

West Grey Public Library Board Minutes

October 13, 2021

West Grey Public Library - Virtual

Present: Malcolm Beddoe, Stephen Townsend, Michele Humphrey, Beth Hamilton, Elizabeth Murray, Boyde Colwell, Kim Storz, CEO

Absent:

Call to Order

The Chair called the meeting to order at 7:04 pm

Moved by Stephen Townsend and seconded by Boyde Colwell it hereby be resolved that the West Grey Public Library Board approve the agenda as amended. Motion carried.

Declaration of Pecuniary Interest or Conflict of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Delegation

None.

Consent Agenda

- a. Adopt previous minutes– September 2021
- b. Accounts Payable –September 2021

Moved by Beth Hamilton and seconded by Elizabeth Murray it hereby be resolved the West Grey Public Library Board adopt items A and B on the consent agenda. Motion carried.

Librarian's Report- CEO presented report to Board.

Fine- free policy is being drafted

Time capsule event cancelled due to patron demand for vaccine passports

Policies need to be drafted around double vaccination for participation in programming

Moved by Beth Hamilton and seconded by Stephen Townsend that CEO draft a COVID-19 vaccination policy for staff, WGPL Board members and volunteers according to Grey Bruce Public Health Unit recommendations.

Motion carried.

Lamination service was well received. Lamination machines were replaced due to wear.

Moved by Elizabeth Murray and seconded by Stephen Townsend to receive the Librarian's Report for September 2021.

Motion carried.

Correspondence – Grey Highlands service contract.

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Moved by Beth Hamilton and seconded by Elizabeth Murray that Grey Highlands service contract be deferred to November 2021.

Motion carried.

Matters arising from the Minutes-

2022 Budget- Discussion around increases in budget lines. CEO to present WGPL successes and growth of the service over last ten years.

Other budget options: Option B includes a 30 hours per week position which would have a tech focus; Option C would be a Supervisor/ Lead Hand position in CEO's absence and would be a 30 hours per week position

Moved by Stephen Townsend and seconded by Boyde Colwell that CEO create a budget with a full-time position instead of a part time position and submit a copy of the completed document to the WGPL Board at the same time as the document is submitted to WG Council.

Friendly amendment to remove and submit a copy of the completed document to the WGPL Board at the same time as the document is submitted to WG Council. **Amendment carried.**

Moved by Beth Hamilton and seconded by Elizabeth Murray that a Zoom Meeting be held on October 26, 2021, at 8 pm to vote on the revised budget.

Motion carried.

Staff Recognition – October 19 a special food treat will be dropped off from the Board.
October 21 Work Anniversary gifts will be presented

Report from Council members

Council will recognize Library Week

Other business:

Minute-taker position- Elizabeth Murray has agreed to take the position

Library Hours- Patrons are requesting that hours be extended to include weekends and evenings in Durham. Branch will open for 4 hours on Saturdays.

Board Assembly Meeting November 10, 2021

Workplace Violence and Harassment Policy- Policy Committee will review

Diversity and Inclusion webinar

Time Capsule – Is on display for the public

Next Meeting: November 10, 2021, at 7pm via ZOOM

Adjournment: Motion to adjourn at 9:27pm moved by Elizabeth Murray.

Chair

Date