

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research, and Additional Information
Summary of recommended fee changes – Administration			
General Administration			
Photocopies	\$0.35/page incl. HST	\$0.50/page incl. HST	Cost of supplies has increased

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research, and Additional Information
Summary of recommended fee changes – Clerks			
Marriage			
Marriage Licence	\$125.00	\$150.00	\$150.00 fee is in line with what most other local municipalities are charging for this licence
Civil Marriage - during business hours at municipal office or offsite	\$295.00 +HST	\$295.00 +HST	Note that the fee includes a \$100 non-refundable administration fee in case of cancellation
Civil Marriage - outside business hours at municipal off or Offsite	\$395.00 + HST	\$395.00 + HST	Note that the fee includes a \$100 non-refundable administration fee in case of cancellation
Civil Marriage Services – Travel	See note	See note	Calculated in accordance with the municipality’s policy respecting staff mileage
Civil Marriage Services – Witness Fee	-	\$25.00 + HST per witness	Witness fee for civil marriages outside of business hours is paid to the witness to compensate for their time
Civil Marriage Services – Rehearsal Fee	-	\$75.00 + HST	Rehearsal fee for civil marriages outside of business hours is paid to officiant to compensate for their time
Lottery			
Bingo licence	\$20.00	\$30.00	Fee has not been updated in approximately 20 years
Media Bingo licence	2% of prizes (\$10 minimum)	3% of prizes (\$30 minimum)	3% fee is in line with what most surrounding municipalities charge for lottery licencing
Raffle	\$25.00	3% of prizes (\$30 minimum)	3% fee is in line with what most surrounding municipalities charge for lottery licencing
Blanket Licence	2% of prizes (\$10 minimum)	3% of prizes (\$30 minimum)	3% fee is in line with what most surrounding municipalities charge for lottery licencing
Bazaar – wheel of fortune	1% of prizes - \$10.00 per wheel (\$10 minimum)	\$10.00 per wheel per day (\$10 minimum per day)	AGCO does not permit municipalities to charge a percentage of prizes for wheel of fortune

Break Open Tickets	2% of prizes	3% of prizes	3% fee is in line with what most surrounding municipalities charge for lottery licencing
Document Commissioning			
Commissioning	\$15.00	\$25.00	Fee has not been updated since 2012. \$25.00 is in line with what other commissioners in West Grey charge for this service.
Swearing of Affidavit	\$15.00	-	This fee is redundant as it is covered through commissioning
Permits			
Out of Town Death Registration	\$20.00	-	This fee is being rolled into the new death registration fee
Death Registration	-	\$30.00	This fee will be charged for burial permits issued by West Grey regardless of where the death occurred
Other Fees			
Certified copy of a bylaw	-	\$25.00	Fee in line with commissioning fee
Certification of photocopies	\$15.00	-	Commissioners cannot certify copies of documents