



Staff Report

Report To: Council
Report From: Jamie Eckenswiller, Director of Legislative Services/Clerk
Meeting Date: December 3, 2024
Subject: 2025 Council Appointments to Committee of Adjustment

Recommendations:

That in consideration of staff report 'Council Appointments to Committee of Adjustment', Council directs staff to bring forward a bylaw to appoint all members to the Committee of Adjustment.

Highlights:

- The Committee of Adjustment is made up of all members of council.
- The *Planning Act* requires members of the committee who are council members shall be appointed annually.
- Appointments to the Committee of Adjustment must be done by bylaw.

Previous Report/Authority:

None.

Analysis:

The Committee of Adjustment is established under the authority of *Planning Act* and its regulations, *Statutory Powers Procedure Act*, *Municipal Conflict of Interest Act*, *Building Code Act*, *Municipal Freedom of Information and Protection of Privacy Act* and the common law concept of natural justice.

The Committee of Adjustment considers and may authorize minor variances from the zoning bylaw, reviews and permits extensions and enlargements to legal nonconforming uses and can grant consent for severances (land division). All decisions are subject to notice of the decision and all decisions made under the *Planning Act* are subject to appeal to the Ontario Land Tribunal (OLT).

The West Grey Committee of Adjustment is made up of all members of council. As per section 44 of the *Planning Act*, members of the Committee of Adjustment are to be appointed by bylaw. Members of the committee who are council members shall be appointed annually.

Financial Implications:

There are no financial implications associated with this report.

Communication Plan:

Communication of this report is through the posting of council meeting agendas on the Municipality of West Grey's website.

Consultation:

None.

Attachments:

None.

Recommended by:

Jamie Eckenswiller, AOMC, AMP
Director of Legislative Services/Clerk

Submission approved by:

Michele Harris, Chief Administrative Officer

For more information on this report, please contact Jamie Eckenswiller, Director of Legislative Services/Clerk at clerk@westgrey.com or 519-369-2200.