



**Draft Minutes
Council meeting
Municipality of West Grey
Tuesday, August 4, 2020, 9 a.m.
electronically**

Council members present: Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Rebecca Hergert, Councillor Beth Hamilton, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend

Staff members present: CAO/Deputy Clerk Laura Johnston, Director of Finance/Treasurer Kerri Mighton, Recreation Supervisor Kodey Hewlett, Manager Planning & Development Lorelie Spencer, Co-ordinator, Office of the CAO Jonathan Zettel, Administrative Assistant Clerk's Office Lindsey Glazier, Clerk Genevieve Scharback

1. Call to order

Mayor Robinson called the meeting to order at 9:07 a.m.

2. Moment of reflection

Mayor Robinson called for a moment of reflection.

3. Declaration of pecuniary interest and general nature thereof

None.

4. Closed session

Resolution: 178-20

Moved: Councillor Hergert

Seconded: Councillor Townsend

Whereas the Municipal Act, S.O. 2001, Section 239 (2), as amended, authorizes councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,

Now therefore be it resolved that, the council of the Municipality of West Grey, does now go into a closed session at 9:11 a.m., with the CAO/deputy clerk, clerk, manager planning and development, and administrative assistant, clerk's office, to discuss items that relate to personal matters about an identifiable individual,

including municipal or local board employees; a proposed or pending acquisition or disposition of land by the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Disposition: Carried

Resolution: 179-20

Moved: Councillor Hutchinson

Seconded: Deputy Mayor Hutchinson

That council reconvenes in open session at 11:33 a.m. following a brief recess.

Disposition: Carried

5. Matters arising from the closed session

It was reported that in closed session council discussed a request to open and maintain Victoria Street in Ayton for the purpose of future development and a legal opinion received regarding this matter.

The County of Grey provided comments noting the requirements for a plan of subdivision that would be necessary for the proposed development. Council also received an estimated cost for road rehabilitation in the amount of \$433,555.

Council gave direction to staff.

Resolution: 180-20

Moved: Councillor Townsend

Seconded: Councillor Hergert

That Becky Weltz is hereby appointed to the West Grey Commercial Beautification Committee; and that Dwight Clark and Shirley Clark are hereby appointed to the West Grey Music in the Park Committee; and that an amending appointment bylaw be brought forward to a future meeting.

Disposition: Carried

Resolution: 181-20

Moved: Councillor Hutchinson

Seconded: Councillor Shea

That lands known as Plan 500, Pt Lots 7, 8, & 9; Cross St W/S, Pt. Lots 9, 10 & 11, Lambton N/S (PIN 373190249) being a total area of approximately 3.5 acres are hereby declared surplus to the needs of the municipality; and

That staff is hereby directed to give notice of the intention to sell said lands.

Disposition: Carried

6. Comment Period

Resolution: 182-20

Moved: Councillor Hamilton

Seconded: Councillor Shea

That council adds comment period on today's agenda at this time.

Disposition: Carried

Dyan Jones supported the notification regarding climate change. She noted that a year ago West Grey declared a climate emergency; however no progress has been made addressing this emergency. She stated that West Grey needs to develop a climate action plan and noted that by joining partners for climate action the municipality can use expertise from other municipalities.

Marian Ratcliffe noted her concern regarding the timing of the motion by Mayor Robinson to create another committee as existing committees are not meeting due to COVID. She inquired if there is a plan to safely begin holding committees of council meetings in the near future. Mayor Robinson advised that the CAO and clerk will be providing notice of the upcoming committee of council meetings.

Charlene Klassen asked if it was decided that Victoria Street be repaired, if lots are allowed to be severed and why a subdivision agreement is needed for only three lots.

Bev Falco supported the notice of motion regarding climate change, she advised that as a member of the West Grey Sustainability Advisory Committee, there is a lot to do and they need to get started up again.

7. Public meetings

None.

8. Consent agenda

8.1 Adoption of minutes

8.1.1 July 21, 2020 council minutes

8.1.2 July 28, 2020 council public meeting minutes

8.1.3 July 28, 2020 committee of the whole minutes

**8.1.4 June 17, June 19, and June 29, 2020 Saugeen Municipal
Airport Commission minutes**

8.2 Routine department reports

None.

8.3 Miscellaneous correspondence

8.3.1 David and Alisha Schwartz letter request waive fees

**8.3.4 Ministry of Municipal Affairs and Housing , Protecting Tenants
and Ministry of Municipal Affairs and Housing, Strengthening
Community Housing Act, 2020, Bill 184, Royal Assent**

**8.3.5 20th Annual Child Care Worker and Early Childhood Educator
Appreciation Day proclamation**

8.4 Future committee meetings

8.4.1 Elmwood Community Centre meeting, August 4, 2020 at 7 p.m.

**8.4.2 Durham Business Improvement Area Annual General Meeting,
August 6, 2020 at 7:30 a.m.**

**8.4.3 Virtual Public Meeting - Community Improvement Plan,
August 11, 2020 at 7 p.m.**

**8.4.4 Economic Development Advisory Committee, August 12, 2020
at 9:30 a.m.**

**8.4.5 Saugeen Municipal Airport Commission, August 19, 2020 at
1:30 p.m.**

Resolution: 183-20

Moved: Councillor Hutchinson

Seconded: Deputy Mayor Hutchinson

That consent agenda item 8.1.1, council minutes of July, 21, 2020, item 8.1.2, public meeting minutes of July 28, 2020, and item 8.1.3. committee of the whole minutes of July 28, 2020 are hereby approved as presented; and

That, authorization be given for the actions to be taken as may be necessary to give effect to the recommendations contained therein; and

That consent agenda items 8.1.4 to 8.4, inclusive, save and except for items 8.3.2, 8.3.3, 8.3.6, and 8.3.7, be received for information.

Disposition: Carried

8.3.2 Cory and Sandra Diehl letter of intent to purchase property

8.3.3 Stan and Marcie Whitehead letter of intent to purchase property

Resolution: 184-20

Moved: Councillor Hergert

Seconded: Councillor Townsend

That a staff report regarding items 8.3.2 and 8.3.3 be brought forward to a future meeting for council's consideration.

Disposition: Carried

Council recessed at 12:30 p.m. and reconvened at 12:36 p.m.

8.3.6 Chatham-Kent Emancipation Day Resolution

A motion of support will be brought forward at the next council meeting.

8.3.7 Town of South Glengarry Long Term Care Homes Resolution

This item will be addressed under the New business portion of the agenda.

9. Communications from the mayor and council

Council shared updates regarding activities and reported on past activities and events since the last regular meeting of council, and on upcoming events and activities.

10. Delegations/Presentations

10.1 Savanna Myers, Director of Economic Development, Tourism & Culture, Grey County recovery initiatives

Savanna Myers, Director of Economic Development, Tourism & Culture, Grey County recovery initiatives highlighted the Grey County Economic Development & Tourism Working Group that launched in 2015. Planner Spencer and CAO Johnston are West Grey representatives on the working group. The working group brought forward a plan in June 2020 to Grey County council regarding economic recovery initiatives.

The goal is to enable local businesses and the community to recover from the initial economic impacts of the pandemic and support sustainable economic development. We are small and medium-sized businesses; we will be hit harder. Support businesses and community to restart and grow the local economy, help tourism sector recover safely, ensure skills and training and workforce adjustment

Grey County launched Rediscover Grey in support of local businesses. The campaign highlights all that Grey County has to offer and encourages everyone to safely explore and 'rediscover' local businesses, restaurants and outdoor spaces. The Municipality of West Grey's week to be highlighted is August 21, September 6.

Ms. Myers highlighted the Connect2jobs.ca website, created by the Four-county Labour Market board. This site has access to information regarding available jobs, necessary skills and career maps.

Director Myers informed council that the plan is currently online, there is a call-in direct line for people, grants were available online, but are now closed. Director Myers noted that the Community Improvement Plan (CIP) is another great recovery tool to present grants as economic recovery options.

Resolution: 185-20

Moved: Councillor Hergert

Seconded: Councillor Hamilton

That council receive the delegation by Savanna Myers, Director of Economic Development, Tourism & Culture, regarding Grey County recovery initiatives.

Disposition: Carried

10.2 Joan Beecroft, PFlag Canada, Pride flag in rural areas and inclusivity

Joan Beecroft, PFlag Canada advised that PFlag originally stood for Parents and Friends of Lesbians and Gays; however, the group has grown to be inclusive of LGBTQ2S and allies. She noted that those who identify as LGBTQ2S in West Grey often reach out to PFLAG for support. Ms. Beecroft advised that flying the pride flag is a symbol of support for the LGBTQ2S community.

Resolution: 186-20

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hamilton

That council receives the delegation by Joan Beecroft, PFlag Canada regarding the pride flag and inclusivity in rural areas.

Disposition: Carried

Council recessed for lunch at 1:50 p.m. and reconvened at 2:24 p.m.

11. Business arising from the previous meeting

It was noted that the anti-racism resolution is being distributed to Ontario Municipalities, West Grey Public Library, West Grey Police Service, Bluewater District School Board and Bruce-Grey Catholic District School Board.

It was noted that staff are waiting for input from the integrity commissioner regarding the Saugeen Municipal Airport meeting between CAO Johnston, Mayor Robinson and Councillor Hergert.

12. Staff reports

12.1 Director of Finance/Treasurer K. Mighton

12.1.1 Approval of Accounts – Voucher 13-2020

Resolution: 187-20

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hutchinson

That council approves voucher no. 13-2020 in the amount of \$566,470.77.

Disposition: Carried

12.1.2 Reconstruction of Durham Ballpark Stairs

Resolution: 188-20

Moved: Councillor Hutchinson

Seconded: Deputy Mayor Hutchinson

That council receives the report by Director Mighton, Reconstruction of Durham Ballpark Stairs; and further

That the reconstruction of the Durham ballpark stairs project be approved and paid through from reserves.

Disposition: Carried

12.2 Recreation Supervisor K. Hewlett

12.2.1 Recreation - 2020 Durham Ball Diamond Concessions Agreement

Supervisor Hewlett advised that the lessee is no longer interested in proceeding with the agreement. Bylaw no. 56-2020 to authorize the lease agreement will therefore not be considered during this meeting.

12.3 Co-ordinator, Office of the CAO J. Zettel

12.3.1 Accessibility of corporate records on municipal website

CAO Johnston noted the report is in response to the direction by council to get archived documents electronically available to the public. The option for a remediation tool will assist staff to convert documentation in a timely manner.

Resolution: 189-20

Moved: Councillor Townsend

Seconded: Councillor Hutchinson

That council receives the report by Co-ordinator Zettel, Accessibility of corporate records for the municipal website for information; and

That a library of documents be posted to the website as soon as possible; and

That staff use remediation software to continue to convert corporate records into accessible versions from January 2018 onward and post to the website by January 1, 2021; and

That the remediation software be funded in 2020 by utilizing up to \$5,000 from the surplus realized from the website development budget and funded from the IT operational budget in 2021 and moving forward; and

That a library of documents shall be posted on the website as soon as possible.

Disposition: Carried

13. Bylaws

13.1 Bylaw 54-2020 - Zoning amendment Lipskie ZA-05-2020

Resolution: 190-20

Moved: Councillor Hergert

Seconded: Councillor Townsend

That the West Grey Council gives first, second and third and final reading to bylaw no. 54-2020, being a bylaw to amend the zoning bylaw no. 37-2006.

Disposition: Carried

13.2 Bylaw 55-2020 - Borrowing bylaw

Resolution: 191-20

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hutchinson

That the West Grey Council gives first, second and third and final reading to bylaw no. 55-2020, being a bylaw to authorize the borrowing of money to meet current expenditures of the council of The Corporation of the Municipality of West Grey.

Disposition: Carried

13.3 Bylaw 57-2020 - Confirming bylaw

Resolution: 192-20

Moved: Councillor Hamilton

Seconded: Councillor Hergert

That the West Grey Council gives first, second and third and final reading to bylaw no. 57-2020, being a bylaw to confirm matters addressed at the August 4, 2020 regular council meeting.

Disposition: Carried

14. New business

14.1 West Grey Youth Action Committee

Mayor Robinson transferred the chair to Deputy Mayor Hutchinson at 3:24 p.m. in order to speak to her motion. Deputy Mayor Hutchinson confirmed.

Council members Stephen Townsend, Tom Hutchinson and Geoffrey Shea all put their name forward to sit on the new committee.

CAO Johnston confirmed that Recreation Supervisor Kodey Hewlett would assist, when needed, as staff support.

Resolution: 193-20

Moved: Mayor Robinson

Seconded: Councillor Townsend

Whereas there are 1985 youth, between the ages 12 to 24 living in the Municipality of West Grey;

Whereas youth bring a unique perspective and creative energy to tackle community challenges and seize opportunities that can effect change now and for the future;

Whereas West Grey values the voice of our young people and acknowledges that through youth engagement, their priorities and concerns will be discovered and will stimulate positive, productive dialogue and experiences that will result in feedback to help shape policies, programs and initiatives;

Whereas youth are a strong untapped resource for promoting our community and their insights and contributions are essential to building healthy communities;

Whereas youth are vital to our community by contributing to the social, economic and cultural factors;

Whereas youth have an opportunity to assist in developing West Grey and preparing West Grey for the future, through a meaningful civic engagement role;

Whereas the youth are our future leaders and supporters of the community and will act as an important link between council and West Grey youth;

Now Therefore Be It Resolved that West Grey council hereby establishes the West Grey Youth Action Committee that will be comprised of the Mayor and 2 members of West Grey council and youth ranging from 12 years of age to 24 years of age to meet regularly to work toward the mandate of two-way communication, information sharing, collaboration and advocacy;

And further, this committee will act in an advisory capacity to council in matters of concern to the youth of this municipality regarding activities and programs for and by the youth of West Grey;

And that the committee adhere to the general terms of reference and, following their first meeting, be directed to develop their committee terms of reference to be approved by council.

Mayor Robinson called for a recorded vote.

Recorded	For:	Against:
Mayor Robinson	X	
Deputy Mayor Hutchinson	X	
Councillor Hergert		X
Councillor Hamilton	X	
Councillor Hutchinson	X	
Councillor Shea	X	
Councillor Townsend	X	
Results	6	1

Disposition: Carried

Deputy Mayor Hutchinson passed the chair back to Mayor Robinson at 3:50 p.m.

14.2 Climate Change Crisis

Resolution: 194-20

Moved: Councillor Hamilton
Seconded: Councillor Shea

Whereas West Grey Council is approaching the one-year anniversary of declaring a climate crisis;

Whereas West Grey's Strategic Vision Plan 2020-2022 states "There is a strong sense of environmentalism and a call on West Grey to lead the way

to find solutions for rural communities in the eye of climate change” and this plan includes a pillar to “Build a Better Future” with a goal of being “Stewards of the Environment” and includes the strategy “Develop a Climate Action Plan”;

Whereas the Federation of Canadian Municipalities (FCM) states that “municipal governments influence or control half the sources of Canada’s greenhouse gas (GHG) emissions” and municipalities are “on the front lines of responding to severe weather events and other impacts of climate change”;

Whereas FCM and Local Governments for Sustainability (ICLEI Canada) have established the Partners for Climate Protection program (PCP) which is free to join and consists of a five-step Milestone Framework:

- Milestone 1 - Creating a GHG inventory and baseline to help track emissions, gather money-saving information, and measure progress over time
- Milestone 2 - Setting a GHG emissions reduction target that is achievable, ambitious, and sets the tone for reduction efforts
- Milestone 3 - Developing a local Climate Action Plan which outlines how the municipality will achieve its emissions reduction target through municipal operations and community-based initiatives
- Milestone 4 - Implementing the Climate Action Plan with a clear schedule and integration into the municipality’s existing plans and policies
- Milestone 5 - Monitoring progress, reporting results, and using data to evaluate and adjust activities;

Whereas over 350 municipalities have joined the Partners for Climate Protection program including Grey County;

Therefore be it resolved that staff report by September 29, 2020 on the feasibility of the Municipality of West Grey joining the Partners for Climate Protection program including:

- an overview of the Partners for Climate Protection program
- consultation with Grey County Planning which is developing a Climate Action Plan and has joined the PCP program

- consideration for leveraging resources and expertise with the Municipality of Grey Highlands which has also set a goal to develop a Climate Action Plan
- financial and resource implications including consideration for the partial use of the modernization and efficiencies grant to fund any additional expertise required

Disposition: Carried

14.3 West Grey Infrastructure

Mayor Robinson transferred the chair at 4:16 p.m. to Deputy Mayor Hutchinson in order to speak to the motion. Deputy Mayor Hutchinson confirmed.

Resolution: 195-20

Moved: Councillor Hergert

Seconded: Councillor Townsend

Whereas West Grey Council deems infrastructure and connectivity as a priority;

Whereas West Grey has a 2014 Asset Management Plan;

Whereas West Grey staff and council have advocated to the Federal and Provincial governments about the need for urgent infrastructure investments, and will continue to advocate;

Whereas West Grey will be reviewing the Asset Management Plan 2.0;

Whereas West Grey has undertaken Bridge Condition Indexes, Bridge Rationalization Studies, and carries out continual Ontario Structure Inspections (OSIM) inspections;

Whereas West Grey bridges require substantial monies to repair, and several years to plan these major infrastructure investments;

Whereas it is West Grey Councils fiduciary responsibility to maintain our assets and imperative to budget to promote connectivity throughout our municipality in support of commerce, property access, and emergency services access;

Therefore be it resolved that:

a) West Grey staff will develop a list of top priority bridges needing major and minor rehabilitations;

- b) West Grey staff will bring all financing options for bridge and infrastructure repairs including Federal and Provincial government grant and lending options, bank lending options, and decommissioning/closure costs;
- c) West Grey council dedicates a portion of our August Committee of the Whole meeting, and as part of our annual August Committee of the whole, to strategically plan for bridge closure/repair/replacement, and financing for the same;
- d) West Grey staff will be on hand to collaborate as well as emergency and other services fire/police/ambulance, bus companies, post office, etc. related to our service area and contracts with other services;
- e) West Grey Council will annually be reviewing the Infrastructure priority list, prior to the budget cycle with forecasted projects including expenses for the following budget year; and
- f) West Grey Council will tour the assets annually scheduled for closure, repair, replacement.

Councillor Hergert called for a recorded vote.

Recorded	For:	Against:
Mayor Robinson		X
Deputy Mayor Hutchinson		X
Councillor Hergert	X	
Councillor Hamilton		X
Councillor Hutchinson		X
Councillor Shea		X
Councillor Townsend		X
Results	1	6

Disposition: Defeated

14.4 Re: Item no. 8.3.7 - Town of South Glengarry Long Term Care Homes Resolution

Resolution: 196-20

Moved: Councillor Townsend
Seconded: Councillor Hergert

Whereas the COVID-19 pandemic has disproportionately affected the vulnerable elderly population in Canada's long-term care (LTC) homes and some of Ontario's LTC homes are among those with the highest

fatality rates in the country as the pandemic has exposed deplorable conditions in many LTC homes across Canada; and

Whereas residents have been endangered by personnel moving between infection zones without adequate equipment;

Now therefore be it resolved that the council of the Municipality of West Grey urges the Ontario government to provide funding to increase full-time positions in place of casual and part-time labour in long term care homes and requests that the Ministry of Long-term Care acts to regularly inspect all long term care homes, and sound infection control measures are put in place at all Ontario long term care homes, and that this resolution be forwarded to Premier Ford, the Minister of Long-term Care Merrilee Fullerton and all Ontario municipalities for consideration.

Disposition: Carried

14.5 Budget Process

Councillor Townsend advised that he will bring forward a notice of motion regarding the 2021 budget process to a future meeting.

Mayor Robinson and CAO Johnston left the meeting at 4:35 p.m.

15. Addendum

None.

16. Closed session - incomplete items only

None.

17. Matters arising from closed session

Not applicable.

18. Question period

None.

19. Municipal act - notices

None.

20. Adjournment

Resolution: 197-20

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That we do now adjourn at 4:58 p.m. to meet again on August 25, 2020 at 7 p.m.
or at the call of the chair.

Disposition: Carried

Mayor Christine Robinson

Clerk Genevieve Scharback