

Municipality of West Grey

Budget Request

Request: ADM-04-22 – Staff Training

Department: Administration

Year: 2022

Included in draft budget

Proposed addition to budget

Description
Budget Request Form
Nature of request:
Staff training budget increase
Justification:
Training is a key component in staff development and retention for new staff members joining the West Grey team as well as long-serving employees. Training is critical for staff to build on skills and knowledge necessary for effective and efficient operations of the corporation. Goal setting supported by appropriate training opportunities contributes to succession planning. The current budget amount for staff training for administration staff is \$2,500; however, this will not accommodate the required training sessions.
Consequences of not funding:
Difficulty in attracting and retaining staff, maintaining industry best practices and limited succession planning.
Alignment with council priority of strategic plan
Pillar: Work together Goal: Listen and empower Strategy: Develop customer service strategy to exercise industry best practices

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	2022 Mandatory	2022 One- time	2022 Growth	2022 Service level	2023 One- time	2023 Service level
Capital Expenditure						
Operating Expenditure	2,500					
Funding Source						
Tax Levy	2,500					
Reserve						
Grant						
Fees						
Other						