

MINUTES

Durham Improvement Area Meeting
Held on November 19, 2024 at 6:00pm.
The Foundry 1872 - Durham

Present: Susan Tremble, Bobbi Burnett, Doug Hutchinson, Tanya Matthews, Connie MacEwan
Other: Nancy Nurse, Gary Wilson
Quorum established.

1. **Call to Order** – Bobbi Burnett – 6:06pm
2. **Approval of Agenda** – Amend to include Declaration. Susan made the motion, seconded by Connie, Vote approved and motion carried.
3. **Approval of September amended Minutes** Tanya made the motion, seconded by Susan, Vote approved; motion carried.
4. **Approval of October Minutes** Connie made the motion, seconded by Doug, Vote approved; motion carried.
5. **Declaration** (of pecuniary interest or general nature thereof) - none
6. **Municipal update** - Doug:

Council is working on the new budget; bridge repair and replacement are both heavy issues.

West Grey filed a Judicial Review in regard to the closing of the Durham Hospital beds and changing emergency hours. It is currently in deliberation.

Remembrance Day flags will be taken down and the Christmas lights installed in the next few days.
7. **Business arising from previous minutes**

Letter regarding the bridge repair, Susan was not able to get that completed but will continue to work on it.

Christmas –Kodey ordered the window clings They have arrived, but part of the shipment needs to be re-done, the total order will arrive next week. Connie and Susan will install them. While doing the window cling installs will suggest to businesses to put

up White Christmas lights as it makes the downtown core look so pretty. In the future maybe BIA can purchase new lights for each business.

Nutcrackers are to be installed on the light posts on November 26th meeting at Cooperators Office 173 Garafraxa St S at 5 pm.

Bridge lighting – December 3 starting at 5:30, lights to be turned on at 6 pm.

Kodey has had no response from the schools in regard to a child choir. Nancy will reach out to Krista Bell and see if she is willing to MC and lead in Christmas Carols.

Jenny has requested an honorarium for the Sauntering Band. Connie made a motion to give them \$100.00, Susan seconded the motion Vote approved; motion carried.

Susan will organize the fire barrels for marshmallows and hotdogs.

Jennifer at the Durham Art Gallery will be organizing hot chocolate and a craft for kids.

Connie will reach out to Jennifer to confirm the amount of cookies used from last year and Nancy will order the cookies through the Foundry to provide.

Tanya will make posters and online advertising for the lighting.

Susan will loan her sound system for the Bridge lighting.

Connie made a motion to purchase a sandwich board from Holst in Hanover to be used for all future event notifications. The maximum to be spent is \$500.00. Tanya seconded the motion Vote approved; motion carried. Bobbi will pick up the board this week.

Summer Events – an update will be moved to the January BIA meeting.

Website – Tanya now has the keys from Tech 360 to the website but with very limited access to changes on the site. She will do as many updates as possible for future events that she can, she will also take over running Facebook, Instagram, and Email.

8. **Treasures Report** Susan had no report as there have been no changes since last month.

9. **Other/New Business**

Christmas Parade – December 7th at 12:30

Christmas greenery – Kodey from West Grey has ordered the greenery, need to confirm if he ordered swag for the bridges. If he did not then Susan made a motion to spend a maximum of \$1,000.00 from Northern Nursery Doug seconded the motion Vote approved; motion carried

BIA Conference - Blue Mountain discuss this at the January meeting.

10. **Correspondence** - none

11. **Next meeting** – January 14th at 6 pm at The Foundry 1872 - 204 Garafraxa St S, Durham

12. **Adjournment** -

Bobbi adjourned the meeting 7:11pm