



**Minutes
Council meeting
Municipality of West Grey
Tuesday, December 21, 2021, 9 a.m.
Virtual meeting**

Council members present: Mayor C. Robinson, Deputy Mayor T. Hutchinson, Councillor B. Hamilton, Councillor R. Hergert, Councillor D. Hutchinson, Councillor G. Shea, Councillor S. Townsend, Communications Coordinator S. Ferguson

Staff members present: CAO/Deputy Clerk L. Johnston, Director of Administration/Clerk G. Scharback, Director of Finance/Treasurer K. Mighton, Director of Development/CBO K. Schipprack, Manager of Planning and Development L. Spencer, Legislative Coordinator T. Patterson, Communications Coordinator S. Ferguson

1. Call to Order

Mayor Robinson called the meeting to order at 9:03 a.m.

Staff reviewed instructions for members of the public to participate via Zoom, telephone, and how to contact staff for assistance if disconnected. It was noted that this meeting will be livestreamed to the West Grey YouTube channel.

2. Moment of Reflection

Mayor Robinson called for a moment of reflection.

Deputy Mayor Hutchinson spoke to point of privilege and point of order regarding agenda item 14.2 Notice of Motion - Saugeen Municipal Airport following the moment of reflection. He advised that his point of privilege is that the Notice of Motion mentions him in his role as the municipality's representative on the Airport Commission and attributes to him an inaccurate statement regarding the Commission's draft business plan. He advised that his point of order is that the Notice of Motion is based on the belief that this council has no power to give direction to the Commission on the matters included in the Notice of Motion and there are a number of factual inaccuracies about matters that are being undertaken by the Commission. On these grounds it is out of order and should not be considered by council.

Mayor Robinson ruled agenda item 14.2, Notice of Motion - Saugeen Municipal Airport out of order, noting it will not be addressed.

Resolution: 806-2021

Moved: Councillor Hergert

Seconded: Councillor Shea

That the chair's ruling that notice of motion 14.2 regarding Saugeen Municipal Airport is out of order is hereby challenged.

	For:	Against:
Councillor Hamilton	X	
Councillor Townsend	X	
Mayor Robinson		X
Deputy Mayor Hutchinson		X
Councillor Shea	X	
Councillor Hutchinson		X
Councillor Hergert	X	
Results	4	3

Disposition: Carried

The Notice of Motion, item 14.2 shall be addressed at that point in the agenda.

3. Declarations of Pecuniary Interest and General Nature Thereof

None.

4. Delegations/Presentations

4.1 Delegation - Krystin Rennie, Principal/Planning Consultant, Georgian Planning Solutions and Mr. Walter Broos - Broos Subdivision

Krystin Rennie, principal/planning consultant for Georgian Planning Solutions spoke to the letter she provided to council.

Mayor Robinson thanked Ms. Rennie for her delegation.

5. Public Meetings

None.

6. Comment Period

Doug Townsend, chair of the West Grey Police Service Board expressed his concerns regarding agenda item 14.3, notice of motion - police services. He spoke in full support of the West Grey Police Service. He referred to an Auditor General's

report that speaks to the difficulties the OPP are facing at this time in providing appropriate coverage to the communities they serve.

7. Unfinished Business

None.

8. Adoption of Minutes

8.1 November 30, 2021 - special council meeting

8.2 December 6, 2021 - public meeting

8.3 December 7, 2021 - council meeting

Resolution: 807-2021

Moved: Councillor Hergert

Seconded: Deputy Mayor Hutchinson

That the minutes of the special council meeting of November 30, 2021, the public meeting of December 6, 2021 and the regular council meeting of December 7, 2021 are hereby approved as circulated.

Disposition: Carried

9. Committee and Board Reports

9.1 Saugeen Municipal Airport Commission - September 23, 2021 minutes

9.2 Saugeen Municipal Airport Commission - September 27, 2021 minutes

9.3 Saugeen Municipal Airport Commission - November 17, 2021 minutes

Mayor Robinson offered council members an opportunity to provide updates regarding their respective boards and committees.

Mayor Robinson provided an update regarding Rockwood Terrace long term care facility. Grey County met with the Ministry of Long Term Care to provide an update, advise the award of the architect and share plans. A signed agreement with the province is expected in January 2022.

Deputy Mayor Hutchinson noted that the Grey County Climate Action Committee has completed the second phase of the climate action plan and will be presenting the completed plan in the second quarter of 2022.

Resolution: 808-2021

Moved: Councillor Townsend

Seconded: Councillor Hamilton

The minutes of committees and boards are hereby received.

Disposition: Carried

10. Correspondence

10.1 Items for information

10.1.1 Durham Hospital Foundation - Thank you letter

10.1.2 West Grey Soccer Club - Thank you letter

10.1.3 Neustadt, Normanby, Carrick Agricultural Society - Thank you letter

Resolution: 809-2021

Moved: Councillor Shea

Seconded: Councillor Hergert

That council hereby receives all correspondence items not otherwise dealt with.

Disposition: Carried

11. Staff Reports

11.1 Director of Infrastructure and Public Works

11.1.1 Safety Footwear Allowance

CAO Johnston requested to withdraw agenda item 11.1.1, Safety Footwear Allowance noting that a revised report, along with a policy, will be brought forward to a future meeting for council's consideration.

11.1.2 Winter Maintenance Agreement – Grey Road 27

Resolution: 810-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hutchinson

That council receive the report “Winter Maintenance Agreement – Grey Road 27”; and,

That the Municipality of West Grey provide winter maintenance services on Grey Road 27 for a one-year term with a possibility of extending the agreement for two years.

Disposition: Carried

12. Questions

Councillor Shea requested an update on the status of the zoning bylaw amendment. Planner Spencer noted that the update of Grey County's Official Plan is ongoing and once approved may impact amendments to West Grey's zoning bylaw. She also noted that completion of West Grey's growth management strategy is required prior to amending the zoning bylaw.

13. Bylaws

13.1 Bylaw 99-2021 - Part lot control - Block 62, Registered Plan 16M-66, designated as parts 1-4 (Welton-Sunvale subdivision)

Resolution: 811-2021

Moved: Councillor Hutchinson

Seconded: Councillor Townsend

That bylaw 99-2021, being a bylaw to remove certain lands from part lot control within the Municipality of West Grey, be read a first, second and third and final time.

Disposition: Carried

13.2 Bylaw 100-2021 - Site plan control - Lot 54, Concession 1 NDR, Township of Glenelg (Van Den Bosch)

Resolution: 812-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That bylaw 100-2021, being a bylaw to authorize entering into a site plan control agreement, be read a first, second and third and final time.

Disposition: Carried

13.3 Bylaw 101-2021 - Landfill fees and charges

Resolution: 813-2021**Moved:** Councillor Hamilton**Seconded:** Councillor Hutchinson

That bylaw 101-2021, being a bylaw to regulate the handling and collection of garbage, rubbish, and other waste materials and to amend Bylaw No. 45-2021, being a bylaw to establish fees and charges for certain services provided by the Municipality of West Grey, be read a first, second and third and final time.

Disposition: Carried**13.4 Bylaw 102-2021 - Zoning amendment - part of divisions 2 and 3 of Lot 24, Concession 1 EGR, Township of Glenelg (Broos subdivision)****Resolution: 814-2021****Moved:** Councillor Hamilton**Seconded:** Councillor Townsend

That bylaw 102-2021, being a bylaw to amend zoning bylaw 37-2006 for property known as part of divisions 2 and 3 of lot 24, Concession 1 EGR, Township of Glenelg, be read a first, second and third and final time.

Disposition: Carried**13.5 Bylaw 103-2021 - Confirming the proceedings of council****Resolution: 815-2021****Moved:** Councillor Hergert**Seconded:** Deputy Mayor Hutchinson

That bylaw 103-2021, being a bylaw to confirm the proceedings of council, be read a first, second and third and final time.

Disposition: Carried**14. New Business****14.1 Notice of motion - Add council members to the West Grey Employee Assistance Program (EAP)****Resolution: 816-2021****Moved:** Councillor Hamilton**Seconded:** Councillor Townsend

Whereas the Municipality of West Grey has an Employee and Family Assistance Program (EAP) for full time employees;

Whereas the EAP provides health and wellness support including counselling services;

Whereas the cost of adding council members to the EAP would be \$168 per year plus HST;

Therefore be it resolved that the cost of adding council members to the EAP be included in the 2022 budget for council's consideration.

Disposition: Carried

14.2 Notice of motion - Saugeen Municipal Airport

Moved: Councillor Hergert

Whereas the Chair of Saugeen Municipal Airport (SMA) Commission (SMAC) attended West Grey Council meeting on November 16, 2021, at the request of West Grey Council; Whereas the Chair of the SMA presented to West Grey Council that correspondence, unknown in nature, from the Ombudsman's Office had been received;

Whereas the Chair of the SMA on November 17, 2021 SMAC meeting revealed to SMAC that the SMAC lacks a procedural by-law;

Whereas West Grey Council requires accountability in governance and finance of our shared asset and partnerships;

Whereas our Municipal Representative to the Saugeen Municipal Airport has advised Council on December 7, 2021 that a draft Partnership Agreement and draft business plan has been prepared,

Whereas a SMA shareholder meeting has been requested to provide direction and mandate to the SMAC;

Whereas the bylaws, books, records and finances of the Saugeen Municipal Airport Corporation are to be regularly and properly kept;

Whereas the Chair knew or should have known that the Ombudsman was undertaking an investigation since March 2021.

Whereas the Ombudsman report of the Saugeen Municipal Airport was made public on December 9, 2021.

1. Therefore West Grey Council requires a draft Partnership Agreement, with legal opinion from the preparer, forwarded to our CAO and Clerk and partner CAO's and Clerks; and
2. Therefore West Grey Council requires a draft Procedural By-law forwarded to our CAO and Clerk and partner CAO's and Clerks;
3. Therefore West Grey Council requires the Saugeen Municipal Airport maintain national COPA charter status;
4. Therefore West Grey Council requires the Saugeen Municipal Airport draft business plan forwarded to our CAO and Clerk and partner CAO's and Clerks;
5. Therefore West Grey Council requires the corporate records filed with the Province to be updated, to reflect the current directors;
6. Therefore West Grey Council requires a clause in the new draft Partnership Agreement that forecasts the sale of assets by one or more member
7. Therefore West Grey Council requires a copy of the fee schedule charged to all users, tenants, landowners and Municipalities, as amended and when updated;
8. Therefore West Grey Council requires a copy of all current and future litigation, Saugeen Municipal Airport is named in, be forwarded to the CAO and Clerk and partner CAO's and Clerks;
9. Therefore West Grey Council requires a copy of all offers of real and personal property for sale that the Saugeen Municipal Airport is named in, be forwarded to the CAO and Clerk and partner CAO's and Clerks;
10. Therefore Commission representation be swiftly amended to reflect 3 municipal representatives and up to 3 members at large, with dates of when they were appointed by resolution/by-law to commence their 2 year term;
11. Therefore SMAC will provide to West Grey CAO and Clerk one (1) week notice on all meetings, agenda 48 hours ahead of meeting, draft minutes within 5 days after any/all meetings, approved minutes within 5 days after any/all meetings; and
12. Therefore education from Transport Canada will be completed by the Saugeen Municipal Airport Commission on their responsibilities and role as Commission members.

13. Therefore all meetings will be in open session and available live and online with transcribed minutes of all meetings, unless properly closed under Section 239 of the Municipal Act,
14. Therefore all correspondence with the SMAC will be forwarded to West Grey CAO and Clerk and other Municipal
15. Therefore all closed session material from the SMAC will be shared with the Municipal Partner payors in closed session(s) by being forwarded to the CAO and Clerk of the municipal

Mayor Robinson requested a recorded vote for the motion to defer agenda item 14.2.

Resolution: 817-2021

Moved: Councillor Townsend
Seconded: Deputy Mayor Hutchinson

That item 14.2 notice of motion - Saugeen Municipal Airport be deferred until such time as staff are able to obtain legal advice of this matter.

	For:	Against:
Councillor Hutchinson	X	
Deputy Mayor Hutchinson	X	
Councillor Townsend	X	
Mayor Robinson	X	
Councillor Shea	X	
Councillor Hamilton	X	
Councillor Hergert	X	
Results	7	0

Disposition: Carried

14.3 Notice of motion - Police services

Councillor Hamilton raised a point of privilege requesting a five-minute break at this time.

Council recessed at 9:58 a.m.

Council reconvened at 10:05 a.m.

Mayor Robinson requested a recorded vote.

Mayor Robinson passed the chair to Deputy Mayor Hutchinson at 10:23 a.m. in order to speak to this matter.

Resolution: 818-2021**Moved:** Councillor Hergert**Seconded:** Councillor Townsend

Whereas Council values the outstanding quality of policing provided by West Grey Police Service.

And whereas Council has a responsibility to ratepayers to ensure that public funds are spent in a responsible manor and that major decisions are made only after considering all of the relevant facts and options;

Now therefore be it resolved that Council formally request a costing from the OPP and directs staff to take the necessary steps to initiate the process.

	For:	Against:
Councillor Hutchinson		X
Councillor Hergert	X	
Councillor Hamilton	X	
Mayor Robinson		X
Councillor Townsend	X	
Deputy Mayor Hutchinson		X
Councillor Shea	X	
Results	4	3

Disposition: Carried

Mayor Robinson resumed the position of chair.

15. Announcements

Councillor Townsend noted the recent South Bruce Grey Hospital Board webinar discussing service levels and staff shortages in the local hospitals. He shared that the changes will not affect the Durham Hospital.

16. Closed Session**Resolution: 819-2021****Moved:** Councillor Hergert**Seconded:** Deputy Mayor Hutchinson

That the council of the Municipality of West Grey does now go into a closed session at 10:29 a.m., with the CAO, Director of Finance/Treasurer, Director of Administration/Clerk, and Mr. Todoroff of Johnson and Schwass Professional Corporation for the purpose of receiving advice that is subject to solicitor-client privilege, including communications necessary for that purpose and to address

personal matters about an identifiable individual, including municipal or local board employees.

Disposition: Carried

17. Report from Closed Session

Council reconvened in open session at 11:41 a.m.

Mayor Robinson reported that in closed session council addressed matters pertaining or for the purpose of receiving advice that is subject to solicitor-client privilege, including communications necessary for that purpose and to address personal matters about an identifiable individual, including municipal or local board employees.

Council provided direction to staff.

Resolution: 820-2021

Moved: Councillor Townsend

Seconded: Councillor Hergert

That Lydia Dyck be appointed to the Climate Action Advisory Committee effective immediately.

Disposition: Carried

18. Adjournment

Resolution: 821-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Hergert

That we do now adjourn at 11:43 a.m., to meet again on January 4, 2021 or at the call of the chair.

Disposition: Carried

Mayor Christine Robinson

Clerk Genevieve Scharback