



## **Minutes**

### **Committee of Adjustment Municipality of West Grey**

**March 15, 2021, 1 p.m.  
Virtual meeting**

Committee members present: Chair T. Hutchinson, Member D. Hutchinson, Member C. Robinson, Member S. Townsend

Committee members absent: Member R. Hergert

Staff members present: CAO/Deputy Clerk L. Johnston, Secretary-Treasurer G. Scharback, Director of Finance/Treasurer K. Mighton, Manager Planning & Development L. Spencer

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#### **1. Call to order**

Chair Hutchinson called the meeting to order at 1:03 p.m.

Director Mighton reviewed the instructions for members of the public to attend and participate via the Zoom platform or by telephone.

#### **2. Purpose of meeting**

Secretary-Treasurer Scharback identified that the purpose of this meeting is to allow the presentation of an application for a minor variance and an application for a consent to sever, and to allow interested members of the public the opportunity to ask questions or offer comments with regard to the applications. A public registry is available by email at [kmighton@westgrey.com](mailto:kmighton@westgrey.com) and if any members of the public would like to be notified in writing of the decision on an application they are to provide their name and mailing address for the registry. This will also allow for notice of a Local Planning Appeal Tribunal if the decision of an application is appealed.

**3. Disclosure of pecuniary interest and general nature thereof**

None.

**4. Approval of minutes**

**4.1 Minutes February 18, 2021**

**Resolution:** COA 11-2021

**Moved by:** Member Townsend

**Seconded by:** Member D. Hutchinson

That the committee of adjustment approves the minutes of February 18, 2021, as circulated.

**Disposition: Carried**

**5. Minor variance application No. A02.2021, Barrow and Prendergast, 474825 Townsend Lake Road, Markdale, ON Lot 5, Concession 12 NDR Geographic Township of Glenelg Municipality of West Grey**

**5.1 Application No. A02.2021, Barrow and Prendergast**

**5.2 Planner L. Spencer - report**

Planner Spencer reviewed her report noting that she recommends approval of the application.

**5.3 Written comments received**

Planner Spencer advised that comments have been received from Michael Weitz, noting no objections to the minor variance if there is no impact on the access to their property. This minor variance has no such impact.

**5.4 Verbal comments**

**5.4.1 Committee members**

Member Robinson requested clarification regarding the impact on the access to neighbouring properties. Planner Spencer noted that the minor variance will not impact existing access.

Member Hutchinson requested clarification regarding the well and septic requirements not being identified on the sketch. Planner Spencer advised that there is no issue with respect to the minor variance.

#### **5.4.2 Members of the public**

Director Mighton reviewed instructions for members of the public to participate via the Zoom platform or by telephone. No members of the public commented on the application.

### **5.5 Decision**

**Resolution:** COA 12-2021

**Moved by:** Member Robinson

**Seconded by:** Member D. Hutchinson

That committee of adjustment hereby approves minor variance application number A02.2021, Barrow, for the reasons set out in the planning report.

**Disposition: Carried**

### **5.6 Next steps**

The next steps include a twenty day appeal period, after which, if there have been no appeals, the applicant may proceed with applying for a building permit.

## **6. Consent to sever application No. B01.2021, B.N.B. Insulations Inc. (Brill), Plan 153, Part Lots 20 and 21, W Augusta Street, RP17R995, Part 4**

### **6.1 Application No. B01.2021**

### **6.2 Planner L. Spencer - report**

Planner Spencer reviewed her report, noting that the same application has been approved by the committee in 2020; however, the approval lapsed due to conditions not being met within the twelve month time frame.

### **6.3 Written comments received**

Written comments noting no objections were received from the County of Grey and the Saugeen Valley Conservation Authority.

#### **6.4 Verbal comments**

##### **6.4.1 Committee members**

Member Hutchinson asked if the well and septic will be separate services for the parcels. Planner Spencer advised that they will be separate services and are addressed as part of the building permit process.

##### **6.4.2 Members of the public**

Director Mighton reviewed instructions for members of the public to participate via the Zoom platform or by telephone. No members of the public made comments at this time.

#### **6.5 Decision**

**Resolution:** COA 13-2021

**Moved by:** Member Townsend

**Seconded by:** Member Robinson

That committee of adjustment hereby approves severance application number B01.2021, B.N.B. Insulation Inc. (Brill) for the reasons and with the conditions as set out in the planners report.

**Disposition: Carried**

#### **6.6 Next steps**

The next steps include a twenty day appeal period and a twelve month period for the applicant to proceed with meeting the conditions as set out in the planner's report and the decision.

#### **7. Next meeting**

The next meeting will be April 5, 2021 at 1 p.m. or at the call of the Chair.

**8. Adjournment**

**Resolution:** COA 14-2021

**Moved by:** Member D. Hutchinson

**Seconded by:** Member Townsend

That committee of adjustment hereby closes this public meeting at 1:30 p.m.

**Disposition: Carried**

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Chair Tom Hutchinson

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Secretary-Treasurer  
Genevieve Scharback