

MINUTES

Durham Improvement Area Exec. Meeting

Held on May 3rd, 2023 at 6:00pm.

At The Co-operators, 173 Garafraxa St. S., Durham ON

Present: Doug Hutchinson, Steven Morel, Connie MacEwan, Tim Dyck, Susan Tremble, Justin McCord, Shannon McCord, April Barker

Regrets:

Agenda:

1. **Call to Order**
2. **Executive** - Connie nominated Steven Morel as Chair – Steven accepted. Tim nominated Susan Tremble as treasurer, Susan accepted. April nominated Connie MacEwan as secretary, Connie accepted.
3. **Approval of Agenda** Motion by Tim Dyck, seconded by Susan Tremble. Approved
4. **Declaration of pecuniary interest or general nature there of**
5. **Approval of Minutes from March 29th, 2023 Meeting** – Connie made a motion to accept the March 29th minutes, seconded by Tim, approved.
6. **Business arising from previous Minutes**

BIA email account – Due to the 2 step verification requirements with Microsoft, Tim is going to reach out to Nick who helped us with the migration of the email from Go Daddy to see if it is possible to migrate to a new gmail account and what the cost would be. He is also going to have Nick confirm the cost of the email with Microsoft as Tim has been paying for this personally and then submit to Susan for reimbursement. HE is also going to see if Nick can review the analytics.

Arts Fest - Tim let us know that they would be having a meeting May 4th to confirm more details. They are continuing to accept applications from artists. He will give us more details at our next meeting.

7. **Municipal Update**

Doug let us know that the Lion's Club will be hosting an event – Saugeen Summer Nights on September 9th in the new Lion's Park.

Doug was able to attend a meeting at Ice River Springs to see all of the things that they are doing with recycling the plastic bottles and wheat into

chairs/cutlery/plates very interesting. Connie will reach out to them to see if it is possible to have them make the cylinders for the Nut Crackers.

There is a new clerk at the West Grey Office, they have approved the BIA Budget for 2023.

May 9th is the community clean up. Meeting at the Durham Community Center at 6pm, garbage bags and gloves will be provided.

Benches and Bike racks – waiting on Kodey – West Grey for the install date.

8. **Treasures Report** Susan - current balance is \$26,376.53 with \$10,440.16 in the GIC.

Waiting on the HST money as Susan had to change a few things in our initial request.

9. **New Business**

Confirmed Corn Stalks and bows for fall decoration.

Nutcrackers for Christmas – working on the details.

Frazzel Fest – unknown if this will continue in the future.

Farmers Market – Shannon is wanting to organize a local market for Friday afternoons beginning after the Herb Fair – June 16th - October 13th.

Shannon has written a letter on behalf of/approved by the BIA asking for Councils approval with this event. Tim made a motion to approve up to \$5,000.00, seconded by Susan for promotion, signs etc needed to start this market.

10. **Correspondence** – none

11. **Next Meeting**

June 7th at 5:15 – CoOperators Insurance office – 173 Garafraxa St S

12. **Adjournment**

Tim made the motion to adjourn, Shannon seconded motion, Approved.

