



Council report

Meeting date:	October 19, 2021
Title:	2022 Council Meeting Schedule
Prepared by:	G. Scharback, Director of Administration/Clerk
Reviewed by:	L. Johnston, CAO

Recommendation

That West Grey council receives the report 2022 Council Meeting and Holiday Schedule; and
That the 2022 council meeting and holiday calendar be approved as presented.

Executive summary

Section 4.4 of the West Grey Procedural Bylaw provides that council shall annually adopt a regular meeting schedule for its meetings to be held in the following year including the dates, times and locations for such meetings and the clerk shall publish the schedule on the West Grey website.

Background and discussion

The proposed council meeting schedule was prepared with consideration to the following:

- council discussions noting the need to have council agendas published sooner;
- various annual conferences that council members may attend;
- statutory holidays;
- 2022 municipal election.

The 2022 proposed committee of adjustment dates are scheduled for 1 p.m. on the Monday preceding a regular council meeting. The meeting will be cancelled if there are no applications to be addressed. Public meetings pursuant to Section 34 of the Planning Act to address applications to amend the zoning bylaw will be included in the regular council meeting agenda if there is only one (1) application; however, if there are two (2) or more applications, or if the application is complex, there will be a Public Meeting scheduled on the Monday preceding the regular council meeting at 9 a.m.



October 19, 2021 (2)

Meetings may be rescheduled, or additional meetings may be added at the call of the chair or by petition of council members if deemed necessary throughout the year, allowing flexibility that may be needed to address the business of the corporation.

Legal and legislated requirements

Transparency and accountability provisions set out in the Municipal Act, 2001, as amended

Procedural By-Law #16-2021

Financial and resource implications

None.

Staffing implications

None.

Consultation

Laura Johnston, CAO

Kerri Mighton, Director of Finance/Treasurer

Alignment to strategic vision plan

Pillar: Work together

Goal: Clear communication

Strategy: Create accessible and informative content in a variety of formats

Attachments

West Grey 2022 Council Meeting Calendar

Next steps

An approved meeting schedule shall be posted on the municipal website.

Respectfully submitted:

Genevieve Scharback, CMO

Director of Administration/Clerk