

Emergency Management and Civil Protection Act
Ontario Regulation 380/04
Standards

- 12.** (1) Every municipality shall have a municipal emergency control group.
- (2) The emergency control group shall be composed of,
- (a) such officials or employees of the municipality as may be appointed by the council; and
 - (b) such members of council as may be appointed by the council.
- (3) The members of the group shall complete the annual training that is required by the Chief, Emergency Management Ontario.
- (4) The group shall direct the municipality's response in an emergency, including the implementation of the municipality's emergency response plan.
- (5) The group shall develop procedures to govern its responsibilities in an emergency.
- (6) The group shall conduct an annual practice exercise for a simulated emergency incident in order to evaluate the municipality's emergency response plan and its own procedures.
- (6.1) Despite subsection (6), no annual practice exercise needs to be conducted in 2020.
- (7) If determined necessary as a result of the evaluation under subsection (6), the group shall revise its procedures and shall make recommendations to the council for the revision of the municipality's emergency response plan.
- (8) The group may at any time seek the advice and assistance of the following:
- 1. Officials or employees of any level of government who are involved in emergency management.
 - 2. Representatives of organizations outside government who are involved in emergency management.
 - 3. Persons representing industries that may be involved in emergency management.

West Grey Bylaw 101-2019
Community Emergency Response Plan

4.5.4 Emergency Group Responsibilities

The members of the Emergency Control Group (ECG) are to be responsible for the following actions or decisions:

- a) Calling out and mobilizing their emergency service, agency and equipment;
- b) Coordinating and directing their service and ensuring that any actions necessary for the mitigation of the effects of the emergency are taken, provided they are not contrary to law;
- c) Determining if the location and composition of the ECG are appropriate;
- d) Advising the Mayor as to whether the declaration of an emergency is recommended;
- e) Advising the Mayor on the need to designate all or part of the municipality as an emergency area;
- f) Advising the Mayor regarding recommending terminating the emergency;
- g) Ensuring that an Emergency Site Manager (ESM) is appointed (depending on the nature of emergency);
- h) Ensuring support to the ESM by offering equipment, staff and resources, as required;
- i) Ordering, coordinating and/or overseeing the evacuation of inhabitants considered to be in danger;
- j) Discontinuing utilities or services provided by public or private concerns, i.e. hydro, water, gas, etc.;
- k) Arranging for services and equipment from local agencies not under community control i.e. private contractors, industry, volunteer agencies, and service clubs;
- l) Notifying, requesting assistance from and/or liaison with various levels of government and any public or private agencies not under community control, as considered necessary;
- m) Determining if additional volunteers are required and if appeals for volunteers are warranted;
- n) Determining if additional transport is required for evacuation or transport of persons and/or supplies;
- o) Ensuring that pertinent information regarding the emergency is promptly forwarded to the Emergency Information Officer for dissemination to the media and public;
- p) Determining the need to establish advisory groups and/or subcommittees/working groups for any aspect of the emergency including recovery;
- q) Authorizing expenditure of money required for dealing with the emergency;
- r) Notifying the service, agency or group under their direction, of the termination of the emergency;
- s) Maintaining a log outlining decisions made and actions taken, and submitting a summary of the log to the EOCM within one week of the termination of the emergency, as required; and
- t) Participating in the debriefing following the emergency.