

Staff Report

Report To: Council
Report From: Kerri Mighton Director of Finance/Treasurer
Meeting Date: November 18, 2025
Subject: Neustadt Water Tower Telecommunications License Agreement

Recommendations:

THAT in consideration of staff report 'Neustadt Water Tower Telecommunications License Agreement', Council authorizes the Mayor and Clerk to execute an amending agreement with Bell Mobility for the use of the Neustadt Water Tower.

Highlights:

- The Municipality has had a telecommunications license agreement for Bell Mobility equipment located on the Neustadt Water Tower to since 2011.
- Bell Mobility has advised that they wish to exercise their option to extend the license for a further five years, commencing May 1, 2026, to April 30, 2031.
- Bell Mobility is requesting amending Schedule C of the agreement to add two additional five-year term extension options being May 1, 2031, to April 30, 2036, and May 1, 2036, to April 30, 2041.

Previous Report/Authority:

None.

Analysis:

Bylaw 22-2011 authorized the Municipality to enter into a telecommunications structure licence agreement with Bell Mobility Inc. Schedule C of the bylaw provided for three options to extend the agreement with the final extension being from May 1, 2026, to April 30, 2031. Bell Mobility has advised that they wish to exercise their final option to extend the license for a further five years commencing May 1, 2026, to April 30, 2031.

As this is the final extension option within the agreement, Bell Mobility is requesting Council consideration to amend Schedule C of the agreement to add two additional five-

year term extension options being May 1, 2031, to April 30, 2036, and May 1, 2036, to April 30, 2041. Although this may seem several years away, they require extensions well in advance to ensure security of their sites.

Financial and Operational Implications:

Bell Mobility is proposing two additional five-year term extension options being May 1, 2031, to April 30, 2036, at a rate of \$12,000 per year and May 1, 2036, to April 30, 2041, at a rate of \$13,000 per year. The annual revenues for this agreement are applied to the Neustadt Water system. The \$1,000 increase per five-year term is consistent with increases contained in the existing agreement.

Climate and Environmental Implications:

Continuing with the agreement will use existing infrastructure rather than building new towers which encourage efficient use of resources, reduces land disturbance and minimizes visual pollution.

Communication Plan:

Bell Mobility will be advised of Council's decision.

Consultation:

Director of Infrastructure and Development

Attachments:

W3365 – Renewal Letter

Recommended by:

Kerri Mighton, Director of Finance/Treasurer

Submission approved by:

Michele Harris, Chief Administrative Officer

For more information on this report, please contact Kerri Mighton, Director of Finance/Treasurer at kmighton@westgrey.com or 519-369-2200 ext. 223.