



Minutes
Council meeting
Municipality of West Grey

Tuesday, May 18, 2021, 6 p.m.
Virtual meeting

Council members present: Mayor C. Robinson, Deputy Mayor T. Hutchinson, Councillor B. Hamilton, Councillor D. Hutchinson, Councillor G. Shea, Councillor S. Townsend

Council members absent: Councillor R. Hergert

Staff members Present: CAO/Deputy Clerk L. Johnston, Director of Administration/Clerk G. Scharback, Director of Infrastructure and Public Works V. Czerwinski, Recreation Supervisor K. Hewlett, Director of Finance/Treasurer K. Mighton, Director of Development/CBO K. Schipprack, Manager Planning & Development L. Spencer

1. Call to Order

Mayor Robinson called the meeting to order at 6:03 p.m. Staff reviewed the Zoom software and how to participate via Zoom or telephone.

4. Delegations/Presentations

4.1 Presentation - BM Ross and Associates Ltd: Lantz Bridge, Concession 2 WGR.

Ken Logtenberg P. Eng, B.M. Ross and Associates Limited, provided a presentation on the replacement project for the Lantz Bridge, Structure 28, located on Concession 2 WGR. He reviewed the condition of the bridge and noted that the municipality was successful in an application for Investing in Canada Infrastructure Program, (ICIP), funding in 2019. A Municipal Class Environmental Assessment, (MCEA), was completed in 2020. He provided a

summary of alternatives available, being do nothing, replace with a single lane bridge, or replace with a two lane structure. Doing nothing or replacing with a single lane bridge were deemed unacceptable options. Estimated costs and pros and cons for options to complete a two lane bridge were reviewed. Mr. Logtenberg advised that there will be a virtual public information session hosted by BM Ross to present information and address questions from the public on May 20, 2021 6:30 p.m. to 8 p.m. The link to attend the meeting will be available on the municipal website and has been provided in letters to concession 2 residents. Mr. Logtenberg also addressed questions of council, noting the criteria used to determine that a single lane bridge is not possible includes many factors such as traffic count, location, considering if it is part of overall transportation network, or for a seasonal location. Mayor Robinson thanked Mr. Logtenberg for his presentation.

4.2 Presentation - Triton Engineering Services Ltd: Rehabilitation of Garafraxa St. Bridge, Durham

Chris Clark P. Eng, Triton Engineering Services Limited, provided a presentation to update council on the Garafraxa Street Bridge, Durham, rehabilitation project. He reviewed the scope of the work, as well as the issues with the bridge railing which is currently sub-standard and will need to be upgraded based on a Canadian Highway Bridge Design Code new policy effective January 2019. This policy supersedes the previous engineers report. Mr. Clark reviewed various railing options. He addressed questions of council. Mayor Robinson thanked him for his presentation.

5. Public Meetings

None.

6. Comment Period

Clerk Scharback read a comment related to agenda item 11.2.2, Broos Subdivision Update, submitted by resident Nikki May in support of keeping as many trees as possible along a trail in the Broos subdivision parkland dedication as well as a playground for children.

Krysten Rennie, Planner for Broos Subdivision, commented on agenda item 11.2.2 as well requesting council's consideration to provide her and Mr. Broos an opportunity to take part in the discussion at that point in the agenda.

Staff reviewed details for the public regarding how to participate via Zoom or by telephone. No further comments were received.

8. Adoption of Minutes

8.2 Minutes of May 4, 2021 regular council meeting

Resolution: 286-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hamilton

That the minutes of the public meeting and the regular council meeting of May 4, 2021 are hereby adopted as circulated.

Disposition: Carried

9. Committee and Board Reports

9.1 Climate Action Advisory Committee - Minutes, April 30, 2021

Resolution: 287-2021

Moved: Councillor Hamilton

Seconded: Councillor Shea

That council approve the recommendation of the Climate Action Advisory Committee that:

Whereas the Official Plan is a document that's purpose is to provide a long-term strategy for managing growth and development within Durham and Neustadt to the year 2026. The goals, objective and policies contained in this Official Plan are intended to guide the decisions of the public authorities and private interests in order to maintain livable and attractive communities; and

Whereas the Municipality of West Grey is always struggling to balance the costs of building and maintaining infrastructure with other obligations,

We recommend that West Grey Council require that the updated Official Plan for the Municipality contain policies which specify the protection, retention and incorporation of natural infrastructure into all points of the planning process.

Disposition: Defeated

9.2 Durham BIA Executive - Minutes, April 28, 2021

Councillor Hutchinson noted the Durham BIA is trying to move forward in spite of COVID-19 to spruce up the downtown.

9.3 Elmwood Community Centre Board - Minutes, April 6, 2021

9.4 Saugeen Municipal Airport Commission - Agenda May 6, Minutes April 21 and April 30, 2021

Resolution: 288-2021

Moved: Councillor Townsend

Seconded: Deputy Mayor Hutchinson

That minutes and reports of committees and boards are hereby received.

Disposition: Carried

10. Correspondence

10.1 Items requiring action

10.1.1 Alex Ruff, MP - 3 digit suicide prevention hotline

Resolution: 289-2021

Moved: Councillor Hutchinson

Seconded: Deputy Mayor Hutchinson

Whereas the Federal government has passed a motion to adopt 988, a national three-digit suicide and crisis hotline; and

Whereas the ongoing COVID-19 pandemic has increased the demand for suicide

prevention services by 200 per cent; and

Whereas existing suicide prevention hotlines require the user to remember a 10-digit

number and go through directories or be placed on hold; and

Whereas in 2022 the United States will have in place a national 988 crisis hotline; and

Whereas the Municipality of West Grey recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

Now therefore be it resolved that the Municipality of West Grey endorses this 988 crisis line initiative; and

that staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

Disposition: Carried

10.2 Items for information

10.2.1 Susan Batten re: Cleaning up roadside litter

Mayor Robinson advised that a certificate will be presented to Oshun Batten in appreciation of his work cleaning up roadside litter. Council members thanked Oshun and all residents that take time to help pick up litter for their work to make our community better. It was noted that West Grey also has an Adopt a Road program.

10.2.2 Township of Scugog - School bus stops on dead-end roads

Resolution: 290-2021

Moved: Councillor Hamilton

Seconded: Deputy Mayor Hutchinson

That correspondence items not otherwise dealt with are hereby received.

Disposition: Carried

Council recessed at 7:38. Council reconvened at 7:50 p.m.

11. Staff Reports

11.1 Director of Development/CBO

11.1.1 2021 Q1 Building Activities

Resolution: 291-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That CBO report – 2020 Q3 Building Department Activity be received for information.

Disposition: Carried

11.1.2 Municipal Law Enforcement Procedures

Resolution: 292-2021

Moved: Councillor Hamilton

Seconded: Councillor Shea

That CBO report – Municipal Law Enforcement Procedures be received for information.

Disposition: Carried

11.2 Manager of Planning and Development

11.2.1 Municipality of West Grey – Community Improvement Plan (2021) Application Update

Resolution: 293-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Shea

THAT council receive the report: Community Improvement Plan (2021) Application Update for information.

Disposition: Carried

11.2.2 Update Report – Subdivision 42T-2020-01 (BROOS)

11.3 Director of Administration/Clerk

11.3.1 Council Member – Staff Relationship Policy Review

The proposed policy was amended by removing the term derogate from page 5 of the policy and by adding clarity to the provision that direction to staff as well as requests for information be from council as a whole and through the CAO.

Resolution: 294-2021

Moved: Councillor Hutchinson

Seconded: Deputy Mayor Hutchinson

That council receives the report Council Member – Staff Relationship Policy Review for information; and

That council considers adopting the revised policy in the bylaw portion of the agenda.

Disposition: Carried

Resolution: 295-2021

Moved: Councillor Shea

Seconded: Councillor Hutchinson

That council does now proceed past curfew at 9:58 p.m. to address remaining items on the agenda.

Disposition: Carried

12. Questions

Councillor Townsend requested clarification regarding requesting certificates. It was noted that there is information on the website and any requests may be submitted through the clerk's office. The information on the website will be highlighted via social media.

13. Bylaws

13.1 Bylaw 36-2021 - Zoning Amendment ZA04-2021, Ottewell

Resolution: 296-2021

Moved: Councillor Townsend

Seconded: Deputy Mayor Hutchinson

That bylaw 36-2021, being a bylaw to amend zoning bylaw No. 37-2006, be read a first, second and third and final time.

Disposition: Carried

13.2 Bylaw 40-2021 - Alternative voting methods for 2022 municipal election

Resolution: 297-2021

Moved: Councillor Hamilton

Seconded: Deputy Mayor Hutchinson

That bylaw 40-2021, being a bylaw to authorize alternative voting methods, be read a first, second and third and final time.

Disposition: Carried

13.3 Bylaw 41-2021 - Council Member-Staff Relationship Policy

Resolution: 298-2021

Moved: Councillor Shea

Seconded: Councillor Hamilton

That bylaw 41-2021, being a bylaw to adopt a council member-staff relationship policy, as amended, be read a first, second and third and final time.

Disposition: Carried

13.4 Bylaw 42-2021 - Confirming proceedings

Resolution: 299-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Shea

That bylaw 42-2021, being a bylaw to confirm the proceedings of council, be read a first, second and third and final time.

Disposition: Carried

14. New Business

None.

16. Closed Session

Resolution: 300-2021

Moved: Councillor Townsend

Seconded: Councillor Hamilton

That the Council of the Municipality of West Grey does now go into a closed session at 10:13 p.m., with the CAO, Director of Administration/Clerk, Manager of Planning and Development and Director of Infrastructure and Public Works, Director of Finance/Treasurer for the purpose of addressing matters pertaining to personal matters about an identifiable individual, including municipal or local board employees; matters pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; and to receive information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

Disposition: Carried

17. Report from Closed Session

Mayor Robinson reported that in closed session council addressed personal matters about an identifiable individual, matters pertaining to a position and instruction to be applied to negotiations to be carried on by the municipality, and to receive information explicitly supplied in confidence to the municipality by Canada, a province or a Crown agency of any of them.

18. Adjournment**Resolution:** 301-2021**Moved:** Councillor Shea**Seconded:** Councillor Hamilton

That we do now adjourn at 11 p.m., to meet again on June 1, 2021 at 9 a.m. or at the call of the chair.

Disposition: Carried

Mayor Christine Robinson

Clerk Genevieve Scharback