



## **Minutes**

### **Council meeting**

#### **Municipality of West Grey**

**Tuesday, July 21, 2020, 7 p.m.  
electronically**

Council members present: Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Rebecca Hergert, Councillor Beth Hamilton, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend

Staff members present: CAO/Deputy Clerk Laura Johnston, Clerk Genevieve Scharback, Director of Infrastructure and Public Works Vance Czerwinski, Director of Finance/Treasurer Kerri Mighton, Recreation Supervisor Kodey Hewlett, Chief Building Official Karl Schipprack, Manager Planning & Development Lorelie Spencer, Co-ordinator, Office of the CAO Jonathan Zettel,

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**1. Call to order**

Mayor Robinson called the meeting to order at 7:06 p.m.

**2. Moment of reflection**

Mayor Robinson called for a moment of reflection.

**3. Declaration of pecuniary interest and general nature thereof**

None.

**4. Closed session**

None.

**5. Matters arising from the closed session**

Not applicable.

**6. Comment period**

Councillor Hergert advised council that constituent Raymond Elder was with her and had questions about hogweed in West Grey. Mr. Elder was advised to call the office to speak to staff for information on hogweed reporting and control in West Grey.

**7. Public meetings**

None.

**8. Consent agenda**

Item 8.3.1 from Blade 1 Professional Power Skating School was withdrawn prior to meeting time. The minutes of the July 7, 2020 council meeting were amended to correct item 12.1. to note a report regarding the landfill will be brought to a future meeting; and under item 16.1 correct Councillor Hergert's title and a typographical error in the resolution. Consent items 8.3.2 and 8.3.3 were pulled from the consent agenda.

**Resolution: 163-20**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hamilton

That consent agenda item 8.1.1, Council minutes of July 7, 2020 are hereby approved as amended, 8.1.2 Committee of the Whole minutes of June 30, 2020 and 8.1.3 Clerk Recruiting Committee minutes of June 2, 2020 10 a.m. and 8.1.3 Clerk Recruiting Committee minutes of June 2, 2020 11:15 a.m. are hereby approved as presented; and

That consent agenda items 8.2 to 8.4, inclusive, be received for information, with the exception of items 8.3.2 and 8.3.3.

**Disposition: Carried**

**8.1. Adoption of minutes**

**8.1.1 Council minutes of July 7, 2020**

**8.1.2 Committee of the Whole minutes of June 30, 2020**

**8.1.3 Clerk Recruiting Committee minutes of June 2, 2020 10 a.m.  
and 11:15 a.m.**

**8.2. Routine department reports**

Recommendation:

That council approves the recommendation of committee of the whole to approve the corporate communications strategy and visual identity guide.

Recommendation:

That council approves the committee of the whole recommendation to switch to a permanent dog tag system with annual licence fees.

**8.3. Miscellaneous correspondence**

**8.3.1 Request to lower fees Blade 1 Professional Power Skating School**

**8.3.4 Kingsville Resolution request regarding Rent Assistance Program**

**8.3.5 City of Oshawa Letter to PMO COVID-19 Funding**

**8.4. Future committee meetings**

**8.4.1 Statutory Public Meeting - Committee of the Whole, July 28, 2020 at 9 a.m. - pursuant to the Planning Act, section 34**

**8.4.2 Committee of the Whole, July 28, 2020 at 9:00 a.m.**

**8.4.3 Saugeen Mobility and Regional Transit, July 24, 2020 at 1:30 p.m.**

**Items removed from consent agenda**

**8.3.2 Township of Perth Agricorp Farm Property Class Tax Rate Program**

Director Mighton will provide information at a future meeting regarding the impact of tax incentive adjustments for the Farm Property Class Tax Rate Program on West Grey.

**8.3.3 Ministry of Municipal Affairs and Housing COVID-19 Economic Recovery Act**

The option of having electronic meetings on a permanent basis will be part of the procedural bylaw review and update process the clerk will be reporting on at a future meeting.

Council recessed at 8:43 p.m. Council reconvened at 9:02 p.m.

**9. Communications from the mayor and council**

Council shared updates regarding activities and reported on past activities and events since the last regular meeting of council, and on upcoming events and activities.

**10. Delegations/Presentations**

**10.1. Anne Coleman, Employer Engagement Program Manager, Ontario Living Wage Network**

Mayor Robinson welcomed Anne Coleman of the Ontario Living Wage Network.

Anne Coleman provided a presentation regarding the living wage, noting the importance of a living wage in tackling the problem of poverty. She advised that there is a worker category for trainees that is exempt from living wage earning requirements, including youth employment.

The CAO advised that the living wage will be a component considered by the consultant as part of the organizational review process.

Mayor Robinson thanked Anne Coleman for an excellent presentation.

**Resolution: 164-20**

**Moved:** Councillor Hergert

**Seconded:** Councillor Hamilton

That council receives the delegation by Anne Coleman, Ontario Living Wage Network.

**Disposition: Carried**

**11. Business arising from the previous meeting**

None.

**12. Staff reports**

**12.1. Approval of Accounts**

**Resolution: 165-20**

**Moved:** Councillor Townsend

**Seconded:** Councillor Hutchinson

That council approve voucher no. 12-2020 in the amount of \$764,540.38.

**Disposition: Carried**

**12.2. IPW – Bruce Street Water Main Update**

**Resolution: 166-20**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Hutchinson

That council receive report IPW – Bruce Street Water Main Update; and further

That council approve the upgrade to the water main at the intersection of Chester and Bruce Street North, to be funded from the Durham water/sewer system at an estimated cost of \$50,805 plus applicable taxes to be funded by the Durham water/sewer system budget.

**Disposition: Carried**

### **12.3. West Grey Records Retention Bylaw**

**Resolution: 167-20**

**Moved:** Councillor Hamilton

**Seconded:** Councillor Hergert

That West Grey council hereby receives the report from Clerk Scharback regarding the West Grey records retention bylaw.

**Disposition: Carried**

## **13. Bylaws**

### **13.1. Bylaw No. 50-2020 - Amend licensing of dogs**

**Resolution: 168-20**

**Moved:** Councillor Hergert

**Seconded:** Councillor Hamilton

That the West Grey Council gives first, second and third and final reading to bylaw No. 50-2020, being a bylaw to amend the licensing of dogs bylaw no. 87-2009.

**Disposition: Carried**

### **13.2. Bylaw No. 51-2020 - Records retention - repeals bylaw no. 29-2001**

**Resolution: 169-20**

**Moved:** Councillor Hutchinson

**Seconded:** Councillor Hergert

That the West Grey Council gives first and second reading to bylaw No. 51-2020, being a bylaw to provide a Records Retention Program Policy, as amended.

**Disposition: Carried**

**13.3. Bylaw No. 52-2020 - Adopt Communication Strategy 2020**

**Resolution: 170-20**

**Moved:** Deputy Mayor Hutchinson  
**Seconded:** Councillor Shea

That the West Grey Council gives first, second and third and final reading to bylaw No. 52-2020, being a bylaw to adopt a Communication Strategy

**Disposition: Carried**

**13.4. Bylaw No. 53-2020 - Confirming bylaw**

**Resolution: 171-20**

**Moved:** Councillor Townsend  
**Seconded:** Councillor Hamilton

That the West Grey Council gives first, second and third and final reading to bylaw No. 53-2020, being a bylaw to confirm matters addressed at the July 21, 2020 regular council meeting.

**Disposition: Carried**

**14. New business**

None.

**15. Addendum**

None.

**16. Notice of motion/direct motions**

Mayor Robinson advised that she will bring forward a notice of motion for the next agenda regarding a West Grey Youth Action committee.

Councillor Hergert advised that she will bring forward a notice of motion for the next agenda regarding bridge connectivity and asset management.

Councillor Hamilton advised that she will bring forward a notice of motion for the next agenda regarding a climate action plan.

**16.1. Moved: Councillor Hamilton**

**Resolution: 172-20**

**Moved:** Councillor Hamilton  
**Seconded:** Deputy Mayor Hutchinson

Whereas West Grey is currently undergoing a review of employee wages and compensation;

Whereas Grey Bruce Public Health promotes a “health in all policies” approach and calls upon local governments to consider the health implications of policy making;

Whereas the corporation of West Grey is an anchor institution in our community and can be an example for other employers;

Whereas a Living Wage is the hourly wage a worker requires to cover their basic expenses and this wage is updated annually for our region by the United Way of Bruce Grey in alignment with the Ontario Living Wage Network framework”;

Whereas the benefits of becoming a Living Wage Employer include increasing well-being for employees, enhancing recruitment and retention, and receiving public recognition for demonstrating commitment to socially responsible practices;

Whereas the Ontario Living Wage Network certifies living wage employers and once certified, employers voluntarily pay a living wage and maintain their certification with the Network as new rates are calculated for their area;

Therefore be it resolved that staff report on the feasibility of a living wage for the Municipality of West Grey, in consultation with the United Way of Bruce Grey and the Ontario Living Wage Network, to be received ahead of the implementation of the compensation review report.

**Disposition: Carried**

**16.2. Moved: Councillor Shea**

**Resolution: 173-20**

**Moved:** Councillor Townsend  
**Seconded:** Councillor Hergert

That the main motion be amended by adding the following prior to the last paragraph;

Therefore be it resolved that Municipality of West Grey does commit to identifying a process by which all documents removed that that were previously publicly available as online documents are posted so they can be again made available online by August 21, 2020 through the new website.

**Disposition: Carried**

**Resolution: 174-20**

**Moved:** Councillor Shea  
**Seconded:** Councillor Townsend

Whereas the Municipality of West Grey committed in its 2013 Multi-Year Accessibility Plan: “to ensure all new websites and content on those sites conform with WCAG 2.0, Level A by January 1, 2014” and further, that: “The Municipality will take the following steps to make all websites and content conform with WCAG 2.0 Level AA by January 1, 2021;

- Train staff in the requirements of WCAG 2.0 Level AA
- Ensure that all new information posted on the website conforms with WCAG 2.0 Level AA”; and

Whereas the Municipality of West Grey has addressed issues pertaining to non-accessible documents by removing existing online documents previously available to the public and ceasing to include non-accessible documents in council agendas;

Therefore be it resolved that the Municipality of West Grey does commit to identifying a process by which all documents removed that that were previously publicly available as online documents are posted so they can be again made available online by August 21, 2020 through the new website;

Therefore be it resolved that the Municipality of West Grey does re-commit to identifying mechanisms by which all previously, publicly-available documents, as well as future council business documents, will be made accessible and available to the public by January 1, 2021 and that staff

will prepare a report by September 15, 2020 outlining options to achieve this.

**Disposition: Carried**

**17. Closed session - incomplete items only**

Not applicable.

**18. Matters arising from closed session**

Not applicable.

**19. Question period**

Recreation Supervisor Hewlett reviewed the process by which members of the public are able to participate online or by telephone. There were no questions.

**20. Municipal act - notices**

None.

**21. Adjournment**

**Resolution: 175-20**

**Moved:** Deputy Mayor Hutchinson

**Seconded:** Councillor Townsend

That we do now adjourn at 10:24 p.m. to meet again on August 4, 2020 at 10 a.m. or at the call of the chair.

**Disposition: Carried**

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Mayor Christine Robinson

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Clerk Genevieve Scharback