



**Minutes**  
**Council meeting**  
**Municipality of West Grey**

**Tuesday, September 17, 2024, 9 a.m.**  
**West Grey municipal office, council chambers and virtual**

Members present: Mayor Kevin Eccles  
Deputy Mayor Tom Hutchinson  
Councillor Scott Foerster  
Councillor Doug Hutchinson  
Councillor Joyce Nuhn  
Councillor Geoffrey Shea  
Councillor Doug Townsend

Staff present: Michele Harris, Chief Administrative Officer  
Jamie Eckenswiller, Director of Legislative Services/Clerk  
Kerri Mighton, Director of Finance/Treasurer  
Geoff Aitken, Director of Infrastructure and Public Works  
David Smith, Manager of Planning and Development  
Ashley Noble, Communications Coordinator

**1. Call to order**

Mayor Eccles called the meeting to order at 9:00 a.m.

**2. Moment of reflection**

Mayor Eccles called for a moment of reflection.

**3. Declarations of pecuniary interest and general nature thereof**

There were no declarations of interest.

**4. Delegations/presentations**

There were no delegations or presentations.

**5. Public meetings**

There were no public meetings.

**6. Comment period**

Mathew Dick commented on agenda item 11.2.1, noting his concerns with approving a development on Saddler Street in Durham without fully knowing what it will be.

**7. Unfinished business**

There was no unfinished business.

**8. Adoption of minutes**

**8.1 Regular Council Meeting Minutes held on September 3, 2024**

R-240917-001

Moved by Councillor Hutchinson

Seconded by Councillor Townsend

**"THAT the minutes of the regular council meeting held on September 3, 2024, be adopted."**

**Carried**

**9. Committee and board reports**

**9.1 Saugeen Municipal Airport Commission Regular Meeting Minutes held on August 21, 2024**

R-240917-002

Moved by Councillor Foerster

Seconded by Councillor Nuhn

**"THAT the minutes of the committee and boards are hereby received."**

**Carried**

**10. Correspondence**

**10.1 Correspondence received for which direction of council is required**

**10.1.1 Correspondence from Coalition for Better Childcare Re 2024 Annual Child Care Worker and ECE Appreciation Day**

R-240917-003

Moved by Councillor Hutchinson

Seconded by Councillor Nuhn

**"THAT in consideration of correspondence received from CUPE Ontario respecting a request to proclaim October 24, 2024, as Child Care Worker and Early Childhood Educator Appreciation Day, council proclaims October 24, 2024, as Child Care Worker and Early Childhood Educator Appreciation Day."**

**Carried**

**10.2 Correspondence received which is presented for the information of council**

R-240917-004

Moved by Councillor Foerster

Seconded by Deputy Mayor Hutchinson

**"THAT council receives all correspondence not otherwise dealt with."**

**Carried**

**11. Staff reports**

**11.1 Corporate and Community Initiatives Officer**

**11.1.1 Community Services – Community Buildings and Infrastructure Grants**

The Chief Administrative Officer provided an overview of the report.

R-240917-005

Moved by Councillor Shea

Seconded by Councillor Hutchinson

**"THAT in consideration of staff report "Community Services – Community Buildings and Infrastructure Grants, council directs staff to proceed with an application to the Community Sport and Recreation Infrastructure Fund for an autonomous bathroom solution in the Durham Town Hall Park."**

**Carried**

## 11.2 Manager of Planning and Development

### 11.2.1 ZA06.2024 – DJ Land (Saddler Street)

The Manager of Planning and Development provided an overview of the report.

R-240917-006

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Shea

**"THAT in consideration of staff report 'ZA06.2024 – DJ Land (Saddler Street)', council direct staff to bring forward a bylaw to amend bylaw 37-2006 as it relates to ZA06.2024:**

- a. for Lots 13-26 (east side of future Street A);
- b. for Block 28 (stormwater management pond);
- c. the 'lands to be retained by Owner';
- d. for Lots 1-12 (west side of future Street A) that includes a requirement that the Front Yard, Minimum shall be no less than 6.5 metres for all units;
- e. for Block 27 (vacant land condominium) that includes:
  - i. a requirement for the front yard [distance from the private street to the wall of the unit] to be no less than 6.5 metres;
  - ii. that a minimum rear yard of 6.0 metres be permitted;
  - iii. that the driveway for a unit be no more than 3.6 metres wide;
  - iv. that a minimum of 0.3 visitor parking spaces per unit be provided;
  - v. that visitor parking be permitted in the Front Yard setback, Exterior Yard setback, Interior Yard setback and Rear Yard setback subject to the spaces themselves being subject to setbacks to the lot lines;
  - vi. no snow storage be permitted on the required visitor parking spaces;
  - vii. other provisions i.e., waste bin locations, building setbacks to property lines."

Carried

## 11.3 Director of Infrastructure and Public Works

### 11.3.1 IPW-2024-33 – Bridge N-056

The Director of Infrastructure and Public Works provided an overview of the report.

R-240917-007

Moved by Deputy Mayor Hutchinson

Seconded by Councillor Townsend

**"THAT in consideration of staff report 'IPW-2024-33 – Bridge N-056', council receives the report for information purposes."**

Carried

## 11.4 Director of Legislative Services/Clerk

### 11.4.1 Routine Disclosure and Active Dissemination Policy

The Director of Legislative Services/Clerk provided an overview of the report.

R-240917-008

Moved by Councillor Townsend

Seconded by Councillor Hutchinson

**"THAT in consideration of staff report 'Routine Disclosure and Active Dissemination Policy', council directs staff to bring forward a bylaw to adopt a routine disclosure and active dissemination policy."**

**Carried**

### 11.4.2 Govstack Website Update Proposal

The Director of Legislative Services/Clerk provided an overview of the report.

R-240917-009

Moved by Councillor Foerster

Seconded by Councillor Nuhn

**"THAT in consideration of staff report 'Govstack Website Update Proposal, council:**

- 1. Authorizes staff to proceed with the redevelopment of the West Grey website;**
- 2. Directs staff to transfer \$24,000.00 from the modernization reserve to cover the implementation cost of the redesigned West Grey website; and**
- 3. Directs staff to enter into an agreement with GHD for the implementation of the Govstack Content Management System."**

**Carried**

## 12. Questions

There were no questions.

## 13. Bylaws

### 13.1 Bylaw No. 2024-077 - Confirming September 17 Meeting

### 13.2 Bylaw No. 2024-078 - Amend Bylaw 88-2022 - Setting Rates of Speed

R-240917-010

Moved by Councillor Townsend

Seconded by Councillor Hutchinson

**"THAT Bylaw Numbers 2024-077 and 2024-078 be passed and enacted."**

**Carried**

## 14. New business

There was no new business.

**15. Announcements**

Councillor Shea announced that he recently attended the round table for Economic Development on September 16, 2024, in Clifford for Rural Affairs. Mayor Eccles also noted that he and Councillor Townsend also attended the event.

Councillor Foerster announced the Neustadt Fair is taking place September 21, 2024, and that the Elmwood Chamber of Commerce wing night is happening on September 20, 2024, from 5 p.m. - 9 p.m.

Councillor Hutchinson announced that the Terry Fox Run took place on September 15, 2024, adding that the Durham run is seeking new organizers for 2025.

Mayor Eccles announced that Legion Week is taking place from September 15 - 21, 2024, noting that there are many events taking place at the Durham Legion 308.

**16. Closed session**

There was no closed session.

**17. Report from closed session**

There was no closed session.

**18. Adjournment**

The business contained on the agenda having been completed, Mayor Eccles adjourned the meeting at 10:58 a.m.

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Mayor Kevin Eccles

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Jamie M. Eckenswiller, Clerk