



Minutes
Council meeting
Municipality of West Grey
Tuesday, August 3, 2021, 9:00 a.m.
Virtual meeting

Council members present: Mayor C. Robinson, Deputy Mayor T. Hutchinson, Councillor B. Hamilton, Councillor R. Hergert, Councillor D. Hutchinson, Councillor G. Shea, Councillor S. Townsend

Staff members present: CAO/Deputy Clerk L. Johnston, Director of Administration/Clerk G. Scharback, Director of Infrastructure and Public Works V. Czerwinski, Director of Finance/Treasurer K. Mighton, Director of Development/CBO K. Schipprack, Legislative Coordinator T. Patterson, Communications Coordinator H. Rowley

1. Call to Order

Mayor Robinson called the meeting to order at 9:00 a.m.

Staff outlined how to join the meeting using Zoom meeting software or by telephone, as well as, how to contact staff for assistance for technical issues during the meeting.

2. Moment of Reflection

Mayor Robinson called for a moment of reflection.

3. Declarations of Pecuniary Interest and General Nature Thereof

Mayor Robinson declared a disqualifying interest in agenda items 4 presentation/delegation; 11.5.2 Court of Revision - Wright Municipal Drain 2021 - Director of Administration/Clerk Report; 13.1 Bylaw 60-2021 Drainage Work for Wright Municipal Drain 2021. She stated that she has a disqualifying interest in related items 4.1, 11.5.2 and 13.1 Bylaw No 60-2021 on the August 3, 2021 West Grey council agenda on the basis that she has a close personal relationship with a property owner having a pecuniary interest in the subject drainage works.

Mayor Robinson passed the chair to Deputy Mayor Hutchinson at 9:05 a.m.

4. Delegations/Presentations

4.1 Presentation: Meeting to Consider Engineer's Report for Wright Municipal Drain 2021, Bill Dietrich, P. Eng., Dietrich Engineering Limited

Bill Dietrich, P. Eng., Dietrich Engineering Limited presented the Wright Municipal Drain 2021 report dated June 13, 2021, indicating the purpose of the meeting to consider is to review the scope of the work being planned for this project. He outlined the municipal drain petition process prior to presenting the final design in the report.

Mr. Dietrich responded to comments and questions from council and the public, clarifying the process and timeline of the project.

Mr. Dietrich confirmed the municipality will not incur any costs related to the construction of the municipal drain.

Deputy Mayor Hutchinson thanked Mr. Dietrich for his presentation. He advised that landowners have an opportunity to remove their name from or add their name to the petition at this time. There were no requests to add or remove a name from the petition.

Resolution: 375-2021

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That West Grey council hereby accepts the Engineer's Report for the Wright Municipal Drain 2021 dated June 16, 2021 as prepared and presented by Bill Dietrich, P.Eng., Dietrich Engineering Limited; and

That the provisional bylaw be presented to council for first and second reading in the bylaw portion of the agenda.

Disposition: Carried

Deputy Mayor Hutchinson passed the chair back to Mayor Robinson at 9:25 a.m.

4.2 Delegation - Doug Townsend, Police Services Board Chair - Police Services Board Update

West Grey Police Services Board Chair Doug Townsend provided council with information regarding the West Grey Police Services Board budget, the revised sharing of information protocol, and the business plan update.

Chair Townsend noted that the unexpected rise in insurance costs may impact the budget.

Item 3 of the sharing of information protocol was revised to include having the West Grey Police Services Board annual report available on June 30th.

A business plan committee has been established and will gather information from the public through a survey and meetings with local schools, community groups and business groups. The survey will be available online and in hard copy from September 1, 2021 to September 30, 2021.

Mayor Robinson thanked Chair Doug Townsend for his delegation.

4.3 Delegation - Don Tremble, Resident - Capital Water & Sewer Connection Charges

Don Tremble, resident, noted his objections to the proposed increase to the capital connection fees for water and sewer. He requested an opportunity to speak to Bylaw 58-2021.

Resolution: 376-2021

Moved: Councillor Hergert

Seconded: Councillor Townsend

That council takes leave of the procedural bylaw for agenda item 7.3 to allow Mr. Don Tremble five minutes to participate in discussion related to Bylaw 58-2021.

Disposition: Carried

5. Public Meetings

None.

6. Comment Period

None.

7. Unfinished Business

7.1 Director of Infrastructure and Public Works Report - West Grey Landfill Operations Update

Resolution: 377-2021

Moved: Councillor Hutchinson

Seconded: Councillor Townsend

That council receive the West Grey Landfill Operations Update for information.

Disposition: Carried

Council recessed at 10:34 a.m. and reconvened at 10:46 a.m.

7.2 Director of Finance/Treasurer Report - Centre Grey Health Services Foundation - Markdale Hospital

Resolution: 378-2021

Moved: Councillor Hergert

Seconded: Councillor Shea

That the question be divided to address the donation amount in one motion and the schedule and funding for that donation in a second motion.

Disposition: Carried

Mayor Robinson called for a recorded vote.

Resolution: 379-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hergert

That council directs that a donation in the amount of \$218,500 be provided to the Centre Grey Health Services Foundation for the Markdale Hospital Project.

	For:	Against:
Councillor Townsend	X	
Councillor Hutchinson	X	
Councillor Hergert	X	
Councillor Hamilton		X
Deputy Mayor Hutchinson	X	
Councillor Shea		X
Mayor Robinson	X	
Results	5	2

Disposition: Carried

Mayor Robinson called for a recorded vote.

Resolution: 380-2021

Moved: Councillor Hergert

Seconded: Deputy Mayor Hutchinson

That the donation in the amount of \$218,500 be funded as follows:

- \$80,000 in 2021 funded by reserves; and
- \$13,850 per year for 10 years, beginning in 2022, to be funded from the levy.

	For:	Against:
Councillor Hutchinson	X	
Councillor Hamilton	X	
Councillor Hergert	X	
Mayor Robinson	X	
Councillor Townsend	X	
Deputy Mayor Hutchinson	X	
Councillor Shea	X	
Results	7	0

Disposition: Carried

7.3 Bylaw 58-2021 - 2021 Water and Sewage

Mr. Tremble noted his questions were in his letter to council, and asked why there is an increase in the capital water and sewer connection fees. Council also inquired about the water and sewer connection fees.

Director Mighton noted that it's necessary to increase the fees from the 2005 rates to cover the water and sewer capital costs.

Director Czerwinski noted that GSS Engineering will provide a capacity report for the Durham and Neustadt water system in the fall.

Mayor Robinson passed the chair to Deputy Mayor Hutchinson at 12:36 p.m.

Deputy Mayor Hutchinson passed the chair back to Mayor Robinson at 12:39 p.m.

Councillor Hamilton called for a recorded vote.

Resolution: 381-2021

Moved: Councillor Townsend

Seconded: Councillor Hutchinson

That the motion to amend Bylaw 58-2021 be amended to provide that the Capital Connection Fees be changed to \$1000 and connection fees for multiple units be changed to \$500, effective January 1, 2022.

	For:	Against:
Councillor Hergert		X
Councillor Hutchinson	X	
Deputy Mayor Hutchinson	X	
Councillor Hamilton		X
Councillor Shea		X
Councillor Townsend	X	
Mayor Robinson	X	
Results	4	3

Disposition: Carried

Mayor Robinson called for a recorded vote.

Resolution: 382-2021

Moved: Councillor Hutchinson

Seconded: Councillor Townsend

That Bylaw 58-2021 be amended by changing Schedule D, Item 8 to set Capital Connection fees at \$1000 and Multiple Units at \$500, effective January 1, 2022.

	For:	Against:
Mayor Robinson	X	
Deputy Mayor Hutchinson	X	
Councillor Townsend	X	
Councillor Shea		X
Councillor Hutchinson	X	
Councillor Hergert		X
Councillor Hamilton		X
Results	4	3

Disposition: Carried

Councillor Hamilton called for a recorded vote.

Resolution: 383-2021

Moved: Councillor Townsend

Seconded: Deputy Mayor Hutchinson

That bylaw 58-2021, being a bylaw to regulate the distribution, use, and rates of the Neustadt and Durham water and sewer systems be read a first, second and third and final time, as amended.

	For:	Against:
Councillor Hamilton		X
Councillor Shea		X
Councillor Townsend	X	
Deputy Mayor Hutchinson	X	
Councillor Hutchinson	X	
Councillor Hergert	X	
Mayor Robinson	X	
Results	5	2

Disposition: Carried**Resolution: 384-2021**

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That West Grey council hereby approves proceeding past the meeting curfew for up to one hour to address items on the agenda.

Disposition: Carried

7.4 Bylaw 59-2021 - Confirm the proceedings of council

Resolution: 385-2021

Moved: Councillor Hergert

Seconded: Councillor Hamilton

That bylaw 59-2021, being a bylaw to confirm the proceedings of council, be read a first, second and third and final time.

Disposition: Carried

7.5 Closed Session - July 6, 2021

Resolution: 386-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hutchinson

That the Council of the Municipality of West Grey does now go into a closed session at 12:40 p.m., with the CAO, Director of Administration/Clerk, Director of Finance/Treasurer, Legislative Coordinator and Director of Infrastructure and Public Works for the purpose of addressing matters related to a proposed or pending acquisition or disposition of land by the municipality.

Disposition: Carried

7.6 Report from Closed Session - July 6, 2021

Mayor Robinson reported that in closed session council addressed matters related to a proposed or pending acquisition or disposition of land by the municipality.

Mayor Robinson passed the chair to Deputy Mayor Hutchinson at 1:08 p.m.

Deputy Mayor Hutchinson indicated agenda items 11.5.2 and 13.1 need to be addressed during this meeting.

11. Staff Reports

11.5 Director of Administration/Clerk

11.5.2 Court of Revision - Wright Municipal Drain 2021

Resolution: 387-2021

Moved: Councillor Hergert

Seconded: Councillor Shea

That West Grey council receives the report from G. Scharback, Director of Administration/Clerk re: Court of Revision – Wright Municipal Drain 2021; and

That a Court of Revision is hereby scheduled for September 15, 2021 at 9:00 a.m. for the Wright Municipal Drain 2021; and

That the following members are appointed to the Court of Revision for the Wright Municipal Drain 2021: Councillor Hergert, Councillor Townsend, Councillor Hutchinson.

Disposition: Carried

13. Bylaws

13.1 Bylaw 60-2021 - Drainage works for Wright Municipal Drain 2021

Resolution: 388-2021

Moved: Councillor Hergert

Seconded: Councillor Hamilton

That bylaw 60-2021, being a bylaw to provide for the drainage works in the Municipality of West Grey, in the County of Grey, being the Wright Municipal Drain 2021, be read a first and second time.

Disposition: Carried

Deputy Mayor Hutchinson passed the chair back to Mayor Robinson at 1:21 p.m.

11.1 Director of Infrastructure and Public Works

11.1.1 Connecting Link Garafraxa Street Box Culvert Replacement

Resolution: 389-2021

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That council award the engineering services for the Garafraxa Street Box Culvert Replacement project to Triton Engineering Services Limited for the sum of \$59,000 (excluding HST).

Disposition: Carried

11.4 Manager of Planning and Development

11.4.1 SP02.2021 – Anzelmo, Michael and Pietro

Resolution: 390-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That council receive this report for information for a proposed site plan agreement for SP02.2021, Anzelmo, Michael and Pietro, for 240 Garafraxa Street North, Durham.

Disposition: Carried

13.3 Bylaw 62-2021 - Confirming the proceedings of council**Resolution:** 391-2021**Moved:** Councillor Hutchinson**Seconded:** Councillor Shea

That bylaw 62-2021, being a bylaw to confirm the proceedings of council, be read a first, second and third and final time.

Disposition: Carried**18. Adjournment****Resolution:** 392-2021**Moved:** Deputy Mayor Hutchinson**Seconded:** Councillor Hamilton

That we do now adjourn at 1:30 p.m., to meet again on August 9, 2021 at 9:00 a.m. or at the call of the chair.

Disposition: Carried

Mayor Christine Robinson

Clerk Genevieve Scharback