



**Minutes  
Council meeting  
Municipality of West Grey  
Tuesday, April 6, 2021, 9 a.m.  
Virtual meeting**

Council members present: Mayor Robinson, Deputy Mayor Hutchinson, Councillor Hamilton, Councillor Hutchinson, Councillor Shea, Councillor Townsend

Council members absent: Councillor Hergert

Staff members present: CAO/Deputy Clerk L. Johnston, Director of Administration/Clerk G. Scharback, Director of Infrastructure and Public Works V. Czerwinski, Recreation Supervisor K. Hewlett, West Grey Chief of Police R. Martin, Director of Finance/Treasurer K. Mighton, Director of Development/CBO K. Schipprack, Legislative Coordinator L. Glazier

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**1. Call to Order**

Mayor Robinson called the meeting to order at 9:02 a.m.

Staff outlined how to join the meeting using Zoom meeting software or by telephone, as well as, how to contact staff for assistance for technical issues during the meeting.

**2. Moment of Reflection**

Mayor Robinson called for a moment of reflection.

**3. Declarations of Pecuniary Interest and General Nature Thereof**

None.

#### **4. Delegations/Presentations**

##### **4.1 Presentation: Formworks Inc. Architects - Proposed Police Services Building Options**

Akiko Currie, Formworks Inc. Architects presented to council regarding the proposed police services building options for a Green Building and Leadership in Energy and Development Design (LEED) certification. Ms. Currie reviewed what defines a Green Building, and how a Green Building starts with design, where you buy materials and how things are constructed. Ms. Currie informed council of the process of becoming LEED certified and that if council wants the police building to be LEED-certified, the process would need to be started from the beginning. Ms. Currie presented a proposal for solar panels at the West Grey Police Service Building.

Mayor Robinson thanked Ms. Currie for her presentation.

##### **4.2 Presentation: Nick McDonald RPP, Meridian Planning Re: Town of Hanover Boundary Project**

Nick McDonald, RPP, Meridian Planning presented to council regarding population and employment projections in town, the history of the Town of Hanover, and identified that with the current growth of the Town of Hanover, there is a shortfall of land. Hanover is landlocked and is engaging with the neighbouring municipality to find a path forward to address short-term and long-term needs.

Mayor Robinson thanked Mr. McDonald for his presentation.

##### **4.3 Presentation: Fournier Consulting Services Re: Town of Hanover Growth Management Review**

Steve Fournier, Fournier Consulting Services presented the Town of Hanover growth management process. He presented four proposed options for consideration, including the annexation of lands to the east, or the north Hanover in West Grey, amalgamation with the Town of Hanover and the Municipality of West Grey, or the Municipality of Brockton, or the annexation of lands to the northwest and southwest of Hanover in Brockton.

Mr. Fournier presented alternatives such as inter-municipal serving and development agreements.

Mayor Robinson thanked Mr. Fournier for his presentation.

Council recessed at 10:37 a.m. Council reconvened at 10:46 a.m.

**6. Comment Period**

None.

**8. Adoption of Minutes**

**8.2 March 8, 2021 Special Council meeting**

**8.4 March 16, 2021 Public Meeting**

**Resolution: 201-2021**

**Moved:** Councillor Hamilton

**Seconded:** Deputy Mayor Hutchinson

That council hereby adopts the minutes of the special council meetings of March 2 & March 8, 2021 and the regular council meeting and public meeting of March 16, 2021, as circulated.

**Disposition: Carried**

**9. Committee and Board Reports**

**9.2 Saugeen Municipal Airport minutes, January 17 & March 1, 2021**

**9.5 West Grey Traffic Safety Adhoc Working Group**

**Resolution: 202-2021**

**Moved:** Councillor Hutchinson

**Seconded:** Councillor Shea

That minutes of committees and boards are hereby received.

**Disposition: Carried**

## 10. Correspondence

### 10.1 Grey County, Economic Development, Tourism & Culture re Endorsement of Grey County Cycling and Trails Master Plan

**Resolution: 203-2021**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hutchinson

That the Council of the Corporation of the Municipality of West Grey endorses the Grey County Cycling and Trails Master Plan as a long-range blueprint for a county-wide cycling and trails network and a tool to facilitate implementation and a guide for future policies.

**Disposition: Carried**

### 10.2 Paul and Yvonne MacGillivray, EAM Enterprise re Request for exemption from West Grey Noise Bylaw

**Resolution: 204-2021**

**Moved:** Councillor Townsend

**Seconded:** Councillor Hutchinson

That EAM Enterprise Ltd. is hereby exempt from the prohibition related to the delivery of products in Schedule B to bylaw No.55-2016, being the noise bylaw, to allow the delivery of products to the Durham Tim Horton's location outside of the hours of 11 p.m. to 7 a.m.; and

That this exemption shall be for a period of six months, pursuant to section 6.1 of bylaw No. 55-2016, to be reviewed by council in August 2021.

**Disposition: Carried**

### 10.3 Jan Simpson, National President, Canadian Union of Postal Workers re Request for support for delivering community power

**Resolution: 205-2021**

**Moved:** Councillor Hamilton

**Seconded:** Councillor Townsend

Whereas there is an urgent need for banking services among the unbanked or underbanked, given that thousands of villages and rural

municipalities do not have a bank branch and more than 900 municipalities have expressed their support for postal banking;

Whereas thousands of Canadians do not have access to affordable high-speed Internet, and the federal government has long promised to bridge the rural broadband gap;

Whereas urgent action is needed to establish a robust network of electric vehicle charging stations;

Whereas to achieve carbon-neutral targets by 2050, Canada Post must greatly accelerate the electrification of its fleet;

Whereas the extensive network of post offices in our communities can provide a wide range of services as community hubs;

Whereas Canada Post's letter carriers and RSMCs can check-in on vulnerable residents to help keep us in our homes longer as we age;

Whereas Canada Post must play its part for a more equitable post-pandemic recovery;

Whereas "The Way Forward for Canada Post," the report of the 2016 federal public review of the postal service, recommended that Canada Post expand services and adapt its services to the changing needs of the public;

Whereas the Canadian Union of Postal Workers has advanced *Delivering Community Power*, a vision of the post-carbon digital-age postal service that address the above needs and more;

Be it resolved that the Council of the Municipality of West Grey endorses *Delivering Community Power*; and

That this motion be circulated to the Honourable Anita Anand, Minister for Public Services and Procurement.

**Disposition: Carried**

**10.4 Anne Bartlett re request for chipping or hard surfacing Concession 2 SDR**

**Resolution: 206-2021**

**Moved:** Councillor Townsend

**Seconded:** Councillor Shea

That council hereby directs staff to provide a report to a future council meeting regarding the request of Anne Bartlett for hard surfacing Concession 2, SDR.

**Disposition: Carried**

**10.5 Durham Art Gallery Request - Sign Posting for Digital Public Art Project**

**Resolution: 207-2021**

**Moved:** Councillor Hutchinson

**Seconded:** Councillor Hamilton

That council hereby supports the request to allow, as well as to have staff install and remove the QR code signs on municipal benches for the Digital Public Art Project, as presented by the Durham Art Gallery.

**Disposition: Carried**

**10.6 NFTC Telecom, Request letter of support**

**Resolution: 208-2021**

**Moved:** Councillor Townsend

**Seconded:** Councillor Hutchinson

That the motion to provide a letter of support to NFTC Telecom regarding their Universal Broadband Fund application is hereby deferred until such time as West Grey received confirmation from NFTC on where they are proposing to do work in the municipality.

**Disposition: Carried**

**Resolution: 209-2021****Moved:** Councillor Hamilton**Seconded:** Councillor Townsend

That council directs staff to provide a letter of support to NFTC Telecom for their Universal Broadband Fund Application.

**Disposition: Deferred****Resolution: 210-2021****Moved:** Councillor Shea**Seconded:** Councillor Townsend

That all correspondence items not otherwise dealt with are hereby received.

**Disposition: Carried****11. Staff Reports****11.1 Director of Development/CBO****11.1.1 Police Station Estimated Cost Options**

Deputy Mayor Hutchinson requested a recorded vote.

**Resolution: 211-2021****Moved:** Deputy Mayor Hutchinson**Seconded:** Councillor Townsend

That report – West Grey Police Services Costing Estimate be received; and further

That council select costing option # 2 - Design to meet architects' recommendations: \$8,852,241.

Mayor Robinson	yes
Deputy Mayor Hutchinson	yes
Councillor Townsend	yes
Councillor Shea	yes
Councillor Hutchinson	yes
Councillor Hamilton	yes

**Disposition: Carried**

**Resolution: 212-2021****Moved:** Deputy Mayor Hutchinson**Seconded:** Councillor Shea

The Architect, working with the engineers and consultants, will prepare all construction documents and proceed to tender.

Deputy Mayor Hutchinson	yes
Mayor Robinson	yes
Councillor Shea	yes
Councillor Hamilton	yes
Councillor Hutchinson	yes
Councillor Townsend	yes

**Disposition: Carried****11.2 Director of Infrastructure & Public Works**

Council recessed at 12:22 p.m. Council reconvened at 12:50 p.m.

**11.2.1 Unmaintained Road Allowance South Line Road****Resolution: 213-2021****Moved:** Deputy Mayor Hutchinson**Seconded:** Councillor Townsend

That council proceeds past curfew for up to one hour to address matters on the agenda.

**Disposition: Carried****11.3 Director of Administration/Clerk****11.3.1 Proposed Climate Action Advisory Committee****Resolution: 214-2021****Moved:** Councillor Townsend**Seconded:** Councillor Shea

That council hereby approves the proposed amalgamation of the current Sustainability Committee, Climate Action Committee and Waste Reduction Committee to establish a West Grey Climate Action Advisory Committee; and

That the following members of the existing committees be appointed to the committee:

Bev Falco – Public  
Nikki May - Public  
Elizabeth Murray – Public  
Eric Saunders - Public  
Lee Papineau – Public  
Beth Hamilton - Councillor  
Geoffrey Shea – Councillor

**Disposition: Carried**

## **11.4 CAO**

### **11.4.1 Partners for Climate Protection Program Feasibility Report**

**Resolution: 215-2021**

**Moved:** Councillor Shea

**Seconded:** Councillor Hutchinson

That council hereby receives the report Partners for Climate Protection Program Feasibility Report;

That council adopts and supports the Partners for Climate Action Program;

That council directs the Chief Administrative Officer (CAO) to oversee implementation of the PCP milestones and that the CAO, or designate, be the point of contact for the PCP program for the municipality; and

That council appoints Councillor Hamilton to act as a champion at the council level for the PCP program for the municipality.

**Disposition: Carried**

#### 11.4.2 Strategic Vision Plan - 2021 Areas of Focus

**Resolution: 216-2021**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hamilton

That council receives report Strategic Vision Plan – 2021 Areas of Focus for information.

That council approve the following 2021 priorities:

1. Customer Service Strategy
2. Asset Management Plan
3. Climate Action Plan
4. Economic Development Strategic Plan

**Disposition: Carried**

#### 12. Questions

Councillor Townsend requested staff to send a copy of the Formworks presentation and asked County representatives for the Growth Management Plan.

Mayor Robinson confirmed that the plan has not been presented to County Council and that it will be provided to council and staff once it becomes available.

#### 13. Bylaws

##### 13.1 Bylaw 19-2021 - Appoint and contract for bylaw enforcement - Jennifer Watson, amends bylaw No. 44-2018

**Resolution: 217-2021**

**Moved:** Councillor Townsend

**Seconded:** Councillor Hamilton

That bylaw 19-2021, being a bylaw to appoint and enter into an interim contract with a bylaw enforcement officer, be read a first, second and third and final time.

**Disposition: Carried**

**13.2 Bylaw 20-2021 - Zoning Amendment Part of Lot 12, Concession 1, Reference Plan 16R.5308. Geographic Township of Bentinck, Municipality of West Grey**

**Resolution: 218-2021**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hamilton

That bylaw 20-2021, being a bylaw to amend Zoning Bylaw No. 37-2006, be read a first, second and third and final time.

**Disposition: Carried**

**13.3 Bylaw 21-2021 - Street Sweeping Agreement with County of Grey**

**Resolution: 219-2021**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hutchinson

That bylaw No. 21-2021, being a bylaw to authorize a Street Sweeping Agreement between the Municipality of West Grey and Grey County, be read a first, second and third and final time.

**Disposition: Carried**

**13.4 Bylaw 22-2021 - Opt-Out of Vacant Unit Rebate Program**

**Resolution: 220-2021**

**Moved:** Councillor Townsend

**Seconded:** Councillor Hamilton

That bylaw No. 22-2021, being a bylaw to Opt-Out of the Vacant Unit Rebate Program pursuant to section 364 of the Municipal Act, 2001, as amended, be read a first, second and third and final time.

**Disposition: Carried**

**13.5 Bylaw 23-2021 - Risk Management Agreement with Grey Sauble Conservation Authority**

**Resolution: 221-2021**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Townsend

That bylaw No. 23-2021, being a bylaw to authorize a Source Protection Plan – Part IV Enforcement Transfer Agreement with Grey Sauble Conservation Authority, be read a first, second and third and final time.

**Disposition: Carried**

**13.6 Bylaw 24-2021 - Confirm the proceedings of council**

**Resolution: 222-2021**

**Moved:** Councillor Hutchinson

**Seconded:** Deputy Mayor Hutchinson

That bylaw 24-2021, being a bylaw to confirm the proceedings of the Council of the Corporation of the Municipality of West Grey, be read a first, second and third and final time.

**Disposition: Carried**

**13.7 Bylaw 25-2021 - Sale of Carnegie Library Property**

**Resolution: 223-2021**

**Moved:** Councillor Townsend

**Seconded:** Councillor Shea

That bylaw No.25-2021, being a bylaw to authorize a Purchase and Sale Agreement with Michael and Peter Anzelmo for the Carnegie Library property, be read a first, second and third and final time.

**Disposition: Carried**

## 14. New Business

### 14.1 Notice of Motion - 100th Anniversary of Agnes Macphail's Election to the House of Commons

Mayor Robinson transferred the chair to Deputy Mayor Hutchinson at 1:57 p.m.

Mayor Robinson asked for a recorded vote.

Deputy Mayor transferred the chair to Mayor Robinson at 2:03 p.m.

#### **Resolution: 224-2021**

**Moved:** Mayor Robinson

**Seconded:** Councillor Townsend

Whereas the years 2021, 2020 and 2019 each represent significant centennial anniversaries; and

Whereas 2021 marks the 100<sup>th</sup> anniversary of the first federal election in which women were able to vote and run as candidates; and

Whereas 2021 also celebrates the 100<sup>th</sup> anniversary of Agnes MacPhail being the first woman elected to the Canadian House of Commons representing Grey southeast; and

Whereas 2020 marks the 100<sup>th</sup> anniversary of the first Ontario municipal election whereby women ran for elected office; and

Whereas 2019 marks the 100<sup>th</sup> anniversary of the Ontario Legislature passing legislation enabling women to run for elected office for the Ontario Legislature as well as Ontario municipal councils;

Now Therefore Be It Resolved That West Grey Council acknowledge the importance of these dates.

Councillor Townsend	yes
Councillor Hutchinson	yes
Councillor Hamilton	yes
Deputy Mayor Hutchinson	yes
Councillor Shea	yes
Mayor Robinson	yes

**Disposition: Carried**

**15. Announcements**

Council shared updates regarding activities and reported on past activities and events since the last regular meeting of council and on upcoming events and activities.

**16. Closed Session**

None.

**17. Report from Closed Session**

Not applicable.

**18. Adjournment**

**Resolution: 225-2021**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hamilton

That we do now adjourn at 2:04 p.m., to meet again on April 14, 2021 at 8:30 a.m. or at the call of the chair.

**Disposition: Carried**

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Mayor Christine Robinson

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Clerk Genevieve Scharback