

BIA MINUTES

Held on September 25, 2024 at 7:00pm.
CoOperators Insurance office - Durham

Present: Susan Tremble, Bobbi Burnett, Doug Hutchinson, April Barker, Tanya Matthews, Connie MacEwan, Jamie Eckenswiler.

Other: Tim Dyck, Nancy Nurse

Absent: Jenny Parsons

Quorum established

Agenda:

1. **Call to Order** – Jamie Eckenswiler 7:00 pm

2. **Appointment of BIA Executive**

Chair - Susan Nominated Bobbi Burnett for the position of Chair, Doug Hutchinson 2nd the nomination. Bobbi accepted. No other nominations for this position. Vote approved; motion carried. Jamie closed.

Vice Chair – April Barker nominated Doug Hutchinson, Tanya Matthews seconded the nomination, no other nominations for the position. Doug accepted. Vote approved; motion carried.

Treasurer – April Barker nominated Susan Tremble for the position of treasurer, seconded by Connie MacEwan, Susan accepted. No other nominations for the position. Vote approved; motion carried..

Secretary – Susan Tremble nominated Connie MacEwan for the position, April Barker seconded the motion. Connie accepted. No other nominations for the position. Vote approved; motion carried.

3. **Approval of Agenda** Motion by Susan, seconded by Tanya, Vote approved; motion carried.
4. **Declaration** (of pecuniary interest or general nature there of) - none
5. **Approval of Minutes** - as presented - Motion made by Susan, seconded by April. Vote approved; motion carried.

6. **Business arising from previous minutes**

Website/social media – Susan made a motion to authorize Tanya to explore the option of the BIA obtaining authorization for the Web site. Seconded by Doug. Discussion regarding the ownership of the site, there is nothing in the contract that suggests we are not able to cancel the contract with Tech 360. Vote approved; motion carried.

Tanya will reach out to Tech 360 regarding the change.

Weeds – Cory Harris was hired to remove the weeds. He did this two times and the cost of this was \$652.00. Doug will reach out to Geoff regarding the weed removal on the sidewalks for 2025.

Lambton St bridge – Doug did not reach out to Geoff but will ask him if it is possible for us (BIA) to paint it black to match the new bridge on Garafraxa St in the spring 2025.

Christmas- Kodey will look at pricing for Black fabric to be placed around the hydro poles so that the Nut Crackers will be more prominent. – Kodey was away so no updates at this meeting.

7. **Municipal Update – Doug Hutchinson**

New CAO Michelle Harris- West Grey was not able to attend this meeting but possibly the October meeting.

Riverside park – New Pavilion will be installed before the end of 2024. There will also be a storage container and new signs regarding information and to be built to hide the port a potty.

Hospital - no updates at this time.

8. **Treasures Report** Susan Tremble - \$37,688.24 in the general account, \$10,915 in the GIC Susan will have a more detailed update at our next meeting.

9. **Other/New Business**

“Headshots & Happy Hour” Dec 5th – Email request from Nicole Churchill – West Grey Administrative Assistant Community Services.

Nicole requested a **\$400 sponsorship** for this event. Your support would play a crucial role in helping us create an impactful experience for these women and align perfectly with BIA Durham’s mission of fostering community and supporting local professionals.

Motion made by Susan, seconded by April to give \$400.00. Vote approved; motion carried.

Farmers Market – Shannon was away on holidays so no update from her. April advised that two of the long-term vendors have pulled out due to the lack of other vendors as well as lack of customers/sales.

We discussed several options for the market/summer promo. Summer festival – river themed in the evening – Friday night? One in July and again in August?

Connie made a motion to have Tanya, Nancy, Bobbi, April and Shannon get together and discuss options for the next meeting. Doug seconded the motion. Vote approved; motion carried.

Empty Store fronts are very discouraging – ultimately there is nothing directly we can do.

Tim encouraged the members to complete the Formal Complaints link on the West Grey Site regarding misuse of commercial space as well as other infringements regarding empty store fronts/signage etc.

<https://forms.westgrey.com/Formal-complaint-form>

Pumpkin Fest – Halloween – Kodey sent along a copy of the letter that is being sent out to local businesses and organizations

10. **Correspondence**- none

11. **Next meeting** – October 23rd at 6 pm at The Foundry 1872 - 204 Garafraxa St S, Durham

12. **Adjournment** -

Bobbi adjourned the meeting

