

**Council Meeting**  
**Municipality of West Grey**  
 402813 Grey County Rd 4, Durham, ON N0G 1R0

January 14, 2025, 9 a.m.

**West Grey municipal office, council chambers and virtual**

This meeting shall be held in the Municipality of West Grey council chambers. Members of the public may attend in person or electronically via Zoom.

To join through your computer (or smartphone with the Zoom app) go

to: <https://us02web.zoom.us/j/89156262480>

To phone in and listen live dial +1 647 558 0588 (long-distance charges may apply)

When prompted, enter the meeting ID: 891 5626 2480

**Accessibility of documents:** Documents are available in alternate formats upon request. If you require an accessible format or communication support contact the Clerk's Department by email at [clerk@westgrey.com](mailto:clerk@westgrey.com) or 519-369-2200 to discuss how we can meet your needs.

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		<b>Pages</b>
<b>1.</b>	<b>Call to order</b>	
<b>2.</b>	<b>Moment of reflection</b>	
<b>3.</b>	<b>Declarations of interest</b>	
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<b>12.</b>	<b>Motions for which notice was previously given</b> There are no motions for which notice was previously given.	
<b>13.</b>	<b>Notices of motion</b>	
<b>14.</b>	<b>Announcements</b>	
<b>15.</b>	<b>Closed session</b> There is no closed session.	

**16. Report from closed session****17. Bylaws**

- |      |   |     |
|------|---|-----|
| 17.1 | Bylaw No. 2025-001<br>"A bylaw to confirm the proceedings of the public and regular meetings of the Council of the Corporation of the Municipality of West Grey."   | 124 |
| 17.2 | Bylaw No. 2025-002<br>"A bylaw to amend the Municipality of West Grey Comprehensive Zoning Bylaw No. 37-2006, as amended, as it relates to ZA22.2024."              | 125 |
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| 17.4 | Bylaw No. 2025-004<br>"A bylaw to adopt the estimates of revenue and expenditures for the year 2025 for the Municipality of West Grey."                             | 130 |
| 17.5 | Bylaw No. 2025-005<br>"A bylaw to provide interim tax levies for the year 2025 for the Municipality of West Grey."  | 134 |
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| 17.7 | Bylaw No. 2025-007<br>"A bylaw to stop up and close a portion of the unopened road allowances on multiple PINS in the geographic town of Durham."                   | 137 |
| 17.8 | Bylaw No. 2025-008<br>"A bylaw to authorize the sale of lands in the geographic town of Durham to Khanani Developments Inc."  | 139 |

**18. Adjournment**

# Gravel Mining Community Impacts

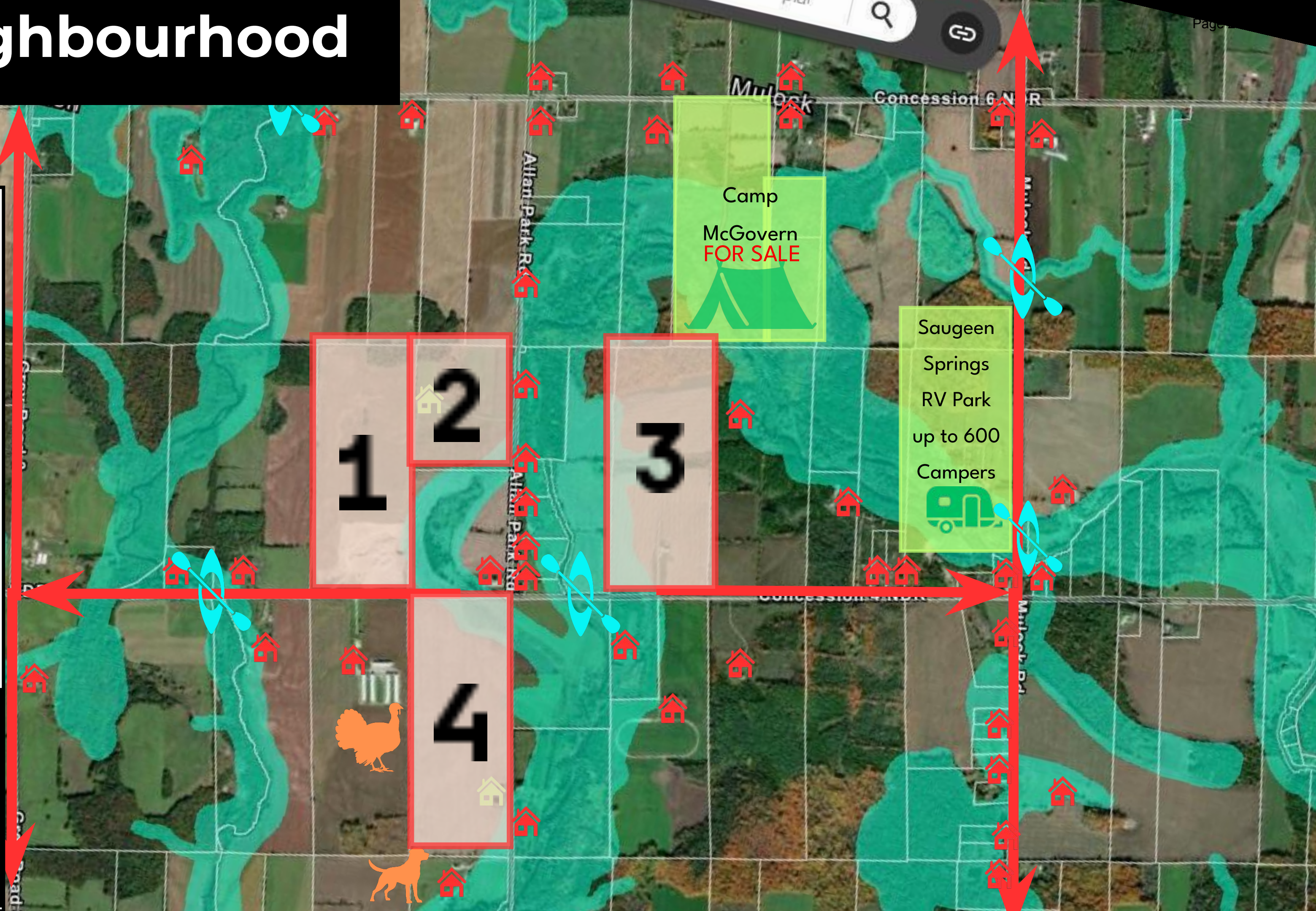


# Our Neighbourhood

## Legend

-  HOME
-  CHILDRENS CAMP
-  RV PARK
-  KENNEL
-  TURKEY FARM
-  BRIDGE
-  HAUL ROUTE
-  SVCA PROTECTED

- 1. WALKER PIT
- 2. WALKER EXPANSION
- 3. OPERATOR 2/NEW APPLICATION
- 4. OPERATOR 3/ NEW APPLICATION





# CALEDON USED AN ICBL TO UPDATE THEIR AGGREGATE POLICY

**We are here to ask West Grey to follow Caledon's lead to:**

- **Implement an Interim Control Bylaw to put a pause on zoning changes for proposed aggregate pits.**
- **Create new policy that protects West Grey's:**
  - **residents**
  - **businesses and tourism**
  - **wildlife, water, land, and air.**

**Municipalities need to take a leadership role** in regulating this industry. It is clear the province is not doing a good job, and [is]...not willing to regulate this industry properly.

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**~James Seeley Mayor of Puslinch  
and Chair of TAPMO**

# STATE OF GRAVEL MINING IN ONTARIO

## Auditor General Report on the Management of Aggregate Resources revealed:

- the Ministry was not ensuring compliance with the Aggregate Resources Act including new license approvals
- Inspection rates were shockingly low and non-compliance within the aggregate industry remains high.
- This raises significant concerns that non-permissible activities will remain unchecked —perhaps for years on end.



The aggregate industry is heavily favoured by provincial rules, and **we need stronger tools to fight back.**

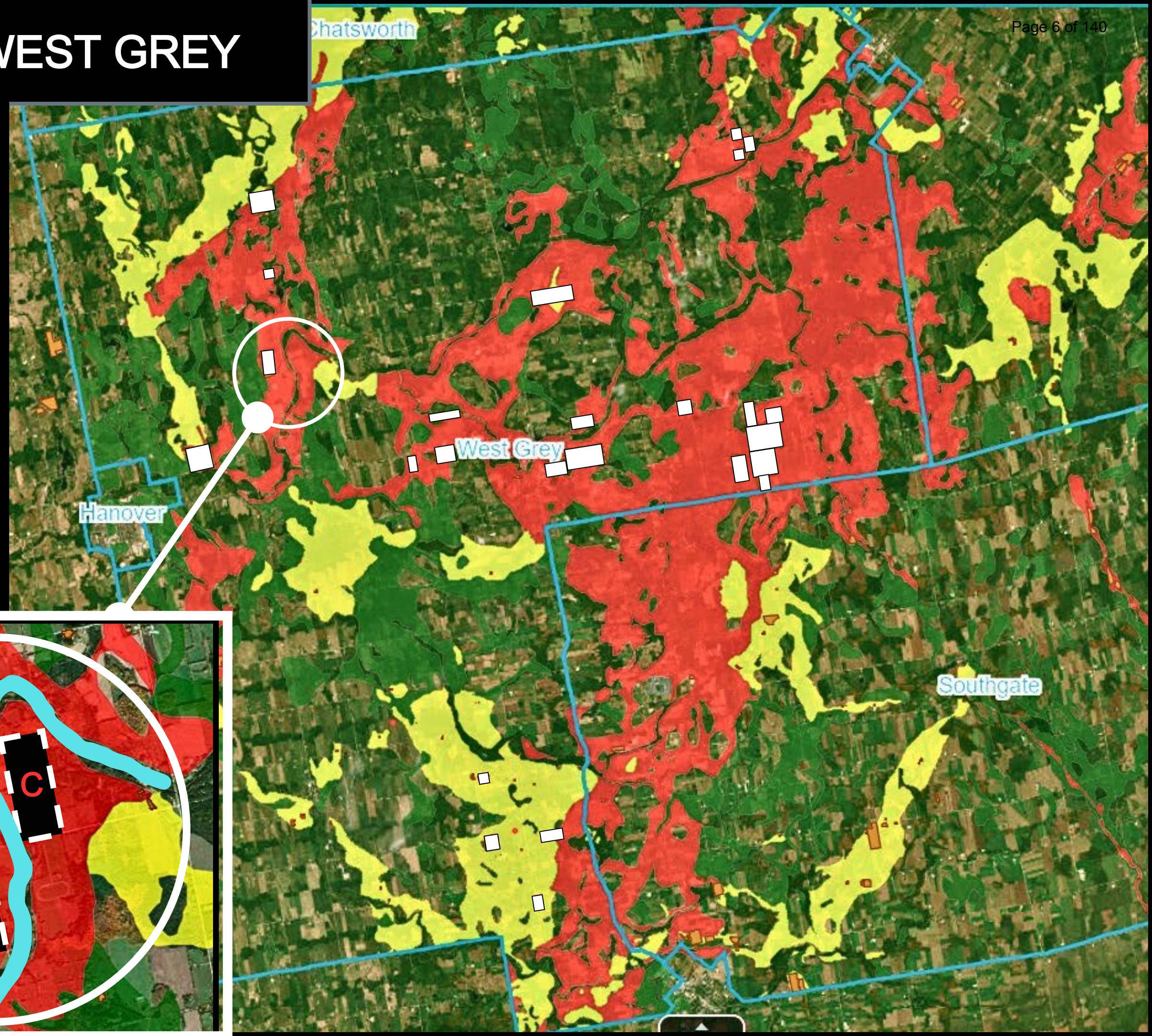
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~James Seeley Mayor of Puslinch  
and Chair of TAPMO



# AGGREGATE RESOURCES IN WEST GREY

- WG holds 875 million tonnes of quality aggregates
- 29 current licenses are approved to extract 7.940,000 tonnes per year
- There are three new pit applications totaling 1,150,000 tonnes per year and expansion of an existing pit
- In 2023 we extracted just 750,000 tonnes or 10%



## TWO NEW APPLICATIONS AND PLANNED EXPANSION

These applications adjacent to each other and the Saugeen River have revealed many shortcomings in Grey County Aggregate Policy



# WHY UPDATE POLICY IN WEST GREY

## Grey County Aggregate Policy

- Grey County aggregate policies and constraint maps were created using the 2004 Aggregate Resource Inventory Master Plan (ARIP)
- The ARIP only extrapolated to 2023 therefore is now expired .
- There have been significant changes to Provincial Policy, the Aggregate Resources act and environmental and water protections over the last 20 years

## Applications Revealed Issues

### Outdated policy and constraint mapping:

- allowed an aggregate license application beside Camp McGovern for underprivileged youth which contributed to their decision to list the property for sale in 2023
- allows applications where there is incompatible land uses already established
- allowed multiple applications that straddle the Saugeen River
- does not protect existing businesses and tourism in West Grey

# West Grey Nestled in Nature



**Table 3: Top Ten Aggregate Producing Municipalities in Ontario: Official Plan Policy Analysis and Scoring**

Rank	Municipality/Score	Air quality	Blasting	Cumulative Effects	First Nations consultation	Haul Routes	Hydrogeological	Natural Heritage	Noise
#1	Ottawa (28)	●	○	●	●	●	●	●	●
#2	Hamilton (29)	●	○	○	●	●	●	●	●
#3	Kawartha Lakes (15)	●	●	●	●	●	●	●	●
#4	North Dumfries (20)	●	○	●	●	●	●	●	●
#5a	Burlington (25)	●	○	●	○	●	●	●	●
#5b	Halton Hills (17)	○	○	○	○	●	●	●	●
#6	Zorra (19)	●	○	●	○	●	●	●	●
#7	Puslinch (11)	●	○	●	○	●	●	●	●
#8	Severn (14)	○	○	●	○	●	●	●	●
#9	Clarington (19)	○	○	●	●	●	●	●	●
#10	Caledon (7)	●	○	●	○	●	●	●	●
<b>West Grey (20)</b>		●	○	●	●	●	●	●	●

	<b>Grey County Draft Official Plan</b>	Average - Refers to D6 study to assess air quality between land uses	No mention	Average - Policy reference, under EIS study	Weak- mentioned consultation as desired not as a obligation.	Average -Traffic impact study	Average - EIS –review may be scoped	Average -Minimal setbacks, more protection for EP areas - no negative impact	Weak - defers to MECP
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<i>Strong</i>	● = 5	<i>Detailed and prescriptive, with several tests for approval, multiple policy references and clearly defined study requirements</i>
<i>Average</i>	◐ = 3	<i>Reference to provincial requirements, more than one policy reference, a study required</i>
<i>Weak</i>	◑ = 1	<i>Minimal reference, deferring to Provincial Acts</i>
<i>Not Present</i>	○ = 0	<i>No mention</i>

**NOTE: Chart prepared by a planner for Caledon's ICBL process.**

## Aggregate Industry in West Grey

### Unlicensed Aggregate Resources

Unlicensed data from 2009 Aggregate Resources Inventory Grey County Southern Ontario

- 1670 million tonnes in **Grey County**
- 875 million tonnes in **West Grey**

**Quote:** In Grey County:

“an estimated 11 984 ha remain for possible resource extraction. This area is estimated to contain approximately 1670 million tonnes of aggregate resource.

The major sand and gravel deposits in Grey County are situated in the southern portion of the county, mainly in the **Municipality of West Grey** and the Township of Southgate.

Source: Aggregate Resources Inventory Grey County Southern Ontario ARIP180

<https://prd-0420-geoontario-0000-blob-cge0eud7azhvfsf7.z01.azurefd.net/lrc-geology-documents/publication/ARIP180/ARIP180.pdf>

### Licensed Aggregate Resources in West Grey

7,940,000 Tonnes licensed to extract yearly from 29 pits in West Grey

Source: Pits and Quarries Online Active Pits in West Grey

[https://www.lioapplications.lrc.gov.on.ca/Pits\\_And\\_Quarries/index.html?viewer=Pits\\_and\\_Quarries.Pits\\_and\\_Quarries&locale=en-CA](https://www.lioapplications.lrc.gov.on.ca/Pits_And_Quarries/index.html?viewer=Pits_and_Quarries.Pits_and_Quarries&locale=en-CA)

### Current TOARC Production #'s

- 2022 1,064,000 tonnes extracted /Operating at 13% of amount licensed
- 2023 747,852.32 tonnes extracted /Operating at 9% of amount licensed

Difference 2022-2023    -316,148

Source: Production chart West Grey TOARC 2022/2023 Statistics

[https://toarc.com/wp-content/uploads/2024/01/Stats\\_2022\\_Final-.pdf](https://toarc.com/wp-content/uploads/2024/01/Stats_2022_Final-.pdf)

[https://toarc.com/wp-content/uploads/2024/07/Stats\\_2023\\_Prelim.pdf](https://toarc.com/wp-content/uploads/2024/07/Stats_2023_Prelim.pdf)

### New Applications and Expansions

There are **three** current new applications in West Grey **adding 1,150,000 tonnes/year**

1. JT Excavating/Tremble 300,000 tonnes/year
2. J & K Agro Services Inc. and B J & S Enterprises Inc. /McLaughlin 100,000 tonnes/year
3. Teeswater Concrete 750,000 tonnes/year
- 4, Walker Aggregates is conducting studies to expand the Redford pit that is 300m or less from the top two applications above. Additional tonnage unknown.

Source: <https://ero.ontario.ca/>

## Compilation of data from the inspection reports for the 29 pits in West Grey

### Critical Inspection Items

Note: the 3 unopened/reserve pits owned by Lafarge have not been included in the chart below.

General								
	Compliant		Non Compliant		Not Applicable		Not Inspected	
Identification Sign	31		6				1	
Gates	30		5		1		2	
Entrance Exit	34		3				1	
<b>Total 112</b>	<b>95</b>	<b>85%</b>	<b>14</b>	<b>13%</b>	<b>1</b>	<b>1%</b>	<b>4</b>	<b>4%</b>
	Compliant		Non Compliant		Not Applicable		Not Inspected	
Operational								
Berms	21		2		1		14	
Setbacks	18		4		1		15	
Stockpile Location	25		2		4		7	
*Face Heights	21				3		12	
Trees within 5m	5		3		20		10	
Extraction Depth	15				3		20	
*Buildings	14		3		12		3	
Stripping	16		5		3		14	
Progressive Rehab	7		6		4		21	
Inert Fill	4		1		17		15	
Undercutting	7				19		12	
GPS Corners	1						37	
Boundary Demarcation	28		5				5	
<b>Total 485</b>	<b>182</b>	<b>37%</b>	<b>31</b>	<b>6%</b>	<b>87</b>	<b>17%</b>	<b>185</b>	<b>38%</b>
	Compliant		Non Compliant		Not Applicable		Not Inspected	
Equipment								
Asphalt Plant	1		1		30		6	
Concrete Plant	1				30		7	
Portable Crusher	4				23		11	
Permanent Crusher					30		8	
Wash Plant					28		10	
Screening Plant	2				23		13	
<b>Totals 228</b>	<b>8</b>	<b>4%</b>	<b>1</b>	<b>0.40%</b>	<b>164</b>	<b>72%</b>	<b>55</b>	<b>24%</b>

	Compliant		Non Compliant		Not Applicable		Not Inspected	
<b>Environmental</b>								
Pumping					25		12	
Discharging (ECA)	3				19		16	
Ditching	4		1		18		15	
Permit to take Water					22		16	
ECA 3 environmental compliance approval					16		22	
Scrap	15		13		3		7	
Dust	25		1		5		7	
Fuel Storage	11		5		13		9	
ESA (Endangered Species Act)					14		24	
PSW Provincially significant wetlands	2				21		15	
Woodlands	4				14		19	
ANSI Area Nature Scientific Interest					23		15	
<b>Totals 454</b>	<b>64</b>	<b>15%</b>	<b>20</b>	<b>4%</b>	<b>193</b>	<b>43%</b>	<b>177</b>	<b>39%</b>
	Compliant		Non Compliant		Not Applicable		Not Inspected	
<b>Recycling</b>								
Asphalt (RAP)	5		3		21		7	
Concrete	4		2		19		11	
Glass					27		9	
Bricks			1		25		10	
Slag					25		11	
Asphalt Shingles					26		10	
<b>Totals 216</b>	<b>9</b>	<b>4%</b>	<b>6</b>	<b>3%</b>	<b>143</b>	<b>66%</b>	<b>58</b>	<b>27%</b>
	Compliant		Non Compliant		Not Applicable		Not Inspected	
<b>Monitoring Reports</b>								
Water Monitoring	4				22		12	
Noise Monitoring					27		11	
Blast Monitoring					28		10	
AMP					28		10	
<b>Totals 162</b>	<b>4</b>	<b>2%</b>		<b>0%</b>	<b>115</b>	<b>71%</b>	<b>43</b>	<b>27%</b>
	Compliant		Non Compliant		Not Applicable		Not Inspected	
<b>Overall Total 1659 Inspection points</b>	<b>362</b>	<b>22%</b>	<b>72</b>	<b>4%</b>	<b>703</b>	<b>42%</b>	<b>522</b>	<b>32%</b>



## Inspections Data

Number of Inspections Per year											
2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	Total
5	0	9	10	8	6	1	2	0	0	0	41
Last Inspection Date											
1	0	6	8	6	5	1	2	0	0	0	29
Compliance			Yes	17	No	24	Status	Operating		Dormant	
								22	19		

Note: 12 pits were inspected twice, this is often a result of pits changing hands and the pit is inspected before transfer and after.

Note: the 17 Compliant pits includes 5 inspections that record non compliant issues but still mark the pit as compliant.

The compilation of the data on the 41 inspection reports reveals some troubling details both in the results of the inspections and how ineffective and minimal the reports actually are.

Notable and concerning is the occurrence of Not applicable or Not Inspected with a combined total of 74%. This makes one question the overall thoroughness of application and effectiveness of the inspections themselves.

Of the inspections conducted **while the pits were operating** 9 were compliant and 13 were non compliant or 59%.

In the past 5 years 3 pits or 10% of the pits were inspected.



## Minutes

### Special budget meeting

### Municipality of West Grey

Tuesday, December 10, 2024, 9 a.m.

West Grey municipal office, council chambers and virtual

Members present: Mayor Kevin Eccles  
Deputy Mayor Tom Hutchinson  
Councillor Scott Foerster  
Councillor Doug Hutchinson  
Councillor Joyce Nuhn  
Councillor Geoffrey Shea  
Councillor Doug Townsend

Staff present: Michele Harris, Chief Administrative Officer  
Jamie Eckenswiller, Director of Legislative Services/Clerk  
Kerri Mighton, Director of Finance/Treasurer  
Karl Schipprack, Director of Community and Development Services/CBO  
Geoff Aitken, Director of Infrastructure and Public Works  
Rob Martin, West Grey Chief of Police  
Phil Schwartz, West Grey Fire Chief  
Kodey Hewlett-Mowbray, Corporate and Community Initiatives Officer  
Ashley Noble, Communications Coordinator  
Krista House Langdon, Legislative Services Coordinator

#### 1. Call to order

Mayor Eccles called the meeting to order at 9:02 a.m.

#### 2. Declaration of pecuniary interest and general nature thereof

There were no declarations of interest.

#### 3. Presentations

##### 3.1 Draft 2025 Consolidated Operating and Capital Budget

The Director of Finance/Treasurer provided an overview of the draft 2025 consolidated operating and capital budget.

Director Mighton noted that the budget summary included two additional increases which were previously unseen, representing costs associated with the Saugeen Valley Conservation Authority and Water and Erosion Control Infrastructure (WECI) funding. Both increases have been included in the presented numbers, resulting in a 12.9 percent tax levy increase based on Council direction to date.

Staff provided additional information with respect to specific departmental budget requests.

S-241210-001

Moved by Councillor Townsend

Seconded by Councillor Hutchinson

**"THAT in consideration of the draft 2025 consolidated operating and capital budget, Council directs staff to reduce the corporate legal budget to \$25,000 in the 2025 draft budget."**

Carried

S-241210-002d

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Foerster

**"THAT in consideration of the draft 2025 consolidated operating and capital budget, Council directs staff to remove the \$16,000 allocated to grants to organizations from the 2025 draft budget."**

Defeated

S-241210-003

Moved by Councillor Shea

Seconded by Councillor Hutchinson

**"THAT in consideration of the draft 2025 consolidated operating and capital budget, Council directs staff to reduce the Elmwood Fire budget by \$75,000 in the 2025 draft budget."**

Carried

Council recessed at 10:29 a.m. and reconvened at 10:43 p.m.

Mayor Eccles relinquished the chair to put forward the following motion.  
Deputy Mayor Hutchinson assumed the chair.

S-241210-004

Moved by Mayor Eccles

Seconded by Councillor Townsend

**"THAT in consideration of the draft 2025 consolidated operating and capital budget, Council directs staff to increase Durham Fire revenue to \$15,000 and Ayton and Neustadt Fire revenue to \$8,000 each in the 2025 draft budget."**

Carried

Mayor Eccles reclaimed the chair.

S-241210-005

Moved by Councillor Nuhn

Seconded by Deputy Mayor Hutchinson

**"THAT in consideration of the draft 2025 consolidated operating and capital budget, Council directs staff to remove the \$49,750 allocated to a one-ton truck for Glenelg from the 2025 draft budget."**

Carried

Council recessed for lunch at 12:38 p.m. and reconvened at 1:32 p.m.

Councillor Shea was not present when Council resumed.

Councillor Shea joined the meeting during the discussion of the Durham Arena.

Mayor Eccles relinquished the chair to put forward the following motion. Deputy Mayor Hutchinson assumed the chair.

S-241210-006

Moved by Mayor Eccles

Seconded by Councillor Shea

**"THAT in consideration of the draft 2025 consolidated operating and capital budget, Council directs staff to increase the Normanby Arena ice rental revenue to \$200,000 in the 2025 draft budget."**

Carried

Mayor Eccles reclaimed the chair.

Mayor Eccles relinquished the chair to put forward the following motion. Deputy Mayor Hutchinson assumed the chair.

S-241210-007

Moved by Mayor Eccles

Seconded by Councillor Townsend

**"THAT in consideration of the draft 2025 consolidated operating and capital budget, Council directs staff to reduce municipal drain contract labour by \$15,000 in the 2025 draft budget."**

Carried

Mayor Eccles reclaimed the chair.

S-241210-008

Moved by Councillor Nuhn

Seconded by Deputy Mayor Hutchinson

**"THAT in consideration of the draft 2025 consolidated operating and capital budget, Council hereby rescinds Resolution No. S-241112-011, being a resolution to approve the economic development officer business case, as presented."**

Carried

S-241210-009

Moved by Councillor Nuhn

Seconded by Deputy Mayor Hutchinson

**"THAT Council hereby reconsiders resolution S-241112-010d, being a resolution to forgo including an economic development officer in the 2025 draft budget."**

	<b>In Favor</b>	<b>Opposed</b>
Councillor Foerster	X	
Councillor Townsend	X	
Councillor Nuhn	X	
Deputy Mayor Hutchinson	X	
Councillor Shea		X
Councillor Hutchinson	X	
Mayor Eccles	X	
<b>Results</b>	<b>6</b>	<b>1</b>

Carried

Mayor Eccles relinquished the chair to speak to the motion. Deputy Mayor Hutchinson assumed the chair. Mayor Eccles reclaimed the chair after providing comments.

S-241210-010

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Foerster

**"THAT in consideration of the draft 2025 consolidated operating and capital budget, Council forgoes including an economic development officer in the 2025 draft budget."**

Carried

Councillor Shea left the Council meeting at this time.

The Director of Finance/Treasurer advised that the approximate tax levy increase for 2025 is 11.4 percent.

S-241210-011

Moved by Councillor Hutchinson

Seconded by Councillor Foerster

**"THAT in consideration of the 2025 draft budget, Council:**

- 1. approves the 2025 draft budget in principle; and**
- 2. directs staff to bring forward a bylaw to adopt the 2025 budget."**

Carried

#### **4. Bylaws**

##### **4.1 Bylaw No. 2024-103**

S-241210-012

Moved by Councillor Townsend

Seconded by Councillor Nuhn

**"THAT Bylaw No. 2024-103 be passed and enacted."**

Carried

**5. Adjournment**

The business contained on the agenda having been completed, Mayor Eccles adjourned the meeting at 4:03 p.m.

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Mayor Kevin Eccles

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Clerk Jamie M. Eckenswiller



**Minutes  
Council meeting**

**Municipality of West Grey**

**Tuesday, December 17, 2024, 9 a.m.**

**West Grey municipal office, council chambers and virtual**

Members present: Mayor Kevin Eccles  
Deputy Mayor Tom Hutchinson  
Councillor Scott Foerster  
Councillor Doug Hutchinson  
Councillor Joyce Nuhn  
Councillor Geoffrey Shea  
Councillor Doug Townsend

Staff present: Michele Harris, Chief Administrative Officer  
Jamie Eckenswiller, Director of Legislative Services/Clerk  
Kerri Mighton, Director of Finance/Treasurer  
Geoff Aitken, Director of Infrastructure and Public Works  
Ashley Noble, Communications Coordinator  
Krista House Langdon, Legislative Services Coordinator

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**1. Call to order**

Mayor Eccles called the meeting to order at 9:01 a.m.

**2. Moment of reflection**

Mayor Eccles called for a moment of reflection.

**3. Declarations of pecuniary interest and general nature thereof**

There were no declarations of interest.

**4. Delegations/presentations**

There were no delegations/presentations.

**5. Public meetings**

There were no public meetings.

**6. Comment period**

There were no comments.

**7. Unfinished business**

There was no unfinished business.

**8. Adoption of minutes**

**8.1 Minutes of the Regular Council Meeting held on December 3, 2024**

R-241217-001

Moved by Councillor Townsend

Seconded by Councillor Foerster

**"THAT the minutes of the Regular Council meeting held on December 3, 2024, be adopted."**

**Carried**

## 9. Committee and board reports

### 9.1 Minutes of the Saugeen Municipal Airport Commission Meeting held on November 20, 2024

R-241217-002

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Nuhn

**"THAT the minutes of the committees and boards are hereby received."**

**Carried**

## 10. Correspondence

### 10.1 Correspondence received for which direction of Council is required

There was no correspondence for which direction of Council was required.

### 10.2 Correspondence received which is presented for the information of Council

R-241217-003

Moved by Councillor Shea

Seconded by Councillor Hutchinson

**"THAT Council receives all correspondence not otherwise dealt with."**

**Carried**

## 11. Staff reports

### 11.1 Director of Infrastructure and Public Works

#### 11.1.1 IPW-2024-40 – Victoria Street

The Director of Infrastructure and Public Works provided an overview of the report.

R-241217-004

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Shea

**"THAT in consideration of staff report 'IPW-2024-40 – Victoria Street, Council directs staff to place the \$90,000 allocated for Victoria Street in the 2024 budget into reserves."**

**Carried**

### 11.2 Director of Legislative Services/Clerk

#### 11.2.1 Sale of Municipal Lands – Khanani

The Director of Legislative Services/Clerk provided an overview of the report.

R-241217-005

Moved by Councillor Townsend

Seconded by Councillor Hutchinson

**"THAT in consideration of staff report 'Sale of Municipal Lands – Khanani, Council:**

- 1. Directs staff to bring forward a bylaw to stop up and close the subject lands identified in the report;**



2. **Directs staff to bring forward a bylaw to authorize the sale of the subject lands to Khanani Developments Inc.; and**
3. **Authorizes the Mayor and Clerk to execute all documents necessary to give effect to the transaction."**

**Carried**

## 12. Questions

There were no questions.

## 13. Bylaws

### 13.1 Bylaw No. 2024-104

"A bylaw to confirm the proceedings of the public and regular meetings of the Council of the Corporation of the Municipality of West Grey."

### 13.2 Bylaw No. 2024-105

"A bylaw to authorize alternative voting methods for municipal and school board elections and by-elections."

### 13.3 Bylaw No. 2024-106

"A bylaw to appoint members to the Committee of Adjustment for the Corporation of the Municipality of West Grey."

R-241217-006

Moved by Councillor Nuhn

Seconded by Councillor Foerster

**"THAT Bylaw Numbers 2024-104, 2024-105, and 2024-106 be passed and enacted."**

**Carried**

## 14. New business

There was no new business.

## 15. Announcements

Councillor Forester advised that the Ayton Firefighters Association will host a New Year's Breakfast from 9:00 a.m. - 1:00 p.m. on January 1, 2025. Tickets may be purchased in advance or at the door; the cost is \$15 for adults and \$10 for children.

Deputy Mayor Hutchinson thanked everyone who helped organize and support the Toronto Maple Leafs alumni game on December 14, 2024. The event was a huge success, and all funds raised will support the three schools in municipality.

Mayor Eccles also acknowledged the success of the Toronto Maple Leafs alumni game.

Council recessed at 9:21 a.m. and reconvened at 9:38 a.m.

## 16. Closed session

R-241217-007

Moved by Councillor Hutchinson

Seconded by Deputy Mayor Hutchinson

**"THAT Council now goes into closed session to discuss:**

- a. **Minutes of the closed session of the regular Council meeting held on November 19, 2024; and**

- b. **One matter regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose respecting the Saugeen Municipal Airport."**

**Carried**

**17. Report from closed session**

Mayor Eccles advised that in closed session, Council:

- Reviewed minutes of the closed session of the regular Council meeting held on November 19, 2024; and
- Discussed one matter regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose respecting the Saugeen Municipal Airport, and direction was given.

**18. Adjournment**

The business contained on the agenda having been completed, Mayor Eccles adjourned the meeting at 10:16 a.m.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



## Minutes

### Public meeting

#### Municipality of West Grey

**Tuesday, December 17, 2024, 2 p.m.**

**West Grey municipal office, council chambers and virtual**

Members present: Mayor Kevin Eccles  
Councillor Scott Foerster  
Councillor Doug Hutchinson  
Councillor Joyce Nuhn  
Councillor Geoffrey Shea  
Councillor Doug Townsend

Members absent: Deputy Mayor Tom Hutchinson

Staff present: Michele Harris, Chief Administrative Officer  
Jamie Eckenswiller, Director of Legislative Services/Clerk  
Karl Schipprack, Director of Community and Development Services/CBO  
David Smith, Manager of Planning and Development  
Kalind Patel, Planning Technician  
Ashley Noble, Communications Coordinator  
Krista House Langdon, Legislative Services Coordinator

#### 1. **Call to order**

Mayor Eccles called the meeting to order at 2:00 p.m.

#### 2. **Declarations of pecuniary interest and general nature thereof**

There were no declarations of interest.

#### 3. **Zoning Amendment No. ZA21.2024 – 444374 Concession 8**

Mayor Eccles opened the public meeting and read the following comments:

- The purpose of this public meeting is to receive input from the public.
- Every person who attends a statutory public meeting required under the Planning Act shall be given an opportunity to make representations in respect of the proposed Bylaw.
- All submission materials for this application are available at the West Grey Municipal Office during regular business hours.
- Recent amendments to the Planning Act by the province now limit appeal rights on zoning bylaw amendment applications to the applicant, public bodies, and specified persons who made oral or written submissions to the municipality prior to a decision being made. Specified persons generally include energy, railroad, and telecommunication providers, as well as NAV Canada.
- This meeting is an essential part of the decision-making process. Feedback received will be considered in the decision of West Grey council.
- An explanation of how the public and agency comments factored into the decision will be included in the notice of passing of the bylaw.

- Where changes made in the proposed bylaw after the holding of the public meeting, council will determine if any further notice will be given respecting the proposed bylaw, and the determination of council as to the giving of further notice is final and not subject to the review in any court, no matter the extent of the change made in the proposed bylaw.

The Director of Legislative Services/Clerk advised that notice of the public meeting was circulated in accordance with the Planning Act.

The Director of Legislative Services/Clerk advised that personal information is collected under the authority of the Planning Act and that the information collected will be used to complete the zoning bylaw amendment process and will form part of the public record.

The Director of Legislative Services/Clerk advised that any person wishing to receive notice of this decision of the Corporation of the Municipality of West Grey on the proposed zoning bylaw amendment application must make a written request to the Municipality of West Grey, care of the Director of Legislative Services/Clerk.

The Manager of Planning and Development provided an overview of Zoning Amendment No. ZA21.2024 – 444374 Concession 8 and the proposal contained therein. Mr. Smith noted that no concerns were identified by internal agencies and only standard comments had been received. No comments or concerns had been raised by the public, neighbouring property owners, or the Saugeen Valley Conservation Authority. Grey County does not require an EIS, however their Planning Ecologist has recommended that a H-Holding be placed in the zoning on areas designated as natural heritage property.

Mr. Smith disagreed with the County's recommendation for the H-holding, and noted that the County's recent blanket recommendation to place this requirement on natural heritage features disproportionately affected rural property owners, and that other protections exist within current legislation. The Director of Community and Development Services/CBO noted that there is no new legislation being brought forward and that the County's recommendation is based on an individual's interpretation of the existing legislation. Consultation with other municipalities indicated that while some are in agreement with the County's interpretation, others are not. Both the Director of Community and Development Services/CBO and Manager of Planning and Development agree that the H-holding is not required in this instance.

Ron Davidson, agent for the applicant, spoke to the application.

There were no public comments.

There being no further comments, the public meeting concluded.

PM-241210-001

Moved by Councillor Shea

Seconded by Councillor Townsend

**"That in consideration of staff report ZA21.2024 – Plantt (Davidson), Council directs staff to:**

- 1. Forgo including a 'H Holding' provision in the site-specific zoning bylaw amendment as recommended by the Grey County Planning Ecologist; and**
- 2. Bring forward a bylaw to amend bylaw 37-2006 as it relates to ZA21.2024."**

**Carried**

#### 4. Zoning Amendment No. ZA22.2024 - 384663 Concession 4, Glenelg

Mayor Eccles opened the public meeting and read the following comments:

- The purpose of this public meeting is to receive input from the public.
- Every person who attends a statutory public meeting required under the Planning Act shall be given an opportunity to make representations in respect of the proposed Bylaw.
- All submission materials for this application are available at the West Grey Municipal Office during regular business hours.
- Recent amendments to the Planning Act by the province now limit appeal rights on zoning bylaw amendment applications to the applicant, public bodies, and specified persons who made oral or written submissions to the municipality prior to a decision being made. Specified persons generally include energy, railroad, and telecommunication providers, as well as NAV Canada.
- This meeting is an essential part of the decision-making process. Feedback received will be considered in the decision of West Grey council.
- An explanation of how the public and agency comments factored into the decision will be included in the notice of passing of the bylaw.
- Where changes made in the proposed bylaw after the holding of the public meeting, council will determine if any further notice will be given respecting the proposed bylaw, and the determination of council as to the giving of further notice is final and not subject to the review in any court, no matter the extent of the change made in the proposed bylaw.

The Director of Legislative Services/Clerk advised that notice of the public meeting was circulated in accordance with the Planning Act.

The Director of Legislative Services/Clerk advised that personal information is collected under the authority of the Planning Act and that the information collected will be used to complete the zoning bylaw amendment process and will form part of the public record.

The Director of Legislative Services/Clerk advised that any person wishing to receive notice of this decision of the Corporation of the Municipality of West Grey on the proposed zoning bylaw amendment application must make a written request to the Municipality of West Grey, care of the Director of Legislative Services/Clerk.

The Manager of Planning and Development provided an overview of Zoning Amendment ZA22.2024 and the proposal contained therein, noting that the proposed on-farm diversified use will be to fabricate insulated concrete forms. Mr. Smith advised that the application was circulated to internal agencies and that no concerns were raised, but both the Fire and Building Departments noted that buildings over 600 m<sup>2</sup> require additional fire protection measures; specific requirements (if applicable) would be determined during the building permit application process. No concerns were raised by Grey County or the Saugeen Valley Conservation Authority, and no public comments were received.

Ron Goldsmith, resident, expressed concerns with the public notice process and requested additional information about the application. Mr. Goldsmith expressed further concerns related to noise, hours of operation, and potential exposure to chemicals from the manufacturing process.

Desiree Pinkney, resident, expressed concerns with the public notice process, traffic, noise, and odours, and requested additional information about the application, including a map.

Blane Horisley, resident, expressed concerns with the public notice process.

Adele Goldsmith, resident, expressed concerns with respect to potential negative impact to property resale values, and requested additional time to review the information pertaining to the application.

Solomon Martin, applicant, provided additional information about the application, including measures that will be implemented to help alleviate noise concerns.

Staff and the applicant provided response to the public comments.

PM-241217-002

Moved by Councillor Shea

Seconded by Councillor Townsend

**"That in consideration of staff report 'ZA22.2024 – M Bauman (S Martin)', Council directs staff to bring forward a bylaw to authorize the passing of a zoning bylaw amendment as it relates to ZA22.2024."**

**Carried**

## **5. Adjournment**

The business contained on the agenda having been completed, Mayor Eccles adjourned the meeting at 3:43 p.m.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



**MINUTES**  
**WEST GREY POLICE SERVICES BOARD**  
**MONDAY, NOVEMBER 18, 2024**

The West Grey Police Services Board met on Monday, November 18, 2024 in the Council Chambers at the West Grey Municipal Office.

Present: Vice Chair Dave Fawcett, Bev Cutting, Joyce Nuhn, secretary Heather Webb, Chief Martin and Inspector White.

Absent: Chair Kevin Eccles

Vice Chair Dave Fawcett called the meeting to order at 9:00 a.m.

Declaration of Pecuniary Interest

None declared at this time.

Minutes

**Resolution: 045-2024**  
**Moved: Member Nuhn**  
**Seconded: Member Cutting**

**THAT the West Grey Police Services Board approve the minutes of the regular meeting of September 10, 2024 as circulated.**

**Carried.**

Business Arising from the Minutes

The members then turned their attention to the 2025 proposed budget. Director of Finance, Kerri Mighton, joined the meeting at 9:07 a.m. .

During discussions it was reported that the Revenue portion of the budget had not been modified as the Chief has heard nothing from the Ministry regarding any increases in the RIDE or Prisoner Transportation grant agreements and staff did not foresee any increases over 2024 levels in the balance of estimated income categories.

On the expense side of the budget a proposed increase has been included of \$348,087 for total wages and benefits which includes two new recruits, one with a January 1, 2025 start date and the other September 1, 2025. Other increases include OPTIC annual fee, training, dispatch, uniforms and equipment for total operating expense increase of \$380,208.00. Capital budget request was for one vehicle with complete police package with an estimated cost of \$90,000.00.

West Grey Police Services Board

November 18, 2024

**Resolution: 046-2024**  
**Moved: Member Nuhn**  
**Seconded: Member Cutting**

**THAT the West Grey Police Services Board approve the proposed 2025 budget increase of 6% or \$262,249.00.**  
**Carried.**

### Monthly Stats

Chief Martin referred to a number of categories contained within the October report :

- he noted new reporting procedures for Community Service generates incident number
- Fraud* presentation being prepared for Grey and Bruce counties
- Impaired Charges are up provincially not just West Grey
- discussions are ongoing with Ministry for an imbedded Mental Health worker for the Service
- Person Well Being Checks remain consistently high
- seven(7) Police Assist Outside West Grey calls were for OPP, Hanover and London
- year to date total for Warrants Executed has increased to 91 from 73 last year
- POA charges numbered 56 for October, 81 criminal charges were laid with 23 arrests.
- Service has responded to 424 Calls for Service and nine(9) firearms were seized

**Resolution 047-2024**  
**Moved: Member Nuhn**  
**Seconded: Member Cutting**

**THAT the West Grey Police Services Board receive the Monthly Stats for September and October 2024.**  
**Carried.**

### Chief's Report

- one new complaint received
- no secondary employment requests received
- training sessions attended by members of the Service were for Crime Prevention, OPTIC, MFIPPA, intoxilyser and Crimes Against Women,
- Deputy and Chief attended Chiefs of Small Police Service meeting
- Use of Force recertifications have been completed by all members
- Service participated in fundraising Slo Pitch Tournament and Fall Fair in September and the community Hallowe'en event in October
- the provincial festive RIDE campaign kickoff is November 21, 2024 in Oakville
- the local joint festive RIDE campaign against alcohol and drug impaired drivers is in Owen Sound on November 28, 2024
- an application for the new Victims Support grant has been submitted
- new procedures still being worked on for CSPA compliance



West Grey Police Services Board

November 18, 2024

- Chief relayed information on significant calls responded to throughout the month ranging from illegal hunting, road rage, dangerous driving, assault, human trafficking and drug arrests resulting from traffic stops.
- of particular note was a collaborative exercise involving several members of the Service that resulted in forty plus(40+) criminal charges being laid against a local organized theft ring.

**Resolution: 048-024**  
**Moved: Member Cutting**  
**Seconded: Member Nuhn**

**THAT the Chief's Report for November 2024 be received.**  
**Carried.**

#### Accounts

September and October accounts of the West Grey Police Service were reviewed.

**Resolution: 049-2024**  
**Moved: Member Cutting**  
**Seconded: Member Nuhn**

**THAT the West Grey Police Services Board accounts for September and October in the amount of \$109,305.38 be approved for payment.**  
**Carried**

#### Correspondence

Newsletter from Crimestopper's of Grey-Bruce Inc. with July1 to September 30 stats and other pertinent info.

Introductory letter received from Graham McGregor, Associate Minister of Auto Theft and Bail Reform regarding his new role.

Notice received from West Grey Council advising of their support of City of Temiskaming Shores resolution requesting the Government of Ontario to reverse their decision to allow alcohol to be sold in more locations and seven recommendations they would like to see implemented.

**Resolution: 050-2024**  
**Moved: Member Nuhn**  
**Seconded: Member Cutting**

**THAT the West Grey Police Services Board receive the correspondence and action as necessary.**  
**Carried**

West Grey Police Services Board

November 18, 2024

**Resolution**            **051-2024**  
**Moved:**                **Member Nuhn**  
**Seconded:**           **Member Cutting**

**THAT the West Grey Police Services Board rise and move into closed Session at 10:10 a.m. in accordance with Section 44(b) of the Community Safety and Policing Act, 2019, to discuss matters about an identifiable individual and labour relations. Carried.**

Report From Closed Session

Vice Chair Fawcett reported that only those items permitted were discussed in closed session.

New Business

**Resolution:**           **052-2024**  
**Moved:**                **Member Nuhn**  
**Seconded:**           **Member Cutting**

**THAT based on the recommendations from Chief Martin, the West Grey Police Services Board hire Rob Lemaitre and Willem Bijl, to replace two first class constables, with respective hire dates of October 13, 2024 and November 18, 2024 . Carried.**

A draft of the new Procedural Bylaw was presented for the members review. Following discussion the members asked for this item be deferred to the next meeting to allow members ample time to review.

Next meeting of the Board will be December 9, 2024 at 9 a.m.

All business concluded the meeting was adjourned by Member Cutting at 10:45 a.m.

  
\_\_\_\_\_  
Dave Fawcett, Vice Chair

  
\_\_\_\_\_  
Heather Webb, Secretary



[www.grey.ca/news](http://www.grey.ca/news)

Grey County Council met on November 28, 2024, in the Council Chamber and virtually on Zoom. The meeting was immediately followed by a session of Committee of the Whole. A recording of the meeting can be found on the [Grey County YouTube Channel](#).

### County Council

- Council accepted the minutes of the November 14 Grey County Council and Committee of the Whole meetings. [Council Committee](#)
- Council accepted the minutes of the November 12 Long-Term Care Committee of Management. [Minutes](#)

### Committee of the Whole

- Council received a delegation from resident Lloyd Lewis regarding cycling and road safety on Grey Road 1. [Presentation](#)
- Stephanie Keating of the Nuclear Innovation Institute spoke to Council about the Climate Project, a digital hub helping people better understand the changing climate. [Presentation](#)
- Annette Pedlar of Safe N Sound spoke to council about an emergency shelter feasibility assessment and learning from the overnight warming centre pilot. Grey County supported Ms. Pedlar's request for a letter of support for a Reaching Homes \$500,000 funding application to go towards the construction of an emergency shelter. [Letter](#) [Presentation](#) [Feasibility Assessment](#)
- Council received an update on the planning efficiencies and centralized planning delivery study. Council directed staff to explore the potential for a centralized

planning service earlier in the year. A public joint meeting of all Councils will be scheduled with member municipalities early in the new year. [Report](#)

- Council approved updates to the Grey County purchasing policy, including some amendments affecting thresholds for when purchases will require a report back to Council for approval. Council will continue to receive quarterly purchasing reports. [Report](#) [Draft Updated Policy](#)
- Grey County Warden Brian Milne presented his closing address for the 2024 term of Council. [Address](#)

*The [Clerk's Department](#) maintains the official record for Grey County. This publication is intended to provide meeting highlights only. For official records, please refer to the [meeting minutes](#), or contact the Clerk's Department at 1-800-567-4739.*



[www.grey.ca/news](http://www.grey.ca/news)

Grey County Council met virtually on December 12, 2024, on Zoom. The meeting was immediately followed by a session of Committee of the Whole. A recording of the meeting can be found on the [Grey County YouTube Channel](#).

### County Council

- Council accepted the minutes of the November 28 Grey County Council and Committee of the Whole meetings. [Council Committee](#)
- Council accepted the minutes of the December 3 inaugural meeting. [Minutes](#)
- Council accepted the minutes of the November 28 Long-Term Care Redevelopment Task Force meeting. [Minutes](#)
- Council received the minutes of the October 25 Board of Health Meeting. Medical Officer of Health Dr. Ian Arra provided a verbal update, noting a recent award received by the SOS program. Dr. Arra also advised of a local measles investigation. In November two confirmed cases were linked to the outbreak in New Brunswick. There were six probable cases identified and they were successfully contained to two households. Dr. Arra also noted the infected were unvaccinated and vaccinated households were not affected. [Minutes](#)

### Committee of the Whole

- Council received a delegation from Hugh Simpson, a researcher from the University of Guelph regarding private water wells and bedrock aquifers. Mr. Simpson shared information and best practices for well management. [Presentation](#)

- Council passed the annual appointments to committees and boards. In addition to meeting as County Council, councillors sit on a number of subcommittees, task forces and boards. Examples include the Budget and Finance Committee, Board of Health, Community Services Committee and more. During the discussion, Council voted to amend the terms of reference of the Budget and Finance Committee to allow for participation of up to six members of Council. In addition to the appointments noted in the report, some councillors also put their names forward for unfilled positions. These appointments will be reflected in the meeting minutes. [Report](#)

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# SAUGEEN MUNICIPAL AIRPORT

## THE SAUGEEN MUNICIPAL AIRPORT COMMISSION REGULAR MEETING MINUTES

Wednesday, December 18, 2024, 1:00 p.m.  
Boardroom, Saugeen Municipal Airport

**Commissioners Present:** Dave Hocking, Chair  
Tom Hutchinson, Vice Chair  
Moe Hanif  
Carl Kuhnke

**Absent:** Victor Danielli

**Others:** Tim Olds, Airport Manager  
Catherine McKay, Secretary

### 1. Call to Order

The Chair called the meeting to order at 1:03 p.m..

### 2. Approval of the Agenda

**Motion** Moved by T. Hutchinson

Seconded by C. Kuhnke

That the agenda for December 18, 2024 be approved as presented.

**Carried**

### 3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest - None declared.

### 4. Adoption of Minutes

**Motion** Moved by V. Danielli

Seconded by M. Hanif

That the minutes of the November 20, 2024 meeting be approved as circulated.

**Carried**

### 5. Business Arising from Minutes

#### A. Budget Update

The Chair reviewed the municipal contributions, noting that there has been no increase since 2022. The Commission discussed the Chair's budget presentation to Brockton Council on December 10, 2024, which was well received. It was suggested at that meeting that the agreement amongst the three municipal owners of the airport should be reviewed as it has not been changed for many years. It was noted that the basis for the funding formula is not known at the present time.

The Commission discussed various approaches to negotiating the funding formula and agreed that before the funding formula is addressed, ownership of the airport should be resolved and the municipal owners should each pass a resolution committing to its ownership share in the Saugeen Municipal Airport.

### 6. Reports

#### A. APM's Report

The Airport Manager confirmed that the runways are in excellent condition due to on-going maintenance, including yearly crack sealing. Staff worked non-stop over the recent snow storm to clear the snow from the runways because if the snow melts, water could seep into the runway foundation, freeze and cause damage. The Airport Manager confirmed that there were takeoffs and landings during the bad weather.

The issue of having a vehicle or hiring a taxi for people who land at the Airport to go into Hanover or Walkerton was discussed. The Kincardine Airport has a system where a person can call ahead for a rental car, pay in advance and have the car available upon landing. This issue will be discussed at the next meeting.

The APM's report shows 88 landings during business hours, with additional landings taking place outside of business hours. He reported that of the 88, about 40% come from other airports and 60% are planes

based out of the Saugeen Municipal Airport. In the past, that distribution was 90% local and 10% from other airports, demonstrating that pilots from other areas are now coming to SMA, partly due to its being open for fuel sales. Commercial landings include those by flight schools, ORNGE, Hydro One and others. It was noted that the province is building a \$93 million dollar expansion for ORNGE facilities at the Oro-Medonte Airport in Barrie.

**Motion** Moved by T. Hutchinson

Seconded by C. Kuhnke

That the APM's report for November 2024 be received for information.

**Carried**

## 7. Accounts

The Chair reviewed the Financial Statements as of November 30, 2024, noting that fuel sales are greater than expected and there is a surplus of approximately \$80,000 projected for 2024. This is positive since SMA needs to build up its reserves for the future, and it also has loans to repay.

The Chair noted that the 2023 audit fee of \$7,500 is expected to increase to \$10,000 for 2024. He will inquire of Christine Walker, Director of Corporate Services/Treasurer for the Town of Hanover, as to the reason for this increase. It was suggested that many non-for-profit organizations are experiencing increases in their audit fees. (Note: As a municipal organization, SMA is not covered by the Ontario Not-for-Profit Corporations Act.)

**Motion** Moved by C. Kuhnke

Seconded by M. Hanif

That the financial statements dated November 30, 2024 be approved as presented.

**Carried**

## 8. New Business

### A. Economic Development Presentations to Municipal Councils

The Chair noted that presentations had been made to West Grey and Hanover Councils by Luigi Presta and Steve Furness and the Chair has been in touch with them about the upcoming presentation to Brockton Council. At the request of the Chair, Commissioner Kuhnke agreed to follow up with Brockton's C.A.O. to confirm the date of the presentation and ensure that it can be made as a formal delegation.

### B. Meeting Frequency

After discussing meeting every two months instead of monthly, the Commission decided to leave the meeting schedule unchanged and cancel meetings as necessary.

## 9. Adjournment and Next Meeting

**Motion** Moved by M. Hanif

Seconded by C. Kuhnke

That the Saugeen Municipal Airport Commission adjourn at 2:00 p.m.

**Carried**

## Dates to Remember

SMA Regular Meeting, Wednesday, January 15, 2025, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday, February 19, 2024, Saugeen Municipal Airport, 1:00 p.m.

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David Hocking, Chair

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Catherine McKay, Recording Secretary



Monday December 16, 2024

Dear Members of the West Grey Council,

This letter is being written to request your approval and support for a 2026 Ayton-Normanby Homecoming. A small committee has met a few times and determined the following thus far:

Date: July 3-5, 2026

Theme: "Country Roads, Take Me Home"

Colours: Red, White, Black

We currently plan to meet the first Tuesday of every month.

Executive

Co-Chairs: Aaron Culliton, Christine Pfeffer

Secretary: Sherry Pfeffer

Co-Treasurers: Tricia Pfeffer, Amy Patterson, Kim Tone

Along with your approval, we are also requesting seed money of \$30 000 to enable us to further plan / budget etc. This money will be paid back in full as we get sponsorship / ticket sales for the weekend events.

Thank you for your time and consideration with our request. We look forward to hearing from you.

Sincerely Co-Chairs,

Aaron Culliton



Christine Pfeffer





**CORRESPONDENCE ITEMS PRESENTED FOR INFORMATION**  
**January 14, 2025**

***(To jump to the information, just click the item)***

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1. Correspondence from the Saugeen Valley Conservation Authority regarding conservation authority fees for 2025.
2. Correspondence from Grey Sauble Conservation regarding risk management services update.
3. Correspondence requesting support for sustainable funding from the province to assist in their annual budgeting for community policing.
  - a. West Grey Police Service
  - b. Town of Smith's Falls
4. Correspondence from the Minister of Municipal Affairs and Housing regarding public safety and homelessness prevention programs.
5. Correspondence from the Ministry of the Solicitor General regarding public safety and the creation of an Associate Minister of Auto Theft and Bail Reform.
6. Correspondence from the Minister of Municipal Affairs and Housing regarding the proposed Municipal Accountability Act, 2024.
7. Correspondence from the City of Stratford requesting support to enable municipalities to charge fees for use of municipal property by gas utilities.
8. Correspondence from the Municipality of Kincardine regarding property taxation implications related to non-market valuation of electricity industry properties.
9. Correspondence from the City of Toronto declaring the city a paid-plasma-free zone.

## Item 1

December 13, 2024

To SVCA Watershed Municipalities, Councils, and CAOs,

I am writing to you as the General Manager/Secretary-Treasurer of the Saugeen Valley Conservation Authority (SVCA) regarding an important development concerning conservation authority fees for the year 2025.

The Ministry of Natural Resources (MNR) issued a directive December 12, 2024, regarding conservation authority fees across the province. This directive, under the authority of subsection 21.3 (1) of the *Conservation Authorities Act*, extends the Minister's Direction that conservation authorities shall not alter fees related to planning, development, and permitting for the upcoming calendar year. This extended direction, effective from January 1, 2025, to December 31, 2025, effectively maintains the SVCA's development fees in place since 2022.

Fortunately, the SVCA Budget for 2025, approved (November 21, 2024) by the SVCA Board of Directors in principle for municipal circulation, had anticipated this directive and is therefore unaffected. While anticipated for 2025, provincial directives that restrict SVCA's ability to generate revenue, along with the continued decrease in direct funding from the province to conservation authorities, pose substantial challenges and have serious implications for our operational and financial stability.

I appreciate your understanding and cooperation in this matter. SVCA remains committed to working collaboratively with all watershed municipalities to ensure the sustainable management and conservation of our shared natural resources.

Please feel free to reach out should you have any questions or require further clarification regarding this issue.

Sincerely,



Erik Downing  
General Manager/ Secretary-Treasurer  
Saugeen Conservation

ED/

Cc: SVCA Directors, via email  
SVCA Watershed Municipality CAOs/Clerks, via email  
SVCA Watershed County CAOs/Clerks, via email

**Ministry of Natural  
Resources**

Office of the Minister

99 Wellesley Street West  
Room 6630, Whitney Block  
Toronto ON M7A 1W3  
Tel: 416-314-2301**Ministère des Richesses  
naturelles**

Bureau du ministre

99, rue Wellesley Ouest  
Bureau 6630, Édifice Whitney  
Toronto ON M7A 1W3  
Tél.: 416 314-2301

December 12, 2024

**TO:** Conservation authorities as listed in the Attachment A “Extension of Minister’s Direction to Not Change Fees”

**SUBJECT:** Extension of Minister’s direction for conservation authorities regarding fee changes associated with planning, development, and permitting fees

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I am writing with regard to conservation authority fees for the 2025 calendar year. Pursuant to my authority under subsection 21.3 (1) of the *Conservation Authorities Act*, I am issuing a new Direction, attached to this letter as Attachment A, that extends the previous Directions that were in place for the 2023 and 2024 calendar years.

The purpose of this Direction, which is effective from January 1, 2025, to December 31, 2025, is to require a conservation authority not to change the amount of the fee it charges or the manner in which it determines the fee for any program or service related to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities. This Direction is intended to support less costly approvals in order to help increase housing supply and affordability in Ontario.

This Direction applies to the conservation authorities listed in Appendix A, who are encouraged to make the Direction publicly available on the Governance section of their websites.

If you have any questions regarding this Direction, please contact Jennifer Keyes, Director, Development and Hazard Policy Branch, at [Jennifer.Keyes@ontario.ca](mailto:Jennifer.Keyes@ontario.ca) or 705-761-4831.

Sincerely,

A handwritten signature in black ink, appearing to read "Graydon Smith".

The Honourable Graydon Smith  
Minister of Natural Resources

c: The Honourable Paul Calandra, Minister of Municipal Affairs and Housing

**Minister’s Direction Issued Pursuant to Section 21.3 of the *Conservation Authorities Act*  
(this “Direction”)**

**WHEREAS** section 21.2 of the *Conservation Authorities Act* permits a conservation authority to charge a fee for a program or service if the program or service is included in the Minister’s list of classes of programs and services in respect of which a conservation authority may charge a fee;

**AND WHEREAS** subsections 21.2 (6) and 21.2 (7) of the *Conservation Authorities Act* provide that a conservation authority shall adopt a written fee policy that includes a fee schedule listing the programs and services that it provides in respect of which it charges a fee, and the amount of the fee charged for each program or service or the manner in which the fee is determined (a “**Fee Schedule**”);

**AND WHEREAS** subsection 21.2 (10) of the *Conservation Authorities Act* provides that a conservation authority may make a change to the list of fees set out in the fee schedule or to the amount of any fee or the manner in which a fee is determined, provided the authority shall give notice of the proposed change to the public in a manner it considers appropriate;

**AND WHEREAS** section 21.3 of the *Conservation Authorities Act* provides the Minister with the authority to give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction;

**NOW THEREFORE** pursuant to the authority of the Minister of Natural Resources under section 21.3, the conservation authorities set out under Appendix “A” of this Direction (the “**conservation authorities**” or each, a “**conservation authority**”) are hereby directed as follows:

### **Fee Changes Prohibition**

1. Commencing on the Effective Date and for the duration of the Term of this Direction, a conservation authority is prohibited from making a change under subsection 21.2 (10) of the *Conservation Authorities Act* to the amount of any fee or the manner in which a fee is determined in its fee schedule if such a change would have the effect of changing the fee amount for the programs and services described in paragraphs 2 and 3 of this Direction.

### **Program and Service Fees Impacted**

2. This Direction applies to any fee set out in the Fee Schedule of a conservation authority, including without limitation fees for any mandatory program or service (Category 1), municipal program or service (Category 2), or conservation authority recommended program or service (Category 3) related to reviewing and commenting on planning and

## Attachment A

development related proposals, applications, or land use planning policies, or for conservation authority permitting.

3. For greater certainty, this Direction applies to any fees in respect of the following programs or services provided under the Mandatory Programs and Services regulation ([O. Reg. 686/21](#)):
  - a. Section 6: programs and services related to reviewing applications and proposals under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and the *Niagara Escarpment Planning and Development Act*, for the purpose of commenting on the risks related to natural hazards arising from the proposal,
  - b. Section 7: programs and services related to ensuring that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under section 3 of the *Planning Act* and are in conformance with any natural hazard policies included in a provincial plan as defined in section 1 of that Act,
  - c. Section 8: programs and services related to conservation authority duties, functions, and responsibilities to administer and enforce section 28 and its regulations, section 28.0.1, and section 30.1 of the *Conservation Authorities Act*,
  - d. Paragraph 4 of subsection 13 (3): programs and services related to reviewing and commenting on any proposal made under another Act for the purpose of determining whether the proposal relates to a significant drinking water threat or may impact any drinking water sources protected by a source protection plan, and
  - e. Subparagraph 4 iv of section 15: programs and services related to reviewing and commenting on proposals made under other Acts for the purpose of determining the proposal's impact on the Lake Simcoe Protection Plan and the Lake Simcoe watershed.

### Application

4. This Direction, applies to all conservation authorities in Ontario, listed in Appendix "A" to this Direction.
5. For greater certainty, this Direction also applies to the conservation authorities listed in Appendix "A" to this Direction when such conservation authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.

### Effective Date and Term

6. This Direction is effective from January 1, 2025 (the "**Effective Date**").
7. The term of this Direction is the period from the Effective Date to December 31, 2025 (the "**Term**").

Attachment A

**Amendments**

8. This Direction may be amended in writing from time to time at the sole discretion of the Minister.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO  
as represented by the  
Minister of Natural Resources**



The Honourable Graydon Smith  
Minister of Natural Resources  
December 12, 2024

## APPENDIX A

## LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

**Ausable Bayfield CA**

R.R. #3  
71108 Morrison Line  
Exeter ON N0M 1S5  
Brian Horner  
[bhorner@abca.on.ca](mailto:bhorner@abca.on.ca)

**Cataraqui Region CA**

Box 160  
1641 Perth Road  
Glenburnie ON K0H 1S0  
David Ellingwood  
[dellingwood@crca.ca](mailto:dellingwood@crca.ca)

**Catfish Creek CA**

R.R. #5  
8079 Springwater Road  
Aylmer ON N5H 2R4  
Dusty Underhill  
[generalmanager@catfishcreek.ca](mailto:generalmanager@catfishcreek.ca)

**Central Lake Ontario CA**

100 Whiting Avenue  
Oshawa ON L1H 3T3  
Chris Darling  
[cdarling@cloca.com](mailto:cdarling@cloca.com)

**Credit Valley CA**

1255 Old Derry Rd  
Mississauga ON L5N 6R4  
Quentin Hanchard  
[quentin.hancard@cvc.ca](mailto:quentin.hancard@cvc.ca)

**Crowe Valley CA**

Box 416  
70 Hughes Lane  
Marmora ON K0K 2M0  
Tim Pidduck  
[tim.pidduck@crowevalley.com](mailto:tim.pidduck@crowevalley.com)

**Essex Region CA**

Suite 311  
360 Fairview Ave West  
Essex ON N8M 1Y6  
Tim Byrne  
[tbyrne@erca.org](mailto:tbyrne@erca.org)



**Ganaraska Region CA**

Box 328  
2216 County Road 28  
Port Hope ON L1A 3V8  
Linda Laliberte  
[llaliberte@grca.on.ca](mailto:llaliberte@grca.on.ca)

**Grand River CA**

Box 729  
400 Clyde Road  
Cambridge ON N1R 5W6  
Samantha Lawson  
[slawson@grandriver.ca](mailto:slawson@grandriver.ca)

**Grey Sauble CA**

R.R. #4  
237897 Inglis Falls Road  
Owen Sound ON N4K 5N6  
Tim Lanthier  
[t.lanthier@greysauble.on.ca](mailto:t.lanthier@greysauble.on.ca)

**Halton Region CA**

2596 Britannia Road West  
Burlington ON L7P 0G3  
Chandra Sharma  
[csharma@hrca.on.ca](mailto:csharma@hrca.on.ca)

**Hamilton Region CA**

P.O. Box 81067  
838 Mineral Springs Road  
Ancaster ON L9G 4X1  
Lisa Burnside  
[lisa.burnside@conservationhamilton.ca](mailto:lisa.burnside@conservationhamilton.ca)

**Kawartha Region CA**

277 Kenrei (Park) Road  
Lindsay ON K9V 4R1  
Mark Majchrowski  
[mmajchrowski@kawarthaconservation.com](mailto:mmajchrowski@kawarthaconservation.com)

**Kettle Creek CA**

R.R. #8  
44015 Ferguson Line  
St. Thomas ON N5P 3T3  
Elizabeth VanHooren  
[elizabeth@kettlecreekconservation.on.ca](mailto:elizabeth@kettlecreekconservation.on.ca)

**Lake Simcoe Region CA**

Box 282  
120 Bayview Parkway  
Newmarket ON L3Y 3W3  
Rob Baldwin  
[r.baldwin@lsrca.on.ca](mailto:r.baldwin@lsrca.on.ca)

**Lakehead Region CA**

Box 10427  
130 Conservation Road  
Thunder Bay ON P7B 6T8  
Tammy Cook  
[tammy@lakeheadca.com](mailto:tammy@lakeheadca.com)

**Long Point Region CA**

4 Elm Street  
Tillsonburg ON N4G 0C4  
Judy Maxwell  
[jmaxwell@lprca.on.ca](mailto:jmaxwell@lprca.on.ca)

**Lower Thames Valley CA**

100 Thames Street  
Chatham ON N7L 2Y8  
Mark Peacock  
[mark.peacock@ltvca.ca](mailto:mark.peacock@ltvca.ca)

**Lower Trent Region CA**

R.R. #1  
714 Murray Street  
Trenton ON K8V 5P4  
Rhonda Bateman  
[rhonda.bateman@ltc.on.ca](mailto:rhonda.bateman@ltc.on.ca)

**Maitland Valley CA**

Box 127  
1093 Marietta Street  
Wroxeter ON N0G 2X0  
Phil Beard  
[pbeard@mvca.on.ca](mailto:pbeard@mvca.on.ca)

**Mattagami Region CA**

100 Lakeshore Road  
Timmins ON P4N 8R5  
David Vallier  
[david.vallier@timmins.ca](mailto:david.vallier@timmins.ca)

**Mississippi Valley CA**

10970 Highway 7  
Carleton Place ON K7C 3P1  
Sally McIntyre  
[smcintyre@mvc.on.ca](mailto:smcintyre@mvc.on.ca)

**Niagara Peninsula CA**

250 Thorold Road West, 3rd Floor  
Welland ON L3C 3W2  
Leilani Lee-Yates  
[llee-yates@npca.ca](mailto:llee-yates@npca.ca)

**Nickel District CA**

199 Larch St  
Suite 401  
Sudbury ON P3E 5P9  
Carl Jorgensen  
[carl.jorgensen@conservationsudbury.ca](mailto:carl.jorgensen@conservationsudbury.ca)

**North Bay-Mattawa CA**

15 Janey Avenue  
North Bay ON P1C 1N1  
Robin Allen  
[robin.allen@nbmca.ca](mailto:robin.allen@nbmca.ca)

**Nottawasaga Valley CA**

8195 Line 8  
Utopia ON L0M 1T0  
Doug Hevenor  
[dhevenor@nvca.on.ca](mailto:dhevenor@nvca.on.ca)

**Otonabee Region CA**

250 Milroy Drive  
Peterborough ON K9H 7M9  
Janette Loveys Smith  
[jsmith@otonabeeconservation.com](mailto:jsmith@otonabeeconservation.com)

**Quinte Region CA**

R.R. #2  
2061 Old Highway #2  
Belleville ON K8N 4Z2  
Brad McNevin  
[bmcnevin@quinteconservation.ca](mailto:bmcnevin@quinteconservation.ca)

**Raisin Region CA**

PO Box 429  
18045 County Road 2  
Cornwall ON K6H 5T2  
Alison MacDonald  
[alison.macdonald@rrca.on.ca](mailto:alison.macdonald@rrca.on.ca)

**Rideau Valley CA**

Box 599  
3889 Rideau Valley Dr.  
Manotick ON K4M 1A5  
Sommer Casgrain-Robertson  
[sommer.casgrain-robertson@rvca.ca](mailto:sommer.casgrain-robertson@rvca.ca)

**Saugeen Valley CA**

R.R. #1  
1078 Bruce Road #12, Box #150  
Formosa ON N0G 1W0  
Erik Downing  
[e.downing@svca.on.ca](mailto:e.downing@svca.on.ca)

**Sault Ste. Marie Region CA**

1100 Fifth Line East  
Sault Ste. Marie ON P6A 6J8  
Corrina Barrett  
[cbarrett@ssmrca.ca](mailto:cbarrett@ssmrca.ca)

**South Nation River CA**

38 Victoria Street  
P.O. Box 29  
Finch ON K0C 1K0  
Carl Bickerdike  
[cbickerdike@nation.on.ca](mailto:cbickerdike@nation.on.ca)

**St. Clair Region CA**

205 Mill Pond Crescent  
Strathroy ON N7G 3P9  
Ken Phillips  
[kphillips@scrca.on.ca](mailto:kphillips@scrca.on.ca)

**Toronto and Region CA**

101 Exchange Avenue  
Vaughan ON L4K 5R6  
John MacKenzie  
[john.mackenzie@trca.ca](mailto:john.mackenzie@trca.ca)

**Upper Thames River CA**

1424 Clarke Road  
London ON N5V 5B9  
Tracey Annett  
[annett@thamesriver.on.ca](mailto:annett@thamesriver.on.ca)

## Item 2

Grey Sauble Conservation  
 Risk Management Office  
 Contact: Carl Seider  
 c.seider@greysauble.on.ca  
 519-470-3000



# RISK MANAGEMENT SERVICES- STATUS REPORT

REPORT DATE	REPORTING PERIOD	MUNICIPALITY
December 16, 2024	2024	Municipality of West Grey

### STATUS SUMMARY

This project began with letters to property owners on February 3, 2016, requesting owners contact the Risk Management Office to discuss potential threats under the drinking water source protection program. As landowners contacted the office their properties were reviewed for threats assigned based on the approved Source Protection Plan. For more complex properties or where information was lacking, site visits were scheduled to allow for a more detailed evaluation of the property. The negotiation of Risk Management Plans began in 2017, with required renewals being completed within the 5 years from their implementation date. New landowners/tenants on properties were contacted and through site visits and meetings, plans were renegotiated in cooperation with the landowners to address the identified threats along with any changes that may have taken place on the property over the past 5 years. Many properties also require annual reporting requirements and will be inspected prior to their renewal dates to ensure ongoing compliance with the agreed upon plans.

### KEY MILESTONES

The following key milestones were addressed in 2024:

- Continued maintenance and creation of records in the Property Tracking System.
- On-going review and assistance with Official Plan and Zoning By-Law amendments for municipalities within the Source Protection Area.
- Risk Management Official annual reporting requirements under S.65 (Annual reporting completed by the appointed Risk Management Official for each municipality and submitted to the respective Source Protection Authority).
- Completion of 2024 annual reports to municipalities on Risk Management Services provided.

## PROJECT OVERVIEW

TASK	STATISTIC	NOTES
Threat status confirmed	77/77	All threats identified in the plan have undergone threat verification
Site visits	0	Site visits for both threat verification and Risk Management Plan renewal will continue in 2023
Risk Management Plans required	13	4-5 Plans will be reviewed per year
Risk Management Plans completed	12	3 Risk Management Plans renewed in 2024 (Table 1)
Section 59 Screening-Land Use Planning	3	Issued 3 Section 59 2(a) notice (no threats identified)

Table 1: Risk Management Plans (RMP) agreed to or established

Assessment Roll Number	Address	Activity to which the RMP applies
420501000210900	181132 CONCESSION 12	03A Application of Agricultural Source Material to Land, 04A Storage of Agricultural Source Material, 08A Application of Commercial Fertilizer to Land, 21A Agricultural Source Material Generation (Yards or Confinement), 21A Agricultural Source Material Generation (Yards or Confinement)
420522000105300	393620 CONCESSION 2	03A Application of Agricultural Source Material to Land, 21B Agricultural Source Material Generation (Grazing and Pasturing)
420501000712903	CON 3 PT LOT 75 RP 17R307;PART 6	08A Application of Commercial Fertilizer to Land

## CONCLUSIONS/RECOMMENDATIONS

Overall, the majority of landowners/tenants were willing to participate in the development of Risk Management Plans and any initial reservations with the program were addressed following initial discussions.

Risk management plan renewals went very well with property owners/tenants and were a good opportunity to educate them on the program as well as to help them meet the risk management plan measures required for their property.

3 Risk Management Plans were renewed in 2024. A review of properties for possible changes in land use activities will also be conducted in 2025.

## Item 3



### WEST GREY POLICE SERVICES BOARD

December 9, 2024

Municipality of West Grey Council  
402813 Grey Road 4, RR2  
Durham, ON  
N0G 1R0

Dear Council Members,

#### Re: Resolution-Provincial Announcement re Funding of OPP Costs

Please be advised that the West Grey Police Services Board, requests your support of the following resolution passed at its meeting of December 9, 2024 .

Resolution           059-2024  
Moved by:            B. Cutting  
Seconded by:        J. Nuhn

**WHEREAS** the Ontario Government has announced they will be providing financial relief to municipalities to offset the increased costs of police services provided by the OPP;

**AND WHEREAS** the significant salary increases awarded to OPP Officers in their recently ratified contract for 2023 to 2026 have set a benchmark for others to attain and provides the incentive for other police associations to bargain for;

**AND WHEREAS** there should be no distinction between police services across the province, OPP or Municipal, as they all face the same challenges and dangers as they strive to keep their communities safe;

**AND WHEREAS** Municipal Police Services and their local OPP Detachments have worked together positively and effectively to assist each other when required;

**AND WHEREAS** Municipal Police Services are experiencing the same pressures to meet contractual agreements as the OPP regarding salaries;

**AND WHEREAS** equitable funding related to grants and not just wage increases should also be made available to Municipal Police Services;

**AND WHEREAS** funds should be made available by the Province to Municipal Police Services for the costs associated with implementation and compliance to the new Community Safety and Policing Act, 2019;

**NOW THEREFORE BE IT RESOLVED THAT** the West Grey Police Services Board calls on the Ontario Government to implement sustainable funding for Municipal Police Services to assist in their annual budgeting process;

**AND FURTHER THAT** staff be directed to circulate this resolution to Premier Doug Ford, Michael Kerzner, Solicitor General, Peter Bethlenfalvy Minister of Finance, Association of Municipalities of Ontario, Ontario Association of Police Service Boards and local OAPSB Zone 5, West Grey Council and our local MP, Alex Ruff, and Rick Byers, MPP.

Carried.

Yours Truly,



Dave Fawcett, Vice Chair

West Grey Police Services Board

Cc: The Honourable Michael Kerzner, Solicitor General  
The Honourable Peter Bethlenfalvy, Minister of Finance  
The Association of Municipalities of Ontario  
Ontario Association of Police Service Boards  
OAPSB Zone 5  
Municipality of West Grey  
Grey-Bruce MPP, Rick Byers  
Grey-Bruce-Owen Sound MP, Alex Ruff





**SMITHS FALLS**

**RISE AT THE FALLS**

December 17, 2024

Honourable Doug Ford  
Premier of Ontario  
VIA EMAIL: [Premier@ontario.ca](mailto:Premier@ontario.ca)

Dear Honourable Ford:

**Re: Equity in Funding to Assist in Managing Increasing Costs of Policing**

Please be advised that the Council of the Corporation of the Town of Smiths Falls passed the following resolution at their December 16, 2024, Council meeting:

*WHEREAS on November 29, 2024 the Province of Ontario identified significant protective services cost pressures related to municipal policing, and identified significant Provincial funding to be provided to offset OPP Cost Increases for Small and Rural Municipalities:*

*AND FURTHER THAT the Province recognize that it is also the case that those municipalities with local municipal police services continue to see significant cost increases and budgetary pressures in Municipal policing, which are directly impacted by OPP policing labour costs;*

*AND FURTHER THAT it be requested that the Province treat all Ontario municipalities equitably with support in funding to assist managing these increasing costs of policing.*

Please do not hesitate to contact me with any questions and/or concerns.

Yours truly,

Kerry Costello  
Town Clerk

cc: Ontario Solicitor General  
Chair, Smiths Falls Police Services Board  
Association of Municipalities of Ontario  
Rural Ontario Municipal Association  
All Ontario Municipalities providing local police services

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



## Item 4

234-224-5838

December 13, 2024

Dear Head of Council:

Our government recently announced that we are better protecting community safety and making investments to further support homelessness prevention and provide people living in encampments with access to reasonable alternative accommodation. With this [announcement](#), we are responding to the calls for action to address encampments in our communities and restore safety to public spaces.

We are taking a strategic approach to increase resources to support and provide more long-term stable housing and temporary accommodations for those living in encampments, including:

- **\$5.5 million** to top-up the **Canada-Ontario Housing Benefit (COHB)** to immediately free-up emergency shelter spaces for people living in encampments by helping people living in shelters move into longer-term housing.
- **\$20 million** to expand shelter capacity and create additional temporary accommodation spaces, like tiny modular units and climate-controlled semi-permanent structures, to provide people living in encampments with accessible alternative living options
- **\$50 million** in last-mile funding for ready-to-build long-term affordable housing projects across the province. This funding will be allocated based on how close a project is to completion, as well as its value for money, to help projects near completion but, in need of targeted additional funding, to open their doors faster.

Let me be clear that it is my expectation that this funding is tied to clearing out encampments. The intent is to provide funding to municipalities that demonstrate their commitment to and show results in winding down these sites. **In order for your municipality to be considered for additional funding, the Ministry must receive a written pledge from the local Service Manager to use the funds towards ending encampments in your region.**

The additional funding will be supported by new reporting and accountability requirements to ensure these funds support the shared provincial and municipal goal of ending encampments by providing safe and stable housing for people at risk of homelessness. I encourage you to work closely with municipal and community partners in the coming weeks. Please share eligible funding proposals with your Service Manager, who is to forward these to the Ministry for our consideration.

This investment complements:

- proposed amendments to the *Trespass to Property Act*, which applies to private businesses, offices, stores, hotels, parks, and vacant land.
- These amendments, if passed, will enhance penalties for people who deliberately and continually break the law by adding the new aggravating factors of continuous trespassing and the likelihood to reoffend.
- the new *Restricting Public Consumption of Illegal Substances Act, 2024* that will, if passed, allow police officers and other provincial offences officers to direct individuals to stop using illegal substances or to leave the public space. This will allow them to issue a ticket or arrest someone who does not comply, providing an important additional tool to stop the consumption of illegal drugs in public spaces.

While these new tools address public safety directly, we know these additional investments in shelter and housing are critical for people to move along their journey to stable housing and will move us closer to our long-term goals of everyone having a place to call home.

Our government is working with all our partners across the province to keep the most vulnerable members of our society safe and housed. Ontario has dedicated \$700 million annually since 2023 to address homelessness through the Homelessness Prevention Program and the Indigenous Supportive Housing Program. This funding is part of the nearly \$1.7 billion Ontario invested in 2023-24 to grow and enhance community and supportive housing and address homelessness for vulnerable Ontarians.

### **Call for Business Case Applications**

To access funding under the **Encampment Response Initiative** and the **Last Mile**, Service Managers who have provided a pledge are invited to submit business case applications for Ministry consideration. Please refer to the Ministry-prescribed templates attached for further guidelines.

The COHB top-up is not applicable to your Service Manager area given priority needs in other communities. This initiative for selected communities will expand shelter capacity and create additional temporary accommodation spaces to provide people living in encampments with accessible alternative living options.

### **Encampment Response Initiative (Homelessness Prevention Program (HPP))**

The new **Encampment Response Initiative** supports urgent expansion of shelter capacity by providing funding to support the creation of additional alternative emergency accommodations to be offered to individuals in encampments through temporary structures such as tiny cabins and sprung structures.

This funding may also be used for operations of these shelters and remediation of encampment sites up to March 31, 2025. Funding will flow through Homelessness Prevention Program (HPP) Transfer Payment Agreements to approved Service Managers.

Project proposals will be evaluated based on criteria outlined in the attached business case template and should include:

- Demonstrated capacity to expand temporary shelter availability and provide alternative accommodations quickly through temporary sprung structures, tiny cabins, and other similar structures.
- Clear implementation strategy including partnerships with grassroot level agencies to move individuals from encampments to shelters.
- Plans for encampment site restoration efforts, where applicable.

As a part of the business case, Service Managers will also be required to provide an estimate of the existing number of unique encampment sites and the encampment residents within them. In addition to providing the Ministry with monthly updated reporting on the number of encampments and estimated number of encampment residents, Service Managers will be required to report on how many residents have been moved from encampments to shelter and housing.

The business case must be completed in the Ministry-prescribed templates attached to this letter and submitted as an attachment to your HPP Investment Plan (IP) 2024-25 case in the Transfer Payment Ontario System (TPON) no later than **January 3, 2025, at 5 p.m.**

### **Last Mile Funding**

The Ministry is aware that municipalities across the province have affordable and supportive housing projects that are in advanced stages of construction where the injection of extra funds into these projects could lead to their faster completion. Service Managers are expected to work with the municipalities and non-profit organizations in your service area to identify such projects and submit them through the business case process for consideration of the Ministry's funding approval. The Ministry encourages heads of council to work with their Service Managers to identify project proposals for potential funding. The Ministry expects that all municipally endorsed proposals shared with Service Managers will be forwarded to the Ministry for its consideration. There is no restriction on the number of business cases that you can submit to the Ministry for funding consideration.

Proposed projects must be:

- Commitment-ready, with the ability to sign a contribution agreement and provide security within the fiscal year;
- Shovel-ready, with construction activities able to commence within 120 days of signing the contribution agreement;
- Able to demonstrate value for money; and
- Align with current Canada-Ontario Community Housing Initiative (COCHI) guidelines.

Last Mile Funding business cases must be completed in the Ministry-prescribed template attached to this letter and submitted as attachments to your COCHI-OPHI Investment Plan (IP) **2023-24** case in TPON no later than **January 10, 2025, at 5 p.m.**

The Ministry reserves the right to allocate funding under these initiatives at its sole discretion based on the review and evaluation of business case submissions. Any communication regarding additional funding must remain confidential until publicly announced by the province. We appreciate your commitment to our shared goal of restoring safety to our public spaces and expect this additional funding to help address the immediate crisis.

Sincerely,



The Honourable Paul Calandra  
Minister of Municipal Affairs and Housing

cc. Burke Christian, Assistant Deputy Minister, Community and Supportive Housing Division,  
Ministry of Municipal Affairs and Housing

**Ministry of the Solicitor General**

Office of the Associate Minister of Auto  
Theft and Bail Reform

25 Grosvenor Street, 18<sup>th</sup> Floor  
Toronto ON M7A 1Y6  
Tel: 416 326-5000  
Toll Free: 1 866 517-0571  
AssociateMinister.SOLGEN@ontario.ca

**Ministère du Solliciteur général**

Bureau du ministre associé de la Lutte  
contre le vol d'automobiles et de la Réforme  
relative aux mises en liberté sous caution

25, rue Grosvenor, 18<sup>e</sup> étage  
Toronto (Ontario) M7A 1Y6  
Tél. : 416 326-5000  
Sans frais : 1 866 517-0571  
AssociateMinister.SOLGEN@ontario.ca

**Item 5**

132-2024-3435  
**By mail**

October 16, 2024

Your Worship Kevin Eccles  
Mayor  
Municipality of West Grey  
402813 Grey Road 4, RR #2  
Durham ON N0G 1R0

Dear Mayor Eccles:

My name is Graham McGregor, and I am writing to share some exciting news with you. I have recently been appointed as the Associate Minister of Auto Theft and Bail Reform. After serving as Parliamentary Assistant to the Solicitor General earlier this year, I am honoured to take on this new role in strengthening public safety across Ontario.

The rise in auto theft and violent carjackings has become a significant concern, threatening the safety and security of our communities. Our government is committed to tackling these crimes head-on. Equally important is our focus on bail reform—ensuring that violent and repeat offenders remain behind bars and face the full consequences of their actions.

Your leadership is crucial to the safety and well-being of our communities, and I want to express my sincere thanks for your ongoing dedication to public safety. I am looking forward to working closely with you to address these challenges and strengthen the security of our province.

If we have not yet had the opportunity to meet, I hope to do so soon. Please stay in touch through Manvir Hundal at [manvir.hundal@ontario.ca](mailto:manvir.hundal@ontario.ca). I am eager to hear your insights and discuss how we can work together to enhance public safety.

Thank you once again for your dedication and service.

Sincerely,

A handwritten signature in blue ink that reads 'G. McGregor'. The signature is stylized and cursive.

Graham McGregor  
Associate Minister of Auto Theft and Bail Reform

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



## Item 6

234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

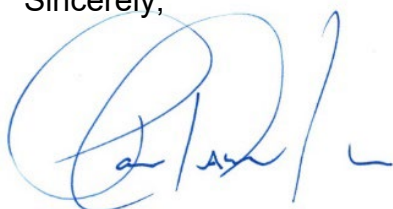
If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

-2-

For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Calandra', with a stylized flourish at the end.

Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

- c: Jessica Lippert, Chief of Staff
- Owen Macri, Deputy Chief of Staff
- Martha Greenberg, Deputy Minister
- Caspar Hall, Assistant Deputy Minister, Local Government Division
- Sean Fraser, Assistant Deputy Minister, Municipal Services Division
- Municipal Clerks and CAOs

## Item 7



### **City of Stratford, Corporate Services Department**

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: [clerks@stratford.ca](mailto:clerks@stratford.ca)

Website: [www.stratford.ca](http://www.stratford.ca)

December 18, 2024

**Sent via email:** [InterGovernmental.Relations@guelph.ca](mailto:InterGovernmental.Relations@guelph.ca)

Intergovernmental Services

Chief Administrative Office

The City of Guelph

City Hall, 1 Carden Street,

Guelph ON N1H 3A1

### **Re: Resolution Enabling Municipalities to Charge Fees for use of Municipal Property by Gas Utilities**

We acknowledge receipt of your correspondence dated November 29, 2024, regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their consideration as part of the December 16, 2024, Council meeting Consent Agenda (CA-2024-207). At the meeting, Council adopted the following resolution:

**THAT CA-2024-207, being a resolution from the City of Guelph regarding Enabling Municipalities to Charge Fees for use of Municipal Property by Gas Utilities, be endorsed.**

Sincerely,

*T. Dafoe*

Tatiana Dafoe, Clerk

/mf

cc: Hon. Paul Calandra, Ontario Minister Municipal Affairs and Housing of Ontario  
Hon. Stephen Lecce, Minister of Energy and Electrification of Ontario  
Matthew Rae, Member of Provincial Parliament, Perth - Wellington  
Association of Municipalities of Ontario  
All Ontario municipalities





November 29, 2024

**Sent via email to: [premier@ontario.ca](mailto:premier@ontario.ca); [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca);  
[MinisterEnergy@ontario.ca](mailto:MinisterEnergy@ontario.ca)**

**Premier of Ontario**

Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

**The Honourable Paul Calandra**

Minister of Municipal Affairs and Housing  
17<sup>th</sup> Floor, 777 Bay Street  
Toronto, ON M7A 2J3

**The Honourable Stephen Lecce**

Minister of Energy and Electrification  
10<sup>th</sup> Floor, 77 Grenville Street  
Toronto, ON M7A 2C1

**RE: Guelph City Council Resolution to Enable Municipalities to Charge Fees  
for use of Municipal Property by Gas Utilities**

Dear Premier Ford, Minister Calandra and Minister Lecce,

Guelph City Council at its meeting held on November 26, 2024 passed a resolution regarding the ability of municipalities to charge gas utilities for their use of municipal property, which included the following motions:

1. That Council request the Province of Ontario to amend section 9 of Regulation 584/06 under the Municipal Act, 2001, to permit municipalities to charge fair fees to for-profit gas utilities for their use of public property, as municipalities do in most other provinces.
2. That Council direct staff, to the satisfaction of the DCAO of IDE, to negotiate a Franchise Agreement with the gas distribution company that:
  - a. will allow the City of Guelph to charge fees for use of public property if and when Ontario Regulation 584/06 is amended to allow such charges,
  - b. will ensure that the City of Guelph is not liable to pay for any gas infrastructure relocations needed due to conflicts with municipal infrastructure, and
  - c. will ensure future charges for use of municipal property is not passed on to Guelph customers of the gas distribution company.
3. That the City of Guelph supports, in principle, the Bill 219, "No Free Ride for Fossil Fuels Act, 2024" tabled November 4, 2024 by Guelph MPP Mike Schreiner.

**City Hall**  
1 Carden St  
Guelph, ON  
Canada  
N1H 3A1

T 519-822-1260  
TTY 519-826-9771

[guelph.ca](http://guelph.ca)

Across most of Canada, municipalities charge for-profit gas utilities fees for the use of municipal property. This revenue supports municipalities in managing abandoned gas distribution infrastructure and any conflicts with municipal infrastructure without increasing the financial burden on property taxpayers. However, in Ontario, Section 9 of *O.Reg. 584/06* under the *Municipal Act, 2001* prohibits municipalities from charging for-profit gas utilities these fees. If the charging of these fees is permitted, revenues would provide much needed funding towards essential City services and programs, and support the City in funding any future work associated with gas distribution infrastructure.

As Guelph seeks to renew its Franchise Agreement, which sets out the conditions for the use of municipal property by the gas distribution company, there is an opportunity to review the compensation framework for municipalities across Ontario. Many sectors and individuals are increasingly transitioning away from natural gas in favour of cleaner and carbon-free technologies, and Guelph Council believes municipalities should not be locked in to long-term agreements which limit the ability of municipalities to receive fair compensation from for-profit gas distribution companies.

As such, Guelph City Council requests the Province of Ontario amend section 9 of *O.Reg. 584/06* under the *Municipal Act, 2001*, to permit municipalities to charge fees to for-profit gas utilities for their use of public property. Additionally, Guelph City Council would like to express its support, in principle, for Bill 219 – the *No Free Ride for Fossil Fuels Act, 2024*, which would enshrine the right of municipalities to charge fees under the *Municipal Act, 2001*, and the *City of Toronto Act, 2006*.

Sincerely,

**Intergovernmental Services on behalf of Guelph City Council**

Chief Administrative Office

[Intergovernmental.relations@guelph.ca](mailto:Intergovernmental.relations@guelph.ca)

City Hall, 1 Carden Street, Guelph ON N1H 3A1

519-822-1260 x5602

**TTY:** 519-826-9771

CC: Mike Schreiner, Member of Provincial Parliament for Guelph;  
Ontario's Big City Mayors  
Association of Municipalities of Ontario  
All Ontario Municipalities

**Item 8****Council Meeting****Motion #** 12/11/24 - 02**Title:** Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties, CAO General-2024-33**Date:** Wednesday, December 11, 2024**Moved by:** Rory Cavanagh**Seconded by:** Beth Blackwell

Whereas the Municipality of Kincardine is a proud host community of the Bruce Nuclear Generating Site where Bruce Power generates 30% of Ontario's electricity needs; and

Whereas two decades ago the Province of Ontario adopted a property tax assessment model that continues to apply to Ontario's nuclear generation facilities; and

Whereas the Province assessment model includes non-market property valuation for electricity generating properties; and

Whereas the Municipality of Kincardine undertook a study in 2024 which has shown that the Provincial assessment model is compromising fairness and shifting the tax burden away from the electricity industry properties and onto the broader property tax base within the host community; and

Whereas the study demonstrated that this is primarily attributable to the assessed value of the subject properties being held almost static over several reassessment cycles, resulting from the Provincially prescribed rules for electricity generating, transmission and distribution properties; and

Whereas the Provincial model results in a disparity between the continuously updated market values assigned to the majority of properties and the static, non-market-based formula applied to electricity industry properties means that the tax burden shifts onto non-industry taxpayers; and

Now Therefore be it Resolved That municipal staff be directed to send communication to the Premier of Ontario, Minister of Energy and Electrification, the Minister of Finance, and the local MPP, to request that the Province undertake an immediate review and update the property tax assessment model for Ontario's nuclear generation facilities and other properties within the electricity industry, and copy the Association of Municipalities of Ontario and all Ontario Municipalities.

**Carried.**

Jennifer Lawrie

Clerk

## Item 9

## City Council

### Member Motions - Meeting 23

MM23.1	ACTION	Adopted		Ward: All
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### **Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise, seconded by Councillor Alejandra Bravo**

#### **City Council Decision**

City Council on November 13 and 14, 2024, adopted the following:

1. City Council express its opposition to the operation of private for-profit blood collection companies in the City.
2. City Council forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and request that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

#### **Summary**

In the City of Toronto, we uphold the principle of voluntary blood and plasma donation, acknowledging its vital importance as a public good. Our commitment derives from the lessons of Canada's tainted blood crisis, which tragically claimed approximately 8,000 lives. The subsequent Royal Krever Commission urged a fully voluntary, non-payment oriented blood and plasma donation system.

Within our Ontario healthcare system, we perceive blood donations as a priceless public resource, underscoring the need to safeguard the integrity of the public, voluntary donor system.

The Voluntary Blood Donations Act of Ontario strengthens this stance, legislating against the payment of donors and prohibiting donors from receiving financial compensation for their blood or plasma.

Canada Blood Services plans to open five paid plasma clinics, including one in Toronto, by 2025. This issue needs immediate attention and action. The public health community has raised concerns about Grifols Pharmaceuticals' plans to open a Toronto clinic. It's vital we protect vulnerable residents from exploitation by for-profit plasma collection companies offering cash for blood-plasma, a predatory practice.

In bringing this motion forward, we strive to reinforce the principles of voluntary, non-remunerated blood and plasma donation, protecting both the integrity of Canada's public blood system and the dignity of blood donors.

## **Background Information (City Council)**

Member Motion MM23.1

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-249600.pdf>

Attachment 1 - Resolution to Declare the City of Hamilton a "No Paid Plasma Zone"

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-250144.pdf>



**John D. Elvidge**  
City Clerk

City Clerk's Office

**Secretariat**  
Sylvia Przedziecki  
Council Secretariat Support  
City Hall, 12<sup>th</sup> Floor, West  
100 Queen Street West  
Toronto, Ontario M5H 2N2

Tel: 416-392-7032  
Fax: 416-392-2980  
e-mail:  
Sylvia.Przedziecki@toronto.ca  
web: www.toronto.ca

**In reply please quote:  
Ref.: 24-MM23.1**

(Sent by Email)

December 20, 2024

**ALL ONTARIO MUNICIPALITIES:**

**Subject: Member Motion Item 23.1  
Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise,  
seconded by Councillor Alejandra Bravo (Ward All)**

City Council on November 13 and 14, 2024, adopted [Item MM23.1](#) and in doing so, has forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and requested that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Yours sincerely,

*Niko Markakis*, for

for City Clerk

S. Przedziecki/mp

Attachment

Sent to: All Ontario Municipalities  
Chief Executive Officer, Canadian Blood Services  
Chief Executive Officer, Grifols Canada

c. City Manager

## Staff Report

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**Report To:** Council  
**Report From:** Phil Schwartz, Fire Chief  
**Meeting Date:** January 14, 2025  
**Subject:** Fire Protection Grant Transfer Payment Agreement

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### Recommendations:

THAT in consideration of staff report 'Fire Protection Grant Transfer Payment Agreement', Council receives this report for information purposes.

### Highlights:

- The Ontario government is investing \$30 million over three years to provide 374 municipal fire departments with funding to support cancer prevention initiatives.
- The Municipality of West Grey has been approved to receive a Fire Protection Grant of \$24,691.35 to purchase equipment and make infrastructure upgrades, which will help reduce the long-term effects of exposure to fire-related contaminants and chemicals.

### Climate and Environmental Implications:

The purchase of equipment to decontaminate bunker gear will help create a safer indoor environment for West Grey firefighters. The decontamination process will trap harmful chemicals and prevent their release into the environment, thus helping to mitigate negative environmental impacts.

### Previous Report/Authority:

None.

**Analysis:**

This project aims to create better alignment with provincial legislation, including the *Ontario Health and Safety Act*, the Ministry of Labour's Firefighter's Cancer Prevention Checklist; and best practices for protecting the health and safety of fire service workers in Ontario (Section 4(8): care, maintenance, inspection, and replacement of structural fire fighting personal protective equipment).

The primary focus of the project is to facilitate field decontamination of firefighters and their PPE. This includes the ability to properly clean and dry PPE according to the manufacturer's recommendations. This will improve firefighter health and safety, maximize life span of the PPE, and allow firefighters to return their PPE to service in a timely manner.

**Financial Implications:**

The total cost of the project and requested amount was \$35,100.00. The amount approved and received \$24,691.35.

With minor adjustments to the project a new total of \$26,336.00 is required, leaving a balance of \$1,644.65 that will be absorbed within the 2025 Fire department operational budget.

Staff will execute the Transfer Payment Agreement with the Province for receipt of the approved funding.

**Communication Plan:**

This report is being communicated through the posting of the agenda on the Municipal website.

**Consultation:**

Director of Finance, Office of the Fire Marshall, Supplier Quote(s)

**Attachments:**

None.

**Recommended by:**

Phil Schwartz, Fire Chief

**Submission approved by:**

Michele Harris, Chief Administrative Officer



For more information on this report, please contact Phil Schwartz, Fire Chief at [pschwartz@westgrey.com](mailto:pschwartz@westgrey.com) or 519-369-2505.

## Staff Report

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**Report To:** Council

**Report From:** Geoff Aitken, CET – Director, Infrastructure & Public Works

**Meeting Date:** January 14, 2025

**Subject:** IPW-2025-01 – West Grey Drinking Water Systems – 2024/25  
Inspection Reports

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### Recommendations:

That in consideration of staff report ‘IPW-2025-01 – West Grey Drinking Water Systems – 2024/25 Inspection Reports’, Council receives the report for information purposes.

### Highlights:

- The Ministry of the Environment, Conservation and Parks (MOECP) awarded the Durham Drinking Water System an inspection rating of 100 percent and a risk rating of zero percent.
- It is reasonable to conclude that the MOECP will/has assigned the Neustadt Drinking Water System an inspection rating of 100 percent and a risk rating of zero percent.

### Climate and Environmental Implications:

The most significant climate and environmental implications are found in the Permit to Take Water (PTTW), issued by the MOECP. Each production well in Durham and Neustadt is identified in the West Grey PTTWs.

The significance of the PTTW is that it speaks to the volume of water that can be pumped (withdrawn from the aquifer) in a 24-hour period; and to monitoring the water level in each production well. This data is valuable information for those monitoring the amount of ground water available for both domestic/residential use and to minimize the impacts to ecosystems. During the period covered by these inspection reports, the PTTW was not exceeded; and no significant fluctuations were recorded in water level; which demonstrates sound environmental stewardship.

## Previous Report/Authority:

[IPW-2023-09 – West Grey Drinking Water Systems – Inspection Reports](#)

[IPW-2024-02 – West Grey Drinking Water Systems – Inspection Reports](#)

## Analysis:

In compliance with legislation, each drinking water system must undergo an annual inspection by the Ministry of the Environment, Conservation and Parks (MOECP) before the end of their fiscal year. The Municipality of West Grey has now received the inspection reports for the 2024/25 fiscal year for both the Durham and Neustadt Drinking Water Systems (DWS).

It is also a legislative requirement for Council to be aware of the ongoing operations of the waterworks itself. In the case of West Grey, Council has predominately relied on staff to advise of the status of operations. For normal routine operations, staff provide an update to Council based on various milestones over the course of the year. The receipt of the DWS inspection reports is the catalyst for this report.

On July 18 and 25, 2024 the Neustadt DWS was inspected; and the Durham DWS on October 9, 2024. The Durham DWS received an inspection rating of 100 percent and a risk rating of zero percent. At the time of writing this report, the inspection report rating for the Neustadt DWS is not available. In consultation with the Inspector and given that the findings in the Neustadt inspection report are similar to the findings of the Durham inspection report, it is reasonable to conclude that the inspection and risk ratings for Neustadt will be similar to those given to Durham.

A typical inspection is based on a selection of 15 modules covering topics from source, licenses and permits, capacity, treatment, logbooks, administration etc. In the case of the Durham and Neustadt DWS 2024/25 inspections, a total of nine modules were considered for each DWS. Each module will consist of a series of questions to determine the risk to the delivery of safe drinking water. "Risk" is not complying with regulations and is referred to as the Risk Management framework which essentially provides a formula for risk.

Risk = likelihood multiplied by consequence. Every regulatory question is assigned a likelihood value (L= 0, possibly but highly unlikely to L = 4, almost certain to occur) for an assigned consequence value (C = 1, medium administrative consequence to C = 8, major health consequence). The highest risk rating for an individual regulated question is 32 (4x8) and the lowest is 0 (0x1). Questions resulting in a higher risk rating have potentially a more significant impact on drinking water safety and a higher likelihood of occurrence. The risk rating methodology is reviewed every three years.

**Financial Implications:**

There is no financial impact because of this report.

**Communication Plan:**

Communication of this report is through the posting of council meeting agendas on the Municipality of West Grey website.

**Consultation:**

Supervisor, Urban Operations

**Attachments:**

Durham Drinking Water Inspection Report

Durham Inspection Report Rating

Neustadt Drinking Water Inspection Report

**Recommended by:**

Geoff Aitken, CET, Director, Infrastructure & Public Works

**Submission approved by:**

Michele Harris, Chief Administrative Officer

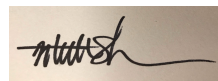
For more information on this report, please contact Geoff Aitken, Director, Infrastructure & Public Works at [publicworks@westgrey.com](mailto:publicworks@westgrey.com) or 519-369-2200 x 227.



DURHAM DRINKING WATER SYSTEM  
Physical Address: 172 SOUTH ST E, , WEST  
GREY, ON N0G 1R0

## INSPECTION REPORT

System Number: 220001771  
Entity: THE CORPORATION OF THE  
MUNICIPALITY OF WEST GREY  
Inspection Start Date: October 09, 2024  
Site Inspection Date: October 09, 2024  
Inspection End Date: November 12, 2024  
Inspected By: Matt Shannon  
Badge #: 1021



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(signature)

## INTRODUCTION

### Purpose

The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.

### Scope

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

### Facility Contacts and Dates

The inspection review period is from November 21, 2023 to October 9, 2024.

### Systems/Components

Well No. 1B Pumphouse:

A GUDI well, 300mm diameter and 77 m deep equipped with a VFD submersible well pump rated at 15.9 L/s at a TDH of 71-133 m. The pumphouse enclosure building is 4.9 m x 3.1 m x 3.3 m high and houses the water treatment equipment including, but not limited to, flow meters, UV disinfection system, cartridge filters, sodium hypochlorite disinfection system, online chlorine and turbidity analyzers, low level alarms, autodialer and backup diesel generator.

Well No. 2 Pumphouse:

A GUDI well, 300mm diameter and 74.7 m deep equipped with a VFD submersible well pump rated at 17 L/s at a TDH of 75-139 m. The pumphouse contains the water treatment equipment including, but not limited to, flow meters, UV disinfection system, cartridge filters, sodium hypochlorite disinfection system, online chlorine and turbidity analyzers, low level alarms, autodialer and backup power source available. Well #2A is located just outside the well#2 pumphouse. It is 250mm diameter well about 68m deep. The variable speed submersible pump has a capacity of 1134 L/min. The capacity of the wellhouse is 18.9L/s.

Note: The above description of the Durham drinking water system was provided by Veolia North America.

## **NON-COMPLIANCE**

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.



## **RECOMMENDATIONS**

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

### INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

**Ministry Program:** DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1006001	Question Type	Information
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Is the owner planning to add a new drinking water source or to make changes to their current source(s)?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner is planning to add a new drinking water source or to make changes to their current source(s).			

Question ID	DWMR1007001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (1)1;			
<b>Question:</b> Was the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner was maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.			

Question ID	DWMR1009001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were measures in place to protect the groundwater and/or GUDI source in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Measures were in place to protect the groundwater and/or GUDI source.			

<b>Question ID</b>	DWMR1014001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was flow monitoring performed as required by the Municipal Drinking Water Licence or Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Flow monitoring was performed as required.			

<b>Question ID</b>	DWMR1016001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was the owner in compliance with the conditions associated with maximum flow rate or the rated/operational capacity in the Municipal Drinking Water Licence?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner was in compliance with the conditions associated with maximum flow rate and/or the rated/operational capacity conditions.			

<b>Question ID</b>	DWMR1018001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner ensure that equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner ensured that equipment was installed as required.			

<b>Question ID</b>	DWMR1020001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were Form 1 documents prepared as required?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**  
Form 1 documents were prepared as required.

<b>Question ID</b>	DWMR1021001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were Form 2 documents prepared as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Form 2 documents were prepared as required.			

<b>Question ID</b>	DWMR1025001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were all parts of the drinking water system that came in contact with drinking water disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All parts of the drinking water system were disinfected as required.			

<b>Question ID</b>	DWMR1023001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Did records indicate that the treatment equipment was operated in a manner that achieved the design capabilities prescribed by O. Reg. 170/03, Drinking Water Works Permit and/or Municipal Drinking Water Licence at all times that water was being supplied to consumers?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities prescribed.  Primary disinfection is achieved through cartridge filtration, UV disinfection and chlorination to meet a combined 4-log inactivation of viruses, as required in Schedule E of License #096-101, Issue No. 7.			

A new licence and permit were issued in March 2022 classifying Well 1B as groundwater. The requirement for chlorine as part of the primary disinfection was removed, as UV disinfection alone is adequate for a groundwater source. UV equipment must provide a minimum dosage of 40 mJ/cm<sup>2</sup> to meet primary disinfection requirements for all wells. During the inspection review period, primary disinfection criteria were met at all times water was being directed to users.

<b>Question ID</b>	DWMR1026001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (2);			
<b>Question:</b> If primary disinfection equipment did not use chlorination or chloramination, was the equipment equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 1-6 of O. Reg. 170/03?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Primary disinfection equipment was equipped with alarms or shutoff mechanisms that satisfied the standards.			

<b>Question ID</b>	DWMR1024001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Did records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required.			

<b>Question ID</b>	DWMR1033001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (3); SDWA   O. Reg. 170/03   7-2   (4);			
<b>Question:</b> Was secondary disinfectant residual tested as required for the large municipal residential distribution system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Secondary disinfectant residual was tested as required.			

<b>Question ID</b>	DWMR1030001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (1); SDWA   O. Reg. 170/03   7-2   (2);			
<b>Question:</b> Was primary disinfection chlorine monitoring being conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit or at/near a location where the intended CT had just been achieved?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Primary disinfection chlorine monitoring was conducted as required.			

<b>Question ID</b>	DWMR1035001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4;			
<b>Question:</b> Were operators examining continuous monitoring test results and did they examine the results within 72 hours of the test?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators were examining continuous monitoring test results as required.			

<b>Question ID</b>	DWMR1038001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4;			
<b>Question:</b> Was continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format.			

<b>Question ID</b>	DWMR1037001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			

<p><b>Question:</b> Were all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, equipped with alarms or shut-off mechanisms that satisfied the standards described in Schedule 6?</p>
<p><b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All required continuous monitoring equipment utilized for sampling and testing were equipped with alarms or shut-off mechanisms that satisfied the standards</p>

<b>Question ID</b>	DWMR1040001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4; SDWA   O. Reg. 170/03   6-5   (1)5-10;			
<b>Question:</b> Were all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All continuous analysers were calibrated, maintained, and operated as required.			

<b>Question ID</b>	DWMR1108001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			
<b>Question:</b> Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, Municipal Drinking Water Licence, Drinking Water Works Permit, or order triggered an alarm or an automatic shut-off, did a qualified person respond as required and take appropriate actions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> A qualified person responded as required and took appropriate actions.			

<b>Question ID</b>	DWMR1039001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (3);			
<b>Question:</b> If primary disinfection equipment that does not use chlorination or chloramination was used,			

did the owner and operating authority ensure the equipment had a recording device that continuously recorded the performance of the disinfection equipment?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

The owner and operating authority ensured that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment.

<b>Question ID</b>	DWMR1109001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (1); SDWA   O. Reg. 170/03   1-6   (2);			
<b>Question:</b> If the system used equipment for primary disinfection other than chlorination or chloramination and the equipment malfunctioned, lost power, or ceased to provide the appropriate level of disinfection, causing an alarm or an automatic shut-off, did a certified operator respond as required and take appropriate actions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> A certified operator responded as required and took appropriate actions.			

<b>Question ID</b>	DWMR1042001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> If UV disinfection was used, were duty sensors and reference UV sensors checked and calibrated as per the requirements of Schedule E of the Municipal Drinking Water Licence or at a frequency as otherwise recommended by the UV equipment manufacturer?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All UV sensors were checked and calibrated as required.			

<b>Question ID</b>	DWMR1099001	<b>Question Type</b>	Information
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Do records show that water provided by the drinking water system met the Ontario Drinking Water Quality Standards?			



**Compliance Response(s)/Corrective Action(s)/Observation(s):**  
Records showed that all water sample results met the Ontario Drinking Water Quality Standards.

<b>Question ID</b>	DWMR1083001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-3;			
<b>Question:</b> Were treated microbiological sampling requirements prescribed by Schedule 10-3 of O. Reg. 170/03 for large municipal residential systems met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Treated microbiological sampling requirements were met.			

<b>Question ID</b>	DWMR1081001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-2   (1); SDWA   O. Reg. 170/03   10-2   (2); SDWA   O. Reg. 170/03   10-2   (3);			
<b>Question:</b> Were distribution microbiological sampling requirements prescribed by Schedule 10-2 of O. Reg. 170/03 for large municipal residential systems met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Distribution microbiological sampling requirements were met.			

<b>Question ID</b>	DWMR1096001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-3   (1);			
<b>Question:</b> Did records confirm that chlorine residual tests were conducted at the same time and location as microbiological samples?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that chlorine residual tests were conducted as required.			

<b>Question ID</b>	DWMR1084001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-2;			
<b>Question:</b> Were inorganic parameter sampling requirements prescribed by Schedule 13-2 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Inorganic parameter sampling requirements were met.  Inorganic sampling for parameters of Schedule 23, O.Reg. 170 is required every twelve (12) months for GUDI sources. The most current sample event occurred on August 12, 2024 from both Well #1b and #2/2A. All sample results were within the prescribed limits.			

<b>Question ID</b>	DWMR1085001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-4   (1); SDWA   O. Reg. 170/03   13-4   (2); SDWA   O. Reg. 170/03   13-4   (3);			
<b>Question:</b> Were organic parameter sampling requirements prescribed by Schedule 13-4 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Organic parameter sampling requirements were met.  Organic sampling for parameters of Schedule 24, O.Reg. 170 is required every (12) months for GUDI sources. The most current sample event occurred on August 12, 2024 from both Well #1b and #2/2A. All sample results were within the prescribed limits.			

<b>Question ID</b>	DWMR1086001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6.1   (1); SDWA   O. Reg. 170/03   13-6.1   (2); SDWA   O. Reg. 170/03   13-6.1   (3); SDWA   O. Reg. 170/03   13-6.1   (4); SDWA   O. Reg. 170/03   13-6.1   (5); SDWA   O. Reg. 170/03   13-6.1   (6);			
<b>Question:</b> Were haloacetic acid sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Haloacetic acid sampling requirements were met.  All haloacetic acid samples, collected in 2024, had a concentration below the method detection limit of 5.3 ug/L.			

<b>Question ID</b>	DWMR1087001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6   (1); SDWA   O. Reg. 170/03   13-6   (2); SDWA   O. Reg. 170/03   13-6   (3); SDWA   O. Reg. 170/03   13-6   (4); SDWA   O. Reg. 170/03   13-6   (5); SDWA   O. Reg. 170/03   13-6   (6);			
<b>Question:</b> Were trihalomethane sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Trihalomethane sampling requirements were met.  The current running annual average trihalomethane concentration is 4.6 ug/L. The Ontario Drinking Water Quality Standard for THMs is 100 ug/L.			

<b>Question ID</b>	DWMR1088001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-7;			
<b>Question:</b> Were nitrate/nitrite sampling requirements prescribed by Schedule 13-7 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Nitrate/nitrite sampling requirements were met.			

<b>Question ID</b>	DWMR1089001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-8;			
<b>Question:</b> Were sodium sampling requirements prescribed by Schedule 13-8 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Sodium sampling requirements were met.  Sodium sampling is required every sixty (60) months; the most current sodium sample date was August 4, 2020 with results of 6.2 and 11 mg/L at Well #1b & #2/2A respectively. The results are below the O.Reg. 170/03 reporting limit of 20.0 mg/L.			

<b>Question ID</b>	DWMR1090001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-9;			

<p><b>Question:</b> Where fluoridation is not practiced, were fluoride sampling requirements prescribed by Schedule 13-9 of O. Reg. 170/03 met?</p>
<p><b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Fluoride sampling requirements were met.</p> <p>Fluoride sampling is required every sixty (60) months. The last sample event occurred on August 30, 2021 with a result of 0.20 and 0.67 mg/L at Well #1b &amp; #2/2A respectively, which are within the prescribed limits of 1.5 mg/L.</p>

<b>Question ID</b>	DWMR1113001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10.1   (3);			
<b>Question:</b> Were changes to the system registration information provided to the ministry within ten (10) days of the change?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Changes to the system registration information were provided as required.			

<b>Question ID</b>	DWMR1045001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner update the document describing the distribution components within 12 months of completion of alterations to the system in accordance with the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner had up-to-date documents describing the distribution components.			

<b>Question ID</b>	DWMR1060001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the operations and maintenance manual(s) meet the requirements of the Municipal Drinking Water Licence?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

The operations and maintenance manual(s) met the requirements of the Municipal Drinking Water Licence.

<b>Question ID</b>	DWMR1062001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-5;			
<b>Question:</b> Did records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03.			

<b>Question ID</b>	DWMR1071001	<b>Question Type</b>	BMP
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Did the owner provide security measures to protect components of the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner provided security measures to protect components of the drinking water system.			

<b>Question ID</b>	DWMR1073001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   23   (1);			
<b>Question:</b> Was an overall responsible operator designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> An overall responsible operator was designated for all subsystem.			

<b>Question ID</b>	DWMR1074001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   25   (1);			
<b>Question:</b> Were operators-in-charge designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators-in-charge were designated for all subsystems.			

<b>Question ID</b>	DWMR1075001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   22;			
<b>Question:</b> Were all operators certified as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All operators were certified as required.			

<b>Question ID</b>	DWMR1076001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Were adjustments to the treatment equipment only made by certified operators?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Adjustments to the treatment equipment were only made by certified operators.			

## Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2024-25)

**DWS Name:** Durham Drinking Water System  
**DWS Number:** 220001771  
**DWS Owner:** THE CORPORATION OF THE MUNICIPALITY OF WEST GREY  
**Municipal Location:** WEST GREY

**Regulation:** O.REG. 170/03  
**DWS Category:** DW Municipal Residential  
**Type of Inspection:** Focused  
**Compliance Assessment Start Date:** Oct-9-2024  
**Ministry Office:** Owen Sound District Office

**Maximum Risk Rating:** 512

Inspection Module	Non Compliance Risk (X out of Y)
Capacity Assessment	0/30
Certification and Training	0/42
Distribution System	0/4
Logbooks	0/14
Operations Manuals	0/14
Reporting & Corrective Actions	0/46
Source	0/14
Treatment Processes	0/236
Water Quality Monitoring	0/112
<b>Overall - Calculated</b>	<b>0/512</b>

**Inspection Risk Rating:** 0.00%

**Final Inspection Rating:** 100.00%

## Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2024-25)

**DWS Name:** Durham Drinking Water System  
**DWS Number:** 220001771  
**DWS Owner Name:** THE CORPORATION OF THE MUNICIPALITY OF WEST GREY  
**Municipal Location:** WEST GREY

**Regulation:** O.REG. 170/03  
**DWS Category:** DW Municipal Residential  
**Type of Inspection:** Focused  
**Compliance Assessment Start Date:** Oct-9-2024  
**Ministry Office:** Owen Sound District Office

*All legislative requirements were met. No detailed rating scores.*

Maximum Question Rating: 512

Inspection Risk Rating: 0.00%

FINAL INSPECTION RATING: 100.00%

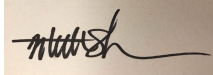




NEUSTADT DRINKING WATER SYSTEM  
Physical Address: LOT:3,4, CONCESSION:12,  
GEOTOWNSHIP:NORMANBY, ,  
WEST GREY, ON

## INSPECTION REPORT

System Number: 210002147  
Entity: VEOLIA WATER CANADA INC.  
THE CORPORATION OF THE  
MUNICIPALITY OF WEST GREY  
Inspection Start Date: July 18, 2024  
Site Inspection Date: July 25, 2024  
Inspection End Date: August 19, 2024  
Inspected By: Matt Shannon  
Badge #: 1021



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(signature)

## INTRODUCTION

### Purpose

The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.

### Scope

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

### **NON-COMPLIANCE**

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

## **RECOMMENDATIONS**

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

### INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

**Ministry Program:** DRINKING WATER | **Regulated Activity:** DW Municipal Residential

<b>Question ID</b>	DWMR1007001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (1)1;			
<b>Question:</b> Was the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner was maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.			

<b>Question ID</b>	DWMR1009001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were measures in place to protect the groundwater and/or GUDI source in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Measures were in place to protect the groundwater and/or GUDI source.			

<b>Question ID</b>	DWMR1014001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was flow monitoring performed as required by the Municipal Drinking Water Licence or Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Flow monitoring was performed as required.			

<b>Question ID</b>	DWMR1016001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was the owner in compliance with the conditions associated with maximum flow rate or the rated/operational capacity in the Municipal Drinking Water Licence?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner was in compliance with the conditions associated with maximum flow rate and/or the rated/operational capacity conditions.			

<b>Question ID</b>	DWMR1018001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner ensure that equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner ensured that equipment was installed as required.			

<b>Question ID</b>	DWMR1021001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were Form 2 documents prepared as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Form 2 documents were prepared as required.			

<b>Question ID</b>	DWMR1025001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were all parts of the drinking water system that came in contact with drinking water disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

All parts of the drinking water system were disinfected as required.

<b>Question ID</b>	DWMR1023001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Did records indicate that the treatment equipment was operated in a manner that achieved the design capabilities prescribed by O. Reg. 170/03, Drinking Water Works Permit and/or Municipal Drinking Water Licence at all times that water was being supplied to consumers?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities prescribed.  Primary disinfection is achieved through both UV disinfection and chlorination to meet a 4-log inactivation of viruses, as required by Schedule E of Licence #096-102, Issue No. 5. A free chlorine residual of 0.5 mg/L has been shown to meet the CT requirements at the maximum rated capacity, as outlined in the OM. As well, UV equipment must provide a minimum dosage of 40 mJ/cm <sup>2</sup> to meet primary disinfection requirements for all wells. It has been reported that the Trojan Swift UV units require a pass through dosage of 28 W/m <sup>2</sup> at a maximum flow of 10.6 L/s to maintain the equivalent of 40 mJ/cm <sup>2</sup> . Records reviewed indicate primary disinfection was met at all times water was being directed to consumers.			

<b>Question ID</b>	DWMR1026001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (2);			
<b>Question:</b> If primary disinfection equipment did not use chlorination or chloramination, was the equipment equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 1-6 of O. Reg. 170/03?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Primary disinfection equipment was equipped with alarms or shutoff mechanisms that satisfied the standards.			

<b>Question ID</b>	DWMR1024001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			

<p><b>Question:</b> Did records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required?</p>
<p><b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required.</p>

<b>Question ID</b>	DWMR1033001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (3); SDWA   O. Reg. 170/03   7-2   (4);			
<b>Question:</b> Was secondary disinfectant residual tested as required for the large municipal residential distribution system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Secondary disinfectant residual was tested as required.			

<b>Question ID</b>	DWMR1030001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (1); SDWA   O. Reg. 170/03   7-2   (2);			
<b>Question:</b> Was primary disinfection chlorine monitoring being conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit or at/near a location where the intended CT had just been achieved?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Primary disinfection chlorine monitoring was conducted as required.			

<b>Question ID</b>	DWMR1035001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4;			
<b>Question:</b> Were operators examining continuous monitoring test results and did they examine the results within 72 hours of the test?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators were examining continuous monitoring test results as required.			



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Question ID	DWMR1038001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4;			
<b>Question:</b> Was continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format.			

Question ID	DWMR1037001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			
<b>Question:</b> Were all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, equipped with alarms or shut-off mechanisms that satisfied the standards described in Schedule 6?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All required continuous monitoring equipment utilized for sampling and testing were equipped with alarms or shut-off mechanisms that satisfied the standards			

Question ID	DWMR1040001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4; SDWA   O. Reg. 170/03   6-5   (1)5-10;			
<b>Question:</b> Were all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All continuous analysers were calibrated, maintained, and operated as required.			

<b>Question ID</b>	DWMR1108001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			
<b>Question:</b> Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, Municipal Drinking Water Licence, Drinking Water Works Permit, or order triggered an alarm or an automatic shut-off, did a qualified person respond as required and take appropriate actions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> A qualified person responded as required and took appropriate actions.			

<b>Question ID</b>	DWMR1039001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (3);			
<b>Question:</b> If primary disinfection equipment that does not use chlorination or chloramination was used, did the owner and operating authority ensure the equipment had a recording device that continuously recorded the performance of the disinfection equipment?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner and operating authority ensured that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment.			

<b>Question ID</b>	DWMR1109001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (1); SDWA   O. Reg. 170/03   1-6   (2);			
<b>Question:</b> If the system used equipment for primary disinfection other than chlorination or chloramination and the equipment malfunctioned, lost power, or ceased to provide the appropriate level of disinfection, causing an alarm or an automatic shut-off, did a certified operator respond as required and take appropriate actions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> A certified operator responded as required and took appropriate actions.			

<b>Question ID</b>	DWMR1042001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> If UV disinfection was used, were duty sensors and reference UV sensors checked and calibrated as per the requirements of Schedule E of the Municipal Drinking Water Licence or at a frequency as otherwise recommended by the UV equipment manufacturer?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All UV sensors were checked and calibrated as required.			

<b>Question ID</b>	DWMR1099001	<b>Question Type</b>	Information
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Do records show that water provided by the drinking water system met the Ontario Drinking Water Quality Standards?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records showed that all water sample results met the Ontario Drinking Water Quality Standards.			

<b>Question ID</b>	DWMR1083001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-3;			
<b>Question:</b> Were treated microbiological sampling requirements prescribed by Schedule 10-3 of O. Reg. 170/03 for large municipal residential systems met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Treated microbiological sampling requirements were met.			

<b>Question ID</b>	DWMR1081001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-2   (1); SDWA   O. Reg. 170/03   10-2   (2); SDWA   O. Reg. 170/03   10-2   (3);			
<b>Question:</b> Were distribution microbiological sampling requirements prescribed by Schedule 10-2 of O.			

Reg. 170/03 for large municipal residential systems met?
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Distribution microbiological sampling requirements were met.

<b>Question ID</b>	DWMR1096001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-3   (1);			
<b>Question:</b> Did records confirm that chlorine residual tests were conducted at the same time and location as microbiological samples?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that chlorine residual tests were conducted as required.			

<b>Question ID</b>	DWMR1084001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-2;			
<b>Question:</b> Were inorganic parameter sampling requirements prescribed by Schedule 13-2 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Inorganic parameter sampling requirements were met.  Inorganic sampling for parameters of Schedule 23, O.Reg. 170 is required every twelve (12) months. The most recent sample event occurred on August 12, 2024. All sample results were within the prescribed limits.			

<b>Question ID</b>	DWMR1085001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-4   (1); SDWA   O. Reg. 170/03   13-4   (2); SDWA   O. Reg. 170/03   13-4   (3);			
<b>Question:</b> Were organic parameter sampling requirements prescribed by Schedule 13-4 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Organic parameter sampling requirements were met.			

Organic sampling for parameters of Schedule 24, O.Reg. 170 is required every twelve (12) months. The most current sample event occurred on August 12, 2024. All sample results were within the prescribed limits.

Question ID	DWMR1086001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6.1   (1); SDWA   O. Reg. 170/03   13-6.1   (2); SDWA   O. Reg. 170/03   13-6.1   (3); SDWA   O. Reg. 170/03   13-6.1   (4); SDWA   O. Reg. 170/03   13-6.1   (5); SDWA   O. Reg. 170/03   13-6.1   (6);			
<b>Question:</b> Were haloacetic acid sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Haloacetic acid sampling requirements were met.  All four samples collected in 2023 and 2024 from the Neustadt distribution system had a haloacetic acid concentration below the method detection limit of 5.3 ug/L.			

Question ID	DWMR1087001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6   (1); SDWA   O. Reg. 170/03   13-6   (2); SDWA   O. Reg. 170/03   13-6   (3); SDWA   O. Reg. 170/03   13-6   (4); SDWA   O. Reg. 170/03   13-6   (5); SDWA   O. Reg. 170/03   13-6   (6);			
<b>Question:</b> Were trihalomethane sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Trihalomethane sampling requirements were met.  The current running annual average THM concentration is 9.7 ug/L. The Ontario Drinking Water Quality Standard for THMs is 100 ug/L.			

Question ID	DWMR1088001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-7;			
<b>Question:</b> Were nitrate/nitrite sampling requirements prescribed by Schedule 13-7 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Nitrate/nitrite sampling requirements were met.			

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Question ID	DWMR1089001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-8;			
<b>Question:</b> Were sodium sampling requirements prescribed by Schedule 13-8 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Sodium sampling requirements were met.  A sodium sample was collected from pumphouse #1 in August 2020. The resulting sodium concentration was 5.3 mg/L.			

Question ID	DWMR1090001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-9;			
<b>Question:</b> Where fluoridation is not practiced, were fluoride sampling requirements prescribed by Schedule 13-9 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Fluoride sampling requirements were met.  Fluoride was last sampled in August 2021. The fluoride concentration was 1.08 mg/L. The Ontario Drinking Water Quality Standard for fluoride is 1.5 mg/L.			

Question ID	DWMR1094001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were water quality sampling requirements imposed by the Municipal Drinking Water Licence and Drinking Water Works Permit met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Water quality sampling requirements were met.			

Question ID	DWMR1102001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   18-10   (1); SDWA   O. Reg. 170/03   18-11; SDWA   O. Reg. 170/03   18-12; SDWA   O. Reg. 170/03   18-13; SDWA   O. Reg. 170/03   18-14; SDWA   O.			

Reg. 170/03 | 18-2; SDWA | O. Reg. 170/03 | 18-3; SDWA | O. Reg. 170/03 | 18-4; SDWA | O. Reg. 170/03 | 18-5; SDWA | O. Reg. 170/03 | 18-6; SDWA | O. Reg. 170/03 | 18-9;

**Question:**

For small municipal residential systems, were corrective actions, including any steps directed by the Medical Officer of Health, taken to address adverse conditions?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Corrective actions were taken to address adverse conditions.

<b>Question ID</b>	DWMR1113001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10.1   (3);			
<b>Question:</b> Were changes to the system registration information provided to the ministry within ten (10) days of the change?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Changes to the system registration information were provided as required.			

<b>Question ID</b>	DWMR1045001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner update the document describing the distribution components within 12 months of completion of alterations to the system in accordance with the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner had up-to-date documents describing the distribution components.			

<b>Question ID</b>	DWMR1060001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the operations and maintenance manual(s) meet the requirements of the Municipal Drinking Water Licence?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

The operations and maintenance manual(s) met the requirements of the Municipal Drinking Water Licence.

<b>Question ID</b>	DWMR1062001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-5;			
<b>Question:</b> Did records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03.			

<b>Question ID</b>	DWMR1071001	<b>Question Type</b>	BMP
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Did the owner provide security measures to protect components of the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner provided security measures to protect components of the drinking water system.			

<b>Question ID</b>	DWMR1073001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   23   (1);			
<b>Question:</b> Was an overall responsible operator designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> An overall responsible operator was designated for all subsystem.			



<b>Question ID</b>	DWMR1074001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   25   (1);			
<b>Question:</b> Were operators-in-charge designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators-in-charge were designated for all subsystems.			

<b>Question ID</b>	DWMR1075001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   22;			
<b>Question:</b> Were all operators certified as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All operators were certified as required.			

<b>Question ID</b>	DWMR1076001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Were adjustments to the treatment equipment only made by certified operators?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Adjustments to the treatment equipment were only made by certified operators.			

## Staff Report

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**Report To:** Council

**Report From:** Karl Schipprack, Director of Community and Development Services/CBO

**Meeting Date:** January 14, 2025

**Subject:** Additional Proposed Tower Antenna Installation – Multiple Locations

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### Recommendations:

THAT in consideration of staff report ‘Additional Proposed Tower Antenna Installation – Multiple Locations’, Council directs staff to provide a letter of concurrence to the Innovation, Science and Economic Development Canada (IESDC) regarding the proposed telecommunication tower installation at the following locations:

- i. 614465 Hamilton Lane, in the geographic township of Glenelg, in the Municipality of West Grey;
- ii. 422348 Concession 6 NDR, in the geographic township of Bentinck, in the Municipality of West Grey; and
- iii. 234707 Concession 2 WGR, in the geographic township of Bentinck, in the Municipality of West Grey.

### Highlights:

- The approval of the proposed telecommunication tower falls under the Government of Canada through Innovation, Science and Economic Development Canada (IESDC – formerly Industry Canada).
- Although not an approval authority, in municipalities where no radio communication policy exists, ISED’s Radiocommunication and Broadcasting Antenna Systems – CPC-2-0-03, Issue 5 outlines the consultation process for the proponent to follow where no local policy exists.
- Correspondence is required to confirm the Municipality is satisfied that the consultation requirements have been met.
- A similar report referencing different tower locations was presented at the December 3, 2024, meeting.

**Previous Report/Authority:**

None.

**Analysis:**

The approval of the tower lies under the exclusive jurisdiction of the Government of Canada through Innovation, Science and Economic Development Canada (ISED – formerly Industry Canada) in accordance with the Radiocommunication Act. In cases where local municipalities do not have a consultation process, the IESDC requires that their policies are followed for consultation purposes.

To provide assurance that appropriate consultation has occurred, a concurrence letter supporting this information is required from the Municipality.

**614465 Hamilton Lane**

A new 45.0 m shared tower is presently proposed at 614465 Hamilton Lane in the geographic township of Glenelg. The tower is intended for wireless communication to improve service in the area. The applicant, through their agent, is conducting consultation under Industry Canada's CPC2-0-03 – Radiocommunication and Broadcasting Antenna Systems (CPC). The applicant received one comment through the consultation process. The comment was from Grey County Planning and a response was sent from the applicant. No further communication was received.

**422348 Concession 6 NDR**

A new 45.0 m shared tower is presently proposed at 422348 Concession 6 NDR, in the geographic township of Bentinck. The tower is intended for wireless communication to improve service in the area. The applicant, through their agent, is conducting consultation under Industry Canada's CPC2-0-03 – Radiocommunication and Broadcasting Antenna Systems (CPC). The applicant received no comments for this application.

**234707 Concession 2 WGR**

A new 45.0 m shared tower is presently proposed at 234707 Concession 2 WGR, in the geographic township of Bentinck. The applicant, through their agent, is conducting consultation under Industry Canada's CPC2-0-03 – Radiocommunication and Broadcasting Antenna Systems (CPC). The applicant received no comments for this application.

**Financial Implications:**

None.

**Communication Plan:**

As required by ISEDC Canada.

**Consultation:**

None.

**Attachments:**

- Site sketch for 614465 Hamilton Lane.
- Site sketch for 422348 Concession 6 NDR.
- Site sketch for 234707 Concession 2 WGR.

**Recommended by:**

Karl Schipprack, Director of Community and Development Services/CBO

**Submission approved by:**

Michele Harris, Chief Administrative Officer

For more information on this report, please contact Karl Schipprack, Director of Community and Development Services/CBO at [kschipprack@westgrey.com](mailto:kschipprack@westgrey.com) or 519-369-2200 Ext. 234.



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**SITE SKETCH**

THIS SITE SKETCH IS FOR INFORMATIONAL PURPOSES ONLY AND HAS NOT BEEN PREPARED FOR LEGAL, ENGINEERING OR SURVEYING PURPOSES. - PROPERTY BOUNDARIES ARE APPROXIMATE

**SITE: ON8406 – GLENELG NORDIC**

**Proposed 45m Lattice Tower**  
 Telecommunications within 15m x 15m Site

**Address: 614465 Hamilton Lane, Markdale, Ontario**

**PIN: 37236-0162 (LT)**

**Property Description:**  
 PT LT 26 CON 9 NDR GLENELG AS IN R399544; WEST GREY

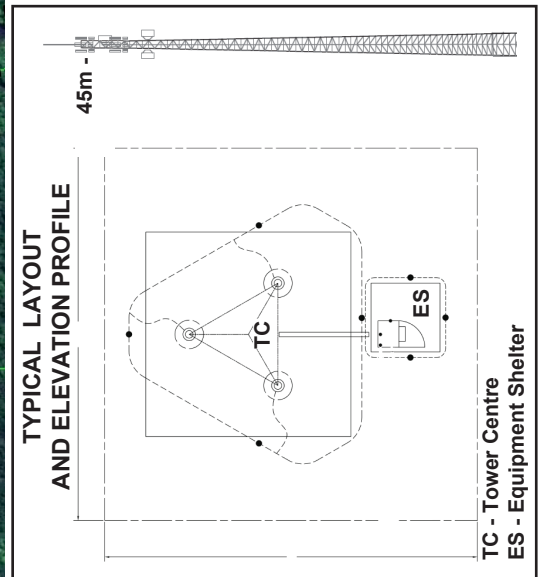
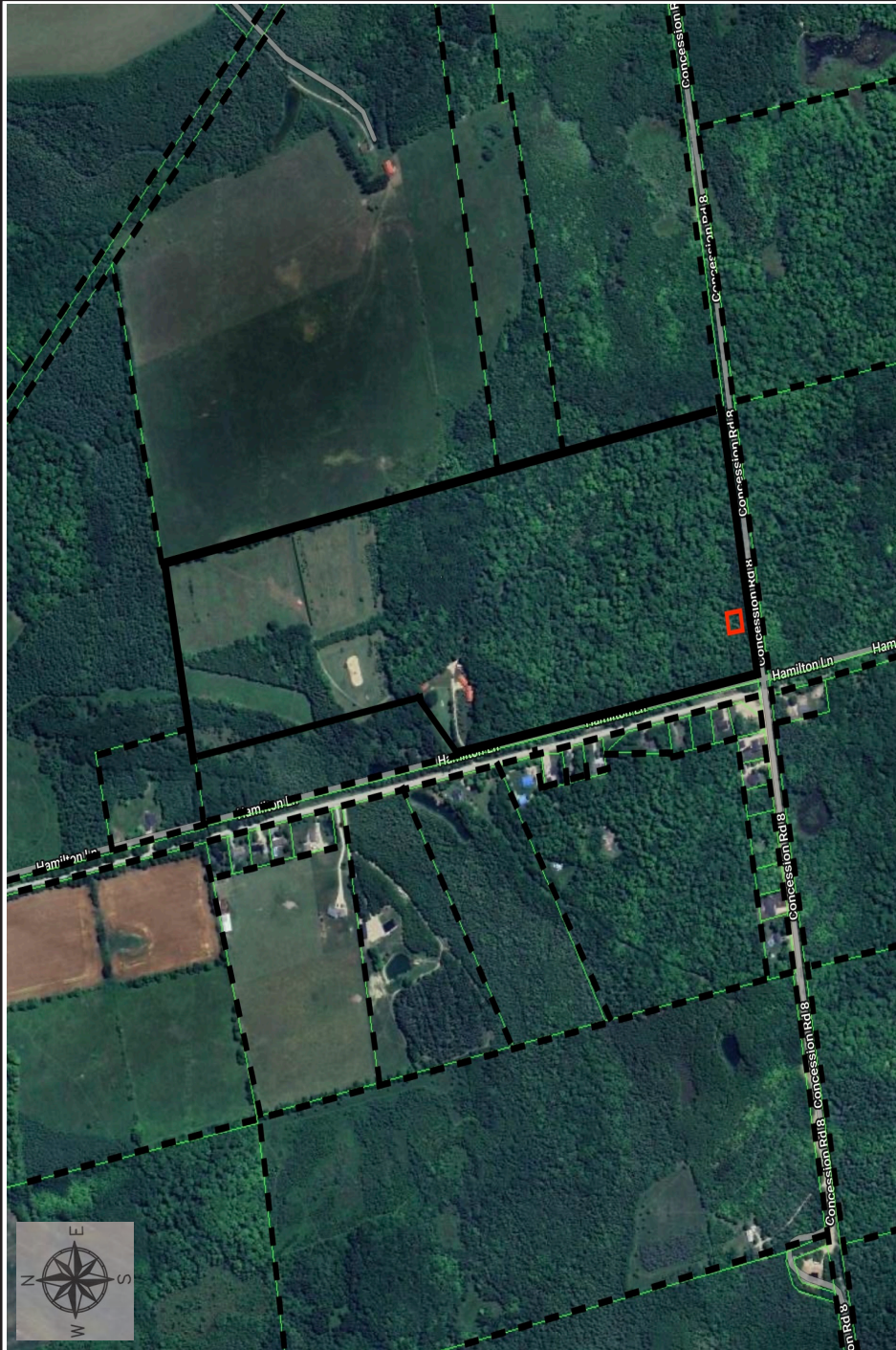
**TOWER CENTRE**  
 Latitude: 44.274793N  
 Longitude: -80.660388W

- XPLORE SITE
- - - XPLORE ACCESS
- SUBJECT PROPERTY
- - - PROPERTY BOUNDARIES

\*\*\*XPLORE HYDRO CONNECTION TO BE DETERMINED IN CONSULTATION WITH LOCAL DISTRIBUTION COMPANY

**Date: 11-Oct-24**

**Scale: NOT TO SCALE**







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**SITE: ON8454 – BENTINCK**

Proposed 45m Lattice Tower  
 Telecommunications within 15m x 15m Site

Address: 234707 Concession 2,  
 Durham, ON

PIN: 37223 - 0060 (L-T)

Property Description: LT 17-18 CON 2  
 WGR BENTINCK; S/T GS47080; WEST GREY

**TOWER CENTRE**

Latitude: 44.272752N  
 Longitude: -80.868705W

— XPLORE SITE

⋯ XPLORE ACCESS

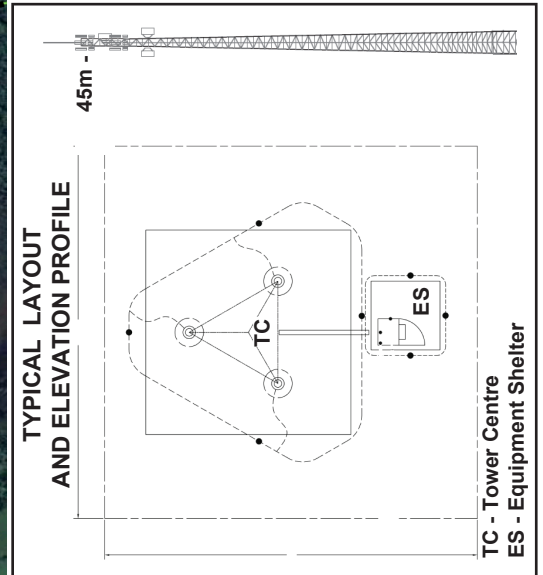
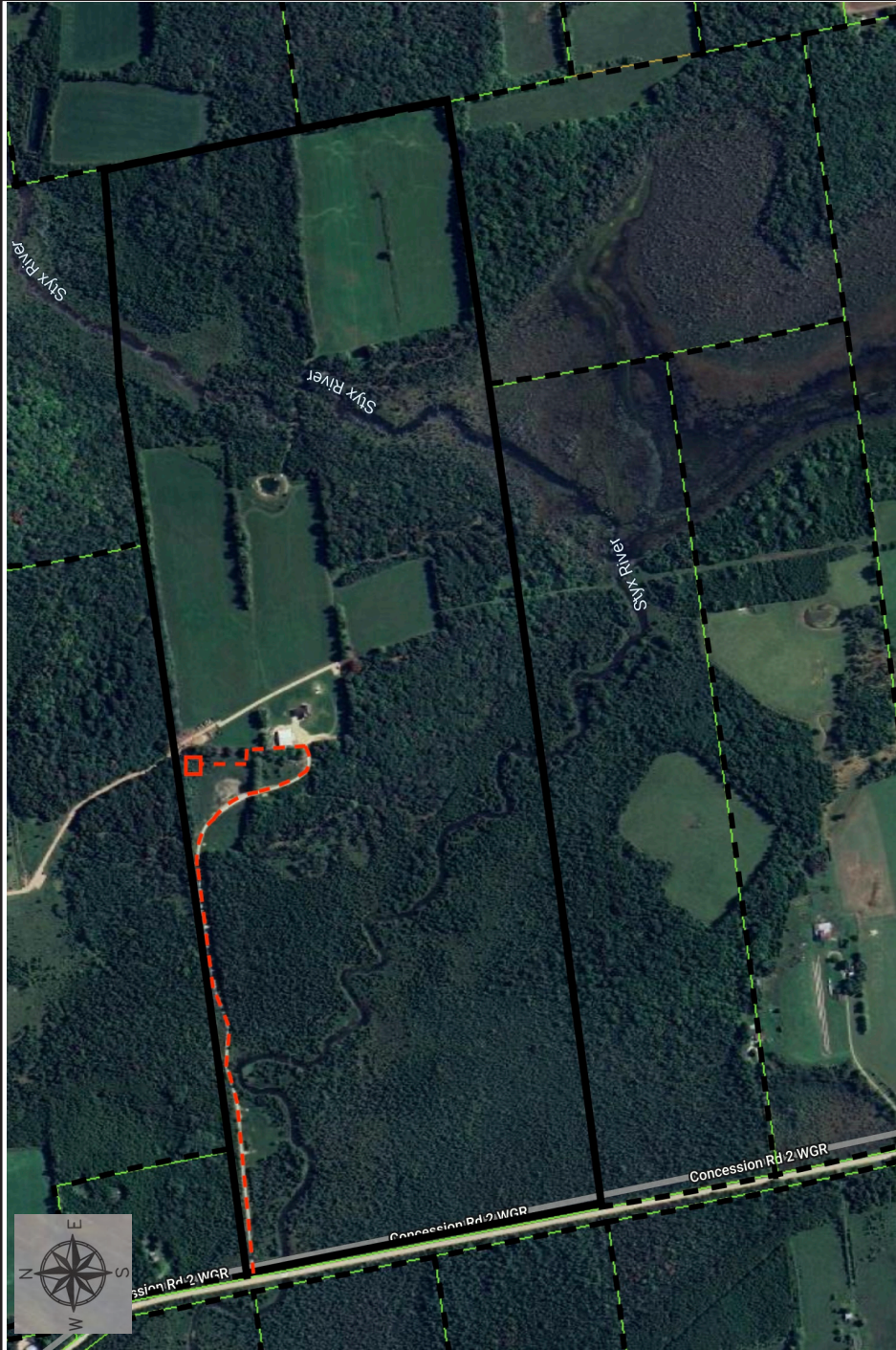
— SUBJECT PROPERTY

- - - PROPERTY BOUNDARIES

\*\*\*XPLORE HYDRO CONNECTION TO BE DETERMINED IN CONSULTATION WITH LOCAL DISTRIBUTION COMPANY

**Date: 15-Oct-24**

**Scale: NOT TO SCALE**



## Staff Report

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**Report To:** Council  
**Report From:** Kerri Mighton, Director of Finance/Treasurer  
**Meeting Date:** January 14, 2025  
**Subject:** 2025 Budget

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### Recommendations:

THAT in consideration of staff report '2025 Budget', Council receives the report for information purposes.

### Highlights:

- The 2025 West Grey budget maintains existing service levels, advocates for rural health care, plans for growth and commits funding for infrastructure.
- Estimated blended total tax increase (including municipal, county and education) is 8.6 percent.

### Climate and Environmental Implications:

None.

### Previous Report/Authority:

None.

### Analysis:

Council deliberated the 2025 budget during special council meetings held October 22, November 12, and December 10, 2024. The budget outlines the Municipality's commitment to balance the costs of providing services while ensuring long-term fiscal responsibility. The 2025 budget will focus on maintaining existing service levels, continuing to advocate for rural health care in our municipality, focus on strategic priorities, plan for growth and remain committed to funding our infrastructure.

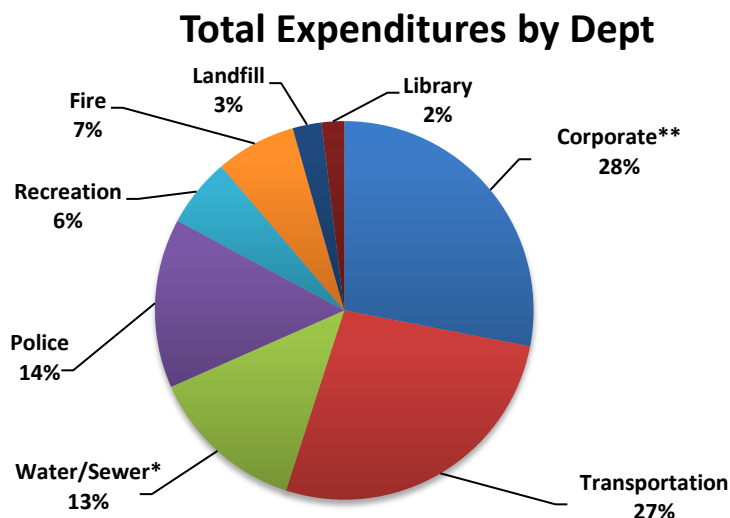


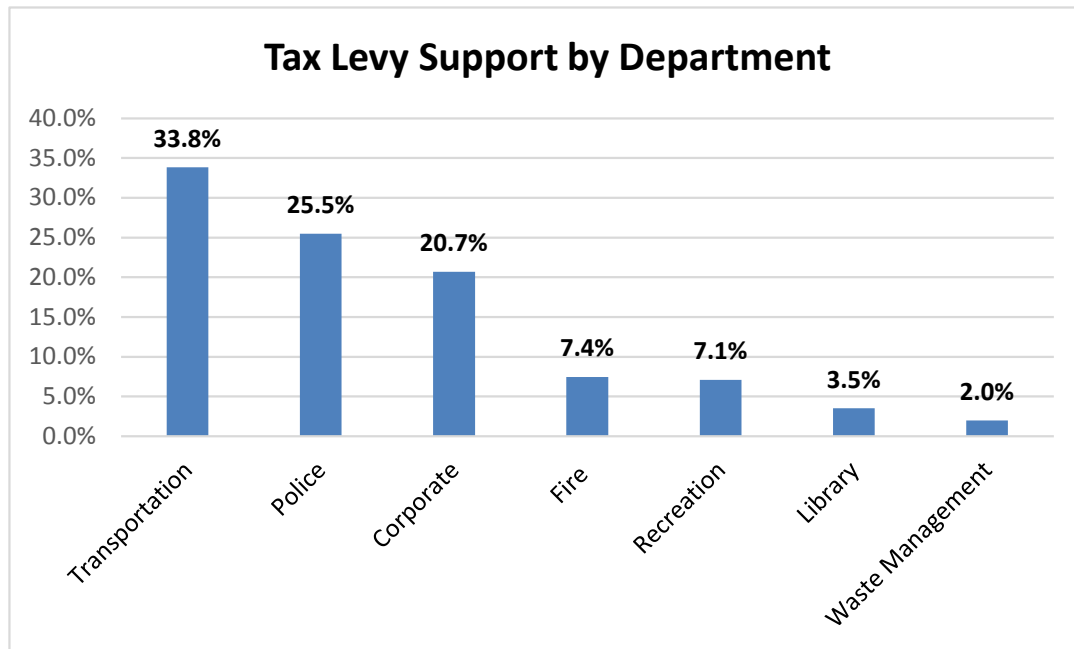
The BMA Municipal Study for 2024 ranks West Grey local taxes for the average residential home as “low” in comparison to other municipalities with populations less than 15,000. Within Grey County, West Grey property taxes rank 3<sup>rd</sup> lowest out the nine lower tier municipalities. When you consider the property tax burden as a percentage of average household income, West Grey ranks as the 4<sup>th</sup> lowest out of the nine Grey County municipalities and is considered in the “mid” range.

The 2025 operating budget represents a tax levy increase of 9.9 percent and incorporates various inflationary pressures, such as contracts, wages and benefits, insurance, legal, financing charges, etc. The 2025 capital budget represents a 1.5 percent tax levy increase. The capital budget includes completion of the new police station, a new pumper fire truck for the Durham station, replacement of Bridge 44 on the Northline in Glenelg, diesel exhaust removal systems for the Neustadt and Ayton fire stations and a new plow truck for the Bentinck public works depot.

#### Total Expenditures by Department

	2025	2024
Corporate	28.1%	26.3%
Transportation	26.9%	24.1%
Police	14.5%	17.4%
Water/Sewer*	13.4%	15.6%
Recreation	5.9%	6.1%
Fire	6.9%	4.7%
Waste Management	2.5%	4.0%
Library	1.9%	2.0%

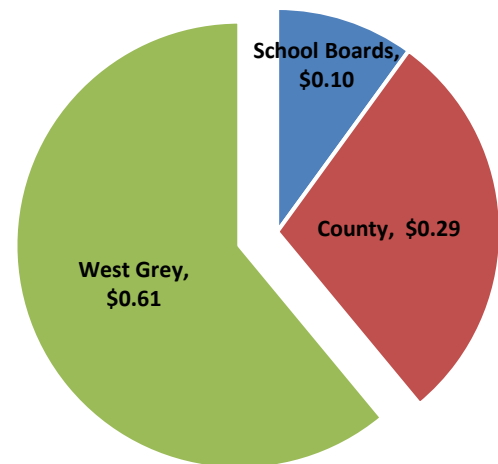




West Grey uses that \$0.61 as follows:

Transportation	\$0.21
Police	\$0.16
Council/Admin/Corporate	\$0.11
Fire	\$0.04
Recreation	\$0.04
Other Protection	\$0.02
Library	\$0.02
Waste Management	<u>\$0.01</u>
Total	<u>\$0.61</u>

**For every \$1 in residential taxes**



**Financial Implications:**

The 2025 West Grey budget represents a tax levy increase of 9.9 percent operating and 1.5 capital for a total local increase of 11.4 percent. When combined with the estimated upper tier (Grey County) and the education tax rates the total tax increase is projected to be 8.6 percent. Based on an average residential assessment of \$250,000 this would result in an estimated increase of approximately \$25 per month, or just under \$300 for the year.

On a per \$100,000 of residential assessment the increase is estimated to be \$10 per month or \$120 for the year.

**Communication Plan:**

Information will be provided on the website and in the property tax insert.

**Consultation:**

All departments.

**Attachments:**

None.

**Recommended by:**

Kerri Mighton, Director of Finance/Treasurer

**Submission approved by:**

Michele Harris, Chief Administrative Officer

For more information on this report, please contact Kerri Mighton, Director of Finance/Treasurer at [kmighton@westgrey.com](mailto:kmighton@westgrey.com) or 519-369-2200 ext. 223.

## Staff Report

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**Report To:** Council  
**Report From:** Kerri Mighton, Director of Finance/Treasurer  
**Meeting Date:** January 14, 2025  
**Subject:** 2025 Interim Tax Levy Bylaw and 2025 Borrowing Bylaw

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### Recommendations:

THAT in consideration of staff report '2025 Interim Tax Levy Bylaw and 2025 Borrowing Bylaw', Council directs staff to bring forward bylaws respecting:

1. the 2025 interim tax levy; and
2. the borrowing of temporary funds that may be required to meet current expenditures and liabilities.

### Highlights:

- Bylaw 2025-005 provides for the levy of interim taxes for the 2025 taxation year as authorized under the *Municipal Act*, section 317.
- The interim due dates are set for February 18, 2025, and May 20, 2025.
- Bylaw 2024-006 provides the authority for temporary borrowing and gives the Municipality contingency borrowing capacity in the event of unknown circumstances related to collecting the Municipality's revenues.
- The proposed temporary borrowing limit for 2025 remains unchanged from 2024.

### Climate and Environmental Implications:

None.

### Previous Report/Authority:

Section 317 of the *Municipal Act, 2001* provides authority for the interim tax bylaw.

Section 407 of the *Municipal Act, 2001* provides authority to borrow amounts.

## **Analysis:**

The Municipality bills for property taxes twice a year. The first billing is at the beginning of the year with installment due dates in February and May. This is known as the interim billing. The second billing, known as the final billing, is completed upon the approval of the municipal and county budgets and receipt of the education tax rates from the province. The final billing installment due dates are in the months of August and October. A bylaw approved by Council is required for each of the billings.

As permitted under Section 317 of the *Municipal Act*, the maximum allowable interim levy is 50 per cent of the total taxes levied on a property for the previous year (including tax adjustments such as supplementary assessments and assessment appeals). The interim levy is calculated based on the assessments provided in December by the Municipal Property Assessment Corporation multiplied by 50 per cent of the 2024 tax rates.

Once approved by Council, finance staff will generate the interim tax bills to be forwarded to property owners to meet the legislative time requirement for the initial interim tax due date.

The interim taxes will be due in two installments as follows:

- February 18, 2025
- May 20, 2025

## **Borrowing Bylaw**

Each year, Council is asked to authorize temporary borrowing for the Municipality. This allows the Municipality to cover current expenditures and liabilities before receiving property taxes and other revenues.

The legal authority for these borrowings is under section 407 of the *Municipal Act, 2001*. It allows municipalities to borrow amounts between January 1 and September 30 not to exceed 50 per cent of total estimated annual revenues and to borrow amounts between October 1 and December 31 not to exceed 25 per cent of total estimated annual revenues.

Consistent with prior years, the request for authority is \$2,500,000. Historically, it has not been necessary for the municipality to exercise this authority.

## **Financial Implications:**

The interim tax levy is required to provide the necessary cash flow to meet the obligations of the Municipality, including payments to the County of Grey and the Boards of Education until the final tax rates are established.

Regarding the temporary borrowing bylaw, the Municipality only pays interest expenses on the amount of funds that would be borrowed at any given time. If the Municipality does not borrow funds, there would be no interest expense incurred.

**Communication Plan:**

Interim tax bills will be mailed to property owners in January 2025.

The temporary borrowing bylaw will be forwarded to the Municipality's financial institution.

**Consultation:**

None.

**Attachments:**

None.

**Recommended by:**

Kerri Mighton, Director of Finance/Treasurer

**Submission approved by:**

Michele Harris, Chief Administrative Officer

For more information on this report, please contact Kerri Mighton, Director of Finance/Treasurer at [kmighton@westgrey.com](mailto:kmighton@westgrey.com) or 519-369-2200 ext. 223.



**The Corporation of the Municipality of West Grey  
Bylaw No. 2025-001**

A bylaw to confirm the proceedings of the regular and public meetings of the Council of the Corporation of the Municipality of West Grey.

WHEREAS Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

WHEREAS Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

WHEREAS the Council of the Corporation of the Municipality of West Grey deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the proceedings and actions taken by the Council of the Municipality of West Grey at the public meeting of December 17, 2024, and the regular Council meeting of January 14, 2025, and in respect of each report, motion, recommendation, bylaw and any other business conducted are, except where the prior approval of the Ontario Land Tribunal or other authority is required by law, hereby adopted and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate bylaw duly enacted.
2. The Mayor and proper officials of the Corporation of the Municipality of West Grey are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of West Grey referred to in the preceding section thereof.
3. That on behalf of the Corporation of the Municipality of West Grey the Mayor or presiding officer of council and the Clerk or CAO, where instructed to do so, are authorized and directed to execute all documents necessary, and to affix the seal of the Corporation of the Municipality of West Grey thereto.
4. That this bylaw shall come into force and take effect upon being passed by council.

Read a first, second and third time and finally passed this 14<sup>th</sup> day of January, 2025.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey  
Bylaw No. 2025-002**

A bylaw to amend the Municipality of West Grey Comprehensive Zoning Bylaw No. 37-2006, as amended, as it relates to ZA22.2024.

WHEREAS section 34(1) of the *Planning Act*, R.S.O. 1990, c. P.13 (the "Planning Act") provides that the council of a local municipality may pass bylaws for prohibiting the use of land and for prohibiting the erection, location or use of buildings and structures for, or except for, such purposes as may be set out in the bylaw and for regulating the use of lands and the character, location and use of buildings and structures; and

WHEREAS the Council of the Corporation of the Municipality of West Grey is desirous of adopting a zoning bylaw amendment pursuant to section 34 of the Planning Act as it relates to ZA22.2024;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That Bylaw No. 37-2006 is hereby amended by changing the zone symbol on Lot 26, Concession 4, the geographic township of Glenelg, Municipality of West Grey, County of Grey (ARN 4205.220.005.08700) from 'A2 Rural' to 'A2-529 Rural Exception' as shown on Schedule 'A' attached to this bylaw.
2. That Schedule 'A' and all other notations thereon are hereby declared to form part of this bylaw.
3. That section 35.1 of Bylaw No. 37-2006 is hereby further amended by adding the following paragraphs:

A2-529 (see Schedule 'A')

Notwithstanding section 9.0 of Bylaw 37-2006, as amended, those lands zoned 'A2-529' as shown on Schedule 'A' shall be used in accordance with the 'A2' zone excepting however that a Home Industry shall be permitted in accordance with the following:

- a) Permitted uses shall include 'Industry, Dry', carpentry shop, welding shop, machine shop, custom workshop, furniture fabrication, assembly, and repair; a tool and repair shop, and a small engine repair shop but shall not include autobody repairs or automobile sales, service and repair; automotive washing establishment, the sale of gas, or a wrecking yard;
- b) The Floor Area of the Home Industry building/structure/shop shall be limited to no greater than 668.79 square metres;
- c) The Home Industry building/structure/shop shall be located no closer than 38.5 metres to the Front Lot Line;
- d) The total area of the Home Industry, including parking area, loading area, outdoor storage, garbage storage, planting areas and all buildings/structures shall be no greater than 6219.2 square metres;
- e) Section 6.27.8 Minimum Number of Parking Spaces Required shall not apply;
- f) All exterior lighting shall be dark sky friendly;



- g) All electrical/power generators or other similar noise emitting machinery shall be enclosed within a purpose built enclosure provided by a manufacturer or located within a building or structure;
- h) The Home Industry inclusive of all buildings/structures, outdoor storage, parking and/or loading areas, garbage storage is to be screened by a planting area or fence along the full length of the south A2-529 zoning line excepting any driveways, and along the full length of the west A2-529 zoning line;
- i) The retail sale of any goods or items constructed, assembled, produced, created and finished within the Home Industry shall be permitted. The retail sale of all other goods shall be limited to 20 percent of the Floor Area occupied by the Home Industry building/structure/shop;
- j) There shall be no external advertising, other than a non-illuminated sign which has a maximum size of 1.487 square metres.

4. That this bylaw shall come into force and take effect upon being passed by council.

Read a first, second and third time and finally passed this 14<sup>th</sup> day of January, 2025.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk

# SCHEDULE "A"

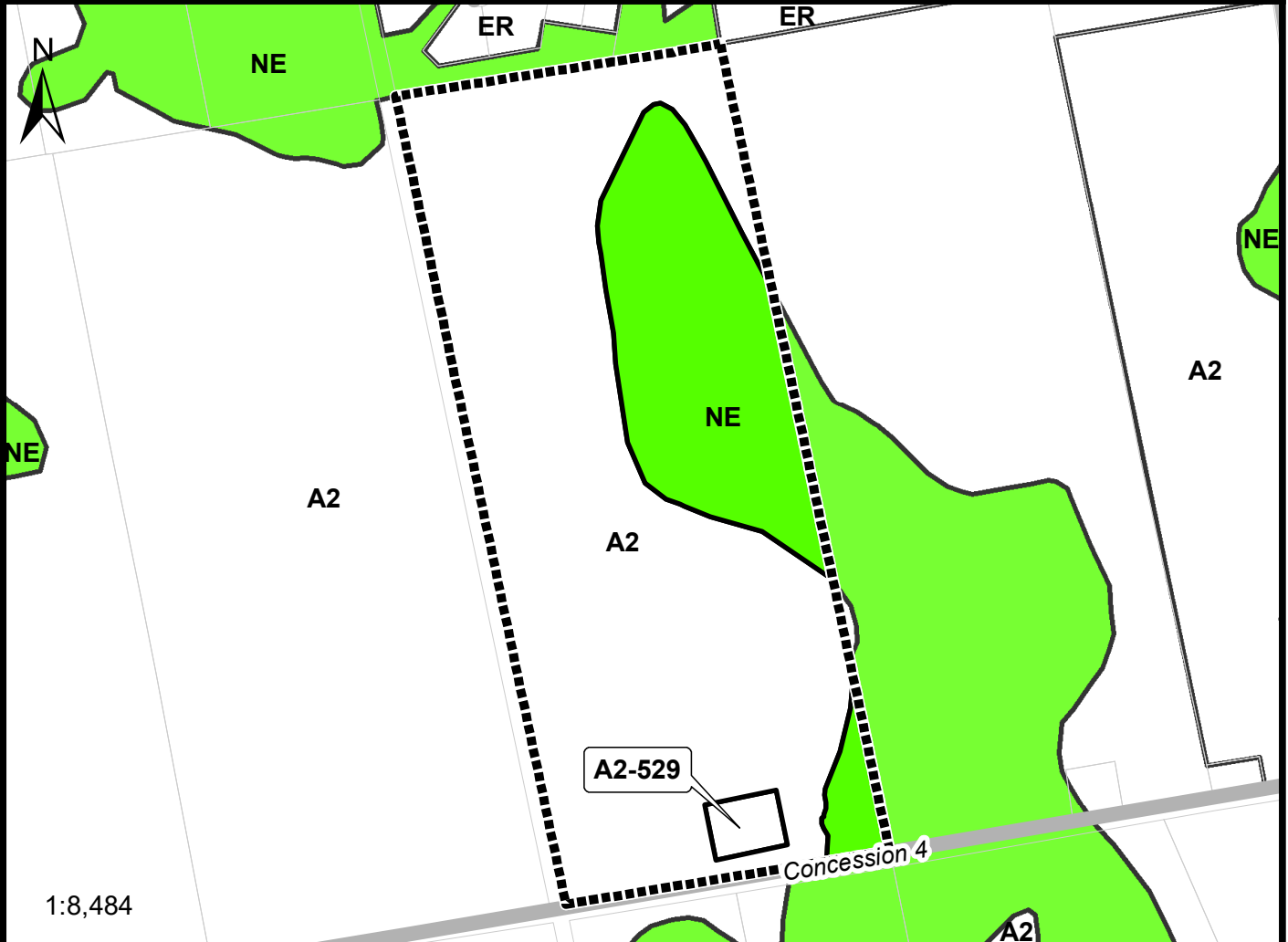
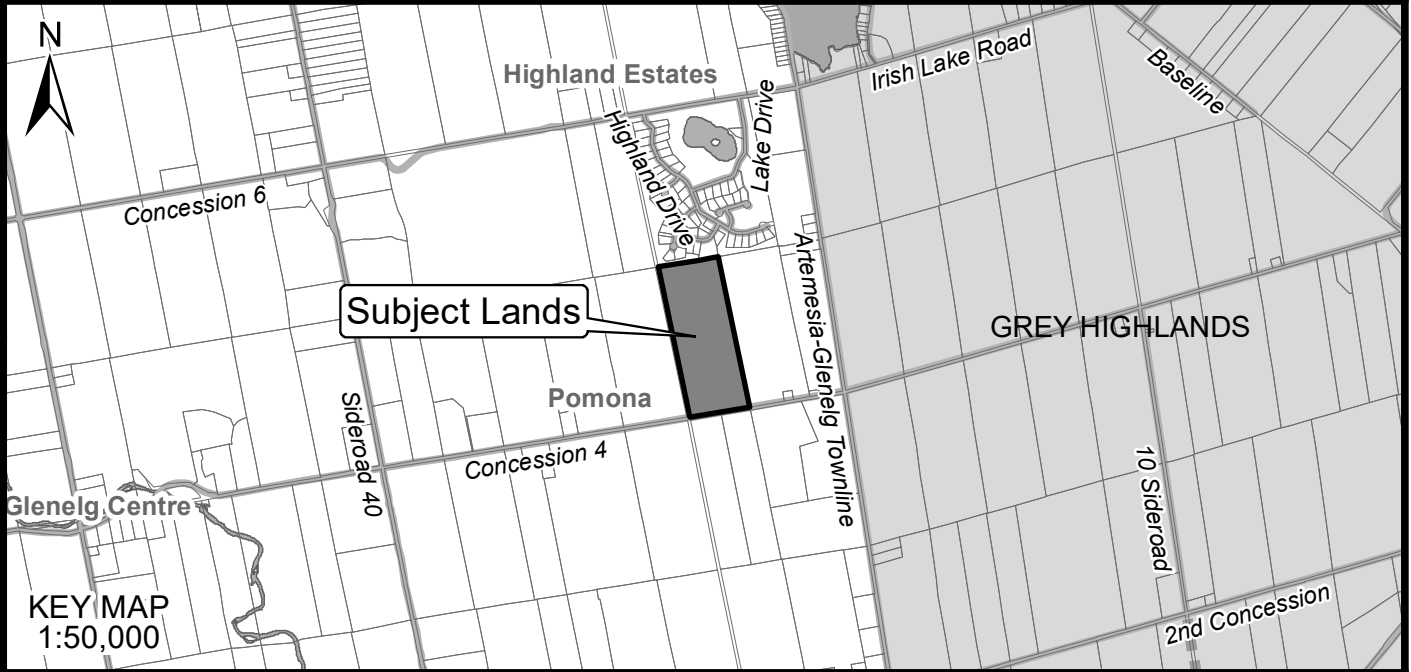
Bylaw number 2025-002

## MUNICIPALITY OF WEST GREY


DATE PASSED: January 14, 2025

MAYOR: \_\_\_\_\_

Clerk: \_\_\_\_\_



### LEGEND

 Subject Lands

 A2 Rural

 ER Estate Residential

 NE Natural Environment



**The Corporation of the Municipality of West Grey  
Bylaw No. 2025-003**

A bylaw to amend the Municipality of West Grey Comprehensive Zoning Bylaw No. 37-2006, as amended, as it relates to ZA21.2024.

WHEREAS section 34(1) of the *Planning Act*, R.S.O. 1990, c. P.13 (the "Planning Act") provides that the council of a local municipality may pass bylaws for prohibiting the use of land and for prohibiting the erection, location or use of buildings and structures for, or except for, such purposes as may be set out in the bylaw and for regulating the use of lands and the character, location and use of buildings and structures; and

WHEREAS the Council of the Corporation of the Municipality of West Grey is desirous of adopting a zoning bylaw amendment pursuant to section 34 of the Planning Act as it relates to ZA21.2024;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That Bylaw No. 37-2006 is hereby amended by changing the zone symbol on Part Lot 19, Concession 8, the geographic township of Glenelg, Municipality of West Grey, County of Grey (ARN 4205.220.003.01610) from 'A2 Rural' to 'A2-530 Rural Exception', and 'A2-531 Rural Exception' as shown on Schedule 'A' attached to this bylaw.
2. That Schedule 'A' and all other notations thereon are hereby declared to form part of this bylaw.
3. That section 35.1 of Bylaw No. 37-2006 is hereby further amended by adding the following paragraphs:

A2-530 (see Schedule 'A')

Notwithstanding section 9.0 of By-law 37-2006, as amended, those lands zoned 'A2-530' as shown on Schedule 'A' shall be used in accordance with the 'A2' zone excepting however that:

- i. Lot Area, Minimum shall be 1.1 hectares;
- ii. Lot Frontage, Minimum shall be 78 metres.

A2-531 (see Schedule 'A')

Notwithstanding section 9.0 of By-law 37-2006, as amended, those lands zoned 'A2-531' as shown on Schedule 'A' shall be used in accordance with the 'A2' zone excepting however that:

- i. Lot Area, Minimum shall be 19 hectares;
- ii. Lot Frontage, Minimum shall be 109 metres.

4. That this bylaw shall come into force and take effect upon being passed by council.

Read a first, second and third time and finally passed this 14<sup>th</sup> day of January, 2025.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk

# SCHEDULE "A"

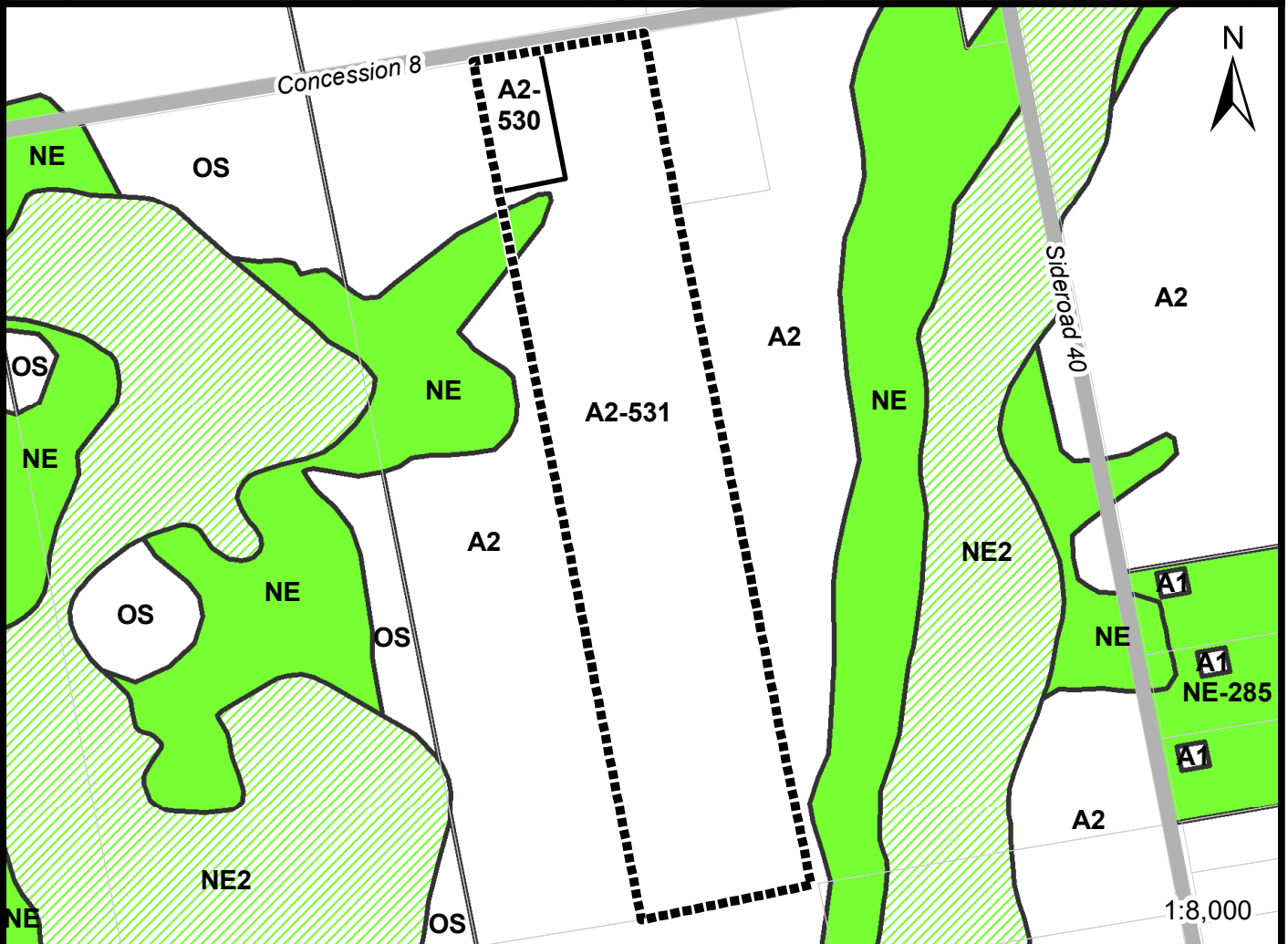
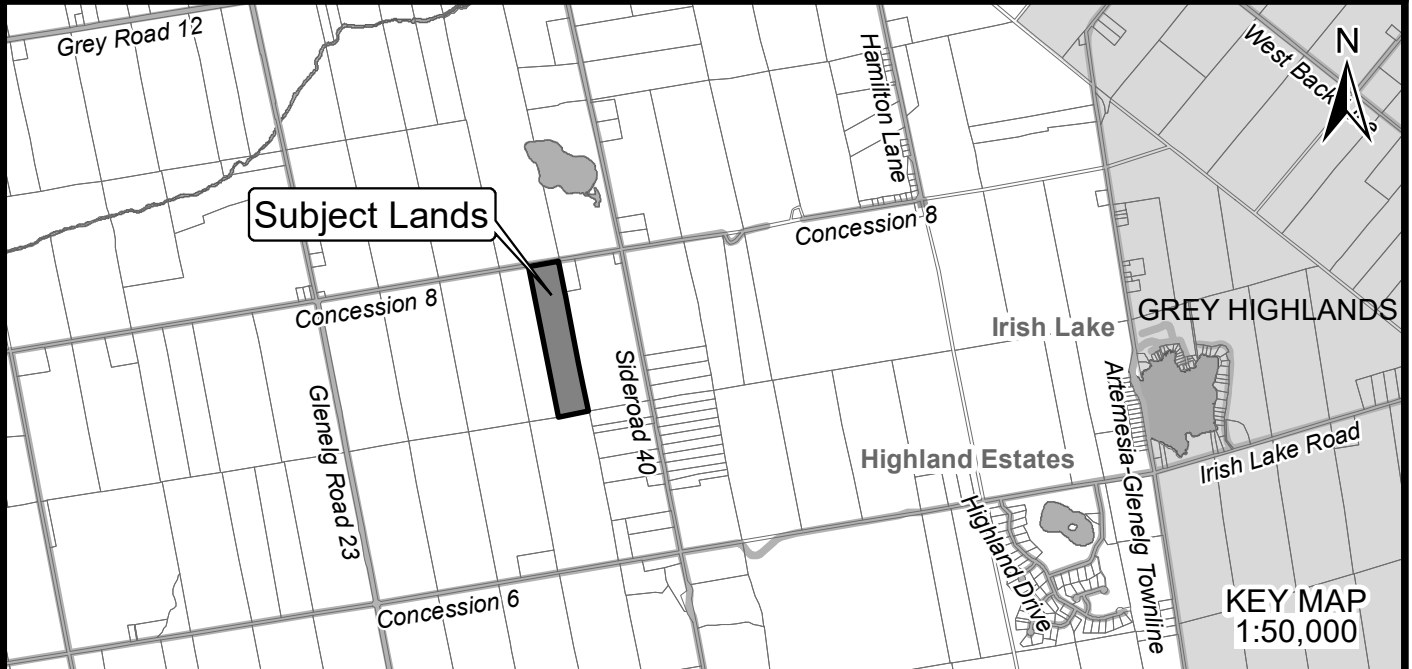
Bylaw number 2025-003

## MUNICIPALITY OF WEST GREY

DATE PASSED: January 14, 2025

MAYOR: \_\_\_\_\_

Clerk: \_\_\_\_\_



LEGEND

Subject Lands

Agricultural

Rural

Open Space

Natural Environment

Natural Environment 2



**The Corporation of the Municipality of West Grey  
Bylaw No. 2025-004**

A bylaw to adopt the estimates of revenue and expenditures for the year 2025 for the Municipality of West Grey.

WHEREAS Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

WHEREAS section 9 of the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS section 290 of the Act, as amended provides that for each year, a local municipality shall, in the year or immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

WHEREAS the Council of the Corporation of the Municipality of West Grey deems it expedient to adopt a budget including estimates of all sums required for the year 2025 for the purposes of the municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the current estimates of revenues and expenditures for the Municipality of West Grey identified as Schedule "A" attached hereto and forming an integral part of this bylaw, is hereby adopted.
2. That actual 2025 water and sewer revenues and expenditures be segregated to determine the year end water/sewer surplus (deficit), which shall be then transferred to (from) the respective reserve.
3. That actual 2025 cemetery revenues and expenditures be segregated to determine the year end cemetery surplus (deficit), which shall be then transferred to (from) the respective reserve.
4. That actual 2025 building revenues and expenditures be segregated to determine the year end building surplus (deficit), which shall be then transferred to (from) the respective reserve.
5. That actual 2025 library revenues and expenditures be segregated to determine the year end library surplus (deficit), which shall be then transferred to (from) the respective reserve.
6. That actual 2025 police revenues and expenditures be segregated to determine the year end police surplus (deficit), which shall be then transferred to (from) the respective reserve.
7. That actual 2025 recreation fundraising revenues and expenditures be segregated to determine the year end surplus (deficit), which shall be then transferred to (from) the respective reserves.

8. That interest be allocated to reserves not raised through the General Levy at a rate of three percent based on year-end balances.
9. That any remaining year end general surplus shall be transferred to a future capital reserve.
10. That this bylaw shall come into force and take effect upon being passed by council.

Read a first, second and third time and finally passed this 14<sup>th</sup> day of January, 2025.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



For Period Ending 31-Dec-2025

Schedule "A"  
 to Bylaw No. 2025-004

**GENERAL FUND**

**Operating Revenues**

	CURRENT YTD ACTUAL	CURRENT YEAR BUDGET	PRIOR YEAR ACTUAL	PRIOR YEAR BUDGET
Grants	0.00	(1,759,200.00)	(1,496,405.66)	(1,495,300.00)
Taxation	0.00	(16,442,833.00)	(14,804,342.76)	(14,456,965.00)
Functional Revenues	0.00	(348,500.00)	(342,324.83)	(348,500.00)
Administration	(445.00)	(63,500.00)	(72,079.77)	(56,500.00)
Elmwood Fire	0.00	(229,202.00)	(159,296.67)	(226,952.00)
Fire, Emergency Measures, H&S	0.00	(101,888.00)	(103,358.83)	(85,261.00)
Police	0.00	(155,309.00)	(286,174.73)	(155,309.00)
Building, Property Stds, Septic	0.00	(684,303.00)	(633,423.63)	(553,934.00)
Other Protection	(50.00)	(38,900.00)	(34,080.17)	(35,550.00)
Roads	0.00	(172,000.00)	(143,579.39)	(172,000.00)
Street Lighting	0.00	0.00	(220.00)	0.00
Water Sewer Neustadt	0.00	(320,695.00)	(281,239.48)	(318,695.00)
Water Sewer Durham	0.00	(1,563,706.00)	(1,358,757.94)	(1,534,180.00)
Water Sewer	0.00	(1,500.00)	(1,500.00)	(1,500.00)
Waste Management	(445.50)	(452,500.00)	(622,362.91)	(908,500.00)
Transit, Parking, Airport	(25.00)	(700.00)	(1,250.00)	(700.00)
Cemetery	0.00	(43,650.00)	(69,939.23)	(43,050.00)
Recreation	0.00	(596,025.00)	(586,199.34)	(558,100.00)
Parks	0.00	(1,000.00)	(38,946.40)	(1,000.00)
Library	0.00	(477,812.00)	(413,262.10)	(427,910.00)
Planning & Economic Development	0.00	(378,793.00)	(219,526.76)	(250,293.00)
<b>Total Operating Revenues</b>	<b>(965.50)</b>	<b>(23,832,016.00)</b>	<b>(21,668,270.60)</b>	<b>(21,630,199.00)</b>

**Operating Expenditures**

Council	0.00	276,991.00	260,777.83	267,640.00
Administration	8,576.77	2,707,558.00	1,983,944.54	2,098,064.00
BIA Expenses	0.00	12,600.00	12,599.99	12,600.00
Elmwood Fire	0.00	229,202.00	205,530.38	226,952.00
Fire, Emergency Measures, H&S	2,367.91	1,453,713.00	1,010,068.39	1,360,275.00
Police	138,309.29	4,784,156.00	4,084,314.87	4,521,907.00
Building, Property Standards, Septic	5,212.97	726,603.00	661,769.49	596,234.00
Other Protection	113.89	551,940.00	361,962.82	461,150.00
Source Water Protection	0.00	4,100.00	3,692.18	4,100.00
Roads	19,541.94	6,092,948.00	4,487,351.76	5,572,398.00
Street Lighting	0.00	63,056.00	56,734.95	63,056.00
Water Sewer Neustadt	0.00	320,695.00	224,642.30	318,695.00
Water Sewer Durham	0.00	1,563,706.00	741,363.69	1,534,180.00
Water Sewer	0.00	2,000.00	284.35	2,000.00
Waste Management	783.85	816,541.00	867,909.85	1,167,295.00
Transit, Parking, Airport	0.00	164,077.00	146,788.81	158,581.00
Cemetery	0.00	48,950.00	62,695.16	48,350.00
Recreation	5,510.29	1,761,672.00	1,429,691.86	1,652,374.00
Parks	0.00	120,292.00	155,114.62	110,292.00
Library	2,546.82	1,114,014.00	993,457.02	999,513.00
Planning & Economic Development	1,668.70	581,655.00	280,175.96	454,543.00
Change in Amounts to be Recovered	0.00	0.00	0.00	0.00
<b>Total Operating Expenditures</b>	<b>184,632.43</b>	<b>23,396,469.00</b>	<b>18,030,870.82</b>	<b>21,630,199.00</b>

**Capital Revenues**

General Government	0.00	(4,045,000.00)	(160,731.72)	(4,020,000.00)
Elmwood Fire	0.00	(99,000.00)	(26,847.00)	(46,500.00)
Fire, Emergency Measures	0.00	(1,030,858.00)	(67,502.90)	(158,561.00)
Police	0.00	(90,000.00)	0.00	(140,000.00)
Conservation Authority	0.00	(10,000.00)	0.00	(20,000.00)
Roads	0.00	(4,361,305.00)	(1,215,311.29)	(2,838,780.00)
Water Sewer Neustadt	0.00	(131,220.00)	(174,884.00)	(1,619,000.00)
Water Sewer Durham	0.00	(3,107,150.00)	(87,442.00)	(2,288,650.00)
Waste Management	0.00	(25,000.00)	0.00	0.00
Recreation	0.00	(214,150.00)	(133,455.00)	(175,000.00)
Parks	0.00	(5,000.00)	(9,124.00)	(5,000.00)

**BUDGET SUMMARY**



For Period Ending 31-Dec-2025

Schedule "A"  
to Bylaw No. 2025-004

	CURRENT YTD	CURRENT YEAR	PRIOR YEAR	PRIOR YEAR
	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>GENERAL FUND</b>				
Library	0.00	(20,000.00)	0.00	(12,500.00)
Planning & Economic Development	0.00	(25,000.00)	(523.31)	0.00
<b>Total Capital Revenues</b>	<b>0.00</b>	<b>(13,163,683.00)</b>	<b>(1,875,821.22)</b>	<b>(11,323,991.00)</b>
<b>Capital Expenditures</b>				
General Government	0.00	4,045,000.00	1,444,424.52	4,020,000.00
Elmwood Fire	0.00	99,000.00	29,596.59	46,500.00
Fire, Emergency Measures	0.00	1,030,858.00	158,914.53	158,561.00
Police	0.00	90,000.00	135,949.36	140,000.00
Building, Property Stds, Septic	0.00	0.00	54,575.05	0.00
Conservation Authority	0.00	10,000.00	0.00	20,000.00
Roads	0.00	4,361,305.00	1,158,819.31	2,838,780.00
Water Sewer Neustadt	0.00	131,220.00	1,479,017.20	1,619,000.00
Water Sewer Durham	0.00	3,107,150.00	319,281.95	2,288,650.00
Waste Management	0.00	25,000.00	30,153.83	0.00
Recreation	0.00	214,150.00	562,159.14	175,000.00
Parks	0.00	5,000.00	125,549.14	5,000.00
Library	0.00	20,000.00	5,466.08	12,500.00
Planning & Economic Development	0.00	25,000.00	0.00	0.00
<b>Total Capital Expenditures</b>	<b>0.00</b>	<b>13,163,683.00</b>	<b>5,503,906.70</b>	<b>11,323,991.00</b>
<b>Total GENERAL FUND</b>	<b>183,666.93</b>	<b>(435,547.00)</b>	<b>(9,314.30)</b>	<b>0.00</b>





**The Corporation of the Municipality of West Grey  
Bylaw No. 2025-005**

A bylaw to provide interim tax levies for the year 2025 for the Municipality of West Grey.

WHEREAS section 317 (1) of the *Municipal Act, S.O. 2001, c.M.25*, as amended (“the Act”), provides that the council of a local municipality, before the adoption of estimates for the year under section 312, may pass a bylaw levying amounts on the assessment of property in the local municipality rateable for local municipality purposes; and

WHEREAS section 317 (3) of the Act provides that the total amount raised shall not exceed 50 percent of the total amount raised for all purposes levied on the property for the previous year; and

WHEREAS section 317 (3) of the Act provides that if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year; and

WHEREAS the Council of the Corporation of the Municipality of West Grey deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

In this bylaw the following words shall be defined as:

- “Collector” shall mean Tax Collector of the Municipality of West Grey;
- “Minister” shall mean the Minister of Finance;
- “MPAC” shall mean the Municipal Property Assessment Corporation;

1. The amounts levied shall be as follows:
  - a. For the Residential, Pipeline, Farmland and Managed Forest property classes there shall be imposed and collected an interim levy of:
    - i. the percentage prescribed by the Minister under section 317(3) of the Act; or,
    - ii. 50 percent, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2024.
  - b. For the Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of:
    - i. the percentage prescribed by the Minister under section 317(3) of the Act; or,
    - ii. 50 percent if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2024.
2. For the purposes of calculating the total amount of taxes for the year 2024 under paragraph 2, if any taxes for municipal and school purposes were levied on a property for only part of 2024 because assessment was added to the collector’s roll during 2024, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.

3. The provisions of this bylaw apply in the event that assessment is added for the year 2024 to the collector's roll after the date this bylaw is passed and an interim levy shall be imposed and collected.
4. All taxes levied under this bylaw shall be payable into the hands of the Collector in accordance with the provisions of this bylaw.
5. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the installment dates set out below. The penalty shall be one and one-quarter percent (1.25 percent) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues, but not after the end of 2025.
6. The interim tax levy imposed by this bylaw shall be paid in two installments due on the following dates:
  - a. One-half (1/2) thereof on the 18th day of February of 2025; and
  - b. One-half (1/2) thereof on the 20th day of May of 2025.
7. The Collector may mail or cause to be mailed to the address of the residence or place of business of each person taxed under this bylaw, a notice specifying the amount of taxes payable.
8. The notice to be mailed under this bylaw shall contain the particulars provided for in this bylaw and the information required to be entered in the Collector's roll under section 343 of the Act.
9. The subsequent levy for the year 2025 to be made under the Act shall be reduced by the amount to be raised by the levy imposed by this bylaw.
10. The provisions of section 317 of the Act apply to this bylaw with necessary modifications.
11. The Collector shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under section 7 of this bylaw in respect of non-payment or late payment of any taxes or any installment of taxes.
12. Nothing in this bylaw shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and bylaws governing the collection of taxes.
13. In the event of any conflict between the provisions of this bylaw and any other bylaw, the provisions of this bylaw shall prevail.
14. That this bylaw shall come into force and take effect upon being passed by council.

Read a first, second and third time and finally passed this 14<sup>th</sup> day of January, 2025.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey  
Bylaw No. 2025-006**

A bylaw authorizing the borrowing of money to meet current expenditures of the Council of the Corporation of the Municipality of West Grey.

WHEREAS section 407(1) of the *Municipal Act, S.O. 2001, c.M.25*, as amended (“the Act”) provides that at any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year; and

WHEREAS section 407(2) of the Act provides that the total amount borrowed pursuant to this bylaw together with the total of any similar borrowing is not to exceed the limits set forth in that section of the Act; and

WHEREAS the Municipality considers it necessary to borrow the amount of \$2,500,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year 2025; and

WHEREAS the total amount previously borrowed by the Municipality pursuant to section 407 of the Act that has not been repaid is \$0;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. The Head and Treasurer are hereby authorized on behalf of the municipality to borrow from time to time by way of promissory note or bankers’ acceptant from the Canadian Imperial Bank Of Commerce (“CIBC”) a sum or sums not exceeding in the aggregate \$2,500,000.00 to meet, until taxes are collected, the current expenditures of the municipality for the year (including the amounts required for the purposes mentioned in section 407(1) of the Act and to give to CIBC a promissory note or bankers’ acceptances, as the case may be, sealed with the Corporate Seal of the Municipality and signed by the Head and Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC.
2. All sums borrowed pursuant to this bylaw, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the municipality for the current year and for all preceding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. The Treasurer is hereby authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the municipality not yet collected and also showing the total of any amount borrowed that have not been repaid.
5. That this bylaw shall come into force and take effect upon being passed by council.

Read a first, second and third time and finally passed this 14<sup>th</sup> day of January, 2025.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey  
Bylaw No. 2025-007**

A bylaw to stop up and close a portion of the unopened road allowances on multiple PINS in the geographic town of Durham.

WHEREAS section 26 of the Municipal Act, S.O. 2001, c.25, as amended (the "Act"), provides that all road allowances made by the Crown Surveyors that are located in municipalities are highways unless they have been closed; and

WHEREAS section 34(1) of the Act provides that a bylaw permanently closing a highway does not take effect until a certified copy of the bylaw is registered in the proper land registry office; and

WHEREAS section 35 of the Act provides that a municipality may pass bylaws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway; and

WHEREAS on March 7, 2023, the municipality adopted Notice Bylaw 2023-020, which requires at least seven days notice of intent to pass a bylaw permanently closing a highway in a newspaper and on the municipality's website; and

WHEREAS public notice respecting the Municipality's intention to stop up and close the highway was given on January 2, 2025, in the Hanover Post newspaper and on the Municipality's website, in accordance with Notice Bylaw No. 2023-020;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the lands comprising the unopened road allowances in the geographic town of Durham on Registered Plan 16R-12151, legally known as:
  - Part 2, being part of Park Street, Plan 508, being all of PIN 37222-0219 (LT);
  - Part 3, being part of Park Street, Plan 508, being all of PIN 37222-0220 (LT);
  - Part 4, being part of Park Street, Plan 508, being all of PIN 37222-0221 (LT);
  - Part 5, being part of Park Street, Plan 508, being all of PIN 37222-0222 (LT);
  - Part 7, being part of John Street, Plan 508, being part of PIN 37222-0216 (LT);
  - Part 9, being part of Jackson Street, Plan 508, being part of PIN 37222-0218 (LT);
  - Part 11, being part of Hunter Street, Plan 508, being part of PIN 37222-0217 (LT);
  - Part 13, being part of George Street, Plan 508, being all of PIN 37222-0223 (LT);
  - Part 14, being part of George Street, Plan 508, being all of PIN 37222-0224 (LT);
  - Part 15, being part of George Street, Plan 508, being all of PIN 37222-0225 (LT); and
  - Part 16, being part of George Street, Plan 508, being all of PIN 37222-0226 (LT)

are stopped up and closed effective on the date of registration of this bylaw in the land registry office for the County of Grey.

2. That the Mayor and Clerk are authorized and directed to execute all documents and instruments as may be necessary to effect stopping up and closing the subject lands.
3. That this bylaw shall come into force and take effect on the date it is registered in the land registry office for the County of Grey.

Read a first, second and third time and finally passed this 14<sup>th</sup> day of January, 2025.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey  
Bylaw No. 2025-008**

A bylaw to authorize the sale of lands in the geographic town of Durham to Khanani Developments Inc.

WHEREAS section 5 of the *Municipal Act, S.O. 2001, c.25*, as amended (the "Act"), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

WHEREAS section 9 of the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS on November 19, 2024, Council passed a resolution directing staff to accept an offer to purchase the lands on Registered Plan 16R-12151, legally known as legally described as Part 2, being part of Park Street, Plan 508, being all of PIN 37222-0219 (LT); Part 3, being part of Park Street, Plan 508, being all of PIN 37222-0220 (LT); Part 4, being part of Park Street, Plan 508, being all of PIN 37222-0221 (LT); Part 5, being part of Park Street, Plan 508, being all of PIN 37222-0222 (LT); Part 7, being part of John Street, Plan 508, being part of PIN 37222-0216 (LT); Part 9, being part of Jackson Street, Plan 508, being part of PIN 37222-0218 (LT); Part 11, being part of Hunter Street, Plan 508, being part of PIN 37222-0217 (LT); Part 13, being part of George Street, Plan 508, being all of PIN 37222-0223 (LT); Part 14, being part of George Street, Plan 508, being all of PIN 37222-0224 (LT); Part 15, being part of George Street, Plan 508, being all of PIN 37222-0225 (LT); and Part 16, being part of George Street, Plan 508, being all of PIN 37222-0226 (LT) to Khanani Developments Inc. for the sum of \$66,100.00; and

WHEREAS notice of intent to pass a bylaw to dispose of the subject lands was given on December 24, 2024, in accordance with Bylaw No. 23-2008;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the lands in the geographic town of Durham on Registered Plan 16R-12151, legally known as:
  - Part 2, being part of Park Street, Plan 508, being all of PIN 37222-0219 (LT);
  - Part 3, being part of Park Street, Plan 508, being all of PIN 37222-0220 (LT);
  - Part 4, being part of Park Street, Plan 508, being all of PIN 37222-0221 (LT);
  - Part 5, being part of Park Street, Plan 508, being all of PIN 37222-0222 (LT);
  - Part 7, being part of John Street, Plan 508, being part of PIN 37222-0216 (LT);
  - Part 9, being part of Jackson Street, Plan 508, being part of PIN 37222-0218 (LT);
  - Part 11, being part of Hunter Street, Plan 508, being part of PIN 37222-0217 (LT);
  - Part 13, being part of George Street, Plan 508, being all of PIN 37222-0223 (LT);
  - Part 14, being part of George Street, Plan 508, being all of PIN 37222-0224 (LT);
  - Part 15, being part of George Street, Plan 508, being all of PIN 37222-0225 (LT); and

- Part 16, being part of George Street, Plan 508, being all of PIN 37222-0226 (LT)

be sold and conveyed to Khanani Developments Inc. for the sum of \$66,100.00 plus HST.

2. That the Mayor and Clerk are authorized and directed to execute all documents that are necessary and required to complete the transaction on behalf of the Corporation of the Municipality of West Grey.
3. That this bylaw shall come into force and take effect on the date of final passing.

Read a first, second and third time and finally passed this 14<sup>th</sup> day of January, 2025.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk