



SAUGEEN MUNICIPAL AIRPORT

THE SAUGEEN MUNICIPAL AIRPORT COMMISSION

REGULAR MEETING MINUTES

Wednesday, October 9, 2024, 1:00 p.m.

Boardroom, Saugeen Municipal Airport

Commissioners Present: Dave Hocking, Chair
Tom Hutchinson, Vice Chair
Victor Danielli
Moe Hanif

Absent: Carl Kuhnke

Others: Tim Olds, Airport Manager
Catherine McKay, Secretary

1. Call to Order

The Chair called the meeting to order at 1:06 p.m..

2. Approval of the Agenda

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the agenda for October 9, 2024 be approved as presented.

Carried

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest - None declared.

4. Adoption of Minutes

Motion Moved by V. Danielli

Seconded by M. Hanif

That the minutes of the September 18, 2024 meeting be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from minutes.

6. Reports

A. APM's Report

The Airport Manager noted that the ploughed area of the fields has been enlarged which will increase revenue from crops. He confirmed that the tractor is in good working order.

Motion Moved by T. Hutchinson

Seconded by V. Danielli

That the APM's report for September 2024 be received for information.

Carried

B. COPA 54/Friends of the Saugeen Municipal Airport Update

Victor Danielli reported that the next meeting will be held on Saturday, October 12, 2024 when the organization's executive will be elected. The Chair indicated his willingness to attend the meeting.

Motion Moved by M. Hanif

Seconded by T. Hutchinson

That the COPA54/Friends of the Saugeen Municipal Airport report be received for information.

Carried

7. Accounts

A. Financial Statements as of September 30, 2024

The Chair noted that the financial situation is positive, and fuel sales are \$21,000 over budget.

Motion Moved by V. Danielli

Seconded by M. Hanif

That the financial statements dated August 31, 2024 be approved as presented.

Carried

8. New Business

A. Schedule of Fees

The Commission reviewed the proposed fees and agreed that once approved, they would be posted on the SMA web site, on its Facebook page, posted in the Terminal Building, and emailed to hangar owners.

Motion Moved by T. Hutchinson

Seconded by V. Danielli

That the Commission approve fees as set out in Appendix A to the *Report on Airport Fees for 2025* effective January 1, 2025

Carried

9. Closed Session

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the Commissioners of the Saugeen Municipal Airport enter into Closed Session at 1:45 p.m. in accordance with Section 239(1) of the Municipal Act in order to address matters pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiation on behalf of the Saugeen Municipal Airport, specifically draft correspondence to the Municipality of Brockton, the Town of Hanover and the Municipality of West Grey.

Carried

The Commission reconvened in open session at 1:57 p.m. and the Chair confirmed that the Commission had gone in closed session in accordance with Section 239(1) of the Municipal Act and discussed matters pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiation on behalf of the Saugeen Municipal Airport, specifically draft correspondence to the Municipality of Brockton, the Town of Hanover and the Municipality of West Grey.

The Commission took a recess until 2:10 p.m.

10. Direction Coming Out of Closed Session

Motion Moved by V. Danielli

Seconded by M. Hanif

That the Saugeen Municipal Airport Commission approve direction as provided in the closed session.

Carried

11. Delegation

The Commission received a delegation from Steve Furness, Senior Economic Development Officer, Grey County. Mr. Furness was accompanied by Luigi Presta, Managing Partner, thinkCOMPASS, and April Marshall, Economic Development Manager, Town of Hanover. Mr. Furness presented a high level business case demonstrating the potential to build over 100,000 square feet of space on airport lands, as well as a concept around a commercial and industrial hub that would generate employment and business activity for the region. Next steps will involve an agreement around municipal support for two years to develop and implement the plan, refine the concepts and proposed uses, start discussions with Infrastructure Canada on financing, and undertake investment attraction assessment. The process to date has added value to the airport, and when completed will add significant value. To date, there has been no cost to the municipalities or to the airport.

The Chair thanked Mr. Furness and his colleagues for their presentation, noting the positive indications for the future of the airport.

Moe Hanif left the meeting at 2:50 p.m.

12. Adjournment and Next Meeting

Motion Moved by V. Danielli

Seconded by T. Hutchinson

That the Saugeen Municipal Airport Commission adjourn at 3:10 p.m.

Carried

Dates to Remember

SMA Regular Meeting, Wednesday November 20, 2024, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday December 18, 2024, Saugeen Municipal Airport, 1:00 p.m.

Christmas Party, December 21, 2024, Saugeen Municipal Airport, time TBD

David Hocking, Chair

Catherine McKay, Recording Secretary