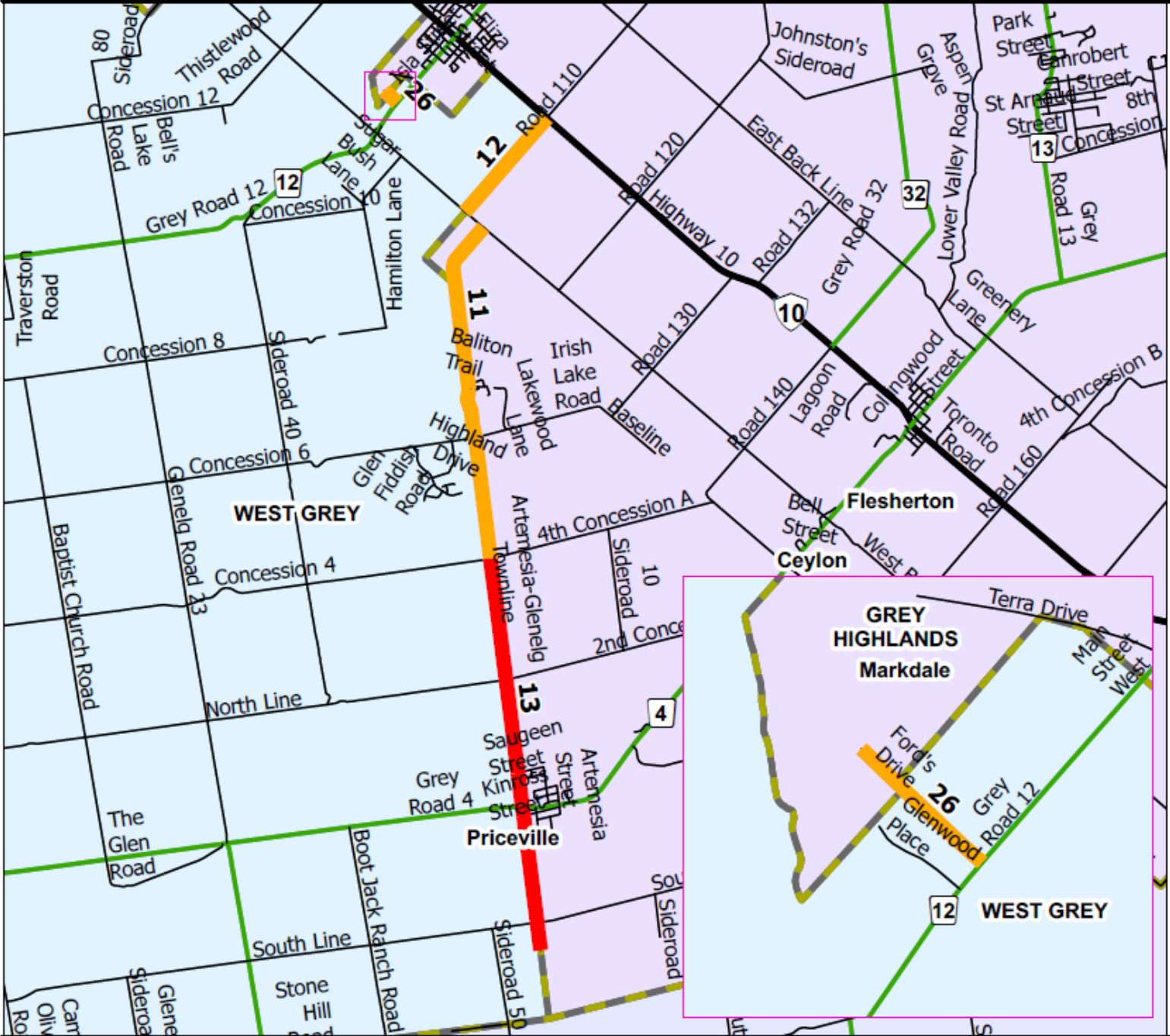
Part ‘C’

Further to this agreement, West Grey agrees to cost share for the Spring maintenance of Road 110 from the West Back Line to Highway 10 which includes the application of maintenance gravel and the application of dust suppressant. Grey Highlands will provide West Grey an invoice for this work for the month ending July of each year for the duration of this agreement.



**Boundary Road Agreement Map**  
(See attached)

Schedule A  
West Grey - Grey Highlands Boundary Road Agreement



ID	ScheduleInfo	West Grey Road ID	Grey Highlands Road ID
11	Artemesia-Glenelg - from Concession 4 to West back Line	2365	215, 23, 265, 470
12	Road 110 from West Back Line to Highway 10		296
13	Artemesia-Glenelg Townline - from 0.44km South of South Line to West Grey Concession 4	2340, 2360, 2335	173, 86, 95
26	Fords Drive	2655	

Legend

- Grey Highlands Responsibility
- County Road
- West Grey Responsibility
- Municipal Road
- MTO Highway
- Municipal Boundary

Total Length of Roads  
Grey Highlands Part A - 8.17 km  
West Grey Part B - 6.60 km



Map Date: 2024-03-06 4:10 PM  
Map Creator: Grey County GIS  
Projection: NAD 1983 UTM Zone 17N



## **Schedule 'B' to the Boundary Road Agreement**

### **Winter Level of Service**

Both parties agree to maintain the road equal to or greater than O. Reg. 239/02, as amended, from time to time save and except the issuance of 'Significant Weather Event' as described or amended under O. Reg. 239/02.