

**DRAFT Minutes**  
**Gardens and Green Spaces Advisory Committee**  
**Durham Arena Hall, 451 Saddler St. W. Durham**  
**September 26 at 7:00 p.m.**

**Present:** Scott Foerster, Mary Lou Pfeffer, Julie Wilson, Lauren Smolen, Connie MacEwan, Doug Hutchinson (Councillor)

**Regrets:** Elizabeth Mackenzie, Becky Weltz, Angela Stanley, Geoffrey Shea (Councillor)

**1. Call to order**

Chairperson Scott Foerster called the meeting to order at 7:08 p.m.

**2. Declaration of pecuniary interest and general nature thereof: None**

**3. Adoption of previous meeting's minutes**

**Resolution: 11-2022**

**Moved:** Julie Wilson

**Seconded:** Connie MacEwan

That the minutes of September 14 meeting be adopted as circulated,

**Disposition:** Carried

**4. Business arising from the minutes**

**4.1** The Annual Beautification Plan (or timetable) will be re-submitted to council for consideration.

Moved: Lauren Smolen

Seconded: Mary Lou Pfeffer

That Council consider the following assessment of the Gardens and Green Spaces Advisory Committee concerning the present state of each listed garden, its viability (numbered from most needy) and any further actions requested by this committee including a list of updates or new additions to any garden or green spaces within this municipality's urban setting. Any beds not mentioned are sustainable at the present time. Julie Wilson is appointed to discuss this report with staff.

CARRIED.

**Durham requests**

**Pump House**

Issues:

- Overgrown weeds and perennials.
- Major repairs required

- Vandalism and property damage at rear of building

Solutions:

- Volunteers remove viable plants from back area and replant in front
- Dig up and reseed back area from back side of building to edge of the drainage ditch
- Volunteers to plant and maintain pollinator garden along South Street and Albert Street, up to Gingko tree
- Front bed can be certified by Wildlife Friendly Habit by Canadian Wildlife Federation
- Speak with CAO as assistance will be required to complete the repairs.

**Durham Arena front beds**

Issues:

- Front beds need maintenance

Solution:

- Request staff to review options like seeding or paving for accessible parking

**Tulip beds, east side of Hwy 4 beside Legion Park, east entrance**

Issues:

- Bed full of weeds; lack of manpower for proper maintenance

Solution:

- Remove bed
- Topsoil possibly used to top dress area at the tennis court gardens
- Whole are seeded
- Staff assistance required

**Tennis court gardens**

Issues:

- Some weed control evident, but grass and weeds around beds keep creeping in

Solution:

- Growth behind main beds needs to be cut back with pole saw (trimmer not strong enough)
- Top dress grass area and reseed for better weed control
- Remove trellis
- Staff support required

**Small bed, at the end of the Heritage Walkway Bridge**

Issues:

- No soil, making plants growing difficult

Solution:

- Remove all plants
- Refill with new soil

- Volunteers offering to refill with plants from other beds
- Staff assistance required

## **Riverside Park**

### Issues:

- Gazebo donated by McCulloch family needs repairs (missing boards and/or broken pieces)

### Solution:

- Flowerbed by gazebo needs digging up and rose tree removed
- Area needs seeded down
- Garage bin needed
- Staff assistance required

## **Vickers Park**

### Issues:

- Suspected hog weed on west side of gazebo

### Solution:

- Staff assistance required for removal, then seed area down
- Strings of Christmas lights removed from large cedar trees and possibly used elsewhere

## **Ayton requests**

### **Strip of side of road, County Rd 3, inside village limits**

### Issues:

- About 500 metres of roadside inside Ayton from the south entrance sign, north to the area mowed by neighbour
- Weeds, shrubs and grasses look unsightly as visitors enter village

### Solution:

- Area requires clean-up with machines
- Needs reseeded so it can be mowed in 2023
- Staff assistance required

## **Request to plant sunflowers at Centennial Hall**

### Issues:

- Prepare an area beside the east fence and wooden frame on grounds

### Solution:

- Volunteers will arrange for the small area (4 ft. x 10 ft.) to be worked on and planted
- Council permission required

## **5. New Business**

- 5.1 The cost of the 2022 summer flower program was shared:
  - o 140 hanging baskets (\$6,510)
  - o 80 flats of marigolds, cosmos, salvias, small tobacco(20), big tobacco (14) plus individual plants (\$10,924)
  - o Extra flowers ordered for Durham Homecoming
- 5.2 Colour palette for 2023; see attached sheet
- 5.3 2022 winter season purchases

Resolution 13-2022

Moved: Connie MacEwan

Seconded: Lauren Smolen

That the Gardens and Green Spaces Committee recommend that council approve the following purchases for the 2022 winter season beautification plan:

- Garland (two x 25 ft.) for Elmwood
- Garland (two x 75 ft.) for Neustadt bridge
- Evergreen boughs (40) for Durham bridge baskets
- Pool noodles (10) for Ayton to create lollipops
- Reconnect the large tree lights at the front of the Ayton library when Christmas pole lights are installed (after Remembrance Day)
- New lights be installed on two maple trees on either side of the large tree on main street inf front of the Ayton library
- Ayton's "Lighting of the Village Christmas Tree" will be on November 19
- That the same number of bows be purchased as last year but the colour be a traditional red with a wider ribbon used to make them fuller and more visible when placed in winter decor. With a simple colour used yearly, the bows will create a unified look for the municipality.

**Disposition:** Carried

## **6. Next Meeting - n/a**

## **7. Adjournment**

Moved: Lauren Smolen

Seconded: Julie Wilson

That we hereby adjourn at 8:35 p.m. Carried.

## Annuals list – summer 2023

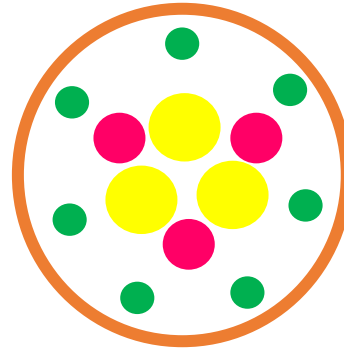
Colour scheme – yellow, pink, lime green

### Large pots

Thriller – canna lilies (yellow) x3 per pot

Filler – million bells (pink) x12 cells (4 cells x 3) per pot

Spiller – sweet potato vine (green) x7 per pot

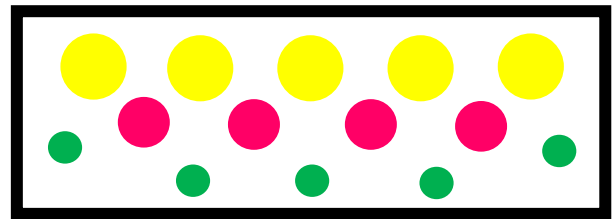


### Bridge baskets

Thriller – marigolds (double yellow, same as 2022) x5 per basket

Filler – million bells (pink) x16 cells (4 cells x 4) per basket

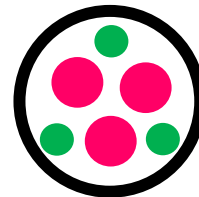
Spiller – sweet potato vine (green) x5 per basket



### Hanging baskets

Petunias (bubblegum pink) x12 cells (4 cells x 3) per basket

Creeping jenny x3 per basket



### Welcome to Durham signs

Marigolds (double yellow, same as 2022) x60 (15 per sign) – across front

Other town welcome signs? Please add