



Schedule “A” to  
Bylaw 11-2021

Caretaker contract – Lamlash Hall

This agreement, made in duplicate, is entered into as of 2<sup>nd</sup> day of March 2021  
Between:

**The Corporation of The Municipality of West Grey (“municipality”)**  
and  
**Rebecca Becker (“caretaker”)**

**1. Duties**

The caretaker agrees to carry out the following duties for the term of February 16, 2021 to December 31, 2024.

**1.1 Before each booking**

- a) Open hall at time requested
- b) Shovel snow on walkway when required

**1.2 After each booking**

- a) Clean, fold, and stack tables as required
- b) Stack chairs
- c) Clean washrooms
- d) Clean kitchen and hall
- e) Empty wastebaskets
- f) Dust and/or wash all surfaces including floors as required
- g) Sweep/mop/vacuum as required
- h) Remove garbage from hall
- i) All other incidental cleaning required

**1.3 As necessary**

- a) Contact municipal office to receive next month’s bookings
- b) Clean windows
- c) Clean fluorescent light covers
- d) Remove marks from walls and floors
- e) Provide written report of any repairs or maintenance required

**2. General Terms:**

- 2.1** The caretaker shall report to the Municipality of West Grey Utilities Supervisor or designate.
- 2.2** The rate of pay shall be \$20.00 per hour.
- 2.3** This agreement may be terminated by either party with sixty (60) days written notice to the other party.
- 2.4** West Grey may terminate this contract at any time for non-performance of duties.

**On behalf of The Municipality of West Grey**

\_\_\_\_\_  
Mayor Christine Robinson

\_\_\_\_\_  
Clerk Genevieve Scharback

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Lamlash Hall Caretaker**

\_\_\_\_\_  
Rebecca Becker

\_\_\_\_\_  
Date