



**Minutes
Council meeting
Municipality of West Grey
Tuesday, November 3, 2020, 9 a.m.
Virtual meeting**

Council members present: Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Rebecca Hergert, Councillor Beth Hamilton, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend

Staff members present: CAO/Deputy Clerk Laura Johnston, Clerk Genevieve Scharback, Director of Infrastructure and Public Works Vance Czerwinski, Director of Finance/Treasurer Kerri Mighton, Recreation Supervisor Kodey Hewlett, Chief Building Official Karl Schipprack, Manager Planning & Development Lorelie Spencer, Co-ordinator, Office of the CAO Jonathan Zettel, Administrative Assistant, Clerk's Office Lindsey Glazier

1. Call to order

Mayor Robinson called the meeting to order at 9:19 a.m.

2. Moment of reflection

Mayor Robinson called for moment of reflection for Remembrance Day.

3. Declaration of pecuniary interest and general nature thereof

Councillor Shea declared a pecuniary interest in regarding a closed session matter.

4. Closed session

Resolution: 284-20

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

Whereas, the Municipal Act, S.O. 2001, Section 239 (2), as amended, authorizes councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,

Now therefore be it resolved that, the council of the Municipality of West Grey, does now go into a closed session at 9:26 a.m., with the CAO/Deputy Clerk and Clerk to discuss personal matters about an identifiable individual, including municipal or local board employees, a proposed or pending acquisition or disposition of land by the municipality or local board; and information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

Disposition: Carried

Council reconvened in open session at 11:57 a.m.

5. Matters arising from the closed session

Mayor Robinson confirmed council only addressed matters identified in the motion to go into closed session and council gave direction to staff.

Resolution: 285-20

Moved: Councillor Hamilton
Seconded: Councillor Townsend

That the Council of the Municipality of West Grey hereby declares lands known as Plan 508 Lots 49-52; Lots 77-80, Town of Durham to be surplus to the needs of the municipality and directs staff to give notice of intent to sell.

Disposition: Carried

Resolution: 286-20

Moved: Deputy Mayor Hutchinson
Seconded: Councillor Hergert

That Council of the Municipality of West Grey hereby declares lands known as 240 Garafraxa St N. Plan 500 Pt Lot 19 WGR RP16R10764 Part 4 and 5, Durham West, also known as Carnegie Library building to be surplus to the needs of the municipality and directs staff to give notice of intent to sell.

Disposition: Carried

Council recessed for lunch at 12:05 p.m. and reconvened at 12:39 p.m.

6. Public meetings

A public meeting pursuant to Section 34 of the Planning Act was moved to be held prior to the start of the regular council meeting.

7. Comment period

Marianne Ratcliffe, West Grey resident, shared her support for the return of a plastic film and styrofoam recycling program in West Grey. She believes it would result in a significant reduction in household waste. Ms. Ratcliffe also asked for clarification regarding recycling tetrapak. Ms. Ratcliffe asked that Council consider item No. 10.1.5, Ontario Barn Preservation, and asked Council to include the revision in the Municipal Planning Policy.

8. Adoption of minutes

8.1 October 13, 2020 Special Council

8.2 October 20, 2020 Council

8.3 March 11, 2020 Accessibility Advisory Committee

8.4 September 1, 2020 Elmwood Community Centre Board

8.5 September 2, 2020 Accessibility Advisory Committee

8.6 September 30, 2020 Elmwood Fire Department Joint Board of Management - draft

8.7 October 7, 2020 Durham Business Improvement Area

Resolution: 287-20

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That Council adopts the minutes of the October 13, 2020 Special Council meeting and October 20, 2020 Council meeting, as circulated; and

That Council receives the March 11, 2020 Accessibility Advisory Committee minutes, September 1, 2020 Elmwood Community Centre Board minutes, September 2, 2020 Accessibility Advisory Committee minutes, September 30, 2020 draft Elmwood Fire Department Joint Board of Management minutes, and the October 7, 2020 Durham Business Improvement Area minutes, for information.

Disposition: Carried

Resolution: 288-20

Moved: Councillor Shea
Seconded: Councillor Hamilton

That Council approves the recommendation by the West Grey Accessibility Committee that Council tries to ensure that the Grey County Flesherton to Walkerton routes use accessible buses.

Disposition: Carried

Resolution: 289-20

Moved: Councillor Hergert
Seconded: Councillor Hamilton

That the motion regarding accessible bus service be forwarded to all Grey County municipalities and the Saugeen Mobility and Regional Transit; and

In addition, that council recommends the use of accessible buses on all Grey Transit Routes, pursuant to the Grey County accessibility plan.

Disposition: Carried

Resolution: 290-20

Moved: Councillor Shea
Seconded: Councillor Townsend

That West Grey Council approves the recommendation of the West Grey Accessibility Advisory Committee to coordinate with the hospital to ensure that there is sidewalk access to the south entrance of the hospital and that the ramp meets current standards.

Disposition: Carried

9. Routine department reports

None.

10. Miscellaneous correspondence

10.1 Items for information

**10.1.1 The Ministry of the Environment, Conservation and Parks -
Blue Box Draft Transition Schedule**

Director Czerwinski noted that he sees no issues with the change of dates from 2023 to 2025 presented by the Ministry.

Resolution: 292-20

Moved: Councillor Hamilton
Seconded: Councillor Townsend

That Council receives item 10.1.1. for information.

Disposition: Carried

**10.1.2 County of Wellington request to support the resolution
adopted on September 24, 2020 regarding Aggregate Resource
Property and Valuation**

Council directed the Clerk to bring back a motion of support and add it to the agenda at the next council meeting.

**10.1.3 Township of Glengarry resolution regarding allowance of
capital expenditures under the Safe Restart Agreement**

CAO Johnston and Director Mighton confirmed that there have not been any significant capital pressures due to COVID-19 on the municipality.

Resolution: 293-20

Moved: Councillor Townsend
Seconded: Councillor Shea

That Council receives item 10.1.3 for information.

Disposition: Carried

10.1.4 Loyalist Township resolution regarding funding for community groups and service clubs affected by the pandemic

Resolution: 291-20

Moved: Councillor Hutchinson

Seconded: Deputy Mayor Hutchinson

That all correspondence items 10.1.4 is hereby received.

Disposition: Carried

10.1.5 Ontario Barn Preservation regarding barns as a cultural heritage resource

Council directed Planner Spencer to meet with a Grey County Planner and Krista Hulshof from Ontario Barn Preservation and to invite Ms. Hulshof to delegate at a future meeting of council.

Resolution: 294-20

Moved: Councillor Hutchinson

Seconded: Deputy Mayor Hutchinson

That council receives item 10.1.5 for information.

Disposition: Carried

The Clerk left the meeting at this time and the CAO/Deputy Clerk assumed the duties of the Clerk for the remainder of the meeting.

11. Future committee meetings

11.1 Elmwood Community Centre Board, November 3, 2020 at 7 p.m.

11.2 West Grey Accessibility Advisory Committee, November 4, 2020 at 7 p.m.

11.3 Economic Development Advisory Committee, November 5, 2020 at 9:30 a.m.

11.4 Saugeen Valley Conservation Authority, November 5, 2020 at 1:30 p.m.

11.5 West Grey Public Library Board, November 11, 2020 at 7 p.m.

12. Communications from the mayor and council

Council reported on past activities and events since the last regular meeting of council, and shared upcoming events and activities within the municipality.

13. Delegations / presentations

Staff will contact all scheduled delegations to confirm a time when they can delegate to council at a future meeting.

14. Business arising from the previous meeting

None.

15. Staff reports

15.1 Chief Building Official

15.1.1 Q3 Building Activity

Resolution: 295-20

Moved: Councillor Hergert

Seconded: Councillor Townsend

That CBO report – 2020 Q3 Building Department Activity be received for information.

Disposition: Carried

15.2 Director of Finance/Treasurer

15.2.1 Approval of Accounts – Voucher 19-2020

Resolution: 296-20

Moved: Councillor Townsend

Seconded: Councillor Hutchinson

That Council approve voucher No. 19-2020 in the amount of \$382,525.40.

Disposition: Carried

15.2.2 Long-term Borrowing for police station lands

Resolution: 297-20

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That staff prepare a borrowing bylaw to finance the purchase of lands for a future police station through a bank loan with a 20 year amortization and 5 year term.

Disposition: Carried

15.3 Co-ordinator, Office of the CAO

15.3.1 Multi-year Accessibility Plan

Resolution: 298-20

Moved: Councillor Shea

Seconded: Deputy Mayor Hutchinson

That report Multi-year Accessibility Plan be received; and further

That a bylaw to adopt the Multi-year Accessibility Plan 2020-2024 be brought forward to the next council meeting.

Disposition: Carried

Resolution: 299-20

Moved: Councillor Hamilton

Seconded: Councillor Shea

That staff provide an annual report with regards to the West Grey Multi-Year Accessibility Plan.

Disposition: Carried

16. Bylaws

16.1 Bylaw No. 75-2020 - Zoning amendment Ward ZA-09-2020

Resolution: 300-20

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 75-2020, being a bylaw to amend the zoning Bylaw No. 37-2006.

Disposition: Carried

16.2 Bylaw No. 76-2020 - Confirm proceedings of council

Resolution: 301-20

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 76-2020, being a bylaw to confirm matters addressed at the November 3, 2020 Regular Council meeting and October 13, 2020 Special Council meeting.

Disposition: Carried

17. New business

None.

17.1 Notice of Motion

Mayor Robinson transferred the chair to Deputy Mayor Hutchinson at 3:15 p.m. in order to participate in the discussion relating to item 17.1.

Deputy Mayor Hutchinson transferred the chair back to Mayor Robinson at 3:37 p.m.

Resolution: 302-20

Moved: Councillor Shea
Seconded: Mayor Robinson

Whereas The Municipal Act, 2001, Section 238(2) stipulates that every municipality and local board is required to pass a procedure by-law for governing the calling, place and proceedings of meetings;

Whereas The Municipal Act, 2001 provides for the legislative requirements for a procedure bylaw;

Whereas the COVID-19 Economic Recovery Act, 2020 allows members of a council, local boards or a committee of either of them to participate electronically in meetings without the need for the physical presence of any member at a particular location;

Whereas the Council of the Municipality of West Grey has provided input with regard to suggested improvements to the current procedural bylaw;

Whereas the Clerk of the Municipality of West Grey is conducting a thorough review of the current procedural bylaw;

Now therefore be it resolved that the Clerk of the Municipality of West Grey report back to Council on recommended revisions and amendments by the second meeting in January of 2021.

Disposition: Carried

Resolution: 303-20

Moved: Councillor Hergert
Seconded: Councillor Shea

That council direct staff to move delegations immediately following declarations of pecuniary interest and general nature thereof on the agenda and include the addition of a time for delegations, effective immediately.

Disposition: Carried

18. Addendum

None.

19. Closed session - incomplete items only

None.

20. Matters arising from closed session

Not applicable.

21. Question period

None.

22. Municipal act - notices

None.

23. Adjournment

Resolution: 304-20

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That we do now adjourn at 3:53 p.m. to meet again on November 17, 2020 at 7 p.m. or at the call of the chair.

Disposition: Carried

Mayor Christine Robinson

CAO/Deputy Clerk Laura Johnston