

## Staff Report

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**Report To:** Council  
**Report From:** Kerri Mighton, Director of Finance/Treasurer  
**Meeting Date:** June 20, 2023  
**Subject:** MPAC Data Sharing and Services Agreement (DSSA)

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### Recommendations:

That in consideration of staff report 'MPAC Data Sharing and Services Agreement', council directs staff to sign the data sharing and services agreement with MPAC.

### Highlights:

- The Municipal Property Assessment Corporation (MPAC) has developed a new Data Sharing and Services Agreement (DSSA)
- The DSSA consolidates and replaces several dated agreements into a single document
- The deadline for signing the DSSA is December 23, 2023, and will come into effect on January 1, 2024
- The DSSA will be in place for four years, and will auto-renew each year thereafter

### Previous Report/Authority:

The following agreements have been consolidated into one simplified document:

- Municipal License Agreement, 2007
- Municipal Connect Terms & Conditions of Use, 2007
- MPAC Terms and Conditions, 2007
- Product Use Sheets (relating to use at Kiosk/websites), 2007
- Ontario Parcel Master Agreement, 2007
- Service Level Agreement, 2018

### Analysis:

MPAC's new Data Sharing and Services Agreement (SAAS) consolidates several agreements and is intended to provide greater clarity on:

- Permitted uses of MPAC data by municipalities
- Protection of municipal data by MPAC
- Service Level Performance obligations.

The DSSA is a standardized document for all municipalities which offers a flexible framework for future enhancements. The deadline to sign the agreement is December 23, 2023, and it will come into effect on January 1, 2024.

**Financial Implications:**

None.

**Communication Plan:**

The signed DSSA will be forwarded to MPAC for implementation.

**Consultation:**

Jamie Eckenswiller, Director of Legislative Services/Clerk

**Attachments:**

MPAC Data Sharing and Services Agreement

**Recommended by:**

Kerri Mighton, Director of Finance/Treasurer

Jamie Eckenswiller, Director of Legislative Services/Clerk

**Submission approved by:**

Laura Johnston, Chief Administrative Officer

For more information on this report, please contact Kerri Mighton, Director of Finance/Treasurer at [kmighton@westgrey.com](mailto:kmighton@westgrey.com) or 519-369-2200 ext. 223.