

Council Meeting
Municipality of West Grey
 402813 Grey County Rd 4, Durham, ON N0G 1R0

March 4, 2025, 9 a.m.

West Grey municipal office, council chambers and virtual

This meeting shall be held in the Municipality of West Grey council chambers. Members of the public may attend in person or electronically via Zoom.

To join through your computer (or smartphone with the Zoom app) go

to: <https://us02web.zoom.us/j/89156262480>

To phone in and listen live dial +1 647 558 0588 (long-distance charges may apply)

When prompted, enter the meeting ID: 891 5626 2480

Accessibility of documents: Documents are available in alternate formats upon request. If you require an accessible format or communication support contact the Clerk's Department by email at clerk@westgrey.com or 519-369-2200 to discuss how we can meet your needs.

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18. Adjournment



2024 Year In Review

A quick run-through: goal progress check, milestones, and strategic goals.

How Did We Get Here?

In March 2017, SEDC and five municipalities—Brockton, Hanover, Minto, Wellington North, and West Grey—joined forces to kickstart a collaborative venture known as "Saugeen Connects." Fast forward to May 2021, and we welcomed Arran-Elderslie as an additional municipal partner, followed by the inclusion of South Bruce in 2022.

Our shared mission revolves around fostering positive impacts on local economic growth, championing the development and retention of youth, supporting the growth and longevity of businesses. We also recognize the importance of workforce development as a central pillar, within this framework, immigration plays a crucial role, encompassing residents, workers, entrepreneurs, business owners, operators, and investors.

Together, we're dedicated to shaping a thriving and inclusive future for our region.



Community Future
Award

2019
Award of Excellence
for Community
Economic
Development
for Saugeen Connects



2024 Review

01 — YOUTH

02 — WOMEN

03 — WORKFORCE

04 — SUCCESSION MATCHING
& PLANNING



SSUP

Student Start Up Program

1. Robust Applicant Interest (78 applicants):

The receipt of 78 applications is a clear indication of the program's popularity and

- the demand for opportunities among the youth.

2. Inclusive Acceptance (50 accepted youth):

Accepting 50 out of the 78 applicants underscores the program's commitment to

- inclusivity and its mission to provide opportunities to a substantial number of young individuals.

3. Vibrant Entrepreneurial Ecosystem (46 youth-operated businesses):

The creation and operation of 46 businesses by the youth showcase

- the program's success in cultivating a vibrant entrepreneurial ecosystem.

4. Sustainability and Growth (7 returning businesses since 2023):

- The return of 7 businesses demonstrates the sustainability and impact of the program on young entrepreneurs.
- This accomplishment suggests that the program is not only successful in initiating new ventures but is also instrumental in supporting the continued growth of existing ones.

SSUP Highlight 2024

Madison Johns

Bark Bites| Brockton

Hi, my name is Madi and I am a grade 8 student who enjoys playing Hockey and Baseball. I have a dog named Luna and because of her I run a business selling Homemade All-Natural Dog Treats for only \$5 a bag!



My treats include all-natural peanut butter, whole wheat flour, and oats.

My business name is Bark Bites and I haven't met a dog yet that doesn't love my treats! You can follow [bark_bites2024](#) on [Instagram](#) and/or add [Bark Bites](#) on [Facebook](#) for more information.

Thank you for supporting my Business!

saugeenconnect.com/youth

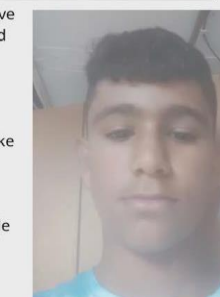


SSUP Highlight 2024

Abdul Almohamad

Car Cleaning | Minto

My name is Abdul this Summer. I have a business to clean cars. If you would like a clean car please call me at 5195723309 and let me know if you would like a car clean .



I work from home so if you would like a car clean you can call me and we can talk about a good time.

Price: 15\$ Per Car clean on the inside only. This includes Full Vacuum of interior, and a Full Wipe Down and Cleaning of interior

@Abdul Almohamad
saugeenconnect.com/youth



SSUP Highlight 2024

Abbey Collins

Cool Kids Club | West Grey

Introducing me, Abbey!

I am the founder and creator of Cool Kids Club. I am kind, fun, and love animals and kids. I have my Home Alone and Babysitting Course. When I'm not babysitting, I love to swim and spend time at our cottage. I have a dog named Tilly who loves to swim, play and fetch



saugeenconnect.com/youth



SSUP

Student Start Up Program

5. Financial Support for Ventures (\$15,150 in Grants):

- The awarding of \$15,150 in Start-up, Final, and Bonus Grants is a tangible representation of the program's commitment to providing essential financial support to budding businesses.

This financial injection not only aids in the immediate success of the ventures but positions the program as a key player in fostering economic growth within the community.

6. Holistic Support (Market reimbursements for youth):

- The expansion of the program to include Market reimbursements for youth signifies a forward-thinking approach to entrepreneurship support.

This holistic support acknowledges that success goes beyond the initial stages, encompassing ongoing operational aspects of the businesses and ensuring sustained growth.

7. Community Endorsement and Support(34 Sponsors):

- Bringing in 34 sponsors is a significant achievement, showcasing the program's ability to garner external support and recognition.

Sponsorship not only provides financial backing but also highlights the program's positive impact, garnering trust and endorsement from the community at large.

SSUP Highlight 2024



Willow Emon

Cotton Candles | South Bruce

My name is Willow and I am a grade 6 student in Teeswater. I love music, trivia, history and playing hockey. I am also currently learning how to run my own business, Cotton Candles!



I love making candles because each candle that I make is unique. I have discovered that candle making has some science involved and lots of trial and error.

My candles are made with Soy wax and I have been experimenting with different scents to find the best smelling scents for my soy candles. I like that soy candles are so perfectly imperfect!

saugeenconnect.com/youth



Ava Emke

Ava's Adventures | Brockton

I specialize in creating travel itineraries completed with detail and costs for adventures based on the clients needs/wants.



To contact:
Phone number 519-889-1161
Email emkeava@outlook.com
Facebook: @Ava's Adventures

saugeenconnect.com/youth



Hudson Breau

Hudson's Hardwood | Wellington North

Hello, my name Hudson I am twelve years old and my business is selling wood and soda at the end of my driveway.



And things to contact me are
Phone: 226 885 1205
and email
HUDSONBREAU2011@gmail.com

saugeenconnect.com/youth



SSUP Highlight 2024

SSUP Highlight 2024

SSUP

Student Start Up Program



"Through the SSUP program I have learned that having a business means I need to devote my time and efforts to making my products functional as well as making time for school and social life"

Blianne Enriquez, Lia's Kawaii Clay Creations

"Taking part in the SSUP program provided me with many skills that I needed to start and run my own business. The online training sessions have definitely helped improved my business!"

Savannah Calvert, Bits & Pieces Equestrian

" This summer we learned so many things about running our business through the SSUP workshops. It was helpful to learn how to market our business and find our target audience. We learned how to cook new food and enjoyed the experience of selling our product."

Logan Foster & Briar Burnett, L&B Dumplings

SSUP

Student Start Up Program

Youth Acceptance (258 participants):

- The fact that 258 youths have been accepted into the program since inception in 2019 is a testament to its ability to attract and engage young individuals.
- This demonstrates a substantial interest and trust from the youth community, showcasing the program's relevance and effectiveness.

Creation of Small Businesses (228 new businesses):

- The impact on the entrepreneurial landscape is profound, with 228 new small businesses emerging from the program since inception in 2019.
- This statistic not only indicates the program's success in nurturing entrepreneurial skills but also suggests a positive economic influence on the community.

2024 Year End BBQ (over 100 participants, families, sponsors):

- The Year End BBQ with over 100 participants, along with their families and sponsors, signifies a strong sense of community and support built around the program.
- Such events are crucial for networking, building relationships, and fostering a sense of belonging among program participants and their broader community.



**SSUP
2024
BBQ**

WOWSA

Women of Wellington Saugeen Area

1. Diverse Event Offerings (8 events with networking, workshops, and seminars):

Hosted eight events throughout the year with a focus on networking, workshops, and seminars. This diverse range of activities indicates a holistic approach to community development, providing participants with opportunities for skill enhancement, knowledge sharing, and professional networking.

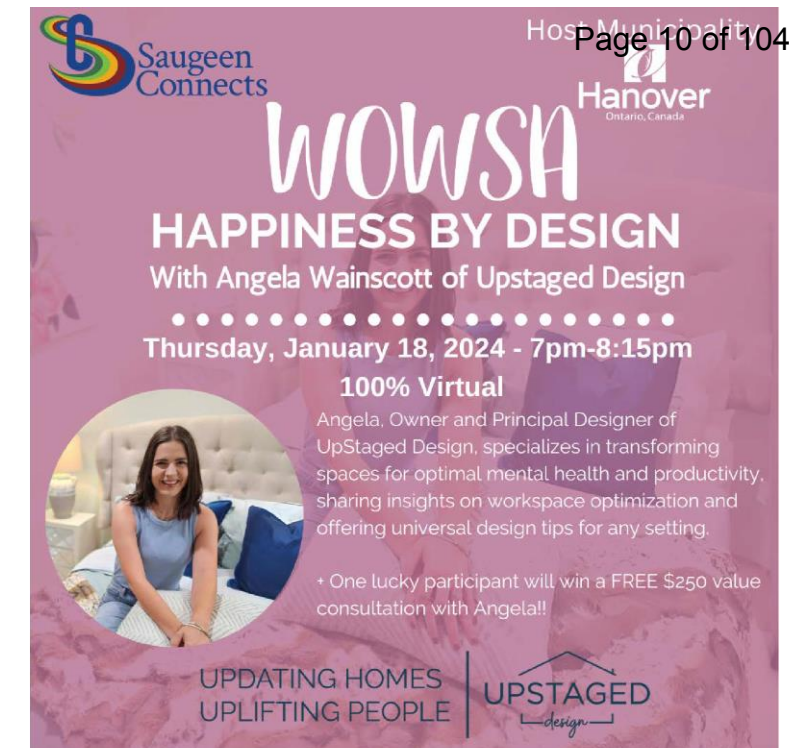
2. Strategic Collaboration (Partnership with Saugeen Connects for International Women's Day):

- Partnering with Saugeen Connects for the International Women's Day event reflects a strategic and collaborative approach to advocacy and empowerment.
- This partnership likely extended the reach of the event, fostering a sense of unity and collective effort in promoting gender equality and women's achievements.

3. Impressive Attendance (Hosted over 200 attendees):

- Hosting over 200 attendees at the events signifies a strong community response and interest in the topics and activities offered by WOWSA.
- The high attendance is indicative of the organization's ability to create engaging and meaningful events that resonate with a diverse audience.

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WOWSA
HAPPINESS BY DESIGN
With Angela Wainscott of Upstaged Design

Thursday, January 18, 2024 - 7pm-8:15pm
100% Virtual

Angela, Owner and Principal Designer of UpStaged Design, specializes in transforming spaces for optimal mental health and productivity, sharing insights on workspace optimization and offering universal design tips for any setting.

+ One lucky participant will win a FREE \$250 value consultation with Angela!!

UPDATING HOMES | UPLIFTING PEOPLE | UPSTAGED design



WOWSA | **WOMEN'S DAY** | **Saugeen Connects**

Designing a Feel-Good Business
Leaning into Authenticity in Entrepreneurship with Tahnee Hipel

APRIL 3RD, 2024
6PM - 8PM
BRUUD COFFEE BAR
73 1ST AVE S, CHESLEY, ON
\$15 PER PERSON



WOWSA | **WOMEN-OWNED BUSINESS TOUR** | **Host Municipality Hanover**

Wednesday, October 30th, 2024 | 5:30 p.m. - 8:30 p.m.

WOWSA presents Women-Owned Business Tour In Hanover
Meet our entrepreneurs and learn more about their journey while enjoying their space, sampling, and receiving discounts. Special gifts included with your ticket. A tasty taco bar ends the tour with a guest speaker to share services you can tap into at the Henry Bernick Entrepreneurship Centre.

JOIN US TO SUPPORT THESE PARTICIPATING BUSINESSES

BRUTONS DECORATING | TEMPTATIONS | KIDS | The Red House Eatery

For More Information, Tickets, and To Register Online, Visit Eventbrite:
Tickets: \$25/PP

<https://www.eventbrite.ca/e/women-owned-business-tour-hanover-tickets-103498981897>
[saugeneconnects.com/wowsa](https://www.saugeenconnects.com/wowsa)

WOWSA

Women of Wellington Saugeen Area

4. Promotion of Women-Owned Businesses

(Spotlight features 4 women-owned businesses):

- Aiding in the promotion of spotlight features for four women-owned businesses is a direct contribution to fostering a supportive ecosystem for female entrepreneurs.
- This effort not only highlights and celebrates the achievements of these businesses but also contributes to the broader goal of promoting gender diversity and inclusivity in the business community.

5. Community Building through Networking (Workshops and Seminars):

- The inclusion of networking, workshops, and seminars in the events is a testament to WOWSA's commitment to community building and skill development.
- These activities likely provided attendees with valuable opportunities to connect, learn, and collaborate, contributing to the overall professional and personal growth of participants





Empowered Women

WOWSA

CONNECTING WOMEN OF WELLINGTON SAUGEEN AREA

Designing A Feel Good Business



International Women's Day



AWE

Advancing Women Economically

We are excited to announce that we will be launching the AWE Series on March 5, 2025 with acknowledging International Women's Day. The webinars to follow are aimed to focus on empowering women by providing practical and marketable business skills, fostering entrepreneurship, and nurturing leadership qualities. These sessions are designed to equip women with the tools needed for personal and professional growth in the business sphere.



WORKFORCE

In 2022, SEDC and their 10 municipalities collaborated on a Workforce Development project to assist 10 pilot employers to hire people from within the community – people who normally were considered part of the unemployable demographic which included ODSP, Ontario Works, newcomers, and people with mental and addiction illnesses. The reason for this was to focus on employing these people within the community as housing and transportation needs were already addressed. The project was then amended in August of 2023 due to changes in the employment services organizations. The project changed to more of a training model to address the needs of the employers so that they could adapt to hiring and retaining those within the demographic that we were addressing. Training sessions were provided that dealt with issues of JEDI, racial discrimination, poverty, mental illness, addiction, conflict resolution, respect in the workplace, boundaries, language barriers, as well as recruitment and retention.

Just short of 200 people took part in the training from 12 different businesses and the sessions were well received and attended.

This project created 14 part time jobs, and assisted in retaining 28 part time jobs, and 1,197 full time jobs.

After the 3 month follow up, the majority of the employers had implemented one or two more strategic directions based on the training sessions.



SUCCESSION MATCHING

- Developing succession planning toolkit, that leverages Succession Matching as a tool.
 - Targeting 1-2 new business signups on SM (per partner/community).
 - Working to offer webinar series in 2025
 - Provide SM codes upon completion.
 - Targeting marketing to business owners and service providers in coordination with webinar series.
 - Working promotion into SEDC Sponsorships (I.E., Grey Bruce Farmers Week).
-
- 27 SM coupon codes have been used to date.
 - 2 have been used in this past fiscal year.



SUCCESSION

PLANNING

Working on developing a
workshop series in 2025

Thank You!

In reflection, this year has been marked by significant achievements and community-driven initiatives. As we embark on our mission for 2025, our focus is on cultivating positive influences on local economic growth. We are dedicated to championing the development and retention of our youth, nurturing the growth and sustainability of local businesses, and orchestrating a united effort to expand and develop our local workforce. Through these endeavors, we aspire to construct a vibrant and inclusive community that flourishes on cooperative efforts, resilience, and lasting prosperity.

Together, we look ahead to a future filled with continued growth, inclusivity, and prosperity for all members of our vibrant community.





Minutes
Council meeting

Municipality of West Grey

Tuesday, February 18, 2025, 9 a.m.

West Grey municipal office, council chambers and virtual

Members present: Mayor Kevin Eccles
Deputy Mayor Tom Hutchinson
Councillor Scott Foerster
Councillor Doug Hutchinson
Councillor Joyce Nuhn
Councillor Geoffrey Shea
Councillor Doug Townsend

Staff present: Michele Harris, Chief Administrative Officer
Jamie Eckenswiller, Director of Legislative Services/Clerk
Kerri Mighton, Director of Finance/Treasurer
Karl Schipprack, Director of Community and Development Services/CBO
Geoff Aitken, Director of Infrastructure and Public Works
David Smith, Manager of Planning and Development
Ashley Noble, Communications Coordinator
Krista House Langdon, Legislative Services Coordinator

1. Call to order

Mayor Eccles called the meeting to order at 9:00 a.m.

2. Moment of reflection

Mayor Eccles called for a moment of reflection.

3. Declarations of interest

There were no declarations of interest.

4. Delegations and presentations

4.1 Presentation from the Saugeen Valley Conservation Authority Re: Durham Upper Dam and Frazil Ice Management

Katie Thomas, Saugeen Valley Conservation Authority, provided a presentation respecting the Durham Upper Dam and frazil ice management, and outlined potential plans and financial strategies for the next steps related to the dam.

4.2 Delegation from the South East Grey Community Health Centre Re: Update on Programs and Activities

Alex Hector, South East Grey Community Health Centre, provided a delegation to update Council on the organization's programs and activities.

Mr. Hector invited Council to participate in an upcoming rural health symposium that will be aimed at municipal and county representatives.

5. Public meetings

There were no public meetings.

6. Comment period

There were no public comments.

7. Adoption of minutes

7.1 Minutes of the Regular Council Meeting held on February 4, 2025

7.2 Minutes of the Special Council Meeting held on February 11, 2025

An error was noted in the minutes of the special Council meeting held on February 11, 2025; Deputy Mayor Hutchinson was not in attendance.

R-250218-001

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Foerster

"THAT the minutes of the regular Council meeting held on February 4, 2025, and the special Council meeting held on February 11, 2025, be adopted as amended."

Carried

8. Committee and board reports

8.1 Minutes of the Elmwood Community Centre Board Meeting held on January 8, 2025

8.2 Minutes of the Priceville Improvement Committee Meeting held on January 28, 2025

R-250218-002

Moved by Councillor Nuhn

Seconded by Councillor Hutchinson

"THAT the minutes of the committees and boards are hereby received."

Carried

9. Correspondence

9.1 Correspondence received for which direction of Council is required

There was no correspondence for which direction of Council was required.

9.2 Correspondence received which is presented for the information of Council

R-250218-003

Moved by Councillor Nuhn

Seconded by Councillor Hutchinson

"THAT in consideration of correspondence received from the County of Peterborough and the Eastern Ontario Wardens' Caucus respecting Support of Canada and Ontario Governments' Negotiations with the United States Government on Trade Tariffs, Council directs staff to send a letter of support for the resolution to the Prime Minister of Canada; the Minister of Foreign Affairs; the Minister of Housing, Infrastructure and Communities; the Premier of Ontario; Ontario's Minister of Economic Development, Job Creation and Trade; Ontario's Minister of Municipal Affairs and Housing; the President of FCM; the President of AMO; the Chair of the Rural Ontario Municipal Association; the Chair of the Western Ontario Wardens' Caucus; the MP for Bruce-Grey-Owen Sound; and the MPP for Bruce-Grey-Owen Sound."

Carried

R-250218-004

Moved by Councillor Townsend

Seconded by Deputy Mayor Hutchinson

"THAT Council receives all correspondence not otherwise dealt with."

Carried

10. Staff reports

10.1 Manager of Planning and Development

10.1.1 ZA10.2024 – DJ Land (Crawford)

The Manager of Planning and Development provided an overview of the report.

R-250218-005

Moved by Councillor Nuhn

Seconded by Deputy Mayor Hutchinson

"THAT in consideration of staff report 'ZA10.2024 – DJ Land (Crawford)', Council:

- 1. hereby determines that, pursuant to section 34(17) of the Planning Act RSO 1990 as amended, no further public notice is required in respect to the proposed zoning bylaw amendment; and**
- 2. directs staff to bring forward a bylaw to amend bylaw 37-2006 as it relates to ZA10.2024."**

Carried

10.2 Director of Public Works and Infrastructure

10.2.1 IPW-2025-03 – South Street Reconstruction

The Director of Infrastructure and Public Works provided an overview of the report.

R-250218-006

Moved by Councillor Hutchinson

Seconded by Councillor Townsend

"THAT in consideration of staff report 'IPW-2025-03 – South Street Reconstruction', Council receives the report for information purposes."

Carried

10.2.2 IPW-2025-06 – Bridge G-044-Construction Contract

The Director of Infrastructure and Public Works provided an overview of the report.

R-250218-007

Moved by Councillor Foerster

Seconded by Councillor Nuhn

"THAT in consideration of staff report 'IPW-2025-06 – Bridge G-044-Construction Contract', Council authorizes the Mayor and Clerk to sign all necessary documents to enter into an agreement with W. G. Kelly Construction (a division of C. Kelly Construction Ltd.) for the replacement of bridge structure G-044."

Carried

Council recessed at 10:44 a.m. and reconvened at 10:50 a.m.

10.3 Director of Legislative Services/Clerk

10.3.1 Indemnification Bylaw

The Director of Legislative Services/Clerk provided an overview of the report.

R-250218-008

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Nuhn

"THAT in consideration of staff report 'Indemnification Bylaw', Council directs staff to bring forward a bylaw to provide for the indemnity and defence of current and former members of Council, local boards, and employees of the Corporation against loss or liability incurred while acting on behalf of the Municipality."

Carried

10.3.2 Canadian Lemkos Land Exchange Follow-Up and Next Steps

The Director of Legislative Services/Clerk provided an overview of the report.

R-250218-009

Moved by Councillor Hutchinson

Seconded by Councillor Townsend

"THAT in consideration of staff report 'Lemkos Land Exchange Request – Next Steps', Council directs staff to bring forward bylaws to:

- 1. Designate the lands subject to the land exchange as a site plan control area; and**
- 2. Authorize the exchange of lands between West Grey and the Canadian Lemkos Association."**

Carried

11. Questions

There were no questions.

12. Motions for which notice was previously given

There were no motions for which notice was previously given.

13. Notices of motion

There were no new notices of motion.

14. Announcements

Councillor Hutchinson advised that FrazzleFest took place from February 14-17, 2025. Councillor Hutchinson thanked the South Grey Chamber of Commerce and the various community groups that organized activities and made for a very successful event.

Councillor Nuhn advised that the Friends of Ayton and the Ayton Lions Club held snow volleyball on February 15, 2025.

Councillor Foerster advised that the Neustadt and District Lions Club chicken wing dinner will take place on March 1, 2025, from 6:00 - 10:00 p.m. The evening will also include a silent auction and live entertainment; wings will be \$10 per pound.

CAO Harris advised that the Good Roads conference is taking place from March 30 - April 2, 2025; the deadline to submit delegation requests is February 21, 2025.

Mayor Eccles advised that the Elmwood Community Service Association held a wing night on February 14, 2025.

Mayor Eccles advised that a provincial all-candidates meeting was held on February 10, 2025, at the Durham Arena, which focused on health care.

15. Closed session

R-250218-010

Moved by Councillor Shea

Seconded by Councillor Townsend

"THAT Council now goes into closed session to discuss:

- a. Minutes of the closed session of the regular Council meeting held on December 17, 2024; and**
- b. Two matters regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board respecting a mutual municipal prosperity agreement."**

Carried

16. Report from closed session

Mayor Eccles advised that in closed session, Council:

- Reviewed the minutes of the closed session of the regular Council meeting held on December 17, 2024; and
- Discussed two matters regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board respecting a mutual municipal prosperity agreement, and direction was provided.

17. Bylaws

17.1 Bylaw No. 2025-013

"A bylaw to confirm the proceedings of the regular meeting of the Council of the Corporation of the Municipality of West Grey."

R-250218-011

Moved by Councillor Foerster

Seconded by Councillor Townsend

"THAT Bylaw Number 2025-013 be passed and enacted."

Carried

18. Adjournment

The business contained on the agenda having been completed, Mayor Eccles adjourned the meeting at 12:18 p.m.

Mayor Kevin Eccles

Jamie M. Eckenswiller, Clerk



Minutes

Public meeting

Municipality of West Grey

Tuesday, February 18, 2025, 2 p.m.

West Grey municipal office, council chambers and virtual

Members present: Mayor Kevin Eccles
Deputy Mayor Tom Hutchinson
Councillor Scott Foerster
Councillor Doug Hutchinson
Councillor Geoffrey Shea
Councillor Doug Townsend

Members absent: Councillor Joyce Nuhn

Staff present: Jamie Eckenswiller, Director of Legislative Services/Clerk
Karl Schipprack, Director of Community and Development Services/CBO
Geoff Aitken, Director of Infrastructure and Public Works
David Smith, Manager of Planning and Development
Kalind Patel, Planning Technician
Ashley Noble, Communications Coordinator
Krista House Langdon, Legislative Services Coordinator

1. **Call to order**

Mayor Eccles called the meeting to order at 2:00 p.m.

2. **Declarations of pecuniary interest and general nature thereof**

There were no declarations of interest.

3. **OPA 21 and Zoning Amendment No. ZA16.2024 - 6724 Highway 89**

Mayor Eccles opened the public meeting and read the following comments:

- The purpose of this public meeting is to receive input from the public.
- Every person who attends a statutory public meeting required under the Planning Act shall be given an opportunity to make representations in respect of the proposed Bylaw.
- All submission materials for this application are available at the West Grey Municipal Office during regular business hours.
- Recent amendments to the Planning Act by the province now limit appeal rights on zoning bylaw amendment applications to the applicant, public bodies, and specified persons who made oral or written submissions to the municipality prior to a decision being made. Specified persons generally include energy, railroad, and telecommunication providers, as well as NAV Canada.
- This meeting is an essential part of the decision-making process. Feedback received will be considered in the decision of West Grey Council.
- An explanation of how the public and agency comments factored into the decision will be included in the notice of passing of the bylaw.

- Where changes made in the proposed bylaw after the holding of the public meeting, Council will determine if any further notice will be given respecting the proposed bylaw, and the determination of council as to the giving of further notice is final and not subject to the review in any court, no matter the extent of the change made in the proposed bylaw.

The Director of Legislative Services/Clerk advised that notice of the public meeting was circulated in accordance with the Planning Act.

The Director of Legislative Services/Clerk advised that personal information is collected under the authority of the Planning Act and that the information collected will be used to complete the zoning bylaw and official plan amendment process and will form part of the public record.

The Director of Legislative Services/Clerk advised that any person wishing to receive notice of this decision of the Corporation of the Municipality of West Grey on the proposed zoning bylaw amendment application must make a written request to the Municipality of West Grey.

The Manager of Planning and Development provided an overview of Zoning Amendment No. ZA16.2024 - 6724 Highway 89 and the proposal contained therein. Mr. Smith noted that a County of Grey Official Plan Amendment (No. 21) is also underway.

Mr. Smith noted that no concerns were identified by internal agencies or neighbouring jurisdictions, and that comments received from MTO focused on the permits required to modify an entrance. No comments or concerns had been raised by the public, neighbouring property owners, the Saugeen Valley Conservation Authority, or the Grey County Ecologist. Mr. Smith noted that Grey County staff are continuing to review the Official Plan Amendment and that additional detailed comments will be provided to West Grey staff and the applicant following the Public Meeting.

Derek McMurdie, Grey County, provided an overview of the application and the Official Plan amendment process and next steps.

Kristine Loft, agent for the applicant, provided an overview of the application.

There were no comments from the public.

There being no further comments, the public meeting concluded.

PM-250218-001

Moved by Councillor Foerster

Seconded by Councillor Townsend

"THAT in consideration of staff report 'ZA16.2024 – Martin (Loft)', Council directs staff to bring forward a bylaw to amend bylaw 37-2006 as it relates to ZA16.2024."

Carried

4. OPA 24 and Zoning Amendment No. ZA28.2024 – 140 McFarlin Drive

Mayor Eccles opened the public meeting and read the following comments:

- The purpose of this public meeting is to receive input from the public.
- Every person who attends a statutory public meeting required under the Planning Act shall be given an opportunity to make representations in respect of the proposed Bylaw.
- All submission materials for this application are available at the West Grey Municipal Office during regular business hours.

- Recent amendments to the Planning Act by the province now limit appeal rights on zoning bylaw amendment applications to the applicant, public bodies, and specified persons who made oral or written submissions to the municipality prior to a decision being made. Specified persons generally include energy, railroad, and telecommunication providers, as well as NAV Canada.
- This meeting is an essential part of the decision-making process. Feedback received will be considered in the decision of West Grey Council.
- An explanation of how the public and agency comments factored into the decision will be included in the notice of passing of the bylaw.
- Where changes made in the proposed bylaw after the holding of the public meeting, Council will determine if any further notice will be given respecting the proposed bylaw, and the determination of council as to the giving of further notice is final and not subject to the review in any court, no matter the extent of the change made in the proposed bylaw.

The Director of Legislative Services/Clerk advised that notice of the public meeting was circulated in accordance with the Planning Act.

The Director of Legislative Services/Clerk advised that personal information is collected under the authority of the Planning Act and that the information collected will be used to complete the zoning bylaw and official plan amendment process and will form part of the public record.

The Director of Legislative Services/Clerk advised that any person wishing to receive notice of this decision of the Corporation of the Municipality of West Grey on the proposed zoning bylaw amendment application must make a written request to the Municipality of West Grey.

The Manager of Planning and Development provided an overview of Zoning Amendment No. ZA28.2024 – 140 McFarlin Drive and the proposal contained therein. Mr. Smith noted that a County of Grey Official Plan Amendment (No. 24) is also underway.

Mr. Smith noted that no concerns were identified by internal agencies or neighbouring jurisdictions, and only standard comments had been received. No comments or concerns had been raised by the public, neighbouring property owners, the Saugeen Valley Conservation Authority, or Grey County.

Derek McMurdie, Grey County, provided an overview of the application and the Official Plan amendment process and next steps.

Don Scott, agent for the applicant, spoke to the application.

There were no public comments.

There being no further comments, the public meeting concluded.

PM-250218-002

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Townsend

"THAT in consideration of staff report 'ZA28.2024 – 140 McFarlin Drive (Plume)', Council directs staff to bring forward a bylaw to amend bylaw 37-2006 as it relates to ZA28.2024."

Carried

5. Adjournment

The business contained on the agenda having been completed, Mayor Eccles adjourned the meeting at 2:51 p.m.

Mayor Kevin Eccles

Jamie M. Eckenswiller, Clerk

West Grey Public Library Board Minutes

January 8, 2025

West Grey Public Library (virtual)

Present: Malcolm Beddoe (Chair), Scott Foerster, Doug Townsend,
Samantha Mund
Regrets: Stephen Townsend (Vice Chair), Yvonne Pelletier

1 Call to Order

The Chair called the meeting to order at 6:01 pm.

2 Agenda

Moved by Samantha Mund

Seconded by Scott Foerster

THAT the West Grey Library Board approve the agenda as presented.

Carried.

3 Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

4 Correspondence

None

5 Adoption of Minutes

Moved by Doug Townsend

Seconded by Samantha Mund

THAT the minutes of November 13, 2024, be adopted.

Carried.

6 Business arising from the minutes

6.1 Board Fundraising Update

Samantha provided an update on the contact she has made to date.

West Grey Public Library Board Minutes

January 8, 2025

West Grey Public Library (virtual)

6.2 MoU clarification

Relations with the Municipality are going well, so there is no need to complicate things by adding another layer. The process is already being taken care of.

7 Chief Librarian's report

Moved by Samantha Mund

Seconded by Scott Foerster

That the Board receive the Chief Librarian's report

Carried.

8 Report from Board and Council Members

A reminder budget will be discussed on January 14, 2025.

9 Other Business

None

10 Closed session

10.1 Minutes of the closed session of October 9, 2024

10.2 Minutes of the closed session of November 13, 2024

10.3 One matter pursuant to section 16.1 (4) (b) of the Public Libraries Act, regarding personal matters about an identifiable individual of individuals.

Moved by Scott Foerster

Seconded by Samantha Mund

THAT the West Grey Library Board move into closed session at 6:15 pm.

Carried.

Moved by Doug Townsend

Seconded by Samantha Mund

THAT the West Grey Library Board adopts the closed session minutes from October 9, 2024, and November 13, 2024.

West Grey Public Library Board Minutes

January 8, 2025

West Grey Public Library (virtual)

Carried.

Moved by Samantha Mund

Seconded by Scott Foerster

THAT the West Grey Library Board returns to open session at 6:20 pm.

Carried.

11 Report from closed session

Chair Malcolm Beddoe confirmed that only those items permitted were discussed in closed session.

Discussion was held regarding 10.3 and direction was given to staff.

12 Open Board Discussion

Samantha inquired about the use of Kindles with OverDrive - Libby.

Kindle eReader, a US-based Amazon product, cannot access OverDrive from Canadian public libraries. Kindle can only access US public libraries.

13 Next Meeting

Wednesday, February 12, 2025, 7 pm to be held virtually.

14 Adjournment

Motion to adjourn at 6:30 pm by Samantha Mund



Chair:

Date: February 12, 2025

SAUGEEN MOBILITY

and REGIONAL TRANSIT

GENERAL BOARD MEETING MINUTES

Friday, January 17, 2025, 10:00 a.m.

Boardroom, 603 Bruce Rd 19, Walkerton, ON & via Zoom

Board Members Present: Kym Hutcheon, Deputy Mayor, Brockton, Chair
Ed McGugan, Councillor, Huron-Kinloss, past Chair
Warren Dickert, Deputy Mayor, Hanover, past Chair
John Divinski, Councillor, Saugeen Shores (via Zoom)
Scott Mackey, Mayor, Chatsworth
Mike Hinchberger, Councillor, Kincardine
Joel Loughead, Councillor, Grey Highlands
Geoffrey Shea, Councillor West Grey (via Zoom)
Jennifer Shaw, Deputy Mayor, Arran-Elderslie (via Zoom)

Others Present: Stephan Labelle, SMART Manager

Absent members: Doug Townsend, Councillor, West Grey, Vice Chair
Monica Singh-Soares, Councillor, Southgate

1. Elections

The Manager began the meeting by overseeing the election process for the positions of Chair and Vice-Chair of the Board. Mike Hinchberger, seconded by Joel Loughead, nominated Ed McGugan for the role of Chair. However, Ed, having served as Chair for the past two years, expressed that it would be beneficial for someone else to assume the position. Ed McGugan, seconded by Scott Mackey, then nominated Kym Hutcheon for Chair. Kym accepted the nomination. With no further nominations, Mike Hinchberger, seconded by Ed McGugan, moved to close the nominations for Chair. **Carried.** Kym Hutcheon was unanimously elected as Chair of the Saugeen Mobility Board of Directors. Scott Mackey, seconded by Ed McGugan, moved to delay the election of a Vice-Chair until the next Board meeting. **Carried.**

2. Call to Order

The Chair called the meeting to order at 10:10 a.m.

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest

None declared.

4. Approval of the Agenda

Motion Moved by Mike Hinchberger; Seconded by Joel Loughead
That the agenda be accepted as presented.
Carried

5. Minutes of Previous Meeting – December 11, 2024

Motion Moved by Ed McGugan; Seconded by Mike Hinchberger
That the minutes from December 11, 2024 be accepted as circulated.
Carried

6. Delegation – none

7. Business Arising from the Minutes

A. Recording Secretary

John Divinski asked about the hiring process. The Manager answered that for the last recording secretary (who had to back out at the last moment), position advertising was done through municipal websites and interviews.

Motion Moved by John Divinski; Seconded by Jennifer Shaw

That the Manager coordinate with the municipalities to hire a recording secretary.

Carried

**8. Correspondence – email from Chatsworth on funding and partnership dated December 19, 2024
– letter from Loucks & Loucks dated December 13, 2024**

9. New Business

A. ROMA Conference

Ed McGugan mentioned that the SMART delegation would occur at 08:35 on January 20, 2025. It was confirmed that Ed McGugan, Warren Dickert, Monica Singh-Soares, Scott Mackey, Mike Hinchberger and Joel Loughhead (to be confirmed) would meet with Parliamentary Assistant Ric Bresee. Ed continued by explaining the aim of the SMART presentation. The Chair asked that the participants exchange phone numbers for coordination purposes.

B. Comparison of two legal firms

Discussion on both Loucks & Loucks and Air & Berlis focused on costs and the difference between specialties that both firms have.

Motion: Moved by Warren Dickert; Seconded by Mike Hinchberger

That Loucks & Loucks continue work on By-laws and SMART Partnership and that after this, legal work be considered for Air & Berlis depending on the subject.

C. Municipal fixed contributions scenario

The Manager presented the results of calculations from a reduction of 25% in municipal contributions. He said that the price per kilometer for clients would vary from \$1.03/km to \$1.76/km depending on the municipality. Directors can now take these numbers to their respective Council for consideration. Ed McGugan also provided a background on the levels of service, ranging from the “cost recovery” of Chatsworth (whereby the price per kilometer is \$1.09) to a higher level of service with Kincardine (with a higher price per kilometer).

Motion: Moved by Mike Hinchberger; Seconded by Ed McGugan.

That the report on municipal fixed contributions scenario be received for information and that the Manager review the price per kilometer every three months.

Carried

10. Reports and Recommendations

A. Report on November 2024 operations

The Manager discussed the report. Warren Dickert asked about a discrepant number and the Manager confirmed that there were 1857 rides in December, not the 2405 that was written down in the report.

Motion Moved by Cheryl Grace; Seconded by Doug Townsend

That the Report on December 2024 Operations be accepted as amended.

Carried

11. Closed session

The Board went into a closed session at 11:15.

The Board reconvened into open session at 11:25.

The Board asked the Manager to obtain Cost of Living increases from the municipalities for the next meeting.

12. Adjournment & Upcoming Meeting Dates

Upcoming Meeting Dates

Friday, March 21, 2025, 10:00 a.m.

Motion Moved by Mike Hinchberger; Seconded by Warren Dickert
That the Board of Directors of SMART adjourn at 11:43 a.m.

Carried



Kym Hutcheon, Chair



Stephan Labelle, Recording Secretary



Saugeen Valley Conservation Authority

Minutes – Board of Directors Meeting

Date: Friday January 17, 2025, 1:00 PM

Location: 1078 Bruce Rd 12, Formosa, ON

Chair: Tom Hutchinson

Members present: Paul Allen, Larry Allison, Barbara Dobreen, Kevin Eccles, Bud Halpin (virtual), Greg McLean, Mike Niesen, Sue Paterson, Moiken Penner, Jennifer Prenger, Peter Whitten

Members absent: Steve McCabe, Dave Myette, Bill Stewart

Staff present: Matt Armstrong, Adam Chalmers, Erik Downing, Janice Hagan, Darren Kenny, Donna Lacey, Mike Oberle, Katie Thomas, Brandi Walter

Others present: Special guests and members of the public.

Due to technical difficulties, the meeting was called to order at 1:15 PM

1. Land Acknowledgement – read by Chair Barbara Dobreen

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudenosaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

2. Adoption of Agenda

The agenda was amended to include presentation Flood Response update and debrief (Item 9.2).

Motion #G25-01

Moved by Paul Allen

Seconded by Sue Paterson

THAT the agenda for the Saugeen Valley Conservation Authority meeting, January 17, 2025, be adopted as amended.

Carried

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

4. Adoption of Minutes

4.1 Authority meeting – November 30, 2024

Motion #G25-02

Moved by Tom Hutchinson

Seconded by Larry Allison

THAT the minutes of the Saugeen Valley Conservation Authority meeting, November 21, 2024, be adopted as circulated.

Carried

5. Introduction of guests

Greetings were brought to SVCA from the following dignitaries and special guests:

Ben Lobb, M.P Huron-Bruce Riding

Lisa M. Thompson, M.P.P, Huron/Bruce Riding (in absentia, via correspondence)

Kim Wingrove, CAO, Grey County

Kenneth Craig, Mayor, Municipality of Kincardine

Dave Turton, Mayor, Township of Minto

Luke Charbonneau, Mayor, Township of Saugeen Shores

Mark Goetz, Mayor, Municipality of South Bruce

Angela Coleman, General Manager, Conservation Ontario

Robert Uhrig, Chair, Grey Sauble Conservation Authority

Ed McGugan, Chair, Maitland Valley Conservation Authority, Municipality of Huron-Kinloss

Tim Lanthier, CAO, Grey Sauble Conservation Authority

Phil Beard, General Manager, Maitland Valley Conservation Authority

Chris Cosset, President, Bruce County Federation of Agriculture

Monica Morrison, Bruce County Planning

Chad Richards Nuclear Innovation Institute

Carl Seider, Lead, Drinking Water Source Protection

5.1 Presentation: Director and Staff Recognition

The following Staff were presented service awards:

- 15-Year Service Award: Rene Kleinecke, GIS Coordinator
- 10-Year Service Award: Janice Hagan, Legislative Services Coordinator, Mike Oberle, Environmental Planning Technician
- 5-Year Service Award: Jim Leask, Park Superintendent, Bluffs Campground, Brandi Walter, Environmental Planning Coordinator, Lee Watson, Park Superintendent, Durham Campground

The following Authority Members were presented service awards:

- 10-Year Service Award: Barbara Dobreen, Steve McCabe, Sue Paterson

6. Chair's Address

The following address was given by Chair Dobreen:

As we gather today for Saugeen Conservation's Annual General Meeting, I can't help but reflect on a year defined by perseverance, progress, and adaptation. Despite significant transitions across our organization, Saugeen Conservation has continued to deliver important programs and services to our communities.

Our Environmental Planning and Regulations Department has demonstrated outstanding resilience this year. Permits and planning comments were processed in a timely fashion despite personnel changes. In partnership with municipalities, we completed new floodplain mapping for Saugeen Shores, West Grey, and Huron-Kinloss, laying the groundwork for improved community planning and safety. The department navigated major changes to provincial legislation, including the Conservation Authorities Act, Regulation 41/24, and the Provincial Planning Statement. Draft revisions to the Environmental Planning and Regulations Policies Manual were completed, with public consultation ensuring our processes remain transparent and accountable.

Innovation was a hallmark of this department, with CA Core—a new content management system—developed to efficiently manage digital Planning and Regulation files, ready for implementation in early this year. Accessibility improvements continued, including the development of clearer, AODA-compliant communications. The 293 permits and 367 Planning Act comments reflect the department's ability to thrive through change.

The Forestry and Lands Department has had a remarkable year, planting over 40,000 trees and selling an additional 22,000, reinforcing our commitment to local environmental improvement and sustainability. Four staff achieved chainsaw certification, which enhances safety and expertise in forest management.

This year also saw the successful opening of exciting new recreational opportunities. Durham Conservation Area hosted a grand opening for its disc golf course and welcomed visitors to winter camping. Saugeen Bluffs held its first annual River Run Canoe and Kayak Races, receiving glowing feedback from participants, while a new orienteering course has been established, adding to its offerings. Additionally, Stoney Island ash tree removal was completed, and Mildmay Carrick and Allan Park reopened, welcoming residents and visitors back to cherished green spaces.

Despite challenges, all campgrounds enjoyed successful seasons, supported by a highly dedicated team. Staff worked tirelessly, particularly in response to a lightning strike at the office, where they rallied to assess and secure the building, and shared the required round-the-clock shifts to maintain operations. We are thrilled to be meeting here at Formosa today with the office fully opened for operations.

The department's hard work and tenacity were further recognized through successful grant applications that will enable continued enhancements to our lands and services.

The Water Resources Department. Before I speak to the 2024 accomplishments, I would be remiss not to thank Jody Duncan and the Water Resources Team for tirelessly working through the ongoing frazil ice situation in West Grey. It has required countless hours and a coordinated effort with the West Grey staff and contractors to manage this challenge. A Flood Outlook is still in place for West Grey as these cold temperatures continue. We appreciate your continuous effort in mitigating impacts to public safety and keeping information flowing.

Now back to our annual review. The Water Resources team were successful in securing funding through the Water and Erosion Control Infrastructure (WECI) Program for critical projects in 2024, including Paisley Dyke Improvements, tree remediation at the Hanover Dam and Walkerton Flood Control Works, and public safety signage across key sites. Maintenance activities, such as vegetation removal, safety signage installations, and minor repairs, continued to safeguard infrastructure.

The department played an essential role in flood forecasting and monitoring, issuing timely flood messages, performing stream gauge maintenance, and calibrating precipitation gauges.

Notable accomplishments included defining flood damage centres to improve forecasting and updating stream gauge rating curves. Significant investments were made in replacing equipment at the Chesley, Aberdeen, and Ripley stream gauge stations, while the inoperational Greenock station was decommissioned. Saugeen Conservation also released a comprehensive Water Quality Report analyzing data from 2002-2023.

In Corporate Services, we prioritized growth and strategy. Staff pursued professional development in public sector leadership, payroll processing, and accessibility. GIS and IT played a crucial role in supporting the CA Core system's development. Our commitment to improving organizational culture led to a Workplace Culture Review, and a new Pay Policy was implemented, ensuring fairness and alignment with our organizational goals.

A new property guide for the Authority was published, while a document retention strategy was finalized to modernize our operations. Significant GIS updates to our mapping have improved accuracy and accessibility, strengthening our internal systems.

Finally, we welcomed a new General Manager as well as departmental managers for Water Resources, Environmental Planning and Regulations, and Corporate Services, positioning us for strong leadership in the years ahead.

Through every challenge and adjustment, SVCA's staff has remained steadfast in their commitment to their work. Significant changes in personnel and external circumstances could have undermined our efforts, but instead, they highlighted the strength of this organization.

As we look back on this year of transitions, we also look forward with optimism. SVCA has proven its resilience, creativity, and ability to deliver critical programs and services for the communities we serve.

Thank you to our dedicated staff, our Board, and all those in our communities who are committed to ensuring the sustainability of our watershed well into the future.

It has been an honor to serve as Saugeen Conservation's Chair these past two years. I am proud of the progress we have made together and the groundwork we have laid for 2025 and beyond.

We are stronger together; and together we will continue to manage our natural resources to ensure resilient communities in the face of environmental change.

7. General Manager/Secretary Treasurer Address

The following address was given by GM/S-T Erik Downing:

Good afternoon MPs, MPPs, Mayors, Councillors, representatives of many partners and organizations, staff, press, and public attendees,

First off, thank you for being here today. As we look back on the past year, I'd like to start by saying how proud I am to be part of Saugeen Conservation. In 2024 I started as General Manager/Secretary-Treasurer at the SVCA after many years in Environmental Planning and Regulations at the SVCA, and it's been both a challenge and a privilege to work with such a resilient and dedicated team. I can't overstate how much has been accomplished under some pretty unusual circumstances.

The watershed doesn't take a day off, and neither did our staff. We faced record turnover across almost every department this year, with changes at all levels, including new managers and frontline team members. Despite this, the work didn't just get done—it got done well. Permits were issued, trees were planted, flood messages went out on time, and visitors continued to enjoy our conservation areas. Above and beyond a typical year as well the completion of the NWMO Environmental Baseline Monitoring Program at the SVCA brought the SVCA exceptional resources, knowledge, and Data that will assist the work of the SVCA in the for a long time. Conservation Authorities Act 2024 deliverables were also all completed on time. None of that happens without a team that digs in and gets the job done, no matter what challenges come their way.

The lightning strike at our office could have thrown us completely off course, but it didn't. Staff pivoted to working remotely, which isn't always easy or ideal, but the public wouldn't have known the difference. Services continued, deadlines were met, and quality never slipped. That's a testament to the professionalism and dedication of everyone here.

We all know it's been a year of change—new faces, new systems, new challenges—but the core of what we do hasn't changed. Our mission remains to protect and enhance the watershed, and this team has proven they can do that under just about any conditions. I think that says a lot about the people working here and the culture of this organization.

Looking ahead, 2025 marks an extraordinary milestone for Saugeen Conservation: our 75th Anniversary. This July, we will celebrate 75 years of dedication to conservation in the Saugeen Valley watershed. As part of this celebration, we are excited to launch the "Explore SVCA Program," designed to engage our community and raise awareness about the vital conservation efforts happening across the watershed. This program aims to encourage even greater participation and visitation to our conservation areas, highlighting the natural beauty and significance of these lands.

The 75th Anniversary event which will occur in July, will not only honor our history but also spotlight our ongoing projects and future endeavors in water management, land conservation, and environmental planning. It will be a chance for all of us to come together, connect with key stakeholders, and showcase the exceptional work SVCA continues to deliver. I warmly encourage all of you to attend and celebrate this momentous occasion with us.

As I look to the year ahead, I'm excited for what's coming. We've got strong leadership in place across departments, and I have no doubt we'll keep finding ways to improve, innovate, and deliver for the watershed and the people who depend on it.

It's an honor to be part of this team, and I'm looking forward to what we'll achieve together in 2025. Thank you, and let's keep at it.

8. Election of Officers

8.1 Appointment of Chair Pro Tem

Motion #G25-03

Moved by Kevin Eccles

Seconded by Jennifer Prenger

THAT Ed McGugan be appointed as Chair Pro Tem for the purposes of conducting the election of officers for 2025.

Carried

Chair Pro Tem McGugan declared all offices vacant and called for a motion to appoint two scrutineers, in the event of an election count.

8.2 Appointment of Scrutineers

Motion #G25-04

Moved by Paul Allen

Seconded by Barbara Dobreen

THAT Phil Beard and Carl Seider be appointed as scrutineers for the purposes of conducting the election of officers for 2025.

Carried

8.3 Election of Chair

Chair Pro tem McGugan called for nominations for the position of Chair for 2025. Paul Allen nominated Tom Hutchinson. No further nominations were received.

Motion #G25-05

Moved by Barbara Dobreen

Seconded by Greg McLean

THAT the nominations for the position of Chair of the Saugeen Valley Conservation Authority for 2025 be closed.

Carried

Tom Hutchinson accepted his nomination and was acclaimed Chair for 2025.

8.4 Election of Vice Chair

Chair McGugan called for nominations for the position of Vice Chair for 2025. Tom Hutchinson nominated Paul Allen. No further nominations were received.

Motion #G25-06

Moved by Sue Paterson

Seconded by Moiken Penner

THAT the nominations for the position of Chair of the Saugeen Valley Conservation Authority for 2025 be closed.

Carried

Paul Allen accepted his nomination and was acclaimed as Vice Chair for 2025.

8.5 Election of 2nd Vice Chair

Chair McGugan called for nominations for the position of 2nd Vice Chair for 2025. Jennifer Prenger nominated Greg McLean. There were no further nominations.

Motion #G25-07

Moved by Tom Hutchinson

Seconded by Larry Allison

THAT the nominations for the position of 2nd Vice Chair of the Saugeen Valley Conservation Authority for 2025 be closed.

Carried

Greg McLean accepted his nomination and was acclaimed as 2nd Vice Chair for 2025.

8.6 Election of Member-at-Large

As Chair Barbara Dobreen will continue as an accredited Member of the Authority, she will assume the role of Past Chair, eliminating the requirement for an election for the Member-at-large position.

9. New Business

9.1 Formosa Administration Office (verbal report)

Erik Downing, GM/S-T, provided an update to the Board regarding the status of the SVCA administration building following the lightning strike on October 7, 2024. The shattered windows and front door have been replaced, and the panel and internal lighting have been repaired. Inspections, including structural and environmental assessments, have been completed, confirming no evidence of asbestos. Soffit repairs are ongoing. Staff have returned to working in the office.

9.2 Presentation: January 6 – 17 Flood Response update and debrief

Katie Thomas, Manager of Water Resources, delivered a presentation on the flooding event in Durham, Ontario, from January 5 to 11, 2025. The event led to significant frazil ice accumulation, necessitating continuous monitoring at various sites. Katie informed the Board that the SVCA Flood Event Operation Centre effectively managed the emergency flooding situation and noted the success of the close working relationship with municipal staff for an efficient response. Member Eccles proposed an advocacy partnership between SVCA and the Municipality of West Grey to secure provincial funding for dam repairs, aiming to prevent future emergency events.

9.3 GM-2025-01: SVCA Workplan

The GM/S-T presented the SVCA Workplan for 2025 and highlighted that some of the items that have been completed. There was no discussion.

9.4 GM-2025-02 Programs report

There was no discussion on the Programs report.

9.5 Correspondence

- Correspondence from the Municipality of West Grey regarding the decision to discontinue winter operations at the Durham upper dam was noted. The Members discussed collaborating with West Grey staff on provincial negotiations and on drafting a joint letter to the Minister to elevate the concerns with Emergency Measures Ontario.

Motion #G25-08

Moved by Barbara Dobreen

Seconded by Greg McLean

THAT a letter be sent, in collaboration with the Municipality of West Grey, to the Minister of

Environment, Conservation, and Parks, and the Minister of Natural Resources, requesting an urgent meeting, as well as the allocation of necessary provincial resources, to address the frazil ice emergency in Durham.

Carried

- Correspondence from the Ministry of Natural Resources regarding the extension of an EPR fee freeze from January 1, 2025, to December 31, 2025, was noted and filed.
- Correspondence from the Municipality of South Bruce indicating that appointed municipal representative has been directed to vote against the SVCA budget was noted and filed.

9.6 COR-2025-01: 2025 Budget update

Motion #G25-09

Moved by Paul Allen

Seconded by Barbara Dobreen

THAT the apportionment amount of \$2,785,664 for Category 1 operating expenses and capital costs be approved in accordance with Ontario Regulation 401/22, Section 27(4) of the Conservation Authorities Act.

THAT the Saugeen Valley Conservation Authority adopt the 2025 Budget in the amount of \$6,592,410 as approved in principle, November 21, 2024; and further

THAT the General Manager/Secretary-Treasurer is hereby authorized to notify the member municipalities of the cost apportioning amounts owing; and further

THAT cost apportioning payments shall be due from member municipalities in two equal instalments on March 31 and June 30, 2025, and that late payments shall be subject to the Authority’s standard late payment charge of 1.50% per month thereafter.

A recorded, weighted vote was taken for the 2025 budget with the following results:

Municipality	Director	Vote
Arran-Elderslie	Moiken Penner	In favour
Brockton	Greg McLean	In favour
Chatsworth	Peter Whitten	In favour
Grey-Highlands	Paul Allen	In favour
Hanover	Sue Paterson	In favour
Howick	Mike Niesen	Not In favour
Huron-Kinloss	Larry Allison	Not In favour
Kincardine	Jennifer Prenger	In favour
Kincardine	Bill Stewart	Absent
Minto	Steve McCabe	Absent
Morris-Turnberry	Mike Niesen	Not In favour
Saugeen Shores	Bud Halpin	In favour
Saugeen Shores	Dave Myette	Absent
South Bruce	Mike Niesen	Not In favour
Southgate	Barbara Dobreen	In favour
Wellington North	Steve McCabe	Absent
West Grey	Kevin Eccles	Not In favour
West Grey	Tom Hutchinson	Not In favour

The result of the vote was 69.4% of the weighted average of those present in favour. Therefore, **Motion #G25-09 was carried.**

Carried

9.7 COR-2025-02 -Bylaw Amendments

Amendments to the SVCA Bylaw incorporate updated terminology from Ontario Regulation 402/22 of the *Conservation Authorities Act*. These changes are crucial for aligning the bylaws with the revised legislative framework and ensuring compliance with the new regulatory requirements. (Changes to the Bylaws require a 2/3 majority vote.)

Motion #G25-10

Moved by Mike Niesen

Seconded by Barbara Dobreen

THAT the Board of Directors of the Saugeen Valley Conservation Authority approve the recommended Administrative Bylaw amendments as presented in the report on January 17, 2025.

Carried

9.8 COR-2025-03: SVCA Committee Appointments

Motion #G25-11

Moved by Barbara Dobreen

Seconded by Jennifer Prenger

THAT Report #COR-2025-03 - SVCA Committee Appointments be deferred to the next scheduled Authority meeting.

Carried

9.9 COR-2025-04: Statutory Administrative Approvals

Motion #G25-12

Moved by Barbara Dobreen

Seconded by Larry Allison

THAT the Saugeen Valley Conservation Authority Board of Directors re-affirm for 2025 the Health and Safety Policy; and further,

THAT the Saugeen Valley Conservation Authority Board of Directors Re-Affirm for 2025 the Workplace Violence, Harassment, and Sexual Harassment Policy.

Carried

9.10 Appointment of Auditor

Motion #G25-13

Moved by Sue Paterson

Seconded by Greg McLean

THAT Baker Tilly SGB LLP be confirmed as the auditor to the Authority for the year 2025.

Carried

9.11 Appointment of Solicitor

Motion #G25-14

Moved by Kevin Eccles

Seconded by Mike Niesen

THAT Beard Winter LLP, Loucks and Loucks LLP, and Mathews, Dinsdale & Clark LLP be appointed solicitors to the Authority for the year 2025 for general operations, with the option to engage the services of other local solicitors, as necessary.

9.12 EPR-2024-24: Request for endorsement: Permits issued – Matt Armstrong

(Deferred from Authority meeting, November 21, 2024)

Motion #G25-15

Moved by Bud Halpin

Seconded by Barbara Dobreen

THAT SVCA permit applications 24-010, 24-075, 24-237 to 24-255, and 24-257 to 24-262 as approved by staff, be endorsed.

Carried

9.13 EPR-2024-23: Violation Strategy Update

(Deferred from Authority meeting, November 21, 2024)

There was no discussion.

11. Closed Session – to discuss a litigation matter and personal matters about identifiable individuals (Deferred from Authority meeting, November 21, 2024), and to discuss information explicitly supplied in confidence to the Authority by Canada (Federal Government).

Motion #G25-16

Moved by Paul Allen

Seconded by Larry Allison

THAT the Authority move to Closed Session, In Camera to discuss a litigation matter, and information supplied in confidence by the Canadian Federal Government; and further

THAT Erik Downing, Matt Armstrong, Donna Lacey, and Janice Hagan remain in the meeting as required.

Carried

Motion #G25-21

Moved by Barbara Dobreen

Seconded by Moiken Penner

THAT Staff proceed as directed in the Closed Session.

Carried

10. Adjournment

With no further business to discuss, the meeting was adjourned at 4:50 PM, following a motion by Peter Whitten and Mike Niesen.

Tom Hutchinson
Chair

Janice Hagan
Recording Secretary



www.grey.ca/news

Grey County Council met February 13, 2025, virtually on Zoom. The meeting was immediately followed by a session of Committee of the Whole. A recording of the meeting can be found on the [Grey County YouTube Channel](#).

County Council

- Council accepted the minutes of the January 23 County Council and Committee of the Whole meetings. [Council](#) [Committee](#)

Committee of the Whole

- Councillor McQueen brought forward a motion requesting staff prepare a report on options for snow removal at the Grey County owned parking lot in Markdale beside the CP Rail Trail. This location is popular staging area for snowmobilers looking to access the trail. Grey County discontinued snow removal in the parking lot in 2024 as a cost saving measure.
- Council received a closed meeting investigation report regarding a joint meeting of all local municipal councils held in August. The investigation was completed externally by Aird and Berlis LLP. The investigation concluded the meeting did not contravene the *Municipal Act* and was a proper meeting. [Report](#)
- Grey County will be updating the Forest Management By-Law to address legislative and policy changes over the past twenty years. Public and municipal consultation opportunities will be organized and a future draft by-law will be presented to Grey County Council later in the year. [Report](#)
- Council supported four crossings for the Grey County Rail Trail and the transfer of easements to the Township of Southgate. [Report](#)
- Council received an information report on the committee of the whole structure. The report outlined the benefits and challenges of the current structure compared to a standing committee structure. Moving forward, Grey County will continue with the committee of the

whole structure and will put more emphasis into sharing subcommittee details during meetings of committee of the whole to ensure councillors are well informed. [Report](#)

- County staff provided information to Council regarding the current status of Canada USA relations and tariffs. The update spoke to what impacts can be expected in our area, what organizations like the Federation of Canadian Municipalities and the Association of Municipalities of Ontario are doing. Grey County will be adjusting purchasing practices to support more Canadian and local procurement. Staff also highlighted local economic development efforts including a relaunch of the Made in Grey brand which will be expanded beyond agri-food products to help residents identify local products. [Webpage Presentation](#)
- Councillor Boddy gave notice he will be bringing forward a motion to establish a joint municipal services ad hoc committee to look at shared approaches to address challenges and opportunities municipalities face.

The [Clerk's Department](#) maintains the official record for Grey County. This publication is intended to provide meeting highlights only. For official records, please refer to the [meeting minutes](#), or contact the Clerk's Department at 1-800-567-4739.



SAUGEEN MUNICIPAL AIRPORT

THE SAUGEEN MUNICIPAL AIRPORT COMMISSION REGULAR MEETING MINUTES

Wednesday, February 19, 2025, 1:00 p.m.

Boardroom, Saugeen Municipal Airport

Commissioners Present: Dave Hocking, Chair
Tom Hutchinson, Vice Chair
Victor Danielli
Moe Hanif

Absent: Carl Kuhnke

Others: Tim Olds, Airport Manager
Catherine McKay, Secretary

Guests: Steve Furness, Senior Economic Development Officer, Grey County
April Marshall, Economic Development Manager, Town of Hanover

1. Call to Order

The Chair called the meeting to order at 1:03 p.m..

2. Approval of the Agenda

Motion Moved by M. Hanif

Seconded by V. Danielli

That the agenda for February 19, 2025 be amended to add item 8A, Presentation from April Marshall, Economic Development Manager, Town of Hanover, and that the agenda be accepted as so amended.

Carried

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest - None declared.

4. Adoption of Minutes of December 18, 2024

Motion Moved by T. Hutchinson

Seconded by V. Danielli

That the minutes of the December 18, 2024 meeting be amended to show that the motion to adopt the minutes of November 20, 2024 was moved by C. Kuhnke and that the minutes be approved as so amended.

Carried

5. Business Arising from Minutes

A. Economic Development Presentation

Steve Furness provided an update on potential development at the airport, noting that the next steps would be to prepare a fact sheet with photos to use in approaching investors and explore entering into a Memorandum of Understanding (MOU) amongst the three municipalities and the Commission. He added that work on quantifying servicing costs is on-going. The Chair noted that moving quickly is important in dealing with investors and land must be "shovel ready" for them to be interested. He added that Hanover and West Grey have notified Brockton that they are not favour of selling the airport and Brockton is likely to suggest that discussions begin with a view to renegotiating the funding agreement for the airport.

B. 2025 Audit Fee Increase

The Chair explained that the audit fee was underestimated in the past and increased government requirements increase the time and thus the fee.

6. Reports

A. APM's Report

Motion Moved by V. Danielli

Seconded by M. Hanif

That the APM's reports for December 2024 and January 2025 be received for information.

Carried

B. COPA 54/Friends of the Saugeen Municipal Airport Update

Meetings were held on January 11 and February 8, 2025. A new executive was installed with Barry Tschirhart elected Captain, Jack Zeinstra as Secretary and Victor Danielli as Treasurer. The meetings were well attended and a donation was approved to Saugeen Hospice in memory of Ron Fleet for whom there will be celebrations of life at the Walkerton Legion on April 19 and at the Airport on June 21, 2025. Events for 2025 include the Rust Remover on April 27, Kids Fly SMA on June 28, and the Smoked Pork Chop BBQ Fundraiser on August 23. Efforts to reactivate COPA54 include gathering the required information. Members have noted the good condition of the runways and apron, and the Airport Manager was commended for dealing with the enormous amount of snow. The next meeting will be held on March 8, 2025. The Chair asked for support for the Bars2Beaches event.

Motion Moved by V. Danielli

Seconded by M. Hanif

That the COPA 54/Friends of the Saugeen Municipal Airport Update be received for information.

Carried

7. Accounts

A. Financial Statements as of December 31, 2024

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the financial statements dated December 31, 2024 be approved as presented.

Carried

B. 2025 Budget Surplus

Motion Moved by T. Hutchinson

Seconded by V. Danielli

That the Saugeen Municipal Airport transfer to reserves the 2024 budget surplus less the amount of the 2023 deficit once all revenues and expenses are finalized.

Carried

8. New Business

A. Presentation from April Marshall

April Marshall presented the Barns2Beaches Music Tour, a project of the Canadian Musicians Co-operative which is financially supported by the Government of Canada and has been entertaining audiences since 2018. It is a three hour SOCAN-licensed, production featuring Canadian works with an optional 30 minute preshow of local talent. If SMA was interested in hosting this event, it would have to provide a stage, although the tour provides its own sound and lighting equipment as well as insurance, and ticket sales could be administered through Eventbrite. Ms. Marshall will follow up with the organizers to determine next steps and clarify the size requirements for the stage, the provision of power, water, washroom facilities security, ticket sales and fencing, which could be provided by donation. SMA could apply to the Town's Cultural Roundtable Event Development Fund for financial support for the event. She also noted that other local organizations may be interested in hosting the Barns2Beaches Music Tour.

Motion Moved by M. Hanif

Seconded by T. Hutchinson

That the Saugeen Municipal Airport Commission accept the proposal to hold a Barns2Beaches Music Tour at the Airport on July 26, 2025.

Carried

B. Hanover Report on Future of SMA

C. Brockton Report on Future of SMA

The Commission noted the two reports.

D. SMA Annual General Meeting

The Commission's Corporate By-Law, By-law No. 2, passed on June 19, 2024, requires an Annual General meeting. Twenty-one days' notice is required and the agenda is to include minutes of the previous AGM, the annual financial statement, audit report, appointment of auditors, election of commissioners, and other business, and. The appointment of officers is to take place at first Commission meeting after the AGM.

E. Landing Gear Diner Liquor Licence

The Commission discussed lending \$1,800 to the Landing Gear Diner to cover the cost of a liquor licence which would attract more patrons to the airport restaurant.

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the Saugeen Municipal Airport Commission provide an interest free loan of \$1,800 to the Landing Gear Diner to cover the cost of applying to the Alcohol and Gaming Commission of Ontario for a liquor licence, with repayment to be made at the rate of \$100 per month, and the terms of the loan to be set out in writing based on advice from Chris Walker, Director of Corporate Services/Treasurer for the Town of Hanover, and that once such terms are set out in writing, that the Chair be authorized to execute the agreement with the Landing Gear Diner.

Carried

F. Visa Credit Card Limit

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the Airport Manager be authorized to request an increase in the Visa Credit Card limit to \$5,000.

Carried

9. Closed Session

Motion Moved by V. Danielli

Seconded by T. Hutchinson

That the Commissioners of the Saugeen Municipal Airport enter into Closed Session at 2:20 p.m. in accordance with Section 239(1) of the Municipal Act in order to address personal matters about an identifiable individual, including employees/contractors.

Carried

The Saugeen Municipal Airport reconvened in open session at 2:23 p.m. The Chair confirmed that the Commission had gone in closed session in accordance with Section 239(1) of the Municipal Act and discussed matters pertaining to personal matters about an identifiable individual, including employees/contractors and that no other matters were discussed.

The Commission briefly discussed whether individuals doing winter maintenance work at the airport use their personal equipment. The Chair agreed to clarify the situation with the Airport Manager.

10. Direction Coming out of Closed Session

Motion Moved by V. Danielli

Seconded by T. Hutchinson

That the Saugeen Municipal Airport Commission approve direction as provided in the closed session.

Carried

11. Adjournment and Next Meeting

Motion Moved by M. Hanif

Seconded by V. Danielli

That the Saugeen Municipal Airport Commission adjourn at 2:26 p.m.

Carried

Dates to Remember

SMA Regular Meeting, Wednesday, April 16 2025, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday, May 21, 2025, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday, June 18, 2025, Saugeen Municipal Airport, 1:00 p.m.

David Hocking, Chair

Catherine McKay, Secretary



SAUGREEN
MUNICIPAL AIRPORT

December 2024 Manager's Report

Fuel Sales

- 100 LL: \$4,303.06 (1,614.900 units)
- Total: \$4,303.06 (1,614.900 units)

Landings

- 58
- Ornge used LPV approach for hospital.

News at the Airport

- Snow removal operations are high in frequency.
- Equipment repairs are ongoing on due to large amounts of snow.
- Sign permit process has been started and a result is expected in January.
- Landing Gear Diner is looking into obtaining a liquor licence.



SAUGREEN

MUNICIPAL AIRPORT

January 2025 Manager's Report

Fuel Sales

- **100 LL:** \$2,530.62 (962.900 units)

Landings

- 25 +

News at the Airport

- Ongoing snow operations.
- Multiple equipment repairs due to removing large amounts of snow.
- Valard Construction Group rented our facilities for almost two weeks for required training. We received excellent feedback from the organizer who mentioned future rentals for training. Valard invited participants from across the country to participate here and has plans to return.
- Bruce County rented our Boardroom for several days of training.
- One of our pilots received his commercial license at CYHS and will be starting his career in commercial aviation.
- Planning has started for this summer's events. More information to follow at the next meeting.
- Signage for the restaurant was erected on the trails, which has brought in a good amount of business.
- Our application for signage on Highway 4 has been submitted for approval.
- Fuel tank modifications will take place in the spring in preparation for the approval process.

MINUTES

**Durham Improvement Area Meeting
 Held on February 24, 2025 at 6:00pm.
 The Foundry 1872 - Durham**

Present Bobbi Burnett, Connie MacEwan, Susan Tremble, Tanya Matthews, April Barker
 Other: Nancy Nurse
 Absent Doug Hutchinson
 Quorum established.

Agenda:

1. **Call to Order** – Bobbi Burnett – 6:19pm
2. **Approval of Agenda** – Connie made the motion, seconded by Susan, motion carried.
3. **Declaration** (of pecuniary interest or general nature thereof) – none
4. **Resignation** Connie made a motion to accept Jenny Parsons letter/email of resignation and to accept the request of the BIA recommending West Grey Council to appoint Nancy Nurse to the Durham BIA for the duration of the term. Susan seconded the motion. Nancy accepted the appointment. Motion carried.
5. **Approval of Minutes** Susan made a motion to approve the previous minutes, Tanya seconded the motion. Motion carried.
6. **Business arising from previous minutes**

Bridge Lighting was well attended, the consensus was that the time change made a big difference. Everyone enjoyed the variety of music as well as the snacks. A big thanks to the Durham Art Gallery, The Foundry, as well as Don and Susan Tremble for providing/facilitating the snacks.

Christmas decorations – Thanks to those who came out and helped put up the Nut Crackers. We will discuss future changes to the installation of the decorations at our May meeting.

BIA conference Conference - OBIAA Blue Mountain.

Connie made a motion that 4 members attend the conference for one day paid by the BIA. Delegates to be confirmed closer to the convention date. Susan seconded the motion.

Carried

7. **Municipal update** – via email as Doug was absent from the meeting.

The budget was passed with a higher increase than they wanted but due to the cost of repairing and replacing so many bridges/dam's it was necessary.

Hospital – nothing new still waiting for the judicial review.

Frazzel Ice – has returned, there have been a lot of costs to keep the ice moving (equipment and man hours) so far there has been no flooding and is now under control.

Snow continues to be a major challenge for the municipality. Trying to keep up. Clearing snow downtown when time.

Reminder to businesses - clearing a path through the snowbanks is their responsibility.

Flowers - Going to talk to the Director, Julie, and Connie order as Kodey has gone

Looking forward to upgrades at Riverside and future use.

8. **Treasures Report**

\$34,473.00 in the general account. \$10,000 in the GIC(Big Dig)

9. **New Business**

Frazzel Fest – Family Day weekend, organized by South Grey Chamber of Commerce and West Grey. Nicole sent out an email asking for prize donations.



Connie made a motion to donate two \$60.00 “The Foundry 1872” gift cards for the family Banner competition as well as three \$25.00 BIA bucks to be used as prizes where the Chamber needs them. April seconded the motion. Motion carried.

Tanya would like to “feature” businesses in the BIA district. Information to be presented on our various social media accounts. She will be reaching out to the businesses to see if they want to participate and offer them a choice of month/season. She would also like to update vacant locations, letting it be known what is available for possible new business ventures/rentals. She will also reach out to Saugeen Economic Development – Jamie Doherty and see if he would share on their social media.

Tanya will also be updating the website with some new photos, stay tuned for updates and changes.

Saugeen Sun Fest– Nancy presented that there is an upcoming meeting, but the date has been set for August 16th. Connie has submitted paperwork to the County regarding the closing of Queen St. from Saddler St. to George St. Once approved by Grey County then it would need to be approved by West Grey. Nancy has reached out to several food vendors but has not found much interest as our venue is small and they are booked for this coming year. Susan has booked “Summer Never Ends” 8pm- 11pm - Dance. April will be looking at other live music for the afternoon. The Lion’s Club is looking at running the Beer Garden. Bobbi is reaching out to other vendors for tent/tables available to sell their wares/craft sales.

The Agricultural Society is interested in running the rubber duck race, Susan is waiting for confirmation from them at their upcoming meeting.

Susan made a motion that the BIA invest \$10,000 for the event, Tanya seconded the motion.

Carried

Tanya is creating the Website, Facebook and Instagram accounts for the event –
Saugeensunfest.ca

West Grey Youth Centre – April presented that things are moving along and they will be running their first workshop, on Tuesday nights at the Durham Presbyterian Church - 10 Kids have registered and the class is full. April and the board are very happy with how the community has come along and volunteered/supported the group.

10. **Correspondence** - none

11. **Next meeting** – March 24th at 6 pm at The Foundry 1872 - 204 Garafraxa St S,
Durham

12. **AGM** will be May 29th 5pm at the Foundry 1872. Information will be sent out to all businesses.

13. **Adjournment** -

Bobbi adjourned the meeting at 7:25pm

From: Erika Luoma <erika.luoma@autismontario.com>
Sent: February 14, 2025 1:52 PM
To: Jamie Eckenswiller <clerk@westgrey.com>
Subject: Fly the Flag on April 2, 2025, for World Autism Day

Dear Office of the Clerk, Municipality of West Grey,

Autism Ontario is a charitable organization founded in 1973, and we are privileged to support the autism community of West Grey. We have more than 50 years of supporting, representing, and advocating for all autistic individuals across the province regardless of race, ethnicity, income, religion, gender identity, or sexual orientation.

Join Autism Ontario as we *Celebrate the Spectrum* this upcoming World Autism Day by flying your flag for our “Fly the Flag” campaign and formally proclaiming **April 2, 2025, as World Autism Day**. This is an excellent opportunity for your municipality to show support for autistic individuals across Ontario and in your communities.

You can purchase a flag through our website at
<https://celebratethespectrum.com/shop/>

What is Celebrate the Spectrum?

Celebrate the Spectrum is our campaign for World Autism Day celebrations. It is an opportunity for positive action to provide spaces of support and advocacy for our diverse communities while learning about autism, and how we can all make our communities better for autistic individuals. Our campaign theme is tie-dye, symbolizing the beautiful uniqueness and individuality of every autistic person. Celebrate the Spectrum unites families, schools, communities, businesses, government, and professionals in recognizing World Autism Day by celebrating autistic people and bringing to light the systemic barriers that must be removed to create a more supportive and inclusive Ontario.

We are always available to help with resources and ideas on how you can get involved. Let's come together and embrace our diversity, exploring endless possibilities in every pattern!

Let us know if you will be flying the flag! Register your municipality [here](#).

I can be reached via email or at the telephone number below. Thank you for your time and I look forward to connecting with you soon.

With appreciation,
Erika Luoma
Fund and Volunteer Coordinator, Mom of an Autistic Adult

AutismONTARIO

autismontario.com

1179 King St. West, Suite 004 | Toronto, ON | M6K 3C5

T: 1-800-472-7789 ext. 223 | E: erika.luoma@autismontario.com

Show your support for the autistic community.

DONATE TODAY

[Facebook](#) | [X](#) | [Instagram](#) | [LinkedIn](#)

Pour les services en français, veuillez envoyer un courriel à melanie@autismontario.com



A Proclamation on World Autism Day 2025

Whereas:

World Autism Day is recognized on April 2, 2025, in Canada. Autism Ontario is one of the largest collective voices representing the autism community, and the work we do helps all autistic individuals and families in their communities have access to meaningful support, information, and connections — not only on April 2 but every day throughout the year.

Whereas:

Autism impacts more than 135,000 individuals in Ontario, representing 1 in every 50 Canadian children and youth. It not only influences the lives of autistics but also their friends, families, and communities. It's crucial for us to raise awareness, and acceptance, provide support and promote a more inclusive society.

Whereas:

Autism is a diverse spectrum that varies widely among individuals. Each person's experience with autism can change over time. This evolving journey highlights the uniqueness of every autistic individual, emphasizing the need for understanding and support tailored to their specific needs.

Whereas:

Autism Ontario is the leading source of information and referral on autism, and since 1973, has been providing support, information, and opportunities for thousands of families and individuals across the province.

Whereas:

Autism Ontario is devoted to raising public awareness about autism and addressing the everyday challenges faced by individuals with autism, their families, and the professionals who work alongside them. We urge everyone to recognize and celebrate the unique differences and needs of others, fostering an inclusive environment where all individuals can participate fully in activities and discussions. Together, we can create a society that values and includes everyone.

Now Therefore:

BE IT RESOLVED that I, (insert Mayor name or designate), do hereby recognize April 2 as World Autism Day while committing to embrace awareness and acceptance today and every day throughout the year.

Dated at (municipality), Ontario this 2nd day of April 2025.

**Jamie Eckenswiller, AOMC, AMP
Director of Legislative Services/Clerk**

To Whom this May Concern,

On February 24th, 2025 a member of the BIA executive resigned. We are requesting Nancy Nurse be appointed by West Grey Council to be added to our current board for the remainder of this term.

Thanks

Bobbi Burnett

Bobbi Burnett
Chair

Connie MacEwan

Connie MacEwan
Secretary BIA

From: [Jamie Eckenswiller](#)
To: [Krista House Langdon](#)
Subject: FW: Noise Exemption Permit Request for Reflections Festival Fundraiser – May 16-19, 2025
Date: February 26, 2025 1:08:41 PM

From: Kevin [REDACTED]
Sent: February 25, 2025 4:03 PM
To: Jamie Eckenswiller <clerk@westgrey.com>
Cc: Michele Harris <mharris@westgrey.com>; Nicole Churchill <nchurchill@westgrey.com>
Subject: Noise Exemption Permit Request for Reflections Festival Fundraiser – May 16-19, 2025

Dear Members of the Council,

I hope you're doing well today. My name is Kevin Lawson, and my partner, Chantal Plourde, and I are proud to organize the Reflections Festival Fundraiser for Ivy's Wish Animal Sanctuary, 634332 Artemesia Glenelg Townline Markdale, ON N0C 1H0. We request approval to amplify sound during the event, as music plays a vital role in our fundraising. In 2024, we hosted 150 attendees and raised \$6,000. For 2025, our goal is to raise \$10,000 to support the sanctuary.

This festival was created to give attendees a chance to reconnect with nature, reflect on their lives, and support the well-being of animals in need. We named it Reflections after the Anishinaabe word for Kawartha Lakes, meaning "Land of Reflections," as it beautifully represents the festival's spirit. In choosing this name, we also honor Chantal's Mohawk heritage and recognize the deep Indigenous roots of this land.

Since November 2024, we've worked with Michele Harris, Chief Administrative Officer of West Grey, and her team to find the best way forward. Our goal is to minimize community impact while continuing to support local businesses like Battlefield Rentals, Dee's Quiet Cafe, and Wilton Sanitation.

We request the opportunity to present our proposal to the Council or speak at the next available meeting. We are seeking approval for a noise exemption permit to allow amplified music during event hours. This will help create a lively atmosphere that supports our fundraiser. We will carefully manage sound to keep the impact on the community minimal.

We sincerely appreciate your consideration of this request and would be grateful for the council's support in granting the noise exemption permit. If there are any questions or additional requirements, we are happy to provide further details.

Event Overview: Event Dates: May 16-19, 2025

Music Hours:

Friday May 16: 9:00 PM – 2:00 AM

Saturday May 17: 1:00 PM – 2:00 AM

Sunday May 18: 1:00 PM – 2:00 AM

Monday May 19: No music played to respect the holiday

Aged 19+ Event: The festival is a 19+ event, designed to create a relaxed and enriching experience for adults seeking a meaningful weekend getaway. This age restriction creates a welcoming space for enjoying music, nature, and community.

Volume Management:

- Designated runners will check the volume in the surrounding area regularly throughout the event.
- The music will be gradually turned down as the night progresses.
- A dinner break will be observed from 5:00 PM – 6:00 PM each day.

Types of Noise That May Be Heard:

- **Generators:** Nearly silent generators, provided through Battlefield Rentals, will be used to reduce operational noise.
- **Music:** The festival will feature Juno Award-winning bands and electronic music producers, with performances by talented artists from across Canada and internationally recognized headliners.
- **Audience Celebrations:** Occasional celebrations of audience enjoyment, including cheers, laughter, and applause may occur throughout the event.

Event Details:

- **Event Type:** Reflections Festival is an annual event, taking place May long weekend, designed to bring the community together in support of a meaningful cause.
- **Staging:** The temporary stage is prebuilt and stands about 2 feet high in front of an existing cabin. This setup helps reduce the environmental impact and keeps the property undisturbed.
- **Animals:** No animals will be used for work during the event. However, attendees can meet the sanctuary's resident animals. Guided meet & greets, led by the landowners, offer a peaceful and unique way to connect with nature.

Noise Mitigation and Community Considerations: We understand the importance of respecting our neighbors and the local environment. To reduce any impact on the community, we will take the following steps:

- **Speaker Orientation:** All speakers will be directed inward toward the private land to help contain the sound within the event area.
- **Natural Sound Barriers:** We will leverage the natural hills of the property as sound barriers to further contain the noise.
- **Noise Control:** We will have a strict policy to ensure no generators are running and no hand drums or instruments are played after the music stops. Personal portable speakers will also be limited to a talking volume (40 dB) to prevent disturbing nearby properties.
- **Attendance and Capacity:** To keep everyone safe and limit disruptions to the community, we have set a maximum capacity of 300 attendees. This smaller crowd helps reduce traffic and creates a more intimate, manageable, and peaceful experience.

Steps to engage with the local community directly:

Neighborhood Notices will be distributed ahead of time to inform residents about the event and share contact details for any concerns.

- We tested and planned parking during the 2024 event to ensure plenty of space and smooth traffic flow. To reduce congestion and pollution, we encourage carpooling.

Environmental and Social Responsibility: Along with managing noise, we are dedicated to creating a responsible and eco-friendly environment.

- **Dry Event:** The festival will be alcohol-free to help attendees enjoy the natural beauty and peaceful setting of West Grey. Keeping it dry also helps reduce risks, noise, and the environmental impact often linked to alcohol at events.
- **Encouraging Quiet Arrival and Departure:** We ask attendees to drive slowly and lower their radio volume when arriving or leaving. This helps reduce noise and protect the local ecosystem.

We are confident the Reflections Festival will be a successful, community-friendly, and eco-conscious fundraiser. We are committed to reducing disruptions and ensuring the event reflects the spirit of West Grey and the needs of the community.

We truly appreciate your time in reviewing our request and would be grateful for the Council's support in approving the noise exemption permit. If you have any questions or need more details, we are happy to provide them.

Thank you for your time and consideration.

Sincerely,

Kevin Lawson
Chantal Plourde
Cofounders



Reflections Festival Fundraiser for Ivy's Wish Animal Sanctuary



**CORRESPONDENCE ITEMS PRESENTED FOR INFORMATION
March 4, 2025**

(To jump to the information, just click the item)

1. Correspondence calling upon the federal and provincial governments to do everything in their power to limit speeding, distracted driving, and impaired driving.
 - a. City of Woodstock
 - b. Township of Zorra
2. Correspondence from the Municipality of Brockton regarding a recently passed resolution respecting the Saugeen Municipal Airport.
3. Correspondence from the Town of Saugeen Shores regarding their comments on the Saugeen Valley Conservation Authority policies manual.
4. Correspondence from the Township of Uxbridge regarding the implementation of a buy Canadian policy.
5. Notice of complete application from the Township of Southgate concerning a site alteration fill permit.

Item 1a



Office of the City Clerk
 Woodstock City Hall
 P.O. Box 1539
 500 Dundas Street
 Woodstock, ON
 N4S 0A7
 Telephone 519-539-1291

February 25, 2025

The Honourable Doug Ford, Premier of Ontario
 80 Wellington Street
 Ottawa, ON K1A 0A2

Via email: premier@ontario.ca

At the regular meeting of Woodstock City Council held on February 20, 2025, the following resolution was passed:

“Whereas speeding, distracted driving, and impaired driving are among the leading causes of driving related collisions, injuries, and fatalities in Ontario; and,

Whereas municipalities are called upon to modify driver behaviour through expensive infrastructure and even more expensive policing; and,

Whereas infrastructure and policing are inherently limited in their effectiveness at reducing speed and distracted driving, and entirely ineffective at reducing impaired driving;

Therefore be it resolved that the City of Woodstock calls on the Provincial and Federal governments to do everything in their power to limit speeding, distracted driving, and impaired driving, and thereby reduce collisions, injuries, and fatalities in our communities; and,

That the City of Woodstock specifically requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, which will allow Ontario's rural municipalities to make the critical investments needed to reduce the number of people being killed and seriously injured on Ontario's rural roads; and,

That City of Woodstock Staff work with Oxford County and all Oxford municipalities on the feasibility of implementing a long term Vision Zero Policy and the Good Roads Rural Road Safety strategy across all of Oxford; and,

That a copy of this resolution be forwarded to the Ontario Premier, Ontario Minister of Transportation, Ontario Minister of Infrastructure, Ontario Minister of Agriculture, Ontario Minister of Rural Affairs, Ontario Associate Minister of Emergency Preparedness and Response, and Ontario Minister of Health; and,

FURTHER THAT this resolution be circulated to all Oxford police services boards, Safe

and Well Oxford, Good Roads, and all municipalities in Ontario requesting their support.”

Yours Truly,

Jeff Bunn
Manager, Legislative Services/ Deputy City Clerk
City of Woodstock

Cc.

The Hon. Prabmeet Sakaria, Minister of Transportation - prabmeet.sarkaria@pc.ola.org

The Hon. Kinga Surma, Minister of Infrastructure - kinga.surmaco@pc.ola.org

The Hon. Rob Flack, Minister of Agriculture - minister.omafra@ontario.ca

Trevor Jones, Associate Minister of Emergency Preparedness and Response - trevor.jones3@ontario.ca

The Hon. Sylvia Jones, Minister of Health - sylvia.jones@ontario.ca

Woodstock Police Services - nnovacich@woodstockpolice.ca

Police Services Board - oapsb@oapsb.ca;

Safe and Well Oxford – safewelloxford@gmail.com

Good Roads - info@goodroads.ca

Association of Municipalities Ontario - amo@amo.on.ca

Rural Ontario Municipal Association (ROMA) - roma@roma.on.ca

And all municipalities in Ontario



CORPORATION OF THE TOWNSHIP OF ZORRA

163 Brock Street, PO Box 189 Thamesford, ON, N0M 2M0
Ph. 519-485-2490 • 1-888-699-3868 • Fax 519-485-2520

Item 14(a)

Date: February 19, 2025

29-02-2025

Moved by Katie Grigg

Seconded by *Crystal Fede*

WHEREAS speeding, distracted driving, and impaired driving are among the leading causes of driving related collisions, injuries, and fatalities in Ontario; and,

WHEREAS municipalities are called upon to modify driver behaviour through expensive infrastructure and even more expensive policing; and,

WHEREAS infrastructure and policing are inherently limited in their effectiveness at reducing speed and distracted driving, and entirely ineffective at reducing impaired driving;

THEREFORE BE IT RESOLVED THAT Zorra Township calls on the Provincial and Federal governments to do everything in their power to limit speeding, distracted driving, and impaired driving, and thereby reduce collisions, injuries, and fatalities in our communities;

THAT the Township of Zorra specifically requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, which will allow Ontario's rural municipalities to make the critical investments needed to reduce the number of people being killed and seriously injured on Ontario's rural roads; and

AND THAT Zorra Township Staff work with Oxford County and all Oxford municipalities on the feasibility of implementing a long term Vision Zero Policy and the Good Roads Rural Road Safety strategy across all of Oxford; and,

THAT a copy of this resolution be forwarded to the Ontario Premier, Ontario Minister of Transportation, Ontario Minister of Infrastructure, Ontario Minister of Agriculture, Ontario Minister of Rural Affairs, Ontario Associate Minister of Emergency Preparedness and Response, and Ontario Minister of Health, and Good Roads; and

FURTHER THAT this resolution be circulated to all Oxford police services boards, Safe and Well Oxford, Good Roads, and all municipalities in Ontario requesting their support.

- Carried
- Defeated
- Recorded Vote
- Deferred

Recorded Vote:

	Yea	Nay
Mayor Ryan		
Councillor Stewart		
Councillor Grigg		
Councillor Mitchell		
Councillor Finch		



Mayor



February 19, 2025

Council of the Municipality of West Grey
c/o Jamie Eckenswiller, Director of Legislative Services/Clerk
402813 Grey County Road 4 RR2 Durham, ON N0G 1R0
clerk@westgrey.com

Council of the Town of Hanover
c/o Vicki McDonald, Clerk
341 10th Street Hanover, ON N4N 1P5
vmcdonald@hanover.ca

Sent by Email

To the Council of the Town of Hanover and the Council of the Municipality of West Grey,

On February 11, 2025 the Council of the Municipality of Brockton passed the following resolution regarding the Saugeen Municipal Airport:

**Resolution 25-05-04 Moved by Councillor Travale Seconded by Deputy Mayor
Hutcheon**

That the Council of the Municipality of Brockton hereby approves Report Number CLK2025-03 – Saugeen Municipal Airport Tri-Municipal Options Update, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk) for information purposes and provides further direction to staff regarding the Saugeen Municipal Airport: proceed with Option 2 and renegotiate the Agreement.

Carried.

We look forward to continuing discussions on the future of the Saugeen Municipal Airport.

Please do not hesitate to contact me should you have any further questions.

Sincerely,



Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Municipality of Brockton
fhamilton@brockton.ca or 519-881-2223 Ext. 124'

Staff Report

Presented By: Candace Hamm, Development Services Officer

Meeting Date: February 18, 2025

Subject: Comments on the Saugeen Valley Conservation Authority Policies Manual

Attachment(s): Town of Saugeen Shores Stakeholder Feedback
Draft SVCA EPR Policies Manual

Recommendation

That Council endorse the comments in this report and the attached Stakeholder Feedback form and forward them to the Saugeen Valley Conservation Authority (SVCA) for inclusion in the consultation.

Report Summary

Saugeen Valley Conservation Authority (SVCA) has proposed an update to the SVCA Environmental Planning and Regulations Policies Manual. This report outlines comments to be forwarded to the SVCA for consideration before a final manual is brought to the SVCA Board of Directors for approval.

Background/Analysis

The SVCA has proposed an updated Environment Planning and Regulations (EPR) Policies Manual and is reviewing feedback before the draft is brought to the SVCA Board of Directors for approval. The SVCA describes the Policies Manual as a cornerstone document outlining the SVCA's approach to environmental planning and regulatory responsibilities and serves as a critical guide for SVCA staff when providing comments on natural hazards under the Planning Act and reviewing permit applications.

The updated EPR Policies Manual is intended to reflect changes in legislation and to comply with the Conservation Authorities Act (CA Act), Ontario Regulation 686/21 (Mandatory Programs and Services), Ontario Regulation 41/24 (Prohibited Activities, Exemptions, and Permits), and the Provincial Planning Statement (PPS, 2024).

In review of the proposed draft EPR Policies Manual, topics that are of key interest to the Town have been outlined in this report and further examined as they relate to or affect the local context of Saugeen Shores, an analysis of the impact on the Town, and a recommendation.

1. Planning Act Priority and Prior Planning Approvals

Draft EPR Policies Manual

Section 1. Introduction (1.3 Legislative Authority / 1.3.5 Key Principles)

Section 3. Planning Advisory Services (3.4.8 Right to Appeal by SVCA)

The draft EPR Policies Manual indicates that the ‘principle of development’ is preferred to be established through the Planning Act, noting that Planning Act approvals are to be secured first; and SVCA permit approvals second. The draft also indicates that when there are historical planning approval decisions made in the absence of current technical information which could preclude development under the CA Act, the SVCA will work diligently with the applicant and the municipality to resolve the issue. Similar policies have been drafted in the Right to Appeal by SVCA section of the draft EPR Policies Manual, indicating that wherever possible, if an issue remains unresolved, SVCA will work with the proponent and the municipality to pursue a resolution when considering the appeal of a planning decision that relates to a natural hazard.

For planning related matters, the [Memorandum of Agreement \(MOA\) for Planning Services between Bruce County, SVCA, GSCA and MVCA](#) includes a Dispute Resolution Procedure (Appendix D) for cases when the County’s Planning staff and Conservation Authority staff disagree on a recommended action.

Analysis

The Planning Act Priority and Prior Planning Approval wording included in the draft EPR Policies Manual have been carried forward from the current policies manual.

The Memorandum of Agreement for Planning Services between Bruce County, SVCA, GSCA and MVCA Dispute Resolution Procedure is not referenced in the draft EPR Policies Manual.

Saugeen Shores Context

The continuation of the Planning Act Priority and Prior Planning Approval policies in the updated EPR Policies Manual are appropriate to ensure that development proposals in the Town are reviewed in a consistent manner that accounts for historical planning approvals. This is particularly critical for the areas of Southampton where updated Flood Hazard Mapping was produced. The new mapping is precluding development; and we look forward to the SVCA working diligently with the Town and the impacted developers to resolve the issue.

Bruce County provides planning services to the Town of Saugeen Shores, and the Town is supportive of the efforts taken by the County to negotiate and enter into a MOA with the local Conservation Authorities that outlines a procedure for dispute resolution.

Recommendation 1

The Town is supportive of the draft EPR Policies as it relates to Planning Act Priority and Prior Planning Approvals.

Recommendation 2

That the EPR Policies Manual refer to the Dispute Resolution Procedure in the Memorandum of Agreement for Planning Services between Bruce County, SVCA, GSCA and MVCA.

2. Vision, Goals & Principles and Provincial Standards

Draft EPR Policies Manual

Section 2. Approach to Natural Hazard Management (2.4 Vision, Goals & Principles)

Section 3. Planning Advisory Services (3.7.1.2 Provincial Standards)

The draft EPR Policies Manual indicates the SVCA will focus on mandatory programs and services for natural hazard planning and deliver on legislated responsibilities, providing clear direction to watershed municipalities to distinguish between recommendations and requirements. Section 3.7.1.2 Provincial Standards states that the SVCA will make recommendations consistent with established provincial policy, standards and guidelines when determining the extent of hazardous lands and sites, and when assessing impacts of development and site alterations on the hazards.

Analysis

The Vision, Goals & Principles related to Natural Hazard Management included in the draft EPR Policies Manual have been carried forward from the current policies manual with some minor changes.

Saugeen Shores Context

The continuation of these policies in the updated EPR Policies Manual is appropriate to ensure natural hazards in the Town are managed in a consistent manner in accordance with Provincial standards, and that the Town is provided with clear direction to distinguish between recommendations and requirements. This is particularly critical as the Town continues to explore the implementation of a Two-Zone Floodplain Management Concept for the areas of Southampton impacted by the updated Flood Hazard Mapping.

Recommendation 3

The Town is supportive of the draft EPR Policies as they related to the SVCA approach to natural hazard management and provincial standards, apart from the policies related to Climate Change, which is discussed in more detail below.

3. Request for Review

Draft EPR Policies Manual

Appendix C: Administrative Review Policies

Appendix C of the draft EPR Policies Manual outlines the SVCA Administrative Review Policies when receiving, evaluating and making a decision related to a request for review under Section 8 of Ontario Regulation 41/24.

Analysis

When reviewing the SVCA's Administrative Review Policies, a number of discrepancies between the draft policies and Ontario Regulation 41/24 were noted, as summarized in the table below:

Ontario Regulation 41/24	Draft EPR Policies Manual	Town Comments
<p>Request for review</p> <p>8. (1) An applicant may request a review by the authority if,</p> <p>(a) the applicant has not received a notice from the authority within 21 days in accordance with subsection 7 (2);</p> <p>(b) the applicant disagrees with the authority's determination that the application for a permit is incomplete; or</p> <p>(c) the applicant is of the view that a request by the authority for other information, studies or plans under clause 7 (1) (i) is not reasonable.</p> <p>(2) A review requested by an applicant under subsection (1) shall be completed by the authority no later than 30 days after it is requested and the authority shall, as the case may be,</p>	<p>4. Eligibility</p> <p>Administrative reviews undertaken by the Authority (<i>or its delegate</i>) shall be conducted under the following circumstances: ...</p>	<p>The SVCA is seeking to delegate, or has already delegated, administrative review powers to the General Manager / Secretary-Treasurer.</p> <p>The ability to request a review lies with the applicant. The drafted wording suggests that the SVCA initiates the process.</p>
	<p>5. Timeline for Review</p> <p>Administrative reviews are completed within 30 days of receipt of a requested review. However, there may be extenuating circumstances where it is not possible to complete the administrative review within 30 days. In these cases, the Authority (or its delegate) will provide notice to the applicant of any anticipated delays and obtain written approval of the applicant to extend the timeline, if feasible.</p>	<p>The policies have been drafted to allow the SVCA to circumvent the 30-day timeline for review specified in the Regulation.</p>
<p>(a) confirm that the application meets the requirements of subsection 7 (1) and is complete or provide reasons why the application is incomplete; or</p> <p>(b) provide reasons why a request for other information, studies or plans under clause 7 (1) (i) is reasonable or withdraw the request for all or some of the information, studies or plans.</p>	<p>9. Evaluation Criteria</p> <p>The Authority (<i>or delegate</i>) shall evaluate the request for administrative review in accordance with the following standards:</p> <p>4. That the applicant has submitted all components of a complete application required by SVCA staff.</p>	<p>An applicant disagreeing with the authority's determination that the application for a permit is incomplete can be the basis for the request for review. Evaluating whether the applicant has submitted all components of a complete application required by SVCA staff circumvents the process.</p>

	<p>11. Notice and Communication</p> <p>The Authority (or delegate) shall provide the following correspondence in writing to the applicant:</p> <ol style="list-style-type: none"> 1. Within 1-2 business days, upon receipt of a “Request for Review” form, confirm the receipt of the request, set out the start and end dates of the administrative review period (requests for administrative review shall be completed within 30 days upon receipt of the request, unless an extension is approved by the applicant); 	<p>Same comments as above. The polices have been drafted to allow the SVCA to circumvent the 30-day timeline for review specified in the Regulation.</p>
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Saugeen Shores Context

Ensuring the EPR Policies Manual is aligned with the regulations made under the Conservation Authorities Act will better serve the Town of Saugeen Shores.

The delegation of the Ontario Regulation 41/24 Section 8 Request for Review powers to the SVCA General Manager / Secretary-Treasurer is concerning to the Town. Under this framework, the Town, and other applicants from the community, will not be afforded an opportunity to approach the SVCA Board of Directors in instances where the applicant disagree with the determination of the General Manager / Secretary-Treasurer on the completeness of the application, or the studies required in support of the application.

Recommendation 4

That the Draft EPR Policies Manual be revised to align with Section 8 Request for review of Ontario Regulation 41/24.

Recommendation 5

That Ontario Regulation 41/24 Request for Review powers remain the responsibility of the full Authority and not be delegated to the General Manager / Secretary-Treasurer.

Recommendation 6

That a Dispute Resolution Procedure for permit applications submitted to the SVCA under Section 28.1 of the Conservation Authorities Act be set out in the EPR Policies Manual; and

That the Dispute Resolution Procedure within the EPR Policies Manual specify that in the event that a dispute between an applicant and SVCA staff cannot be resolved through the dispute resolution process, the dispute may be submitted to the SVCA Board of Directors.

4. Minister's Powers

Draft EPR Policies Manual

The provisions in the Conservation Authorities Act (CAA) that include powers of the Minister of Natural Resources to review or make permit decisions is not referenced in the draft EPR Policies Manual.

Analysis

New provisions in the CAA came into effect on April 1, 2024, that included powers for the Minister to 1) issue an order to prevent a conservation authority from issuing a permit and to take over the permitting process in the place of a conservation authority ("Minister's permit"), and 2) review a conservation authority permit decision at the request of the applicant ("Minister's review").

Ontario Regulation 474/24, which came into effect on January 1, 2025, sets out the circumstances under which the Minister may use these powers. The circumstances are where the proposed development activity or other activity, in the opinion of the Minister, pertains to or supports a matter of provincial interest described in the regulation. Additionally, it includes a transparent process for individuals or businesses to request the use of these powers and sets out the information that must be submitted as part of such a request.

The provincial interests described in Ontario Regulation 474/24 are:

- Housing
- Community Services like schools, healthcare or recreation
- Infrastructure like roads, waste management or energy systems
- Jobs through businesses like factories, farms or stores
- Any other matter that, in the opinion of the minister, is a provincial interest.

Saugeen Shores Context

It is important for the Town and its residents to be aware of and understand that for matters of provincial interest, there are alternative options outside of the SVCA permitting process to facilitate the review and approval of development proposals within the SVCA Regulated Area.

Recommendation 7

That the EPR Policies Manual include a section on Minister's Powers.

5. Climate Change

Draft EPR Policies Manual

Section 2. Approach to Natural Hazard Management (2.3 Preparing for a Changing Climate)

Section 2. Approach to Natural Hazard Management (2.4 Vision, Goals & Principles)
 Section 3. Planning Advisory Services (3.2 Introduction)
 Section 3. Planning Advisory Services (3.4.6 Identifying and Addressing Hazards)
 Section 3. Planning Advisory Services (3.7.1.7 Climate Change)

There are multiple references through the draft EPR Policies Manual that relate to climate change and preparing for the impacts of a changing climate. The Introduction of the Planning Advisory Services Section (Section 3.2) indicates that SVCA's mandate to help build climate resilient communities is carried out through their planning advisory services.

Analysis

The draft EPR Policies Manual indicates that there is not a specific reference in the CA Act or Ontario Regulation 41/24 to addressing climate change and its impacts, and Section 1.3 Legislative Authority of the draft EPR Policies Manual also does not reference climate change.

Section 2.9 Energy Conservation, Air Quality and Climate Change and Section 5.2 Natural Hazards of the PPS indicates that planning authorities should prepare for the impacts of a changing climate. While it has been noted that planning authorities should identify hazardous lands and hazardous sites in collaboration with conservation authorities, preparing for the impacts of a changing climate appears to be solely the responsibility of the planning authority.

As indicated on the Conservation Ontario website, the core mandate of Conservation Authorities is to undertake watershed-based programs to protect people and property from flooding and other natural hazards, and to conserve natural resources for economic, social and environmental benefits. The inclusion of climate resilient communities in the SVCA's mandate does not seem to align with provincial direction. It is acknowledged that conservation authorities play a supporting role in climate change through local adaptation strategies such as green infrastructure and tree planting, flood management programs, and data collection, monitoring, modelling and research.

Saugeen Shores Context

Ensuring the EPR Policies Manual is focused on the delegated roles and responsibilities of the SVCA, and that the EPR Policies Manual does not permit the SVCA to be involved with issues that are beyond the scope of the Provincial mandate will better serve Town of Saugeen Shores.

Recommendation 8

That the Draft EPR Policies Manual be revised to align with the SVCA's mandated roles and responsibilities related to climate change.

6. Other

Additional comments in review of the entirety of the proposed updated EPR Policies Manual will be provided to the SVCA for consideration. These comments are included in the attached Stakeholder Feedback Table, and are listed below:

- a) Updating the reference to the Ministry of the Environment, Conservation and Parks (MOECP).

- b) Ensuring consistent wording in different sections of the manual.
- c) The inclusion of virtual meetings as an option during the pre-consultation process.
- d) Clarification that the SVCA does not play a role in deeming Planning Act Applications complete.
- e) Ensuring that the 1996 Southampton Dynamic Beach Study is included in the appropriate sections of the manual and accurately reflected.
- f) A review of the Important Definitions and Areas section of the manual, as well as Appendix A: A Glossary of Terms with suggestions for updating or the removal of terms.
- g) General editorial comments.
- h) Request for clarification on the delegation of Ontario Regulation 41/24 Section 8 Request for Review powers to the General Manager / Secretary-Treasurer.
- i) Request for clarification on the CA's Service Delivery Standards for the Administration of Ontario Regulation 41/24.
- j) A review of Appendix D: Section 28.1 Hearing Guidelines with a recommendation that the Ontario Land Tribunal (OLT) E-file Portal and on-line appeal option be included in the manual.

7. Conclusion

The Town agrees that the SVCA EPR Policies Manual should be updated to reflect changes in legislation and to comply with the Conservation Authorities Act (CA Act), Ontario Regulation 686/21 (Mandatory Programs and Services), Ontario Regulation 41/24 (Prohibited Activities, Exemptions, and Permits), and the Provincial Planning Statement (PPS, 2024). However, multiple revisions, additions and improvements to the manual will be required to gain the support of the Town.

Recommendation 9

That a revised draft of the Saugeen Valley Conservation Authority Environmental Planning and Regulations Policies Manual be circulated to stakeholders for further review prior to advancing to the SVCA Board of Directors for approval.

Linkages

- Strategic Plan Alignment: Pillar 1: Meeting the Needs of a Growing Community
- Business Plan Alignment: Development Services Business as Usual

Financial Impacts/Source of Funding

No costs or revenue is associated with this report.

Prepared By: Candace Hamm, Development Services Officer

Reviewed By: Mark Paoli, Director, Development Services

Approved By: Kara Van Myall, Chief Administrative Officer

Stakeholder Feedback

2025 Revised SVCA Environmental Planning and Regulations Policies Manual

Please submit your feedback to Matt Armstrong, Manager of Planning and Regulations at Saugeen Valley Conservation Authority, by January 6th, 2025.

If you have any questions or require an alternative format for submitting your feedback, please contact Matt Armstrong at m.armstrong@svca.on.ca

When providing feedback, please enter the section number of the manual your comment refers to in the left-hand column and your feedback in the right-hand column. For comments of a general nature that do not relate to a specific section, write “General” in the left-hand column. You may add additional rows as needed.

Thank you for your valuable input in shaping the policies that guide our work.

Feedback Table

Policies Manual Section Number	Feedback
1.1	Introduction <ul style="list-style-type: none"> - Reference to Ministry of Environment & Climate Change (MOECC) - Reference should be updated to Ministry of the Environment, Conservation and Parks (MOECP) throughout the manual.
3.1	Implementation <p>“In some cases, there may be a need for coordination between planning applications and those under the Authority’s Regulation and Permitting Program. This can also be complicated by the fact that the two applications may be received years apart. The Authority will ensure that its position on a <i>Planning Act</i> application is the same as its position on a permit application for the same property; except where planning policies supported by the PPS, municipal official plans or the Authority’s Members, may be more restrictive. The principle of development is determined through the review process under the Planning Act and is discussed elsewhere in this manual.”</p> <ul style="list-style-type: none"> - Similar wording in Section 4 Administration of Ontario Regulation 41/24 and Related CA Act / Planning and Permit Applications. Wording should be consistent throughout the manual.
3.4.3	Application Pre-submission Consultation & Processing Timelines <ul style="list-style-type: none"> - Considering adding language to include virtual meetings as an option during the pre-consultation process

3.4.4	<p>Submission Requirements</p> <ul style="list-style-type: none"> - Where development proposals are located within an SVCA area of interest, Planning Act applications are determined completed by the municipal planner in consultation with the SVCA. - The SVCA may be involved with pre-consultation and may advise the planning authority on supporting materials that should be included with the Planning Act application submission, but the SVCA does not have a mandated role in deeming Planning Act applications complete. Consultation by the municipal planner with the SVCA regarding the completeness of Planning Act applications is not required. This wording should be updated to accurately reflect the role of the SVCA.
3.9.1.2	<p>Dynamic Beach Hazard</p> <p>In 1996, there was as assessment completed for the Geographic Town of Southampton, which revised the 30-metre setback.</p> <ul style="list-style-type: none"> - What was the 30-metre setback revised to? - Are there further details for Southampton that should be included in the manual?
4	<p>Administration of Ontario Regulation 41/24 and Related CA Act</p> <p>Planning and Permit Applications</p> <p>“In some cases, there may be a need for coordination between planning applications (Section 3) and those under the Authority’s Regulation and Permitting Program (Section 4). This can also be complicated by the fact that the two applications may be received years apart. Except where legislation or policies have changed, or where planning policies supported by the PPS, municipal official plans or the SVCA are more restrictive, the Authority will ensure that its position on a <i>Planning Act</i> application is the same as its position on a permit application for the same or similar proposal on the same property. The principle of development is determined through the review process under the Planning Act.”</p> <ul style="list-style-type: none"> - Similar wording in Section 3.1 Implementation. Wording should be consistent throughout the manual.
4.2.1	<p>Important Definitions and Areas</p> <p>“ . . . definition that is provided for ‘development’ under the Planning Act”</p> <ul style="list-style-type: none"> - Development is defined in specific sections of the Planning Act (i.e. Section 41, specific to Site Plan Control). - The Provincial Planning Statement (PPS, 2024) defines development.
4.6.3.4 / 4.6.3.5	<p>Inverhuron Specific Policies / Huron-Kinloss - Baird Coastal Reports Shoreline Management Area Policies</p> <ul style="list-style-type: none"> - Policies specific to the 1996 Southampton Dynamic Beach Study which revised the 30-metre setback are not included.

	<ul style="list-style-type: none"> - Are there further details for Southampton that should be included in the manual?
5.8	<p>Other Related Legislation</p> <ul style="list-style-type: none"> - Reference to Ontario Ministry of Environment, Climate Change & Parks - Reference should be updated to Ministry of the Environment, Conservation and Parks (MOECP) throughout the manual.
Appendix A	<p>A Glossary of Terms</p> <p>Buffers</p> <ul style="list-style-type: none"> - The definition for Buffers is associated with natural heritage features and was adapted from Ontario Ministry of Natural Resources' Natural Heritage Reference Manual, 2nd Edition, 2010. - Natural Heritage features are no longer part of the SVCA purview. - This definition should either be removed or updated appropriately to remove the reference to natural heritage features if the term is used in a different context within the manual. <p>Development</p> <ul style="list-style-type: none"> - "As defined by the Planning Act" - The Planning Act doesn't have a general definition of development; development is defined in relation to specific Sections of the Planning Act (i.e. Section 41 Ste Plan Control Area). - The definition of Development from the Provincial Planning Statement (PPS, 2024) should be used. <p>Wetland (as defined by the Provincial Policy Statement)</p> <ul style="list-style-type: none"> - Should be updated to the Provincial Planning Statement (PPS, 2024) definition. <p>Woodlands</p> <ul style="list-style-type: none"> - 2014 PPS referenced - Should be updated to the Provincial Planning Statement (PPS, 2024) definition. <p>General</p> <ul style="list-style-type: none"> - Various definitions that only appear in the Glossary and are not found within the Manual, including those related to Natural Heritage that no longer fall under the purview of the SVCA, should be removed from the manual (i.e. Endangered Species [federal], Endangered Species [provincial], Natural Heritage System, Lot of Record, etc.)
Appendix C	<p>Administrative review policies</p> <ul style="list-style-type: none"> - 6. Authority (or Delegate) Powers (insert resolution number here)

	<ul style="list-style-type: none"> - Clarification is needed. Is this proposed? Or has the Authority passed a motion to delegate Ontario Regulation 41/24 Section 8 Request for Review powers to the General Manager / Secretary-Treasurer? - 12. Administrative Review Policies – Updates – The Authority will review and update the Administrative Review Policies consistent with the CA’s Service Delivery Standards for Administration of Ontario Regulation 41/24. - What are the CA’s Service Delivery Standards for Administration of Ontario Regulation 41/24?
Appendix D	<p>Section 28.1 Hearing Guidelines</p> <ul style="list-style-type: none"> - Appendix D – Notice of Decision – Appeal to the Minister – send a letter to the Minister within 90 days to the Ontario Land Tribunal. - Conservation Authorities Act Section 28 Appeals can be submitted on-line though the Ontario Land Tribunal (OLT) E-file Portal using OLT Appeal Form (A1) and Checklist Section 6 Mining Claim and Conservation Matters. - The Hearing Guidelines should be updated to ensure applicants/appellants are aware of OLT appeal filing process, including the on-line appeal options.



The Corporation of the
**Township
of
Uxbridge**

In The Regional Municipality of Durham

SENT VIA E-MAIL

Town Hall
51 Toronto Street South
P.O. Box 190
Uxbridge, ON L9P 1T1
Telephone (905) 852-9181
Facsimile (905) 852-9674
Web www.uxbridge.ca

February 14, 2025

Premier Doug Ford
Legislative Building, Queen's Park
Toronto, Ontario, M7A 1A1
premier@ontario.ca

**RE: IMPLEMENTATION OF "BUY CANADIAN" POLICY
TOWNSHIP FILE: A-00 G**

Please be advised that during the regular meeting of the General Purpose and Administration Committee of February 3, 2025, the following motion was carried:

THAT the Administration and Special Projects Committee receive Report CAO-04/25 regarding the implementation of "Buy Canadian" Policy;

AND THAT the Policy remain in place until such time as there is clear indication from the Provincial and Federal Governments that trade relations have been normalized;

AND THAT the Policy be forwarded to all municipalities in Ontario requesting they implement similar policies;

AND THAT the Policy be forwarded to AMO and ROMA;

AND THAT the Policy be forwarded to the Premier of Ontario, MP O'Connell, all Durham MPP's and appropriate Provincial Ministers;

AND THAT the Policy be forwarded to all Township Committee Chairs for information;

AND THAT Committee support this Policy in principle;

AND THAT the final document be run through the CAO's office for final approval.

I trust you will find the above to be satisfactory.

Yours truly,



Emily Elliott
Deputy Clerk
/ljr

cc: Honourable Jennifer O'Connell, MP
Honourable Peter Bethlenfalvy, MPP (peter.bethlenfalvy@pc.ola.org)
Minister of Finance (Minister.fin@ontario.ca)
Minister of Public and Business Service Deliver (todd.mccarthy@ontario.ca)
AMO (amo@amo.on.ca)
ROMA (roma@roma.on.ca)
All Ontario Municipalities

REPORT

Office of the Mayor

TO: Finance and Emergency Services Committee**FROM:** Mayor Dave Barton**DATE:** February 3, 2025**REPORT:** 04/25 **FILE NO.:****SUBJECT:** Implementation of “Buy Canadian” Policy**BACKGROUND:**

The purpose of this report is to seek Committee’s approval for the adoption of a “Buy Canadian” policy. This policy will prioritize Canadian suppliers and manufacturers for municipal procurement, encourage diversification of non-U.S. sources, and establish oversight mechanisms for any significant expenditures involving U.S. manufacturers. This initiative aligns with our commitment to supporting federal and provincial leaders, Canadian farmers, manufacturers, and the sovereignty of Canada. This policy shall work in tandem with the Township of Uxbridge’s procurement policy.

DISCUSSION:**1. Prioritization of Canadian Suppliers:**

Staff will be directed to prioritize the purchase of goods and services from Canadian manufacturers and suppliers whenever possible. This policy aims to bolster the Canadian economy, support local businesses, and contribute to sustainable procurement practices.

2. Non-U.S. Alternatives:

In situations where Canadian products or services are unavailable, staff will seek suppliers from countries other than the United States. This approach will diversify our supply chain, reduce dependency on U.S. manufacturers, and promote broader international trade relationships.

3. Approval Requirements for U.S. Purchases:

To ensure transparency and fiscal responsibility, the following approval thresholds will apply to any purchases from U.S. manufacturers:

- **Expenses Over \$1,000:** Any purchase exceeding \$1,000 must be approved by the Chief Administrative Officer (CAO), in consultation with the mayor and council as appropriate.

4. Support for Canadian Sovereignty:

This policy demonstrates our municipality’s commitment to supporting federal and provincial leaders in their efforts to strengthen the Canadian economy. By prioritizing Canadian products, we are actively supporting:

- **Canadian farmers and agricultural producers**, ensuring the continued vitality of rural communities and food security.
- **Local and national manufacturers**, promoting job creation and innovation within Canada.
- **The sovereignty of Canada**, by reducing reliance on foreign suppliers and fostering economic independence.

ALIGNMENT TO STRATEGIC PRIORITIES:

- **Good Governance:** Ensuring fiscal responsibility and transparency in procurement practices.
- **Economic Development:** Supporting local businesses, farmers, and manufacturers while contributing to Canada's economic sovereignty.
- **Sustainability:** Encouraging environmentally responsible and locally sourced procurement decisions.

RECOMMENDATION:

THAT Report CAO-04/25 of Mayor Dave Barton be received for information;

AND THAT Committee direct staff to implement the "Buy Canadian" policy as outlined in this report;

AND THAT any purchases from U.S. manufacturers exceeding \$1,000 require CAO approval.

AND THAT a copy of Report CAO-04/25 be forwarded to the Finance and Emergency Services Committee for consideration.

AND THAT this policy will be in place until such time as there is clear indication from the Province and Feds that trade relations have been normalized.

AND THAT this policy be forward to all municipalities in Ontario and request they implement similar policies.

AND THAT this policy be forwarded to AMO and ROMA.

AND THAT this policy be forwarded to the Premier of Ontario, MP O'Connell, Durham MPP's and appropriate Provincial ministers.

AND THAT we collaborate with North Durham Chamber of Commerce to implement the policy outlined above.

Respectfully Submitted by:

Mayor Dave Barton

Martins Farm Services



**The Corporation of the Township of Southgate
Notice of Complete Application
Concerning a Site Alteration/ Fill Permit**

Take Notice that the Council of the Corporation of the Township of Southgate has received a complete application and supporting documents for a Site Alteration/ Fill Permit as required in By-law 2017-049 - Fill & Site By-law Alteration - As Amended by By-law 2025-012. Council will Consider approval of the Site Alteration/ Fill Permit application no sooner than: **March 19, 2025 at 1:00 PM** in the Council Chambers located at 123273 Southgate Road 12, Holstein Ontario N0G 2A0 **and** electronically via Zoom to consider the application.

Comments

Please submit comments in writing or by e-mail to the Junior Planner at the address shown below. Victoria Mance, Junior Planner, vmance@southgate.ca, Phone: (519) 923-2110 ext. 235. Township of Southgate 185667 Grey Rd 9, Dundalk, ON N0C 1B0. The Commenting deadline is **March 12, 2025**.

Description of the Subject Land

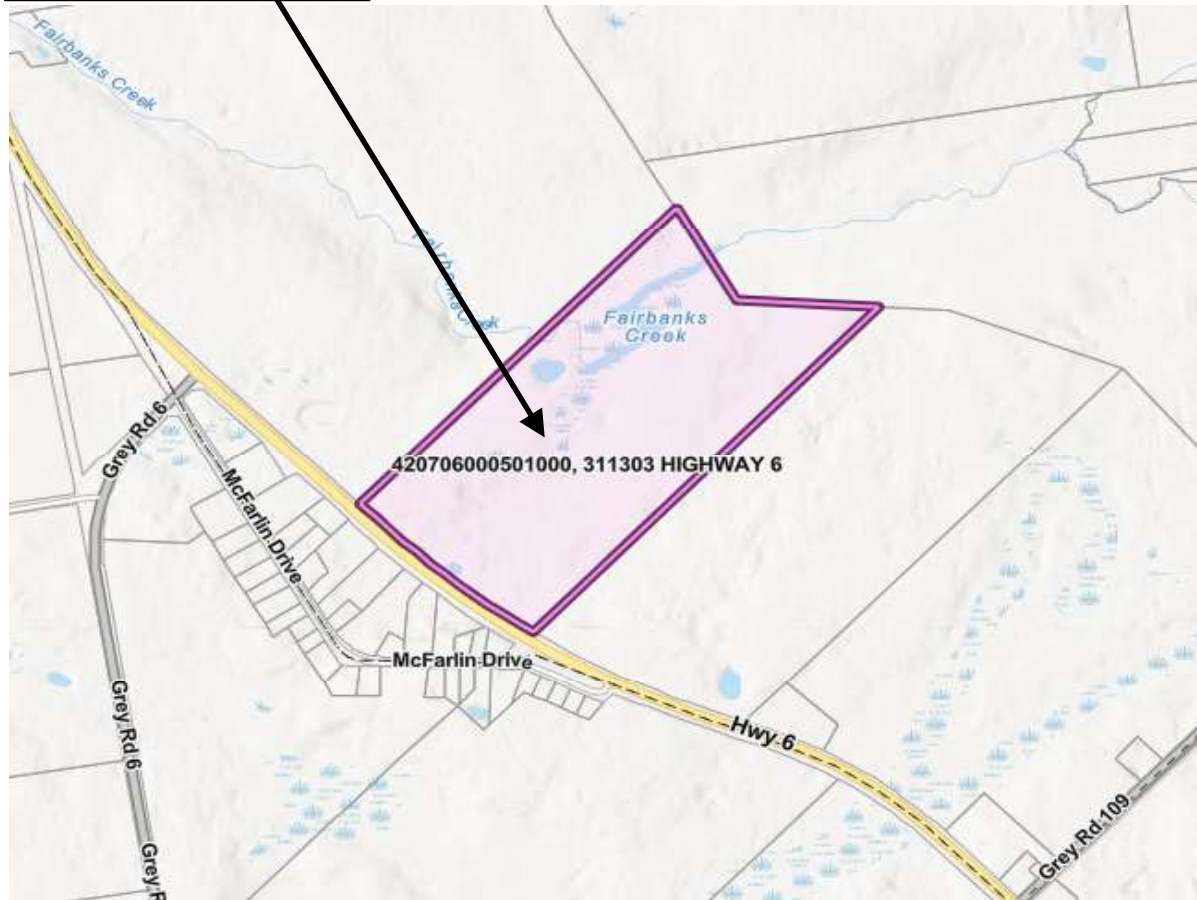
Registered Owner: Martins Farm Services Inc.

Legal Description: Con 1 Div 3 Pt Lot 28 Con 1 Div 1 Pt Lot 29, Geographic Township of Egremont, Township of Southgate

Civic Address: 311303 Highway 6

Key Map

SUBJECT LAND



Dated at the Township of Southgate, this 26th day of February 2025.

Staff Report

Report To: Council

Report From: Karl Schipprack, Director of Development and Community Services

Meeting Date: March 4, 2025

Subject: Animal Control Services – Municipal Support Services

Recommendations:

That in consideration of staff report 'Animal Control Services Contract – Municipal Support Services' Council:

1. Authorizes the Mayor and Clerk to enter into an agreement with Municipal Support Services for animal control services; and
2. Direct staff to bring forward a bylaw to amend the fees and charges bylaw to increase dog tags by \$5.00 per tag effective April 1, 2025.

Highlights:

- Current animal control officer submitted 60 days' notice to terminate contract.
- RFP issued for Animal Control Services on January 14, 2025, and closed February 5, 2025.
- One proposal received from Municipal Support Services.

Previous Report/Authority:

None.

Analysis:

West Grey's current animal control officer submitted a request to terminate the current contract with 60 days' notice as required. Both parties have agreed to a termination date of March 7, 2025.

An RFP was issued to request proposals for animal control services on January 14, 2025, and closed on February 5, 2025.

We received one proposal from Municipal Support services.

Proposed costs will include:

\$45/hr	As needed (4hr min.)
\$50/hr	As need after hours rate. (4hr min.)
\$500/month	Provide 24 hr/day, 7 days/week call answer and dispatch
\$1000/month	Animal control standby fee

The current budget for animal control contracted services stands at \$15,000, while the proposed Municipal Support Services costs are estimated at \$40,000 per year.

For the approved 2025 animal control services budget, there is a deficit of \$10,625 funded from the general levy. The additional costs will increase the deficit by \$25,000, resulting in a total deficit of \$35,625 for 2025.

The primary revenue source for the animal control services budget is dog tag fees. All fees and charges are presently under review, and a report on proposed revisions will be presented to the Council in the upcoming months. Any alterations to the animal control fees are expected to have a minimal impact on the 2025 budget since most dog tags will have been purchased before any new fees come into effect.

Currently, the dog tag fees (if purchased before March 31) are as follows: \$20 for the first dog, \$30 for the second dog, \$40 for the third dog, and \$50 for any additional dogs. In 2024, West Grey sold 1,383 dog tags. Staff propose an increase of \$5 per tag, which is anticipated to raise the 2026 dog tag revenue by \$7,000, thereby reducing the deficit to \$28,000 for 2026.

Should Council decide that animal control services should be self-funded, it would require an increase of \$30 per dog.

Financial Implications:

Financial implications are noted above.

Climate and Environmental Implications:

None.

Communication Plan:

This report is available on the West Grey website through the agenda.

Consultation:

Kerri Mighton, Director of Finance/Treasurer

Attachments:

None.

Recommended by:

Karl Schipprack, Director of Community and Development Services/CBO

Submission approved by:

Michele Harris, Chief Administrative Officer

For more information on this report, please contact Karl Schipprack, Director of Community and Development Services/CBO at cbo@westgrey.com or 519-369-2200 ext. 234.

Staff Report

Report To: Council

Report From: Jamie Eckenswiller, Director of Legislative Services/Clerk

Meeting Date: March 4, 2025

Subject: Delegation of Authority to Appoint Municipal Law Enforcement Officers

Recommendations:

THAT in consideration of staff report 'Delegation of Authority to Appoint Municipal Law Enforcement Officers, Council direct staff to bring forward a bylaw to delegate Council's authority to appoint municipal law enforcement officers to the Clerk.

Highlights:

- Delegating authority to appoint municipal law enforcement officers will help streamline an administrative process.
- Many municipalities have adopted similar delegation to ensure an efficient and timely appointment process.

Previous Report/Authority:

None.

Analysis:

The purpose of this report is to seek Council's authorization to bring forward a bylaw that delegates the Council's authority to the Clerk for the appointment of municipal law enforcement officers. This delegation of authority aims to streamline the appointment process, enhance administrative efficiency, and ensure timely enforcement of municipal regulations.

Currently, the appointment of municipal law enforcement officers is a function that rests solely with the Council. This process, while thorough, can often lead to delays and administrative bottlenecks, particularly when swift action is necessary to address enforcement issues. By delegating this authority to the Clerk, the municipality can

benefit from a more agile and efficient process, while still maintaining appropriate oversight and accountability.

The proposed delegation of authority to the Clerk is based on several key considerations:

Administrative Efficiency

Delegating the authority to appoint municipal law enforcement officers to the Clerk will expedite the appointment process, reducing delays and allowing the municipality to respond more quickly to enforcement needs.

Consistency and Oversight

The Clerk, as an established administrative officer, will ensure that appointments are made consistently and in accordance with established criteria and standards.

Best Practices

Many municipalities have adopted similar delegations of authority, recognizing the benefits of a more streamlined and efficient appointment process. This proposal aligns with best practices in municipal governance.

In light of the benefits outlined above, it is recommended that Council authorize the drafting and presentation of a bylaw that delegates the authority to appoint municipal law enforcement officers to the Clerk. This delegation will enhance administrative efficiency, ensure consistent and timely enforcement, and align with best practices in municipal governance.

Financial Implications:

There are no financial implications associate with this report.

Climate and Environmental Implications:

None.

Communication Plan:

This report is being communicated through the posting of Council agendas on the West Grey website.

Consultation:

None.

Attachments:

None.

Recommended by:

Jamie Eckenswiller, AOMC, AMP
Director of Legislative Services/Clerk

Submission approved by:

Michele Harris, Chief Administrative Officer

For more information on this report, please contact Jamie Eckenswiller, Director of Legislative Services/Clerk at clerk@westgrey.com or 519-369-2200 ext. 229.



**The Corporation of the Municipality of West Grey
Bylaw No. 2025-014**

A bylaw to confirm the proceedings of the regular and public meetings of the Council of the Corporation of the Municipality of West Grey.

WHEREAS Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

WHEREAS Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

WHEREAS the Council of the Corporation of the Municipality of West Grey deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the proceedings and actions taken by the Council of the Municipality of West Grey at the public meeting of February 18, 2025, and the regular Council meeting of March 4, 2025, and in respect of each report, motion, recommendation, bylaw and any other business conducted are, except where the prior approval of the Ontario Land Tribunal or other authority is required by law, hereby adopted and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate bylaw duly enacted.
2. The Mayor and proper officials of the Corporation of the Municipality of West Grey are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of West Grey referred to in the preceding section thereof.
3. That on behalf of the Corporation of the Municipality of West Grey, the Mayor or presiding officer of Council and the Clerk, or CAO where instructed to do so, are authorized and directed to execute all documents necessary, and to affix the seal of the Corporation of the Municipality of West Grey thereto.
4. That this bylaw shall come into force and take effect upon being passed by council.

Passed and enacted by the Council of the Municipality of West Grey this 4th day of March, 2025.

Mayor Kevin Eccles

Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey
Bylaw No. 2025-015**

A bylaw to provide for the indemnification and defence of current and former employees, members of local boards, and members of Council against loss or liability in certain circumstances arising out of acts or omissions done while acting on behalf of the Corporation.

WHEREAS section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to govern; and

WHEREAS section 279 of the *Municipal Act, S.O. 2001*, as amended provides that a municipality may, subject to certain limitation, act as an insurer and protect current and former members of Council, local boards, employees, and officers from risk that may involve pecuniary loss or liability on the part of those individuals; and

WHEREAS Section 283(1) of the *Municipal Act, 2001*, as amended, provides that municipalities may pay any part of the remuneration and expenses of the members of any local board of the municipality and the officers and employees of the local board;

WHEREAS section 283(2) of the *Municipal Act, 2001*, as amended, provides that a municipality may only pay the expenses of members of council, local boards, employees, and officers if the expenses are of those persons in their capacity as members, officers or employees, among other considerations; and

WHEREAS section 223.3(6) of the *Municipal Act, 2001*, as amended, provides that a municipality shall indemnify and save harmless the Integrity Commissioner or any person acting under the instructions of that officer for costs reasonably incurred by either of them in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a duty or authority under Part V.1 of the *Municipal Act, 2001*, as amended, or a bylaw passed under it or an alleged neglect or default in the performance in good faith of the duty or authority; and

WHEREAS the Integrity Commissioner is authorized under sections 223.4 and 223.4.1 of the *Municipal Act, 2001*, to conduct inquiries as it relates to the Code of Ethical Conduct for members of council and local boards and the *Municipal Conflict of Interest Act*; and

WHEREAS section 8 of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M. 50, as amended, allows an elector, an Integrity Commissioner of a municipality or a person demonstrably acting in the public interest to apply to a judge for a determination of the question of whether a member, or former member, has contravened section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act*; and

WHEREAS section 14 of the *Municipal Conflict of Interest Act*, provides that a municipality may pass a bylaw to protect a member of council or of any local board thereof against any costs or expenses incurred by the member as a result of a proceeding brought under *Municipal Conflict of Interest Act*, and for paying on behalf of or reimbursing the member for such costs or expenses, so long as the member has been found not to have contravened that Act; and

WHEREAS Council wishes to put in place and maintain appropriate protections against personal liability to ensure that competent individuals continue to be attracted to serve the Corporation of the Municipality of West Grey;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

Section 1 –Definitions and Interpretation

1. In this bylaw, unless a contrary interpretation appears”

- a. **“CAO”** means the Chief Administrative Officer of the municipality, or designate.
- b. **“Clerk”** means the clerk of the Corporation of the Municipality of West Grey, or their designate.
- c. **“Code”** means the Code of Conduct for Members of Council and Local Boards, as amended.
- d. **“Code Complaint”** means a formal or informal complaint made to the Integrity Commissioner, and includes an inquiry under section 223.4 or 223.4.1 of the *Municipal Act, 2001*.
- e. **“Corporation”** means The Corporation of the Municipality of West Grey.
- f. **“Eligible Person”** means any of the following persons of the Corporation:
 - i. A current or former member of Council;
 - ii. A current or former member of a local board;
 - iii. The current or former Integrity Commissioner, including any person acting under the instructions of the Integrity Commissioner;
 - iv. Current or former officers and employees.
- g. **“Legal Proceeding”** means:
 - i. A civil proceeding or administrative action, including but not limited to an action, application, motion, hearing, trial; or
 - ii. A proceeding wherein a person is charged with an offence under the Criminal Code, R.S.C. 1985, c. C. 46 or the *Highway Traffic Act*, R.S.O. 1990, s. H.8; or
 - iii. A proceeding brought under section 8 of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M. 50, as amended (the “MCIA”); or
 - iv. A Code Complaint; or
 - v. A complaint to a professional association;

But excludes:

 - i. Any proceeding commenced by the Corporation;
 - ii. Any proceeding in which the Corporation is a party adverse in interest;
 - iii. Any proceeding where the Corporation’s and the Eligible Person’s interests conflict; or
 - iv. Any proceeding under the *Municipal Elections Act, 1996*, S.O. 1996, c. 32, Sched., as amended.
- h. **“Municipal Solicitor”** means the solicitor of the Corporation, or designate.

Section 2 – Indemnification of Eligible Persons

1. Subject to the provisions of this By-law, the Corporation shall indemnify an Eligible Person, and his or her heirs and legal representatives, in respect of any Legal Proceeding arising out of acts or omissions done or made by the Eligible Person:

- a. in his or her capacity as an Eligible Person, including those acts or omissions arising from the performance of any statutory duty imposed by any general or special Act; and
 - b. acting in good faith and based on the reasonable belief that such acts or omissions were lawful and in the best interests of the Corporation or local board as applicable.
2. If an Eligible Person qualifies for indemnification in a Legal Proceeding under this bylaw, the Municipality will assume carriage of the Legal Proceeding on behalf of the Eligible Person, unless the Municipal Solicitor determines that the Municipality cannot represent the Eligible Person. For greater certainty, the Municipality shall not assume carriage of a Legal Proceeding referred to in 1(g)(iii) or 1(g)(iv) above.
3. Where the Municipal Solicitor determines that the Municipality cannot represent the Eligible Person, the Municipal Solicitor may request that the Eligible Person retain independent legal counsel and be indemnified for legal fees in accordance with this bylaw.
4. The Municipal Solicitor shall have the right to request that an Eligible Person obtain their own legal counsel at any time during the course of the Legal Proceeding if the Municipal Solicitor is of the opinion that it is no longer appropriate for the Municipality to defend and represent, or to continue to defend and represent the Eligible Person.
5. Where the Municipality assumes the defence of a Legal Proceeding on behalf of an Eligible Person, the Eligible Person shall co-operate with the Municipality and assist the Municipality in the defence of the Legal Proceeding, as required by the Municipality. This includes providing timely and fulsome responses to requests for information and attending the proceedings and meetings, as required.
6. Where an Eligible Person fails to co-operate and assist the Municipality in accordance with section 2(6), the Municipal Solicitor may determine that it would be inappropriate for the Municipality to defend and represent, or continue to defend and represent, the Eligible Person, and the Eligible Person will no longer qualify for indemnification in respect of the Legal Proceeding.
7. If the Municipality defends and represents the Eligible Person in a Legal Proceeding, the Municipality shall not be responsible for any legal or other costs incurred by the Eligible Person unless such expenses have been pre-approved by the Municipal Solicitor.

Section 3 – Process to Request Indemnification

1. If an Eligible Person is required to obtain their own legal representation pursuant to section 2, he or she may make a written request for indemnification,
 - a. To the CAO; or
 - b. Where the CAO is named as a party in the legal proceeding giving rise to the request, to Council.
2. Upon receipt of a request for indemnification, the CAO shall provide a written response within 10 business days of delivery of the request.

Approval of Lawyer

3. The Municipality shall have the right to select and retain a lawyer to represent an Eligible Person or, if such Eligible Person makes a request to the CAO in writing

to be represented by a lawyer of the Eligible Person's choice, the Municipality shall cover the costs of such legal counsel by way of direct payment or by reimbursement provided that the Municipal Solicitor has determined that such legal counsel is appropriate in the circumstances and has been retained pursuant to appropriate financial terms. The Municipality shall not reimburse an Eligible Person for its legal counsel under this bylaw unless such Eligible Person's legal counsel has been approved in accordance with this section.

Section 4 – Eligible Persons Served with Process

1. Subject to section 4(2), where an Eligible Person is served with any document which initiates a Legal Proceeding, he or she shall forthwith deliver the document to the CAO.
2. Where a Member of Council or local board receives a Code Complaint the Member of Council or local board may request permission from the Integrity Commissioner to disclose the existence and general nature of the complaint to the CAO in support of their request for indemnification under this bylaw.

Section 5 – Manner and Extent of Indemnification

1. The Corporation shall provide indemnification to an Eligible Person as follows under this bylaw:
 - a. Assume carriage of the defence on behalf of the Eligible Person or pay the actual and reasonable expenses of defending such Eligible Person in the Legal Proceeding; and/or,
 - b. pay any damages or costs, including any monetary penalty, or award against such Eligible Person as a result of a Legal Proceeding; and/or,
 - c. pay, either by direct payment or by reimbursement, any expenses reasonably incurred by the Eligible Person as a result of a Legal Proceeding; and/or,
 - d. pay any sum required in connection with the settlement of a Legal Proceeding, provided that the Municipal Solicitor approves the terms of the settlement;

to the extent that such costs, damages, expenses, monetary penalty, other award or other sums related to the Legal Proceeding are not assumed, paid or reimbursed under any provision of the Corporation's insurance for the benefit and protection of such person against any liability incurred by him or her.

2. If it is determined in a Legal Proceeding that an Eligible Person's acts or omissions giving rise to the Legal Proceeding did not:
 - a. arise out of acts or omissions done or made by the Eligible Person in his or her capacity as an Eligible Person; or
 - b. were not done or not made in good faith; or
 - c. were not based on the reasonable belief that such acts or omissions were lawful and in the best interests of the Corporation,

the Eligible Person shall not be eligible for indemnification under this bylaw, and shall be required to reimburse the Corporation for all funds paid on the Eligible Person's behalf pursuant to this bylaw within 90 days of such a determination.

3. An Eligible Person is not entitled to indemnification under this bylaw and must reimburse the Corporation for any legal fees paid by the Corporation in respect of a Legal Proceeding if:

- a. the Eligible Person is convicted of an offence in the case of a Legal Proceeding under section 1(g)(ii); or
 - b. In the case of a proceeding brought under section 8 of the MCIA, the member of Council or local board has been found to have contravened section 5, 5.1 or 5.2 of the MCIA; or
 - c. In the case of a Code Complaint, where a contravention has been found, unless:
 - i. the contravention has occurred by reason of inadvertence; or
 - ii. the contravention has occurred by reason of a bona fide error in judgment; or
 - iii. the referral of the matter is frivolous, vexatious, or not made in good faith and the Integrity Commissioner dismisses the complaint without an investigation, or determines that there are no grounds or insufficient grounds for an investigation; or
 - iv. where it becomes apparent in the course of an investigation that there are insufficient grounds to continue the investigation, the Integrity Commissioner terminates the investigation and dismisses the complaint.
4. If an Eligible Person receives a payment through a costs award or settlement in respect of a Legal Proceeding for which the Municipality has indemnified the Eligible Person, such amounts must be paid to the Municipality upon receipt by the Eligible Person.
 5. The Municipal Solicitor, acting reasonably, may request or impose one or all of the following:
 - a. Budgets for anticipated legal expenses; and/or
 - b. Status updates in respect of the progress of the proceedings; and/or
 - c. A limit on quantum of indemnification.
 6. If there is a dispute between the Municipal Solicitor, acting reasonably, and the Eligible Person with respect to the account for legal expense payments, the Municipal Solicitor may require that such account for reimbursement be assessed by a Court Assessment Officer prior to payment by the Corporation.
 7. The Municipal Solicitor shall be provided with copies of the statements of account on a monthly basis, which shall outline all fees and disbursements, and shall be provided with information relating to these accounts, as may be requested from time to time, in order to determine reasonableness of the account before any payment would be made.

Section 6 – Failure to Comply with Bylaw/Exclusions

1. If an Eligible Person who has been approved to receive indemnification fails or refuses to comply with any of the provisions of this bylaw, or in the event of one or more of the following:
 - a. the Eligible Person or his or her lawyer takes a step which is unnecessary, or otherwise prejudicial to the conduct of the Legal Proceeding, as determined by the Municipal Solicitor; or
 - b. the quantum of indemnification exceeds the budget referred to in section 5(5);or
 - c. the maximum amount of indemnification approved has been paid, or
 - d. the Eligible Person commences a counterclaim, crossclaim, third party claim, application for judicial review, or other proceeding related to the

Legal Proceeding for which reimbursement is sought, without first obtaining prior approval from the Municipal Solicitor,

then the Corporation shall not be liable to assume or pay any of the costs, damages, expenses, monetary penalty or other sums as set out in this bylaw.

Section 7 – Appeal

1. Notwithstanding other provisions of this bylaw, where a person seeks to appeal or bring an application for judicial review with respect to a judgment or decision in a Legal Proceeding covered by this bylaw, the Corporation shall have the sole discretion to determine whether the expenses of the appeal or judicial review will be covered by this bylaw. If an individual pursues an appeal or application for judicial review without representation by the Corporation and is successful in that appeal, the Corporation shall have sole discretion to determine whether the Eligible Person shall be indemnified for his or her legal expenses.

Section 8 – Executive Acts Authorized

1. The Municipal Solicitor is authorized to execute any necessary documents on behalf of the Corporation in order to give effect to this bylaw according to its true intent and meaning.
2. Nothing in this bylaw shall prevent the Municipal Solicitor from bringing a report to Council to seek direction on any matter related to indemnification.

Section 9 – Force and Effect

1. This bylaw shall come into force on the day it is passed.

Passed and enacted by the Council of the Municipality of West Grey this 4th day of March, 2025.

Mayor Kevin Eccles

Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey
Bylaw No. 2025-016**

A bylaw to amend the Municipality of West Grey Comprehensive Zoning Bylaw No. 37-2006, as amended, as it relates to ZA10.2024.

WHEREAS section 34(1) of the *Planning Act*, R.S.O. 1990, c. P.13 (the "Planning Act") provides that the Council of a local municipality may pass bylaws for prohibiting the use of land and for prohibiting the erection, location or use of buildings and structures for, or except for, such purposes as may be set out in the bylaw and for regulating the use of lands and the character, location and use of buildings and structures; and

WHEREAS the Council of the Corporation of the Municipality of West Grey is desirous of adopting a zoning bylaw amendment pursuant to section 34 of the Planning Act as it relates to ZA10.2024;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That Bylaw No. 37-2006 is hereby amended by changing the zone symbol on Part Lt 26, Concession 10 NDR, Part 1, RP 16R11786, geographic Township of Bentinck, Municipality of West Grey, County of Grey (ARN 4205.280.007.02400) from 'A3-h Restricted Rural' to 'R1A Unserviced Residential'; 'R1A-532 Unserviced Residential Exception'; 'OS Open Space'; and 'NE Natural Environment' as shown on Schedule 'A' attached to this bylaw.
2. That Schedule 'A' and all other notations thereon are hereby declared to form part of this bylaw.
3. That section 35.1 of Bylaw No. 37-2006 is hereby further amended by adding the following paragraphs:

R1A-532 (see Schedule 'A')

Notwithstanding section 11.0 of Bylaw No. 37-2006, as amended, those lands zoned 'R1A-532' as shown on Schedule 'A' shall be used in accordance with the 'R1A' zone excepting however that:
 - i. A Sewage Treatment System Private shall be provided that meets the specifications of CAN/BNQ 3680-600 (Onsite Domestic Wastewater Treatment Systems) standard, as amended from time to time.
4. That this bylaw shall come into force and take effect upon being passed by Council.

Passed and enacted by the Council of the Municipality of West Grey this 4th day of March, 2025.

Mayor Kevin Eccles

Jamie M. Eckenswiller, Clerk

SCHEDULE "A"

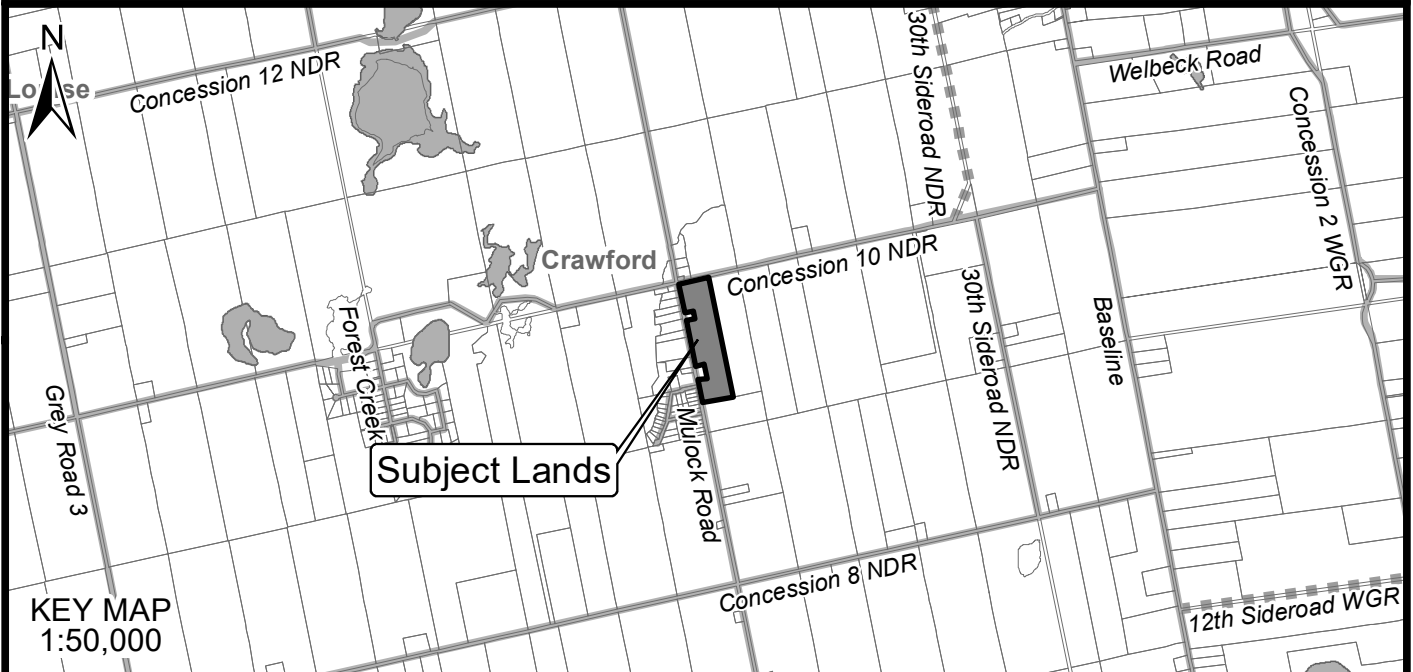
Bylaw number 2025-016

MUNICIPALITY OF WEST GREY


DATE PASSED: March 4, 2025

MAYOR: _____

Clerk: _____



LEGEND

 Subject Lands

 A2 Rural

 A3 Restricted Rural

 R1A Unserviced Residential

 FD Future Development

 NE Natural Environment



**The Corporation of the Municipality of West Grey
Bylaw No. 2025-017**

A bylaw to designate lands as a site plan control area.

WHEREAS the Official Plan for the County of Grey empowers The Corporation of the Municipality of West Grey to describe certain lands within the Municipality as a proposed site plan control area; and

WHEREAS section 41 of the *Planning Act, R.S.O. 1990, c. P. 13* provides that where in an official plan an area is shown or described as a proposed site plan control area, the Council of the local municipality in which the proposed area is situate may, by bylaw, designate the whole or any part of such area as a site plan control area; and

WHEREAS the Council of the Corporation of the Municipality of West Grey deems it desirable and in the public interest to designate lands as a site plan control area;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the following lands are hereby designated as a site plan control area:

PT BLK 72 PL 1097 PTS 4, 8, 9 PL 16R-12167; S/T BE 20524; WEST GREY being PIN 37215-0063;

PT LT 20 CON 10 NDR PTS 1, 2, 3, 5, 7 PL 16R-12167; PT BLK 66 + 67 PL 1097 PTS 1, 2, 5, 6 PL 16R-12167; S/T BE 20524; WEST GREY being PIN 37216-0052;

BLK 60 1097 S/T R341326; WEST GREY being PIN 37215-0064.

2. That no person shall undertake any development in the site plan control area designated under section 1 of this bylaw without the approval of the Municipality in accordance with matters referred to in section 41 of the *Planning Act, R.S.O. 1990, c. P. 13*.
3. That this bylaw shall come into force and take effect upon being passed by Council.

Passed and enacted by the Council of the Municipality of West Grey this 4th day of March, 2025.

Mayor Kevin Eccles

Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey
Bylaw No. 2025-018**

A bylaw to authorize the conveyance of lands legally described as PT BLK 72 PL 1097 PTS 4, 8, 9 PL 16R-12167; S/T BE 20524; WEST GREY being PIN 37215-0063 PT LT 20 CON 10 NDR PTS 1, 2, 3, 5, 7 PL 16R-12167; PT BLK 66 + 67 PL 1097 PTS 1, 2, 5, 6 PL 16R-12167; S/T BE 20524; WEST GREY being PIN 37216-0052 in the geographic Township of Bentinck to the Canadian Lemkos Association in exchange for Part 1, Part of block 60 PL 1097, PL 16R-12048, being part of PIN 37215-0064 in the geographic Township of Bentinck.

WHEREAS section 5 of the Municipal Act, S.O. 2001, c.25, as amended (the "Act"), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

WHEREAS section 9 of the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS on September 19, 2023, Council passed Resolution No. R-230919-013 authorizing staff to facilitate a land exchange with the Canadian Lemkos Association, subject to certain conditions, including the requirement to enter into a site plan agreement; and

WHEREAS on February 18, 2025, Council passed a resolution directing staff to bring forward a bylaw to authorize the exchange of lands between the Municipality and the Canadian Lemkos Association; and

WHEREAS on February 21, 2025, notice of intention to pass a bylaw to dispose of lands was given in accordance with bylaw No. 23-2008;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the lands legally described as PT BLK 72 PL 1097 PTS 4, 8, 9 PL 16R-12167; S/T BE 20524; WEST GREY being PIN 37215-0063 PT LT 20 CON 10 NDR PTS 1, 2, 3, 5, 7 PL 16R-12167; PT BLK 66 + 67 PL 1097 PTS 1, 2, 5, 6 PL 16R-12167; S/T BE 20524; WEST GREY being PIN 37216-0052 in the geographic Township of Bentinck be conveyed to the Canadian Lemkos Association in exchange for Part 1, Part of block 60 PL 1097, PL 16R-12048, being part of PIN 37215-0064 in the geographic Township of Bentinck.
2. That the exchange of lands be contingent upon the Canadian Lemkos Association entering into a site plan agreement with the Corporation of the Municipality of West Grey.
3. That the Mayor and Clerk are authorized and directed to execute any documents required to complete the transaction on behalf of the Corporation of the Municipality of West Grey.
4. That this bylaw shall come into force and take effect upon being passed by Council.

Passed and enacted by the Council of the Municipality of West Grey this 4th day of March, 2025.

Mayor Kevin Eccles

Jamie M. Eckenswiller, Clerk



**The Corporation of the Municipality of West Grey
Bylaw No. 2025-019**

A bylaw to provide for the delegation of Council's authority to appoint municipal law enforcement officers.

WHEREAS section 55 of the *Community Safety and Policing Act, 2019*, S.O. 2019, c. 1, Sched. 1, as amended, provides that the Council of a municipality may appoint one or more municipal law enforcement officers who shall become peace officers for the purpose of enforcing the bylaws of the municipality; and

WHEREAS section 1(3) of the *Provincial Offences Act, 1990*, as amended, provides for the designation by a Minister of the Crown of any person or class of persons as a Provincial Offences Officer for the purpose of all or any class of offences; and

WHEREAS the *Building Code Act, 1992*, as amended defines officer to mean a property standards officer who has been assigned the responsibility of administering and enforcing bylaws passed under section 15 of that act; and

WHEREAS section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may delegate its powers and duties under any Act to a person or body subject to listed restrictions; and

WHEREAS the Council of the Corporation of the Municipality of West Grey deems it expedient and desirable to delegate its authority to appoint municipal law enforcement officers;

NOW THEREFORE the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. The power of appointment of municipal law enforcement officers, including the revocation of appointment, under section 55 of the *Community Safety and Policing Act*, as amended, for the purposes of enforcement of the bylaws duly enacted by Municipal Council within the Municipality of West Grey is hereby delegated from Council to the Director of Legislative Services/Clerk for the Municipality of West Grey, subject to the following conditions:
 - a. The Director of Legislative Services/Clerk must maintain a current list of all municipal law enforcement officers appointed under section 55 of the *Community Safety and Policing Act*, as amended, for the purpose of enforcement of the bylaws duly enacted by Council within the Municipality of West Grey; and
 - b. Prior to their appointment, each candidate for appointment as municipal law enforcement officer must hold the necessary legislated qualifications for the position to which they are to be appointed.
 - c. Prior to their appointment, each candidate for appointment as municipal law enforcement officer must first take the declaration of office on the form established by the Municipality.
2. The Director of Legislative Services/Clerk shall maintain a public registry of all appointed municipal law enforcement officers, and such registry shall be made available for public inspection upon request.
3. The Fire Chief and Deputy Fire Chief of the Municipality of West Grey, appointed as Inspectors under the provisions of the *Fire Protection and Prevention Act, 1997*, are in addition appointed as a municipal law enforcement officer for the purpose of the enforcement of the Burning Bylaw and any successors thereto.

Passed and enacted by the Council of the Municipality of West Grey this 4th day of March, 2025.

Mayor Kevin Eccles

Jamie M. Eckenswiller, Clerk