



**Minutes**  
**Council meeting**  
**Municipality of West Grey**  
Tuesday, December 15, 2020, 9 a.m.  
Virtual meeting

Council members present: Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Rebecca Hergert, Councillor Beth Hamilton, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend

Staff members present: CAO/Deputy Clerk Laura Johnston, Clerk Genevieve Scharback, Director of Infrastructure and Public Works Vance Czerwinski, Director of Finance/Treasurer Kerri Mighton, Recreation Supervisor Kodey Hewlett, Chief Building Official Karl Schipprack, Manager Planning & Development Lorelie Spencer, Co-ordinator, Office of the CAO Jonathan Zettel, Administrative Assistant, Clerk's Office Lindsey Glazier

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**1. Call to order**

Mayor Robinson called the meeting to order at 9:02 a.m.

**2. Moment of reflection**

Mayor Robinson called for a moment of reflection.

**3. Declaration of pecuniary interest and general nature thereof**

None.

**4. Delegations / presentations**

None.

**5. Closed session**

**Resolution: 348-20**

**Moved:** Councillor Shea

**Seconded:** Councillor Townsend

The Council of the Municipality of West Grey does now go into a closed session at 9:05 a.m., with the CAO/deputy clerk, clerk and director of finance/treasurer for the purpose of addressing matters pertaining to personal matters about an identifiable individual, including municipal or local board employees.

**Disposition: Carried**

**6. Matters arising from the closed session**

Council reconvened in open session at 10:10. a.m.

Mayor Robinson confirmed council only addressed matters identified in the motion to go into closed.

Council recessed at 10:11 a.m. and reconvened at 10:19 a.m.

Deputy Mayor Hutchinson joined the meeting at 10:19 a.m.

**Resolution: 349-20**

**Moved:** Councillor Townsend

**Seconded:** Councillor Shea

That Courtney Hunter be appointed to the West Grey Commercial Beautification Committee

**Disposition: Carried**

**7. Public meetings**

None.

**8. Comment period**

Elizabeth Murray, West Grey resident emailed support for the notice of motion to repeal section 8 of Bill 229 and shared her thanks for the council motion to the province about repealing section 6 of Bill 229.

Bev Falco, West Grey resident commented that she supports the resolutions regarding species at risk and communication for public meetings.

**9. Business arising from the previous meeting**

**9.1 Adoption of minutes**

**9.1.1 November 17, 2020 council**

**Resolution: 350-20**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hamilton

That council hereby adopts the council minutes of November 17, 2020, as circulated.

**Disposition: Carried**

**9.2 Committee and local board minutes and reports**

**9.2.1 November 12, 2020 West Grey Accessibility Advisory Committee**

**9.2.2 November 15, 2020 Saugeen Municipal Airport Commission**

**Resolution: 351-20**

**Moved:** Councillor Townsend

**Seconded:** Councillor Hutchinson

That minutes of committees and boards are hereby received.

**Disposition: Carried**

**9.3 Miscellaneous correspondence**

**9.3.1 Items requiring action**

**9.3.1.1 Request from 5015685 Ontario Limited to purchase municipal property 386 John St**

Staff will bring forward a written report to a future meeting of council for further discussion regarding the potential sale of municipal property at 368 John St, Durham.

### **9.3.2 Items for information**

#### **9.3.2.1 Saugeen Valley Conservation Authority and Nuclear Waste Management Organization re: New water well improvement program to protect ground water quality**

Staff will share the information and the media release information on municipal social media channels.

#### **9.3.2.2 Jeff Yurek, Minister of the Environment , Conservation and Parks Thank you re: litter and waste reduction**

May 11, 2021 is the Provincial Day of Action on Litter. Staff will add this information to the municipal calendar under community events.

#### **9.3.2.3 Lee Papineau - Thank you re: litter and waste reduction**

**Resolution: 352-20**

**Moved:** Councillor Hamilton

**Seconded:** Councillor Hutchinson

That all correspondence items not otherwise dealt with are hereby received.

**Disposition: Carried**

### **9.4 Staff reports**

#### **9.4.1 Recreation Supervisor**

##### **9.4.1.1 Community Beautification Committee (CBC) - Request for Budget Allocation**

**Resolution 353-20**

**Moved:** Councillor Hamilton

**Seconded:** Deputy Mayor Hutchinson

That council approves allocating \$9,000 to meet the deadline to place an order for flowers for the 2021 urban flower program.

**Disposition: Carried**

## 9.4.2 Clerk

### 9.4.2.1 Draft Community Grant Policy

Council requested staff provide an annual year-end report on the program.

**Resolution: 354-20**

**Moved:** Councillor Hamilton

**Seconded:** Deputy Mayor Hutchinson

That the Council of the Municipality of West Grey receives report Draft Community Grant Policy; and

That education for members of the public regarding the grant policy be provided throughout 2021; and

That a bylaw to adopt the policy, as amended, be brought forward to a future meeting for approval.

**Disposition: Carried**

## 9.5 New business

### 9.5.1 Notice of motion: Committee of Adjustment composition

Councillor Hamilton and Councillor Shea advised that they will step down as members of the committee of adjustment.

**Resolution: 355-20**

**Moved:** Councillor Townsend

**Seconded:** Councillor Hamilton

That council consider revising the number of members on the committee of adjustment to five (5) members of council.

**Disposition: Carried**

### 9.5.2 Notice of motion - Province of Ontario collaboration with conservation authority - \*Withdrawn

**10. Adoption of minutes**

**10.1 December 1, 2020 council**

**10.2 November 24, 2020 committee of the whole**

**Resolution: 356-20**

**Moved:** Councillor Hutchinson

**Seconded:** Councillor Shea

That council hereby adopts the minutes of the regular council meeting of December 1 and the committee of the whole meeting of November 24, as amended.

**Disposition: Carried**

**11. Committee and local board minutes and reports**

**11.1 Economic development advisory committee minutes of November 5, 2020**

CAO Johnston shared that there have been two resignations on the Economic development advisory committee and one new appointment. She informed council that there is enough members to hold meetings as per the terms of reference.

**11.2 Elmwood community centre board minutes of November 3, 2020 and October 6, 2020**

**11.2.1 Request from Elmwood community centre board for sanitizer/fogger machine**

**Resolution: 357-20**

**Moved:** Councillor Hamilton

**Seconded:** Councillor Townsend

That council approves the request of the Elmwood community centre board to provide the board with half the cost of the COVID-19 relief funding for the sanitizer/fogging machine at approximately \$700.

**Disposition: Carried**

### **11.3 Police building committee minutes of October 19, 2020 and Chair Shea's report**

Councillor Shea, Chair of the police building ad hoc committee reviewed steps to date that the committee has taken to arrive at the recommendation to approve the detailed designs for the proposed police service building. He shared that a floorplan was shown during a committee closed session. He shared information from a meeting he attended held on December 11 with the CAO and Charles Allen, Assistant Director of Facilities of the Region of Waterloo, regarding green building strategies.

The CBO informed the committee that the architects will draft sustainable building plans at three levels, and he expects these will align with LEED's three Certified, Silver and Gold levels. Director Mighton will research the steps involved in the Federation of Canadian Municipalities funding.

CBO Schipprack identified that that architects' are unable to move forward with preparing tender documents and cost estimates until the detailed design is approved.

Staff recommended proceeding into a closed session to provide the design information to council.

#### **Resolution:**

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hutchinson

The West Grey Ad Hoc Police Building Committee recommends that council approves the detailed designs for the future West Grey Police Service Building as prepared by Formworks Inc. Architects.

#### **Disposition: Tabled**

#### **Resolution: 358-20**

**Moved:** Councillor Hamilton

**Seconded:** Councillor Hergert

That the motion to approve the recommendation of the West Grey Ad Hoc Police Service Building Committee to approve the detailed design of the police building be tabled until a written report with details be provided to council in a closed session at a future meeting.

#### **Disposition: Carried**

**Resolution: 359-20****Moved:** Councillor Shea**Seconded:** Councillor Hutchinson

That the West Grey Ad Hoc Police Service Building Committee is hereby dissolved and its responsibilities shall divert to council as a whole; and

That the architects' shall present to council at an agreed upon schedule; and

That staff shall provide written reports to council on a monthly basis on the status of the project.

**Disposition: Carried****11.4 Source protection committee minutes of October 25, 2019****11.5 Traffic safety working group Chair MacKenzie's report**

Chair Robert McKenzie provided an update on the progress of the traffic safety working group including their focus moving forward.

**Resolution: 360-20****Moved:** Councillor Townsend**Seconded:** Deputy Mayor Hutchinson

That council hereby accepts the recommendation from the West Grey Traffic Safety Working Group for the purchase of one mobile radar sign and four semi-permanent (solar) radar signs at an approximate cost of \$30,000, plus appropriate taxes, to be used in conjunction with coordinated enforcement by the West Grey Police Service as part of the 2021 budget.

**Disposition: Carried**

Council recessed for lunch at 1 p.m. and reconvened at 1:35 p.m.

**Resolution: 361-20****Moved:** Councillor Hutchinson**Seconded:** Councillor Hamilton

That minutes and reports not otherwise dealt with are hereby received.

**Disposition: Carried**



## **12. Miscellaneous correspondence**

### **12.1 Items requiring action**

#### **12.1.1 Peter Julian, MP, New Westminster-Burnaby - request for support for Bill-C213 The Canada Pharmacare Act**

**Resolution: 362-20**

**Moved:** Councillor Hamilton

**Seconded:** Councillor Shea

That staff bring a resolution of support for Bill C-213 The Canada Pharmacare Act to the next meeting.

**Disposition: Carried**

#### **12.1.2 Request from Nikki May regarding Bill 229 Schedule 8**

**Resolution: 363-20**

**Moved:** Councillor Hamilton

**Seconded:** Councillor Townsend

That council receive the request from Nikki May regarding Bill 229 Schedule 8.

**Disposition: Carried**

### **12.2 Items for information**

#### **12.2.1 Saugeen Valley Conservation Authority 2021 Board of Directors meeting dates**

#### **12.2.2 Saugeen Mobility and Regional Transit letter to partner municipalities and 2021 budget**

#### **12.2.3 Letter from Pat Cottrell, Saugeen Cedars Family Campground regarding changes to the conservation act, Bill 229**

#### **12.2.4 Resolution Municipality of Marmora and Lake regarding Accessibility for Ontarians with Disabilities Act – Website support**

Clerk Scharback identified that in-house training for remediating documents will be scheduled in the New Year. Staff will confirm with eSolutions a date in the New Year to review the website and its functions.

**Resolution: 364-20****Moved:** Councillor Shea**Seconded:** Councillor Hamilton

That council support the resolutions of the Municipality of Marmora and Lake regarding Accessibility for Ontarians with Disabilities Act.

**Disposition: Carried**

**12.2.5 Resolution City of Quinte West regarding Bill 229 Protect, Support, and Recover from COVID-19 Act**

**Resolution: 365-20****Moved:** Councillor Shea**Seconded:** Councillor Townsend

That all correspondence items not otherwise dealt with are hereby received.

**Disposition: Carried****13. Routine department reports**

None.

**14. Future committee meetings**

**14.1 Police services business plan ad hoc committee - December 18, 2020 at 9 a.m. - cancelled**

**14.2 Elmwood community centre board - January 5, 2021, 7 p.m.**

**14.3 Economic development advisory committee - January 11, 2021 at 9 a.m.**

**14.4 Traffic safety working group - January 13, 2021. 10 a.m.**

**14.5 Public library board - January 13, 2021 at 7 p.m.**

**14.6 Local accessibility committee - January 13, 2021 at 7 p.m.**

**15. Communications from the mayor and council**

Council shared updates regarding activities and reported on past activities and events since the last regular meeting of council and on upcoming events and activities.

## **16. Staff reports**

### **16.1 Director of Finance/Treasurer**

#### **16.1.1 Approval of accounts**

**Resolution: 366-20**

**Moved:** Councillor Townsend

**Seconded:** Deputy Mayor Hutchinson

That council approve voucher No. 22-2020 in the amount of \$780,299.03.

**Disposition: Carried**

## **17. Bylaws**

### **17.1 Bylaw 87-2020 Inclement weather policy**

**Resolution: 367-20**

**Moved:** Councillor Shea

**Seconded:** Councillor Hamilton

That the Council of the Municipality of West Grey gives first, second and third and final reading to bylaw No. 87-2020, a bylaw to approve an inclement weather policy for the Municipality of West Grey, as amended.

**Disposition: Carried**

### **17.2 Bylaw 88-2020 - Amend Agreement - Term of Mortgage**

**Resolution: 368-20**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hutchinson

That bylaw 88-2020, being a bylaw to amend Schedule A to bylaw 72-2015, be read a first, second and third and final time.

**Disposition: Carried**

### **17.3 Bylaw 89-2020 - Winter Maintenance Agreement - Candue Homes**

Schedule A has been amended, with the removal of John Welton Custom Homebuilding as the agreements is between the Corporation of the Municipality of West Grey and Candue Homes.

Director Czerwinski confirmed that there is no partial rate, the contract is on an hourly basis.

**Resolution: 369-20**

**Moved:** Councillor Shea

**Seconded:** Councillor Hergert

That bylaw 89-2020, being a bylaw to authorize entering into a winter maintenance agreement, as amended, be read a first, second and third and final time.

**Disposition: Carried**

### **17.4 Bylaw 90-2020 Confirm proceedings of council**

**Resolution: 370-20**

**Moved:** Councillor Hamilton

**Seconded:** Councillor Hutchinson

That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 90-2020, being a bylaw to confirm matters addressed at the December 8, 2020 special council and December 15, 2020 council meetings.

**Disposition: Carried**

## **18. New business**

Councillor Townsend advised that he will bring forward a notice of motion for the next agenda regarding the conference policy.

Councillor Hergert advised that she will bring forward a notice of motion for the next agenda regarding schedule 9 of Bill 229.

Councillor Hamilton advised that she will bring forward a notice of motion for the next agenda regarding reporting prior to budget deliberations.

CAO Johnston confirmed that the following reports will be brought to council during the first quarter (Q1) of 2021:

- Living wage feasibility
- Partners for climate protection program feasibility
- Fees and charges review
- Property standards and complaint process

CAO Johnston informed council that any pending reports that impact the 2021 budget will be brought forward to the first or second council meeting of 2021. She informed council that the public can subscribe to various information updates through the website.

Planner Spencer informed council that the official plan public meeting being held on December 15 at 7 p.m. is the first of many public engagement forums. She informed council that further circulation to commenting agencies needs to happen and that Bill 229 will have additional impacts on the official plan changes.

**Resolution: 371-20**

**Moved:** Councillor Shea

**Seconded:** Councillor Hergert

That the direct motion regarding a communication strategy for an official plan be tabled until there is a resolution to have two thirds vote allowing it to be addressed by council.

**Disposition: Carried**

**Resolution: 372-20**

**Moved:** Councillor Shea

**Seconded:** Councillor Hutchinson

That council hereby allows a direct motion presented by Councillor Hamilton regarding a communication strategy for the official plan to be considered by council and that the motion be brought from the table at this time

**Disposition: Carried**

**Resolution: 373-20**

**Moved:** Councillor Hamilton  
**Seconded:** Councillor Townsend

That following the statutory public meeting of the draft West Grey official plan update, an engagement and communication strategy will be developed in an effort to gather more community and council input for a revised draft official plan update;

That the strategy include a variety of opportunities and methods of engagement; and that staff present a report to council on January 19, 2021 with the strategy and timelines.

**Disposition: Carried**

**18.1 Notice of motion - Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act**

**Resolution: 374-20**

**Moved:** Councillor Hamilton  
**Seconded:** Councillor Townsend

WHEREAS the Ontario Government proposes amendments to the Crown Forest Sustainability Act in Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020;

WHEREAS the Crown Forest Sustainability Act applies to almost two thirds of Ontario's land base which amounts to over 70 million hectares of land that is habitat for many species at risk;

WHEREAS Bill 229 schedule 8 amends the Crown Forest Sustainability Act in order to exempt all forestry operations from mandatory consideration of species at risk protection and recovery as mandated by the Endangered Species Act;

WHEREAS Bill 229 schedule 8 removes the ability to issue orders in circumstances when there is imminent danger to a species at risk;

THEREFORE BE IT RESOLVED THAT West Grey council requests the Province of Ontario repeal schedule 8 of Bill 229 and that a copy of this resolution be forwarded to:

Premier Ford  
 Minister Philips, Minister of Finance  
 Minister Yakabuski, Minister of Natural Resources and Forestry

Minister Yurek, Minister of the Environment, Conservation and Parks  
 MPP Bill Walker, Bruce-Grey-Owen Sound  
 MPP Ian Arthur, NDP Environment Critic  
 Grey County Council  
 Ontario municipalities  
 Association of Municipalities of Ontario  
 Conservation Ontario  
 Saugeen Valley Conservation Authority  
 Grey Sauble Conservation Authority

**Disposition: Carried**

**19. Addendum**

The item was addressed under section 11.2.1 of the agenda.

**20. Closed session - incomplete items only**

None.

**21. Matters arising from closed session**

Not applicable.

**22. Question period**

Sue Papineau, West Grey resident asked if the West Grey Economic Development Advisory Committee was working with the CAO to create a plan to engage new businesses of West Grey. Additionally, she enquired about the creation of a welcome package for new residents.

CAO Johnston responded that a plan for new businesses is being developed by the committee and a newcomer package has been previously discussed as part of the scope of the Economic Development Advisory Committee.

Supervisor Hewlett shared that he recently joined the Local Immigration Partnership (LIP) an organization that brings together service providers, settlement agencies, community groups, employers and other key organizations across the municipality to create a welcoming and inclusive community for newcomers. He will reach out to contacts in the partnership for ideas regarding implementation of a strategy to welcome newcomers.

**23. Municipal act - notices**

None.

**24. Adjournment****Resolution: 375-20****Moved:** Councillor Hutchinson**Seconded:** Councillor Hamilton

That we do now adjourn at 3:53 p.m., to meet again on January 19, 2021 at 9 a.m. or at the call of the chair.

**Disposition: Carried**

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Mayor Christine Robinson

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Clerk Genevieve Scharback