## **Timeline of events**

- October 25<sup>th</sup>, 2020 Incident occurred
- October 25, 2020 Cheryl contacted me regarding the vet bill that evening and stating she would pick up the cheque and be the middle person due to the heightened emotions of everyone, which we were okay with
- October 25, 2020 Wrote cheque to Tony and placed it in the mailbox for Cheryl to pick up on October 26, 2020
- October 26, 2020 spoke with our vet (Mildmay), asking what they recommended for a muzzle and if Berkley should be checked out, they said to monitor and if it persists to call back
- October 26<sup>th</sup> 2020- sent a picture of a muzzle we were looking at purchasing to Cheryl
- October 26 2020 we started ensuring Berkley was seat belted when in the car and then
  ensuring her leash was clipped securely before unclipping her seat belt & tried to park in our
  garage more. We also informed our parents to always ensure Berkley was seat belted in their
  vehicles and always on a leash attached securely when coming in and out of the house
- October 27, 2020 Cheryl said that she will pick up cheque tomorrow as yesterday was very busy and stated that the muzzle we were looking at would be okay
- October 28, 2020 Called Karl to ask for By-laws and discuss the muzzle order
- October 29, 2020 Discussed with Karl the By-laws as I still had not received a copy of them. He
  informed me that there was another incident reported involving two dogs on the property of a
  yellow brick house on the corner of Queen Street and Barbara Street back in August. I informed
  Karl, that we do not own two dogs, nor have we ever. I informed Karl that there are two houses
  on the corner of Queen and Barbara that are yellow brick. I insisted that no incident had
  occurred in August with Berkley, nor at any other time
- October 29 2020 we received our muzzle in the mail, and started getting Berkley used to it
- October 30 2020 ensuring we are always parked in our garage with the door closed while placing Berkley in and out of the vehicle and ensuring she is always seat belted
- November 2, 2020 Muzzle order was issued and in it, it states that a person sent in a complaint on October 29<sup>th</sup>, 2020, stating that there was an incident that occurred on our property back in August of 2020 (we did not receive the letter on this date)
- November 3 2020 ordered a different muzzle for Berkley
- November 5, 2020 Cheryl contacted me informing me that she was picking up the cheque that
  was placed in the mailbox back on October 25, 2020 to reimburse Tony and Alicia for the vet
  fees
- November 9 2020

   new muzzle arrived and started getting Berkley used to it
- November 29 2020 we built a 6ft tall fence surrounding most of our backyard thus allowing Berkley an enclosed space to roam on our property. From our home you would exit the man door of the garage to access the portion of our back yard that is fenced
- December 10, 2020 Cheryl served the muzzle order to our side door and placed the envelope on top of the welcome mat to our house
- December 10, 2020 Called Karl and left message to time stamp that we were served with the muzzle order and informing him that we will be filing for an appeal

- December 17, 2020 email Karl a copy of the Beware of Dog sign that is now posted in the window near the side entrance of our home as per the muzzle order
- December 18, 2020 delivered the appeal letter to the West Grey building in Durham
- December 20, 2020 Joan Weston from Fangs But No Fangs came and completed an assessment on Berkley in our home and community
- December 21, 2020 Karl emailed stating that the appeal letter and payment were received
- December 29, 2020 emailed Karl to ensure that we did not miss being notified for our appeal
- January 7, 2021 Karl emailed and stated that the appeal would take place February 16, 2021
- January 7, 2021 I replied to Karl's email confirming that February 16, 2021 would work for my wife and I, and asking for what time during the 16<sup>th</sup> would the appeal occur
- January 8, 2021 Karl emailed back stating that appeal would be around 4:00 PM and that we would receive a formal notice and receive a copy of all documents prior to the meeting
- January 14, 2021 Cheryl called me and asked what we were appealing; I informed her that we
  were appealing the entire muzzle order. She informed me that Karl had the information and
  should be emailing it to me end of next week. Also requested all of our information prior to the
  appeal hearing and stating that if it wasn't submitted prior to the meeting it could not be
  discussed
- January 29, 2021 Discussed the phone call that I had with Cheryl on January 14<sup>th</sup>, 2021 with Karl, also asked what information is needed to be submitted prior to the appeal hearing
- February 3, 2021 Called Karl to discuss when we would receive the documents from West Grey and he said he would drop off on February 4, 2021 to our home
- February 4 2021 we texted Karl at around 915 asking if was still coming as the weather was not great
- February 5 2021 Karl informed me his meeting ran late last night and he would by this evening to drop off documents
- February 5, 2021 Karl said that he would be there in 10 minutes and then messaged me that he thought we lived in Durham not in Neustadt
- February 6, 2021 Karl delivered documents
- February 7, 2021 emailed our documents to Karl and stated there were two more letters to come
- February 9 2021 Karl texted me to state that all documents we submitted for our appeal
  would be public record, I said I could resend new documents but not until this evening and Karl
  messaged me back stating that the clerk had received permission from Joan Weston to use her
  information and the rest is fine as it was and we did not need to do anything further
- February 10 2021 emailed outstanding letters to Karl

We have screenshots of text messages we can also send that had been sent between Cheryl, Karl and ourselves as well if you need to see those.

- Adam & Natasha Chalmers