



# SAUGEEN MUNICIPAL AIRPORT

## THE SAUGEEN MUNICIPAL AIRPORT COMMISSION

### SPECIAL MEETING MINUTES

Monday, August 30, 2021, 3:00 p.m.

**Commissioners Present:** Dan Gieruszak, Chair  
Dave Hocking, Vice Chair  
Kelani Stam, Secretary  
Moe Hanif  
Tom Hutchinson  
Bill Roseborough  
Jack Zeinstra

**Commissioners Absent:** None

**Guests:** David Reiter, Partner, Aird & Berlis  
Filomena McDonald, Airport Manager  
Catherine McKay, Recording Secretary

The meeting was conducted by videoconference in light of the COVID-19 pandemic.

#### 1. Call to Order

The Chair called the meeting to order at 3:01 p.m. The Chair reminded guests that they should sign out during the closed session and once the closed session adjourns, they can then sign back into the waiting room, to be readmitted to the regular meeting.

#### 2. Approval of the Agenda

**Motion** Moved by T. Hutchinson

Seconded by J. Zeinstra

That the agenda for August 30, 2021 be accepted as circulated.

**Carried**

#### 3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest

None declared.

#### 4. Delegations

There were no delegations.

#### 5. Approval of August 18, 2021 Minutes

**Motion** Moved by J. Zeinstra

Seconded by T. Hutchinson

That the minutes of the August 18, 2021 meeting of the Commission be amended to show in item 6 C that \$9,000 to \$12,000 is the cost of a replacement tractor and that the minutes be approved as so amended.

**Carried**

#### 6. Correspondence Requiring Action

Correspondence requiring action was referred to the closed session.

#### 7. Public Notification

There were no public notifications.

#### 8. New Business

There was no new business.

#### 9. In Camera

**Motion** Moved by D. Hocking

Seconded by J. Zeinstra

That the Commission convene in closed session at 3:07 p.m. in order to address advice that is subject to solicitor/client privilege, including communications necessary for that purpose, and a position, plan, procedure,

criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the Saugeen Municipal Airport.

**Carried**

Mr. Reiter, the Airport Manager and the Recording Secretary remained for the in camera portion. The Chair advised the other guests that they would be placed in the Zoom waiting room and would be readmitted once the Commission reconvenes in open session.

**Motion** Moved by D. Hocking  
That the Commission reconvene in open session at 4:33 p.m.  
**Carried**

Seconded by M. Hanif

The Chair welcomed the guests back into the open session.

**11. Direction Coming Out of In Camera**

**Motion** Moved by J. Zeinstra  
That the Saugeen Municipal Airport Commission approve direction to staff as provided in the closed session.  
**Carried**

Seconded by D. Hocking

**13. Adjournment**

**Motion** Moved by T. Hutchinson  
That the Commission adjourn at 4:34 p.m..  
**Carried**

Seconded by B. Roseborough

**Next Meeting:** Wednesday, September 15, 2021 at 1:30 p.m.



Dan Gieruszak, Chair



Catherine McKay, Recording Secretary