



**Minutes
Council meeting
Municipality of West Grey
Tuesday, March 2, 2021, 9 a.m.
Virtual meeting**

Council members present: Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Beth Hamilton, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend

Council members absent: Councillor Rebecca Hergert

Staff members present: CAO/Deputy Clerk Laura Johnston, Director of Administration/Clerk Genevieve Scharback, Director of Infrastructure and Public Works Vance Czerwinski, Recreation Supervisor Kodey Hewlett, Director of Finance/Treasurer Kerri Mighton, Director of Development/CBO Karl Schipprack, Manager Planning & Development Lorelie Spencer, Legislative Coordinator Lindsey Glazier

1. Call to order

Mayor Robinson called the meeting to order at 9:04 a.m.

Staff outlined how to join the meeting using Zoom meeting software or by telephone, as well as, how to contact staff for assistance for technical issues during the meeting.

2. Moment of reflection

Mayor Robinson called for a moment of reflection.

3. Declaration of pecuniary interest and general nature thereof

None.

Resolution: 130-2021

Moved: Councillor Townsend

Seconded: Councillor Hutchinson

That the agenda be amended to move item No. 8. comment period prior to the item No. 5 closed session

Disposition: Carried

4. Delegations / presentations

4.1 Alex Cook, West Grey resident - Road Allowance Access

Mr. Cook informed council that a public road allowance that his family uses to access Moss Conservation lands currently has deterrents put in place that block access to the road allowance, including a gate and barbed wire. Council directed staff to bring forward a report for council to address the matter.

Mayor Robinson thanked Mr. Cook for bringing the issue to the attention of council.

4.2 Genevieve Scott, Cuesta Planning Consultants Inc. - Proposed Consent & Access Via Concession 2 Road Allowance

Genevieve Scott, Cuesta Planning Consultants Inc. presented information about a proposed consent and possible access to the property in question from Concession 2 for their client Maria Mychalchuk. The Ministry of Transportation does not support access from the highway. Approximately 30 metres of unopened road allowance on Concession 2 will need to be opened. Ms. Scott requested that council give consideration to a limited or non-service agreement with the landowner regarding this portion of the road allowance upon approval of consent by committee of adjustment.

Mayor Robinson thanked Ms. Scott for the presentation.

8. **Comment period**

Staff outlined the process for members of the public to participate in the comment period using Zoom meeting software or by telephone.

Clerk Scharback summarized comments received via email from Guy and Leonard Coulas, West Grey residents. The comments provided a brief history of the installation of the gate. It was identified that a large portion of the property around the road allowance is managed forest, that the road allowance is only clear for the first 300 feet and that the road allowance does not lead to Moss Lake Conservation Lands. An individual would need to trespass on private property to access the conservation lands.

Mayor Robinson advised that staff will bring a report regarding this matter to the April 20, 2021 council meeting. Council directed staff to reach out to Mr. Cook and inform him that everything will remain status quo until the issue is resolved.

5. **Closed session**

Resolution: 131-2021

Moved: Councillor Hamilton

Seconded: Deputy Mayor Hutchinson

That council hereby proceeds into closed session with the CAO/deputy clerk and the director of administration/clerk at 9:32 a.m. for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees; and a proposed or pending acquisition or disposition of land by the municipality or local board.

Disposition: Carried

6. **Matters arising from the closed session**

Councillor reconvened in open session at 10:15 a.m.

Mayor Robinson confirmed that only matters relating to personal matters about an identifiable individual, including municipal or local board employees, were discussed during closed session. Council provided staff direction. There is nothing further to report.

Council recessed at 10:16 a.m. and reconvened at 10:28 a.m.

7. Public meetings

None.

9. Adoption of minutes

9.3 February 16, 2021 Appeal Committee - Hearing meeting

Resolution: 132-2021

Moved: Councillor Hamilton

Seconded: Deputy Mayor Hutchinson

That council hereby adopts the minutes of the special council meeting, the regular council meeting, and the appeal committee meeting of February 16, 2021, as circulated.

Disposition: Carried

10. Committee and local board minutes and reports

10.1 West Grey Public Library Board minutes, January 13, 20, 26, 2021

Mayor Robinson noted that there were incorrect statements in the January 13, 2021 West Grey Library Board minutes. She stated that she did not review the library budget in advance of the budget presentation to council and the chair did not update the mayor on the boards motion to close the Elmwood Resource Centre.

10.2 West Grey Traffic Safety Working Group, February 17, 2021

Resolution: 133-2021

Moved: Councillor Townsend

Seconded: Councillor Shea

That council supports the resolution wherein the West Grey Traffic Safety Working Group recommends that council authorize staff to initiate a study to run a pilot project for speed cushions or similar traffic control measures on Saddler Street East in the Town of Durham to address speeding concerns.

Disposition: Carried

10.3 Other committee and local board updates

Councillor Hamilton informed that the Elmwood Chamber of Commerce has a takeout wing night at the Elmwood Community Centre on Friday, March 12, at 5 p.m.

Councillor Townsend informed that a discussion with Hanover regarding the Hanover Growth Plan is taking place on March 4th, 2021.

Councillor Shea informed that along with Councillor Hamilton, they concluded the FCM workshop for elected leaders on climate change.

Mayor Robinson informed that the Grey County Committee of the Whole and Council meetings will be televised, live-streamed and recorded.

Mayor Robinson informed that a letter was received from the Saugeen Valley Conservation Authority (SVCA) and Waster Resource Committee regarding the permanent closure of the walkway at the upper dam gate beginning on Oct 31, 2020. The closure was due to prevent theft and vandalism and to address health and safety concerns. The SVCA will be completing a public safety assessment to address potential hazards. Communications have been sent out and signs have been posted.

Deputy Mayor Hutchinson advised that due to a conflict the SVCA meeting to discuss the closure of the walkway at the upper dam has been postponed.

Resolution: 134-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Shea

That the committee and board minutes and reports not otherwise dealt with are hereby received.

Disposition: Carried

11. Miscellaneous correspondence

11.1 Items requiring action

11.1.1 Town of The Blue Mountains re County Audit of the Tax Roll of all Lower Tier Municipalities

Resolution: 135-2021

Moved: Councillor Hutchinson

Seconded: Councillor Hamilton

That council supports the resolution of the Town of The Blue Mountains dated January 27, 2021 wherein they endorse a County audit of the tax rolls of all the lower tier municipalities in order to ensure that all assessment within Grey County is up to date and properly recorded; and

That a copy of this resolution be sent to Grey County municipalities, the Minister of Municipal Affairs and Housing, and MPAC.

Disposition: Carried

11.1.2 Guelph Eramosa Township re Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) Reform

Resolution: 136-2021

Moved: Councillor Townsend

Seconded: Councillor Hamilton

That council supports the resolution of the Township of Guelph Eramosa dated February 8, 2021 wherein they request the Ministry of Government and Consumer Services to review the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

That this motion be forwarded to The Minister of Municipal Affairs and Housing and the Information and Privacy Commissioner of Ontario (IPC)

Disposition: Carried

11.1.3 Town of Orangeville re Greenhouse Gas Emissions

Resolution: 137-2021

Moved: Councillor Shea

Seconded: Councillor Hamilton

That council supports the resolution of the Town of Orangeville dated February 10, 2021 wherein they request that the Government of Ontario develop and implement a plan to phase-out all gas-fired electricity generation as soon as possible, with an emphasis on proven renewable energy technologies and energy storage, to ensure that Orangeville and other municipalities are enabled to achieve climate action goals (or “GHG emission reduction targets”); and

That this motion be forwarded to The Minister of Municipal Affairs and Housing and the Minister of Environment, Conservation, Energy, and Parks.

Disposition: Carried

11.1.4 City of St. Catharine's re Universal Paid Sick Days in Ontario

Resolution: 138-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hamilton

That council supports the resolution of the City of St. Catharines dated February 9, 2021 wherein they endorse legislated sick leave and calls on the government of Ontario to permanently legislate universal paid sick days for all workers in Ontario during the pandemic and beyond, regardless of workplace size, type of work or immigration status; and

That this motion be forwarded to the Premier of Ontario, Minister of Labour, and the Bruce-Grey-Owen Sound MPP.

Disposition: Carried

11.1.5 City of St. Catharines re Support for Request to Province to Amend Development Approval Requirements for Landfills - Bill 197

Resolution: 139-2021

Moved: Councillor Hutchinson

Seconded: Councillor Townsend

That the Council of the Municipality of West Grey supports the resolution from the City of St. Catharines wherein they request the Province to amend Schedule 6 of Bill 197, Environmental Assessment Act, eliminating the adjacent municipality overreach powers; and

That staff be directed to send correspondence in support of the City of St. Catharines request to amend Bill 197, COVID-19 Economic Recovery Act, 2020 to all parties referenced in the City of St. Catharines resolution.

Disposition: Carried

11.2 Items for information

11.2.2 Brian Tocheri, CAO/Clerk, Town of Hanover re Joint Council Meeting with the Municipality of West Grey

Resolution: 140-2021

Moved: Councillor Shea

Seconded: Councillor Townsend

That all correspondence items not otherwise dealt with are hereby received.

Disposition: Carried

12. Routine department reports

None.

13. Future committee meetings

14. Communications from the mayor and council

Council reported on past activities and events since the last regular meeting of council, and on upcoming events and activities.

15. Business arising from the previous meeting

None.

16. Staff reports

16.1 Director of Finance/Treasurer

16.1.1 Approval of Accounts - Voucher No. 4-2021

Resolution: 141-2021

Moved: Councillor Hamilton

Seconded: Councillor Shea

That council approve voucher No. 4-2021 in the amount of \$319,558.10.

Disposition: Carried

16.2 Director of Development/CBO

16.2.1 Commercial Vehicle Parking in a Residential Zone

Resolution: 142-2021

Moved: Councillor Townsend

Seconded: Councillor Hamilton

That council hereby directs staff to contact Mr. Nixon and encourage him to make the current private parking solution permanent or recommend that he seeks out another private option that accommodates his parking needs away from a residential area.

Disposition: Carried

16.3 Manager of Planning and Development

16.3.1 Gutzke - Draft Plan of Subdivision, Request for Council Support

Resolution: 143-2021

Moved: Councillor Hamilton

Seconded: Councillor Townsend

That council amends the motion regarding a letter to support an extension of the deadline for the fulfillment of draft conditions for file 42T.91011; and

That the letter of support include that this will be the final extension supported by West Grey, that the notice of the extension be provided in writing noting that it is the final extension and that the developer provide a timeline of the development.

Disposition: Carried

Resolution: 144-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That council provide a letter of support to extend the deadline for the fulfillment of draft plan conditions for file 42T.91011 for a period determined by the County of Grey; and

That the letter of support include that this will be the final extension supported by West Grey, that the notice of the extension be provided in writing noting that it is the final extension and that the developer provide a timeline of the development.

Disposition: Carried

16.3.2 Request for Purchase of Property - Unopened Road Allowances

Resolution: 145-2021

Moved: Councillor Hutchinson

Seconded: Councillor Townsend

That council directs staff to proceed with the process of selling a portion of the unopened road allowance North of 280 Elm Street East in Durham.

Disposition: Carried

Resolution: 146-2021**Moved:** Councillor Townsend**Seconded:** Councillor Hamilton

That council hereby directs that the municipality does not proceed with sale of the unopened road allowance, being a portion of Caroline Street North, Plan #0101, east of lots 1, 2, 3, 4, and 5 to ensure that future development is not impacted within that settlement area.

Disposition: Carried

Council allowed Don Tremble to speak at this time regarding his request to purchased the unopened road allowance North of 280 Elm Street East in Durham.

Resolution: 147-2021**Moved:** Councillor Shea**Seconded:** Councillor Hutchinson

That the rules of the procedural bylaw be suspended to allow a member of the public to speak regarding the sale of the unopened road allowance on Concession 14.

Disposition: Carried

Yvonne Pelletier, resident provided a history of her families property.

Resolution: 148-2021**Moved:** Councillor Townsend**Seconded:** Councillor Hutchinson

That the motion regarding the sale of the unopened road allowance on Concession 14 NDR be amended by removing the specific lot numbers and including "between the 20th Sideroad and Mulock Road".

Disposition: Carried

Resolution: 149-2021**Moved:** Councillor Hamilton**Seconded:** Councillor Shea

That council directs staff to proceed with the process to sell the unopened road allowance being a road allowance on Concession 14 NDR between the 20th Sideroad and Mulock Road.

Disposition: Carried

Council allowed a member of the public, Cory Diehl, to speak at this time regarding the unopened road allowance on Caroline Street North, Plan #0101, east of lots 1, 2, 3, 4, and 5.

Council recessed at 1:02 p.m. and reconvened at 1:31 p.m.

16.4 Recreation Supervisor**16.4.1 Canada Healthy Communities Initiative Grant Opportunity****Resolution: 150-2021****Moved:** Councillor Hamilton**Seconded:** Councillor Hutchinson

That council directs staff to proceed with option No. 2, being upgrades to Riverside Park, for an application for the Canada Healthy Communities Initiative Grant.

Disposition: Carried

16.5 Director of Administration/Clerk

16.5.1 Neustadt, Normanby, Carrick Agricultural Society Agreement Renewal

Resolution: 151-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That council hereby receives the report, Neustadt, Normanby Carrick Agricultural Society Agreement;

That council considers adopting the agreement in the bylaw portion of the agenda; and

That the agreement be amended to include \$2,000,000 in insurance.

Disposition: Carried

16.5.2 Alternative Voting Methods

Resolution: 152-2021

Moved: Councillor Hamilton

Seconded: Councillor Shea

That the motion be amended by adding "and the clerk report back to council with options for paper ballots as well."

Disposition: Carried

Resolution: 153-2021

Moved: Councillor Townsend

Seconded: Councillor Shea

That council receives the report Alternative Voting Methods; and

That council approves using internet and telephone voting as alternative voting methods in the 2022 municipal elections; and

That the clerk report back to council with options for paper ballots as well.

Disposition: Carried

Councillor Shea returned to the meeting at 1:44 p.m.

16.5.3 Revised Procedural Bylaw

Resolution: 154-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That council receives the report Revised Procedural Bylaw; and

That council hereby directs that the final procedural bylaw be placed on the next regular agenda for council's consideration.

Disposition: Carried

16.6 CAO

16.6.1 Municipal Modernization Program - Intake 2

Council discussed the projects for the allocation of the remainder of intake 1 funds.

Resolution: 155-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Shea

That council receives report CAO Municipal Modernization Program – Intake 2 for information.

Disposition: Carried

Resolution: 156-2021

Moved: Councillor Shea

Seconded: Deputy Mayor Hutchinson

That items 16.6.2. COVID-19 Municipal Operations Update, 16.6.3. Correspondence distribution protocol, and 18. Notice of Motion - re: Township of Baldwin - Ontario Fire College be deferred to the March 16, 2021 council meeting.

Disposition: Carried

17. Bylaws

17.1 11-2021 Lamlash Hall Caretaker agreement

Resolution: 157-2021

Moved: Councillor Townsend

Seconded: Councillor Hutchinson

That bylaw 11-2021, being a bylaw to authorize an agreement with Rebecca Becker for the position of caretaker of the Lamlash Hall, be read a first, second and third and final time.

Disposition: Carried

17.2 12-2021 Neustadt-Normanby-Carrick Agricultural Society agreement

Resolution: 158-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Shea

That bylaw 12-2021, being a bylaw to authorize an agreement with the Neustadt-Normanby-Carrick Agricultural Society, respecting the use of the Neustadt Arena and Neustadt Community Hall, as amended, be read a first, second and third and final time.

Disposition: Carried

17.3 13-2021 Confirming Bylaw

Resolution: 159-2021

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That bylaw 13-2021, being a bylaw to confirm the proceedings of the Council of the Corporation of the Municipality of West Grey, be read a first, second and third and final time.

Disposition: Carried

19. Addendum

No further addendums.

22. Question period

Staff outlined the process for members of the public to participate in question period. There were no questions from the public.

23. Municipal act - notices

None.

24. Adjournment

Resolution: 160-2021

Moved: Councillor Townsend

Seconded: Deputy Mayor Hutchinson

That we do now adjourn at 4:02 p.m., to meet again on March 2, 2021 at 4:30 p.m.

Disposition: Carried

Mayor Christine Robinson

Clerk Genevieve Scharback