



**MINUTES**  
**West Grey Local Accessibility Advisory Committee**  
**June 2, 2021, 7:00pm**  
**(Rescheduled from May 26, 2021)**  
**Online (Zoom)**

**Present:** Cheryl Lindsay (co-chair), Todd Stoddard (co-chair), Pam Michels, Jennifer Lang, Councillor Geoffrey Shea (secretary)

**Call to Order:** Cheryl called the meeting to order at 7:07pm.

**Approval of Agenda** Moved: Todd, Second: Jen, passed.

**Approval of Apr. 28, 2021 Minutes:** Moved: Todd, Second: Cheryl, passed.

**Business Arising from the Previous Meeting**

**RECOMMENDATION: That West Grey Council consider appointing a new member to the committee to replace a recent vacancy. Moved: Jen, Second: Cheryl, passed.**

**AODA Standards:** Geoffrey provided a link to the Business of Accessibility Handbook discussed at the last meeting. (<https://accessibilitycanada.ca/wp-content/uploads/2019/08/Business-of-Accessibility-AV-Handbook-August-2019.pdf> ) Free copies are available from Publications Canada. Geoffrey will order 50 that we can distribute to area businesses when we are meeting with them.

Geoffrey also provided a link to a 500-page book: A Guide to the Integrated Accessibility Standards Regulation that could be used as a reference if anyone wanted to look up a detail. (<https://dr6j45jk9xcmk.cloudfront.net/documents/4845/guidelines-to-iasr-english.pdf> )

**Meeting the West Grey Clerk:** Cheryl and Todd will invite Genevieve Scharback to a future meeting to discuss:

- Committee procedures
- How we can engage with area businesses through a survey
- How we can promote the committee's goals and activities on the Municipality's website
- How to monitor the committee's recommendations as they are considered by council

Geoffrey will check the status of the recommendation made at the April meeting to send a letter to Elephant Thoughts.

**StopGap Ramps:**

Cheryl and Todd will send a follow-up email to the BIA discussing more details about the StopGap Ramps and how the BIA might choose to take that on. Moved: Todd, Second: Jen, passed.

**New Business**

Jen reported that the Legion was planning a renovation including accessible washrooms and was applying to the federal government for funding. She would offer advice to Ralph Paler from their building committee about current standards if they would like. The West Grey building department would be ultimately responsible for ensuring the accessibility requirements of the building code are met.

**Correspondence - NA**

**Next Meeting Date:** Wednesday, June 30, 2021, 7:00pm

**Adjournment at 7:41:** Moved: Todd, Second: Cheryl, passed.

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Co-Chair

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Secretary