



**Minutes**  
**Council meeting**  
**Municipality of West Grey**

**Tuesday, May 4, 2021, 9 a.m.**  
**Virtual meeting**

Council members present:	Mayor C. Robinson, Deputy Mayor T. Hutchinson, Councillor B. Hamilton, Councillor D. Hutchinson, Councillor G. Shea, Councillor S. Townsend
Council members absent:	Councillor R. Hergert
Staff members present:	CAO/Deputy Clerk L. Johnston, Director of Administration/Clerk G. Scharback, Director of Infrastructure and Public Works V. Czerwinski, Recreation Supervisor K. Hewlett, Director of Finance/Treasurer K. Mighton, Fire Chief P. Schwartz, Manager Planning & Development L. Spencer

**1. Call to Order**

Mayor Robinson called the meeting to order at 9:07 a.m. Staff reviewed instructions to attend the meeting and participate via Zoom or by telephone, and how to contact staff should disconnection or other technical issues arise.

**2. Moment of Reflection**

Mayor Robinson called for a moment of reflection.

**4. Presentation**

**4.1 2021 Municipal Budget**

Director Mighton provided an overview of the 2021 budget, reviewing expenditures, revenues and significant capital projects. The 2021 West Grey tax levy increase is 5.4%, being \$554,856 which will result in an increase of \$32 per \$100,000 of assessment for a residential home.

Director Mighton reviewed all budget related comments and questions received via the website survey, noting that six people participated. She advised that any operational concerns received have been forwarded to the appropriate department.

## **5. Public Meetings**

**Resolution:** 262-2021

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hamilton

That West Grey council adjourns at 9:16 a.m. for the purpose of proceeding into a public meeting, pursuant to section 34 of the Planning Act to review a proposed amendment to West Grey zoning bylaw no. 37-2006.

**Disposition:** Carried

## **6. Comment Period**

Staff reviewed instructions to participate in the meeting via Zoom or by telephone.

Marian Ratcliffe, resident, commented on the indoor lighting project at the Elmwood Community Centre included in the 2021 budget and noted she hopes the project complies with dark sky guidelines, as well as the digital sign at the Lion's park.

## **7. Unfinished Business**

None.

## **8. Adoption of Minutes**

**8.1 April 14, 2021, special council meeting**

**8.2 April 20, 2021, public meeting**

**8.3 April 20, 2021 council meeting**

A typo in section 9.3 of the April 20 regular minutes was corrected.

**Resolution:** 263-2021

**Moved:** Councillor Hutchinson

**Seconded:** Deputy Mayor Hutchinson

That council hereby adopts the minutes of the special council meeting of April 14, 2021 and the public meeting and regular council meeting of April 20, 2021, as amended.

**Disposition:** Carried

## **9. Committee and Board Reports**

**9.1 Elmwood Community Centre Board - March 2, 2021 minutes, March 12 & 24, Elmwood Community Hub Subcommittee minutes, and Elmwood Committee Hub Subcommittee Terms of Reference**

**9.2 Saugeen Municipal Airport Commission - March 17, 2021 minutes**

**9.3 Saugeen Valley Conservation Authority - March 18, 2021 minutes**

Deputy Mayor Hutchinson advised that the Conservation Authority is waiting on information from the engineers regarding the safety review of the upper dam.

**9.4 Saugeen Valley Source Protection Authority - January 22, 2021 minutes**

**9.5 West Grey Public Library Board - March 10, 2021 minutes**

Councillor Hamilton advised that the Elmwood Community Centre Board has created a sub-committee to respond to needs of community. They will meet monthly with the goal of making the most of the Elmwood Community Centre and Lion's park as a hub for the community.

**Resolution:** 264-2021

**Moved:** Councillor Hamilton

**Seconded:** Councillor Hutchinson

That minutes of committees and boards are hereby received.

**Disposition:** Carried

## 10. Correspondence

### 10.1 Items requiring action

#### 10.1.1 AMO Delegation Requests Now Open

**Resolution:** 265-2021

**Moved:** Councillor Townsend

**Seconded:** Deputy Mayor Hutchinson

That council hereby directs that the following delegation requests be made for the AMO conference:

- Ministry of Transportation regarding provincial funding and planning for connecting link work and to collaborate on timing of capital projects within West Grey;
- Ministry of Environment, Conservation and Parks regarding green initiatives and supports for rural municipalities, including provincial coordination of information sharing for climate action planning in rural municipalities, and West Grey shall reach out to the County of Grey to request collaboration on this delegation;
- Ministry of Economic Development, Job Creation and Trade regarding economic development and COVID-19 recovery funding, with input from the West Grey Economic Development Committee, and West Grey shall reach out to the County of Grey to request collaboration on this delegation;
- Minister of Finance regarding a guaranteed base amount for the Ontario Municipal Partnership Funding to allow for more effective municipal budgeting; and

Staff shall explore the possibility of collaboration with Grey County municipalities on a delegation regarding municipal insurance rates.

**Disposition: Carried**

**10.1.2 Municipality of Calvin re Support for Norfolk County on Carbon Tax for Primary Ag Producers**

**Resolution:** 266-2021

**Moved:** Councillor Townsend

**Seconded:** Councillor Hutchinson

That West Grey Council supports the Municipality of Calvin's resolution in support of the Norfolk County Agricultural Advisory Board's letter dated December 20, 2020 requesting exemption of the application of the carbon tax on primary agriculture producers; and

That this resolution be sent to the Minister of Environment and Climate Change.

**Disposition: Defeated**

**10.1.3 Town of Cochrane re Letter of support for Township of Hudson Support to Fire Departments and Letter to Premier Ford**

**Resolution:** 267-2021

**Moved:** Councillor Shea

**Seconded:** Councillor Hutchinson

That the motion to support the Town of Cochrane resolution be deferred to later in this meeting when the Fire Chief is present to comment on it.

**Disposition: Carried**

**Resolution:** 268-2021

**Moved:** Councillor Hutchinson

**Seconded:** Councillor Townsend

That West Grey Council hereby supports the resolution of the Town of Cochrane supporting the Township of

Hudson resolution wherein they request that the Federal and Provincial Governments include apparatuses, training, equipment and structures for fire departments as eligible categories to any further infrastructure funding programs.

**Disposition: Deferred**

## **10.2 Items for information**

### **10.2.1 Richard Stubbings, Assistant Deputy Minister re All Chiefs Memo - Enhanced Enforcement and New Order under the EMCPA**

It was noted that this correspondence was to Police Chiefs and Police Services Boards.

Council recessed at 10:26 a.m. Council reconvened at 10:36 a.m.

## **11. Staff Reports**

### **11.1 Fire Chief**

#### **11.1.1 1992 E-ONE Pumper Disposal**

Chief Schwartz was called away from the meeting. Mayor Robinson brought forward the deferred motion regarding supporting the resolution of the Town of Cochrane following Chief Schwartz's report.

**Resolution:** 269-2021

**Moved:** Councillor Hamilton

**Seconded:** Deputy Mayor Hutchinson

That council declare the 1992 E-ONE Pumper as surplus; and further

That council direct the fire chief to proceed with disposal of the vehicle through auction; and further,

That the proceeds of the sale be allocated to the Neustadt Fire budget to offset the new truck now in service.

**Disposition: Carried**

**Resolution:** 270-2021

**Moved:** Councillor Hutchinson

**Seconded:** Councillor Townsend

That West Grey Council hereby supports the resolution of the Town of Cochrane supporting the Township of Hudson resolution wherein they request that the Federal and Provincial Governments include apparatuses, training, equipment and structures for fire departments as eligible categories to any further infrastructure funding programs.

**Disposition: Carried**

## **11.2 Recreation Supervisor**

### **11.2.1 Memorandum of Understanding re Lions Heritage Park**

**Resolution:** 271-2021

**Moved:** Councillor Townsend

**Seconded:** Councillor Hutchinson

That council receives the report Memorandum of Understanding re: Lions' Heritage Park for information; and

That council considers adoption of the Memorandum of Understanding during the bylaw portion of the meeting.

**Disposition: Carried**

## **11.3 Director of Administration/Clerk**

### **11.3.1 Alternative Voting Follow-Up**

**Resolution:** 272-2021

**Moved:** Councillor Hamilton

**Seconded:** Deputy Mayor Hutchinson

That council receives the report Alternative Voting Follow-up; and

That council directs staff to bring forward a bylaw to permit internet and telephone alternative voting methods for the 2022 municipal election; and

That council authorizes staff to proceed with the request for proposals process for an alternative voting method service provider for the 2022 municipal election.

**Disposition: Carried**

### **11.3.2 Candue Homes Request to Purchase Road Allowance Behind 280 Elm Street, Durham**

**Resolution:** 273-2021

**Moved:** Councillor Townsend

**Seconded:** Deputy Mayor Hutchinson

That West Grey council hereby declares lands known as Pt. Lot 27, Con. 1 Division 2, EGR, Glenelg Pt. 1, I 7R1399 N of Pt. 1, 16R5753 & Pt. 2-3, 17RI640 & W of Pt. 1, 17R3099, West Grey, being an unopened road allowance in Durham, West Grey, to be surplus to the needs of the municipality; and

That staff be directed to proceed with the process to dispose of said lands pursuant to the provisions set out in West Grey sale of land bylaw No. 23-2008.

**Disposition: Carried**

## **12. Questions**

None.

## **13. Bylaws**

### **13.1 31-2021 - Ontario Transfer Payment Agreement - Fire Safety Grant Program**

**Resolution:** 274-2021

**Moved:** Councillor Hutchinson

**Seconded:** Councillor Townsend

That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 31-2021, being a bylaw to authorize an Ontario Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario as



represented by the Solicitor General, for the Fire Safety Grant Program.

**Disposition: Carried**

### **13.2 32-2021 - Budget - Estimates of Revenue and Expenditures for the year 2021**

**Resolution:** 275-2021

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hutchinson

That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 32-2021, being a bylaw to adopt the estimates of revenue and expenditures for the Municipality of West Grey for the year 2021.

**Disposition: Carried**

### **13.3 33-2021 - Council remuneration**

**Resolution:** 276-2021

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Townsend

That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 33-2021, being a bylaw to adopt council remuneration rates for 2021.

**Disposition: Carried**

### **13.4 34-2021 - Zoning Amendment ZA 02-2021, Reif**

**Resolution:** 277-2021

**Moved:** Councillor Shea

**Seconded:** Councillor Hutchinson

That the Council of the Municipality of West Grey gives first, second and third and final reading to bylaw 34-2021, being a bylaw to amend Zoning Bylaw No. 37-2006.

**Disposition: Carried**

**13.5 35-2021 - Zoning Amendment ZA 03-2021, Russell**

Planner Spencer advised that Grey County comments have not yet been received for this amendment or for item 13.6, bylaw 36-2021, and recommended deferral of both items.

**Resolution:** 278-2021

**Moved:** Councillor Hamilton

**Seconded:** Councillor Hutchinson

That bylaws 35-2021 and 36-2021 be deferred until the May 18, 2021 council meeting in order to receive comments from the Grey County Planning Department prior to the passage of the bylaws.

**Disposition: Carried**

**Resolution:** 279-2021

**Moved:** Councillor Hamilton

**Seconded:** Councillor Townsend

That the Council of the Municipality of West Grey gives first, second and third and final reading to bylaw 35-2021, being a bylaw to amend Zoning Bylaw No. 37-2006.

**Disposition: Deferred**

**13.6 36-2021 - Zoning Amendment ZA 04-2021, Ottewell**

This item has been deferred to the May 18, 2021 meeting.

**13.7 37-2021 - Zoning Amendment ZA 05-2021, Culliton**

**Resolution:** 280-2021

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Townsend

That the Council of the Municipality of West Grey gives first, second and third and final reading to bylaw 37-2021, being a bylaw to amend Zoning Bylaw No. 37-2006.

**Disposition: Carried**

### **13.8 38-2021 Memorandum of Understanding - Lions Heritage Park**

**Resolution:** 281-2021

**Moved:** Councillor Hutchinson

**Seconded:** Councillor Hamilton

That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 38-2021, being a bylaw to authorize a Memorandum of Understanding between the Municipality of West Grey and West Grey Durham Lions Club for the Lions Club Heritage Park Remodel Project.

**Disposition: Carried**

### **13.9 39-2021 - Confirm proceedings of council**

**Resolution:** 282-2021

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Shea

That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 39-2021, being a bylaw to confirm the proceedings of the Council of the Corporation of the Municipality of West Grey.

**Disposition: Carried**

## **14. New Business**

### **14.1 Notice of Motion - Request to Pre-emptively stop MZOs**

Councillor Townsend gave notice of a motion for the next regular agenda to request that a staff report be provided to a future meeting, prior to year-end and prior to 2022 budget deliberations regarding how year-end surpluses are addressed.

Planner responded to questions noting that minister's order are generally used in northern Ontario where there are no zoning bylaws or for infrastructure such as internet fibre installation, it is for provincial initiatives not for supporting individual land owners. The comment period for the environmental registry closed April 30, 2021. She noted it has

not historically been used in West Grey as we have planning processes in place.

**Resolution:** 283-2021

**Moved:** Councillor Hamilton

**Seconded:** Councillor Townsend

That the Municipality of West Grey will not make a request for or indicate its approval of any Minister's Zoning Order applicable to land within the Municipality of West Grey and that the Municipality of West Grey requests the Government of Ontario to place an immediate and permanent moratorium on the issuance of Minister's Zoning Orders applicable to land within the Municipality of West Grey and that the Planning Act be amended to prohibit the issuance of Minister's Zoning Orders applicable to land within the boundaries of any municipality, save and except orders:

- a. which are limited to addressing an extraordinary and emergent circumstance that is a matter of provincial interest,
- b. which are limited to measures which the Municipality of West Grey could not otherwise bring into force in time to adequately address the relevant extraordinary and emergent circumstance,
- c. which are consistent with the Official Plan, Provincial Policy Statement, 2020, and Growth Plan for the Greater Golden Horseshoe and s. s. 24, s. 2, s. 3 of the Planning Act,
- d. which do not authorize urbanization outside of settlement area boundaries,
- e. which do not authorize development that would destroy or displace a Provincially Significant Wetland, Provincially Significant Woodland, Provincially Significant Valley Lands, Provincially Significant Wildlife Habitat, Coastal Wetlands, Areas of Natural and Scientific Interest or farmland,
- f. which are framed geographically or in their wording so as to not to limit any power that a Conservation Authority would otherwise have, and

- g. which are supported by the Minister's comprehensive, written, and publicly-disclosed reasons for determining that the above criteria have been met.
- h. whose issuance is expressly requested through a lawfully adopted motion of the municipal government(s) to whose territory the Order pertains; and

Further that this resolution be sent to the Minister of Municipal Affairs and Housing, the Premier of Ontario, MPP Walker and Ontario municipalities.

**Disposition: Carried**

## **15. Announcements**

None.

Council recessed at 12:13 p.m. Council reconvened at 12:20 p.m.

## **16. Closed Session**

**Resolution:** 284-2021

**Moved:** Councillor Townsend

**Seconded:** Councillor Shea

That council hereby proceeds into closed session with the CAO/deputy clerk and the director of administration/clerk at 12:22 p.m. for the purpose of discussing a proposed or pending acquisition or disposition of land by the municipality or local board; to receive advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and to address personal matters pertaining to an identifiable individual.

**Disposition: Carried**

## **17. Report from Closed Session**

Mayor advised that council addressed matters pertaining to a proposed or pending acquisition or disposition of land, to receive advice that is subject to solicitor-client privilege and personal matters pertaining to an identifiable individual.

**18. Adjournment****Resolution:** 285-2021**Moved:** Deputy Mayor Hutchinson**Seconded:** Councillor Shea

That we do now adjourn at 12:59 p.m., to meet again on May 18, 2021 at 6 p.m. or at the call of the chair.

**Disposition: Carried**

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Mayor Christine Robinson

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Clerk Genevieve Scharback