



**Minutes  
Special Council meeting  
Municipality of West Grey  
Tuesday, March 30, 2021, 9 a.m.  
Virtual meeting**

Council members present: Mayor Robinson, Deputy Mayor Hutchinson, Councillor Hamilton, Councillor Hutchinson, Councillor Shea, Councillor Townsend

Council members absent: Councillor Hergert

Staff members present: CAO/Deputy Clerk L. Johnston, Director of Infrastructure and Public Works V. Czerwinski, Director of Finance/Treasurer K. Mighton, Recreation Supervisor K. Hewlett, West Grey Chief of Police R. Martin, Director of Development/CBO K. Schipprack, Director of Administration/Clerk G. Scharback

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**1. Call to order**

Mayor Robinson called the meeting to order at 9 a.m.

Staff reviewed instructions to attend and participate in the meeting via the Zoom platform or via telephone.

**2. Moment of reflection**

Mayor Robinson called for a moment of reflection.

**3. Declaration of pecuniary interest and general nature thereof**

None.

**4. Delegations / presentations**

**4.1 West Grey Police Board Chair Doug Townsend and Board Member Helen-Claire Tingling**

West Grey Police Services Board Chair Doug Townsend and board member Helen-Claire Tingling presented the West Grey Police Services draft budget. Mr. Townsend reviewed the cost per capita and geographic area noting it is the lowest cost in the area, and the lowest number of officers per area. Member Tingling provided an overview of the increased calls for service and the necessary budget to provide appropriate policing levels for the community. They reviewed the proposed budget in detail.

Mayor Robinson requested a recorded vote for the resolutions related to the Police Services Budget following the presentation.

Mayor Robinson passed the chair to Deputy Mayor Hutchinson at this time, 10:15 a.m. in order to speak to the proposed motion.

**Resolution: 191-2021**

**Moved:** Councillor Hamilton

**Seconded:** Councillor Shea

That the main motion to allocate Municipal Modernization Funding in the amount of \$50,000 and COVID-19 Recovery Funding in the amount of \$75,000 be amended by dividing it into two separate questions.

Councillor Hamilton	Yes	
Councillor Hutchinson		No
Deputy Mayor Hutchinson		No
Mayor Robinson		No
Councillor Shea	Yes	
Councillor Townsend	Yes	

**Disposition: Defeated**

Council recessed at 10:28 a.m. Council reconvened at 10:36 a.m.

**Resolution: 192-2021**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hutchinson

That West Grey Council hereby approves the recommendation of the West Grey Police Services Board that a portion of the Municipal Modernization Funding in the amount of \$50,000.00 and a portion of the COVID-19 Recovery Funding in the amount of \$75,000.00 be allocated to the West Grey Police Service 2021 budget.

Councillor Hamilton		No
Councillor Hutchinson	Yes	
Deputy Mayor Hutchinson	Yes	
Mayor Robinson	Yes	
Councillor Shea		No
Councillor Townsend	Yes	

**Disposition: Carried**

**Resolution: 193-2021****Moved:** Councillor Townsend**Seconded:** Councillor Shea

That the motion to approve the proposed 2021 Police Services 2021 budget increase is hereby deferred until the full review of budget items on today's agenda is completed.

**Disposition: Defeated****Resolution: 194-2021****Moved:** Councillor Hamilton**Seconded:** Councillor Townsend

That the motion to approve the increase of \$385,906 to the Police Services budget be amended by approving an increase of 6% instead of \$385,906.

Mayor Robinson		No
Councillor Townsend	Yes	
Councillor Hutchinson		No
Councillor Hamilton	Yes	
Deputy Mayor Hutchinson		No
Councillor Shea	Yes	

**Disposition: Defeated****Resolution: 195-2021****Moved:** Mayor Robinson**Seconded:** Councillor Townsend

That West Grey council hereby approves the recommendation of the West Grey Police Services Board that the proposed 2021 budget increase of \$385,906.00 be presented for approval.

Councillor Townsend	Yes	
Deputy Mayor Hutchinson	Yes	
Councillor Shea		No
Mayor Robinson	Yes	
Councillor Hamilton		No
Councillor Hutchinson	Yes	

**Disposition: Carried**

Deputy Mayor Hutchinson passed the chair back to Mayor Robinson at this time, 11:59 a.m. Council recessed at 12 noon. Council reconvened at 12:30 p.m.

## 5. Closed session

**Resolution: 196-2021**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Townsend

That Council of the Corporation of the Municipality of West Grey does now go into a closed session at 12:31 p.m., with the CAO/deputy clerk, clerk and director of finance/treasurer for the purpose of addressing matters pertaining to personal matters about an identifiable individual, including municipal or local board employees.

**Disposition: Carried**

## 6. Matters arising from the closed session

Council reconvened in open session at 1:05 p.m.

Mayor Robinson reported that in closed session council addressed matters pertaining to personal matters about an identifiable individual, including municipal or local board employees and direction was provided to staff. There is nothing further to report.

## 7. Staff reports

### 7.1 Director of Finance/Treasurer, 2021 Budget Review continued

Director Mighton reviewed the draft budget. The following amendments were made:

The speed sign is included in operational budget using \$30,000 of modernization funding and can be removed from capital side, reducing capital by \$30,000.

The fire department work wear for three stations has been removed, reducing capital by \$17, 250.

The cost of financing the construction of the police services building in 2021 in the amount of \$300,000 was moved to 2022.

Funds in the amount of \$40,000 to reserves for an ice resurfacer were reduced to \$36,750 and modernization funds will be allocated to the ice resurfacer. \$40,000 will be required for this in 2022.

Landfill tipping fees will be increased from \$5.00 to \$10.00, for an estimated increase to revenues of \$53,085 per year, being \$26542.50 for the remainder of 2021.

Council conference and seminar amount was left at \$10,500, being \$1,500 per member each year.

The estimated growth will result in an increase to assessment of approximately \$186,000.

There is a \$62,000 reduction to the operational budget based on council's wage grid decision.

The above noted changes result in an increase of approximately 6% to the municipal portion of the tax levy, and an overall 3.57% tax levy increase, including county and education levies, being approximately \$39 on \$100,000 of assessment.

Proposed changes to landfill hours that would result in savings of approximately \$40,000 per year will be considered at the next budget meeting with an update on survey results.

Landfill costs for film, Styrofoam and clothing recycling as well as composting at landfills were discussed and will be included in a comprehensive landfill study.

Two student positions that were cut from the 2020 budget will be included again in 2021 for park maintenance.

The clerk will send out a doodle poll to determine a date for the next budget meeting.

**Resolution: 197-2021**

**Moved:** Councillor Townsend

**Seconded:** Councillor Hamilton

That council review the draft 2021 budget.

**Disposition: Carried**

**Resolution: 198-2021**

**Moved:** Councillor Hamilton

**Seconded:** Deputy Mayor Hutchinson

That council proceeds past curfew at this time, 1:20 p.m. for one hour.

**Disposition: Carried**

**Resolution: 199-2021****Moved:** Councillor Hutchinson**Seconded:** Councillor Shea

That the community grants amount the 2021 budget remain at \$16,000 and that grant requests be addressed on a case by case basis.

**Disposition: Carried****7.2 Director of Infrastructure and Public Works, Modular Panel Bridge replacement, bridge 44****8. New business****8.1 Notice of motion – Kennedy Bridge****9. Bridge Study Review****10. Adjournment****Resolution: 200-2021****Moved:** Councillor Townsend**Seconded:** Councillor Hutchinson

That we do now adjourn at 2:31 p.m., to meet again on April 6, 2021 at 9 a.m. or at the call of the chair.

**Disposition: Carried**


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 Mayor Christine Robinson

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 Clerk Genevieve Scharback