



Minutes
Council meeting
Municipality of West Grey

Tuesday, July 4, 2023, 9 a.m.
West Grey municipal office, council chambers and virtual

Members present: Mayor Kevin Eccles
Deputy Mayor Tom Hutchinson
Councillor Scott Foerster
Councillor Doug Hutchinson
Councillor Joyce Nuhn
Councillor Geoffrey Shea
Councillor Doug Townsend

Staff present: Laura Johnston, Chief Administrative Officer
Jamie Eckenswiller, Director of Legislative Services/Clerk
Kerri Mighton, Director of Finance/Treasurer
Karl Schipprack, Director of Infrastructure and Development/CBO
Lorelie Spencer, Manager of Planning and Development
Geoff Aitken, Manager of Public Works
Sile Ferguson, Communications Coordinator
Sarah Bothman, Legislative Services Coordinator

1. Call to order

Mayor Eccles called the meeting to order at 9:00 a.m.

2. Moment of reflection

Mayor Eccles called for a moment of reflection.

Staff reviewed instructions for members of the public to participate via Zoom or telephone, and how to contact staff for assistance if disconnected. It was noted that this meeting will be livestreamed to the West Grey YouTube channel.

3. Declarations of pecuniary interest and general nature thereof

There were no declarations of interest.

4. Delegations/presentations

4.1 Delegation - Stephan Labelle, Saugeen Mobility and Regional Transit

Stephan Labelle, Manager, provided a delegation respecting an overview and update on the services that Saugeen Mobility and Regional Transit (SMART) offer.

Mr. Labelle advised that SMART provides specialized public transit to residents of Arran-Elderslie, Brockton, Chatsworth, Grey Highlands, Hanover, Huron-Kinloss, Kincardine, Saugeen Shores, Southgate and West Grey, with a focus on "mobility" not "disability". Mr. Labelle advised that SMART primarily provides service to people with mobility or mental health issues who are unable to use conventional transit or taxi services.

Mr. Labelle advised that SMART operates under municipal partnerships and is governed under the terms of the partnership agreements. Mr. Labelle noted that each municipality has one member who is a part of the Board of Directors.

Mr. Labelle provided an overview of SMART's fleet and noted that clients requiring transportation submit requests through phone, the SMART website, or by email.

Mr. Labelle advised that SMART's revenue in 2022 was mainly generated through municipal contributions and the Provincial Gas Tax Program, with 22 percent of funding through user fees. Mr. Labelle noted that SMART cannot access Gas Tax funding unless in a deficit situation.

Mr. Labelle reviewed user fees, advising that clients are charged \$0.55/km, with a minimum \$7.50 per ride and that one attendant can ride for free. Mr. Labelle noted that a "ride" is defined as one way, and that a return trip is a second "ride". Mr. Labelle advised that SMART provides transportation for group outings, which range in price.

Mr. Labelle highlighted that West Grey currently has 218 SMART clients, adding that in 2022, West Grey took 2,822 rides, in 2021 2,316 rides, and in 2019, pre-pandemic, 3,197 rides. Mr. Labelle advised that the municipal contribution for West Grey in 2023 is \$104,393.74 and in 2022 was \$94,131.84. This calculation is based on 70% from the number of rides and 30% on population.

Mr. Labelle advised that SMART also provides non-emergency medical transportation (to ambulatory and wheelchair patients) and noted that 36 percent of rides are medical rides, and the rest are for social outings, shopping, education, and employment.

Mr. Labelle concluded by highlighting that SMART is the largest MTO supported specialized transit provider in Grey and Bruce Counties.

4.2 Delegation - Jennifer Murley, CEO/Chief Librarian, Grey Highlands Public Library - 2022 Annual Report

Jennifer Murley, CEO/Chief Librarian, provided a delegation respecting the Grey Highlands Public Library 2022 Annual Report.

Ms. Murley advised that the report highlights key statistics, photos, and stories to demonstrate its continued impact. Ms. Murley advised that the Grey Highlands Public Library is a four-branch system with physical branches in Flesherton, Markdale and Kimberly, as well as access to their eBranch online.

Ms. Murley advised that in 2022, over 47,500 physical and digital materials were circulated, they welcomed over 21,000 in-person visits, and 28,000 people visited the library's webpage to access services and authoritative information. Ms. Murley also noted that over 6,200 residents accessed the library's free wi-fi and over 1,000 people used public computers to stay informed and connected. Ms. Murley highlighted that the library partnered with over 50 local organizations and ran 148 programs that reached over 2,500 people.

Ms. Murley noted that 563 West Grey residents have a Grey Highlands Public Library membership and welcomed a total of 51 new residents last year from West Grey. Ms. Murley highlighted that all West grey residents are eligible for a Grey Highlands Public Library card and have access to all branches.

Ms. Murley highlighted the ways that they reached their strategic priorities in 2022, starting with 'cultural leadership' initiatives, 'customer first' initiatives, 'tech-friendly' initiatives, and 'service growth' initiatives.

In conclusion, Ms. Murley highlighted that in 2023, the community can look forward to the grand opening of the library's outdoor reading spaces, facility enhancements to the Markdale Walter Harris Memorial Library, and continued commitments to a community-led library, cultural, and information services in Grey Highlands.

5. Public meetings

There were no public meetings.

6. Comment period

There were no comments.

7. Unfinished business

There was no unfinished business.

8. Adoption of minutes

8.1 Minutes of the regular council meeting held on June 20, 2023

R-230704-001

Moved by Councillor Foerster

Seconded by Deputy Mayor Hutchinson

"THAT the minutes of the regular council meeting held on June 20, 2023 as presented be adopted."

Carried

8.2 Minutes of the 9:00 a.m. public meeting held on June 20, 2023

R-230704-002

Moved by Councillor Townsend

Seconded by Councillor Nuhn

"THAT the minutes of the 9:00 a.m. public meeting held on June 20, 2023 as presented be adopted."

Carried

8.3 Minutes of the 2:00 p.m. public meeting held on June 20, 2023

R-230704-003

Moved by Councillor Shea

Seconded by Councillor Foerster

"THAT the minutes of the 2:00 p.m. public meeting held on June 20, 2023 as presented be adopted."

Carried

9. Committee and board reports

9.1 Durham Business Improvement Area - June 7, 2023 minutes

9.2 Priceville Improvement Committee (formerly the Stothart Hall Committee) - May 10, 2023 minutes

9.3 Priceville Improvement Committee (formerly the Stothart Hall Committee) - June 14, 2023 minutes

9.4 West Grey Police Services Board - May 8, 2023 minutes

R-230704-004

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Nuhn

"THAT the minutes of committees and boards are hereby received."

Carried

10. Correspondence

10.1 Correspondence received for which direction of council is required

There were no correspondence items presented for direction.

10.2 Correspondence received which is presented for the information of council

R-230704-005

Moved by Councillor Townsend

Seconded by Councillor Foerster

"THAT council receives all correspondence not otherwise dealt with."

Carried

11. Staff reports

11.1 Manager of Planning and Development

11.1.1 ZA17.2023 - CRUMMER, Greg and GNS Properties Limited

The Manager of Planning and Development provided an overview of the report.

R-230704-006

Moved by Councillor Hutchinson

Seconded by Councillor Townsend

"THAT in consideration of staff report ZA17.2023 – CRUMMER, Greg and GNS Properties Limited, council directs staff to bring forward a bylaw to authorize the passage of a zoning bylaw amendment."

Carried

11.1.2 ZA20.2023 - STEFFLER, Ron

The Manager of Planning and Development provided an overview of the report.

R-230704-007

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Foerster

"THAT in consideration of staff report ZA20.2023 – STEFFLER, Ron, council directs staff to bring forward a bylaw to authorize the passage of a zoning bylaw amendment."

Carried

11.1.3 ZA22.2023 - VARGA, Randi

The Manager of Planning and Development provided an overview of the report.

R-230704-008

Moved by Councillor Townsend

Seconded by Councillor Hutchinson

"THAT in consideration of staff report ZA22.2023 – VARGA, Randi, council directs staff to bring forward a bylaw to authorize the passage of a zoning bylaw amendment."

Carried

11.2 Manager of Public Works

11.2.1 IPW-2023-07 - Structure 189

The Manager of Public Works provided an overview of the report.

R-230704-009

Moved by Councillor Hutchinson

Seconded by Councillor Shea

"THAT in consideration of staff report IPW-2023-07 – Structure 189, council directs staff to:

1. **proceed with the replacement of Structure 189 at a cost of \$334,284.55 with \$150,000 coming from the approved 2023 capital budget.**
2. **include the balance of the project in the 2024 budget for funding."**

Carried

11.3 Director of Legislative Services/Clerk

11.3.1 Bag Tag Vendor Distribution Agreements

The Director of Legislative Services/Clerk provided an overview of the report.

R-230704-010

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Shea

"THAT in consideration of staff report 'Bag Tag Vendor Distribution Agreements', council:

1. **Approves the draft vendor distribution agreement; and**
2. **Directs staff to bring forward bylaws to repeal and replace current bag tag vendor distribution agreements to reflect the increased bag tag fee."**

Carried

11.4 Director of Finance/Treasurer

11.4.1 Community Foundation Grey Bruce Donee Sponsor

The Director of Finance/Treasurer provided an overview of the report.

R-230704-011

Moved by Councillor Foerster

Seconded by Councillor Townsend

"THAT in consideration of staff report 'Community Foundation Grey Bruce Donee Sponsor', council directs staff to enter into an agreement with the Garafraxa Non-Profit Homes Inc. to act as sponsor for the grant application."

Carried

Council recessed at 10:30 a.m. and reconvened at 10:40 a.m.

12. Questions

Councillor Hutchinson commented that he is pleased to see that the Durham Road East project is moving along well and inquired if August is still the anticipated completion date.

The Manager of Public Works advised that there is no change for the anticipated completion date. Mr. Aitken advised that the roads will potentially be ready for paving by the end of this week.

Mayor Eccles inquired as to whether all paving will be completed at the same time for the final coat on County Road 27 from Grey Road 4 or Bruce Street to Highway 6, and the first coat from Highway 6 East and William Street.

The Manager of Public Works advised that this would be ideal, however there are two separate contractors. Mr. Aitken noted that Durham Road West still has some deficiencies that they are trying to clean up.

Councillor Foerster advised that he noticed on the municipal website under bids and tenders that the Traverston Bridge is up for tender for demolition, and inquired if this had been on previously.

The Manager of Public Works advised that to his knowledge, the project was approved for this year and is just going up for tender now as it took time to get the project organized.

Councillor Foerster inquired that due to all the overages to the budget for projects, what the total is being carried forward to 2024 from these projects to date.

The Director of Finance/Treasurer advised that so far its just the project that was approved earlier today, the commitment for the extension services for Rockwood Terrace but the dollar value is still unknown, pre-engineering for the North Line bridge but there has been no commitment for construction which will be a discussion during the 2024 budget. Ms. Mighton further advised that variance reporting will be brought forward at the August meeting, so council has an idea where things are year to date for current projects.

13. Bylaws

13.1 Bylaw No. 2023-065 - Confirming the proceedings of council

R-230704-012

Moved by Councillor Shea

Seconded by Councillor Townsend

"THAT bylaw 2023-065, being a bylaw to confirm the proceedings council, be read a first, second and third and final time."

Carried

13.2 Bylaw No. 2023-066 - ZA17.2023 - Crummer and GSN Properties Limited

R-230704-013

Moved by Councillor Townsend

Seconded by Councillor Nuhn

"THAT bylaw 2023-066, being a bylaw to amend Zoning Bylaw No. 37-2006 in accordance with ZA17.2023, be read a first, second and third and final time."

Carried

13.3 Bylaw No. 2023-067 - ZA22.2023 - Varga

R-230704-014

Moved by Councillor Nuhn

Seconded by Councillor Hutchinson

"THAT bylaw 2023-067, being a bylaw to amend Zoning Bylaw No. 37-2006 in accordance with ZA22.2023, be read a first, second and third and final time."

Carried

13.4 Bylaw No. 2023-068 - ZA20.2023 - Steffler

R-230704-015

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Townsend

"THAT bylaw 2023-068, being a bylaw to amend Zoning Bylaw No. 37-2006 in accordance with ZA20.2023, be read a first, second and third and final time."

Carried

13.5 Bylaw No. 2023-069 - ZA09.2023 - Tiffany Development Corporation (Broos)

R-230704-016

Moved by Councillor Foerster

Seconded by Councillor Hutchinson

"THAT bylaw 2023-069, being a bylaw to amend Zoning Bylaw No. 37-2006 in accordance with ZA09.2023, be read a first, second and third and final time."

Carried

13.6 Bylaw No. 2023-070 - Naming of Roads in Broos Subdivision

R-230704-017

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Nuhn

"THAT bylaw 2023-070, being a bylaw to provide for the naming of roads in the Broos subdivision, be read a first, second and third and final time."

Carried

13.7 Bylaw No. 2023-071 - Stop up and close municipal road allowance being PIN 37239-0150 and PIN 37239-0147

R-230704-018

Moved by Councillor Hutchinson

Seconded by Councillor Foerster

"THAT bylaw 2023-071, being a bylaw to stop up and close a portion of the unopened road allowance legally known as PIN 37239-0150 and PIN 37239-0147, being lands adjacent to 404701 Grey Road 4 consisting of several unopened road allowances on Plan 20 in the Village of Priceville, be read a first, second and third and final time."

Carried

13.8 Bylaw No. 2023-072 - Sale of Municipal Land being PIN 37239-150 and PIN 37239-147 to Paul and Lorraine Roberts

R-230704-019

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Townsend

"THAT bylaw 2023-072, being a bylaw to authorize the sale of lands legally known as PIN 37239-0150 and PIN 37239-0147, being lands adjacent to 404701 Grey Road 4 consisting of several unopened road allowances on Plan 20 in the Village of Priceville to Paul and Lorraine Roberts, be read a first, second and third and final time."

Carried

14. New business

There was no new business.

15. **Announcements**

Councillor Hutchinson advised that the Farmers' Market in Durham recently opened for the first time. Councillor Hutchinson further advised that as more food produce becomes available, the market will continue to grow.

Councillor Hutchinson advised that Priceville had a successful fireworks evening on July 1, 2023. Councillor Hutchinson advised that he attended to open the celebrations and bring greetings from the mayor as well. Councillor Hutchinson noted that he also attended the Durham Canada Day celebrations.

Councillor Nuhn advised that the upcoming family ball tournament in Ayton is taking place from July 28 to July 30, 2023, and that there are already 16 teams registered, which is the maximum number allowed.

Councillor Foerster thanked the recreation department for getting the 'Play in the Park' program and 'Movie Night in the Park' going and for extending the programming to Neustadt, Ayton, and Elmwood.

Councillor Foerster advised that tonight is bingo night in Elmwood, which is held every Tuesday. Councillor Foerster advised that the doors open at 6:00 p.m. with bingo starting at 6:45 p.m.

Councillor Foerster advised that Elmwood has wing night on July 14, 2023 and August 4, 2023 from 5:00 p.m. to 9:00 p.m. and that pre-orders are accepted.

Councillor Shea advised that ArtsFest, which is being sponsored by the Durham BIA, is this Saturday July 8, 2023 and that the bottom of Mill Street will be closed off. Councillor Shea advised that this event will attract activity to the downtown area in Durham which will also help support local businesses.

Councillor Shea advised that there is a public meeting on Thursday at 4:00 p.m. at the Lamlash Hall regarding a gravel pit. Councillor Shea advised that this is not a municipally sponsored public meeting but documentation regarding this can be found at the municipal office.

Councillor Shea commended public works for the planters and general garden work in the community.

Mayor Eccles also commended public works and the many volunteers for the garden work in the community.

Mayor Eccles advised that July 15, 2023, is the Fabulous Festival of Fringe Film.

Mayor Eccles advised that West Grey has a free community events calendar, and anyone can make a post to the calendar themselves, or can send a request to the municipality.

Mayor Eccles advised that the 'Durham Loves Canada Day' celebrations that the Lions Club hosted in conjunction with the municipality on Saturday July 1, 2023 was well attended. Mayor Eccles advised that the event opened at 4:00 p.m. and had bouncy castles, games, and the local taekwondo club also gave an honorary degree to the Police Chief. Mayor Eccles further advised that the Neustadt Firemen won the tug-of-war event for another year in a row and that the night was capped off by a fireworks display.

Mayor Eccles advised that he also attended Southgate's Canada Day event in Dundalk.

16. **Closed session**

There was no closed session.

17. **Report from closed session**

There was no closed session.

18. Adjournment

The business contained on the agenda having been completed, Mayor Eccles adjourned the meeting at 11:01 a.m.

Mayor Kevin Eccles

Jamie M. Eckenswiller, Clerk