



**Minutes
Committee of the Whole
Municipality of West Grey
Tuesday, October 27, 2020, 9 a.m.
Virtual meeting**

Council members present: Chair Christine Robinson, Member Beth Hamilton, Member Rebecca Hergert, Member Doug Hutchinson, Member Tom Hutchinson, Member Geoffrey Shea, Member Stephen Townsend

Staff members present: CAO/Deputy Clerk Laura Johnston, Clerk Genevieve Scharback, Director of Infrastructure and Public Works Vance Czerwinski, Recreation Supervisor Kodey Hewlett, Director of Finance/Treasurer Kerri Mighton, Chief Building Official Karl Schipprack, Manager Planning & Development Lorelie Spencer, Co-ordinator, Office of the CAO Jonathan Zettel, Administrative Assistant, Clerk's Office Lindsey Glazier

1. Call to order

Mayor Robinson called the meeting to order at 10:02 a.m.

2. Declaration of pecuniary interest and general nature thereof

None.

4. Staff reports

4.1 Administrative Assistant, Clerk's Office

4.1.1 2020 Strategic Vision Plan – Q3 Update

Resolution: COW 75-20

Moved by: Member T. Hutchinson

Seconded by: Member D. Hutchinson

That Committee of the Whole receives and file report 2020 Strategic Vision Plan Q3 Update for information.

Disposition: Carried

4.2 Clerk

4.2.1 Committees of Council review

Clerk Scharback reviewed her report, outlined legislative requirements and the current committee structure.

Clerk Scharback will schedule Committee of Adjustment training to re-familiarize councillors with the Planning Act and municipal and parliamentary procedures. Clerk Scharback identified that training of Committee of Adjustment members is essential whether public or elected officials.

Clerk Scharback will send a poll to Council members to determine a date for a Committee of Adjustment training session.

The committee recessed at 12:45 p.m. and reconvened at 1:15 p.m.

Director Mighton confirmed that all committees of council, except for Friends of Music in the Park, have their funds under the care and control of the municipality.

Clerk Scharback identified that committees of council are bound by legislation including the Municipal Act and Municipal Conflict of Interest Act.

Council identified that structures and training need to be in place prior to committees meeting in 2021.

The Committees of Council review will be brought forward for further discussion at future Committee of the Whole meeting.

Resolution: COW 76-20

Moved by: Member Hamilton

Seconded by: Member Townsend

That Committee of the Whole receives the report from Clerk Scharback regarding Committees of Council review.

Disposition: Carried

Resolution: COW 77-20

Moved by: Member Shea
Seconded by: Member Hamilton

That Committee of the Whole recommends to Council that the Committee of Adjustment be comprised of two members of the public and one member of council to be appointed for a one year term.

Disposition: Defeated

Resolution: COW 78-20

Moved by: Member Townsend
Seconded by: Member Hergert

That Committee of the Whole recommends to Council that Committee of Adjustment be comprised of three members of council.

Disposition: Carried

Resolution: COW 79-20

Moved by: Member Hamilton
Seconded by: Member Hergert

That Committee of the Whole hereby recommends to council that Committee of the Whole planning matters be addressed within council meetings for the remainder of 2020.

Disposition: Carried

Resolution: COW 80-20

Moved by: Member Shea
Seconded by: Member Townsend

That Committee of the Whole recommends to council that the West Grey Public Library board be adjusted to consist of two council members and five members of the public.

Disposition: Carried

Resolution: COW 81-20

Moved by: Member Hergert

Seconded by: Member Townsend

That Committee of the Whole recommends to council that committees be listed as agenda items on each council agenda.

Disposition: Carried

Resolution: COW 82-20

Moved by: Member Hergert

Seconded by: Member Townsend

That Committee of the Whole hereby recommends to council that the Dark Sky Committee be dissolved; and

Further that dark sky initiatives be addressed by the sustainability committee moving forward.

Disposition: Defeated

Resolution: COW 83-20

Moved by: Member Hamilton

Seconded by: Member Townsend

That Committee of the Whole recommend to Council to dissolve the Friends of Music in the Park committee; and

That staff explore options to support the community group; and

That staff reach out to the group to discuss these options.

Disposition: Carried

3. Presentations/Delegations

3.1 Municipal website overview, eSolutions

The presentation by eSolutions regarding the municipal website overview is rescheduled to a future Committee of the Whole meeting.

5. Adjournment

Resolution: COW 84-20

Moved by: Member D. Hutchinson

Seconded by: Member Townsend

That we do now adjourn at 3:14 p.m., to meet again on November, 24 2020 or at the call of the chair and the items not dealt with in the agenda will be brought forward to the next Committee of the Whole meeting.

Disposition: Carried

Mayor Christine Robinson

Clerk Genevieve Scharback