



**Minutes  
Council meeting  
Municipality of West Grey  
Tuesday, May 3, 2022, 9 a.m.  
West Grey municipal office, council chambers and virtual**

Council members present: Mayor C. Robinson, Deputy Mayor T. Hutchinson, Councillor B. Hamilton, Councillor R. Hergert, Councillor D. Hutchinson, Councillor G. Shea, Councillor S. Townsend

Staff members present: Chief Administrative Officer L. Johnston, Director of Legislation/Clerk G. Scharback, Corporate and Community Initiatives Officer K. Hewlett, Director of Finance/Treasurer K. Mighton, Director of Development/CBO K. Schipprack, Manager of Planning and Development L. Spencer, Legislative Coordinator T. Patterson, Communications Coordinator S. Ferguson, Interim Director of Infrastructure and Public Works B. Glasier

---

**1. Call to order**

Mayor Robinson called the meeting to order at 9:01 a.m.

Staff reviewed instructions for members of the public to participate via Zoom, telephone, and how to contact staff for assistance if disconnected. It was noted that this meeting will be livestreamed to the West Grey YouTube channel.

**2. Moment of reflection**

Mayor Robinson called for a moment of reflection.

**3. Declarations of pecuniary interest and general nature thereof**

None.

**4. Delegations/presentations**

None.

**5. Public meetings**

None.

**6. Comment period**

None.

**7. Unfinished business**

None.

**8. Adoption of minutes**

**8.1 April 13, 2022 - Special council meeting**

**8.2 April 19, 2022 - Council meeting**

**Resolution: 208-2022**

**Moved:** Councillor B. Hamilton

**Seconded:** Deputy Mayor T. Hutchinson

That the minutes of the special council meeting of April 13, 2022, and regular council meeting of April 19, 2022 are hereby approved as circulated.

**Disposition: Carried**

**9. Committee and board reports**

**9.1 West Grey Trails Advisory Committee - April 14, 2022 minutes**

Councillor Shea raised a point of order requesting clarity regarding a motion on the floor. Clerk Scharback confirmed that the motion to refer is similar to a motion to defer or amend and can be considered the resolution for the motion.

Mayor Robinson requested a recorded vote.

**Resolution: 209-2022**

**Moved:** Councillor B. Hamilton

**Seconded:** Councillor R. Hergert

That the recommendation of the West Grey Trails Committee to purchase 5 gates for the trails be referred to staff for a report to council in October 2022.

	<b>For:</b>	<b>Against:</b>
Councillor G. Shea		X
Mayor C. Robinson		X
Councillor D. Hutchinson		X
Councillor R. Hergert	X	
Deputy Mayor T. Hutchinson		X
Councillor B. Hamilton	X	
Councillor S. Townsend		X
<b>Results</b>	<b>2</b>	<b>5</b>

**Disposition: Defeated**

Mayor Robinson requested a recorded vote.

**Resolution: 210-2022**

**Moved:** Councillor S. Townsend  
**Seconded:** Councillor D. Hutchinson

That the main motion regarding the recommendation of the West Grey Trails Committee recommendation to purchase gates for trails be amended by adding "up to 5 gates" and "with a maximum cost of \$5,000 to be taken from the unspent 2021 trails reserve funds with the work to be coordinated with staff".

	<b>For:</b>	<b>Against:</b>
Councillor R. Hergert		X
Mayor C. Robinson	X	
Deputy Mayor T. Hutchinson	X	
Councillor B. Hamilton		X
Councillor D. Hutchinson	X	
Councillor G. Shea	X	
<b>Results</b>	<b>5</b>	<b>2</b>

**Disposition: Carried**

Mayor Robinson requested a recorded vote.

**Resolution: 211-2022**

**Moved:** Councillor G. Shea  
**Seconded:** Councillor S. Townsend

The West Grey Trails committee recommends that council approves the purchase of up to 5 gates to be installed along the section of trail between Riverside Park and Douglas Street with a maximum cost of \$5,000 to be taken from the unspent 2021 trails reserve funds with the work to be coordinated with staff.

	<b>For:</b>	<b>Against:</b>
Deputy Mayor T. Hutchinson	X	
Councillor G. Shea	X	
Councillor D. Hutchinson	X	
Councillor B. Hamilton		X
Councillor S. Townsend	X	
Mayor C. Robinson	X	
Councillor R. Hergert		X
<b>Results</b>	<b>5</b>	<b>2</b>

**Disposition: Carried**

**Resolution: 212-2022****Moved:** Deputy Mayor T. Hutchinson**Seconded:** Councillor D. Hutchinson

The West Grey Trails committee recommends that council approves the purchase of stone dust to fix existing trail from the lower dam to Park Street with funds up to \$1,000 to be taken from the parkland dedication fund.

**Disposition: Carried**

**9.2 Saugeen Mobility and Regional Transit Board - January 28, 2022 minutes**

**9.3 Saugeen Mobility and Regional Transit Board - February 18, 2022 minutes**

**9.4 Saugeen Mobility and Regional Transit Board - March 22, 2022 minutes**

**9.5 Saugeen Mobility and Regional Transit Board - March 29, 2022 minutes**

**9.6 Gardens and Green Spaces Advisory Committee - April 6, 2022 minutes**

**Resolution: 213-2022****Moved:** Councillor S. Townsend**Seconded:** Councillor R. Hergert

That council supports the request from the Gardens and Green Spaces Advisory Committee to enable volunteers to assess and prioritize gardens and create improvement plans for discussion with the Chief Administrative Officer.

**Disposition: Carried****Resolution: 214-2022****Moved:** Deputy Mayor T. Hutchinson**Seconded:** Councillor G. Shea

That council requests staff report back on the recommendation from Gardens and Green Spaces Advisory Committee to expand the community gardens program to include several raised beds behind the arena in Ayton.

**Disposition: Carried**

**9.7 West Grey Economic Development Advisory Committee - April 11, 2022 minutes**

## **9.8 Climate Action Advisory Committee - April 12, 2022 minutes**

Councillor Hutchinson raised a point of order requesting clarification of which agenda item council is discussing. Mayor Robinson advised council is discussing agenda item 9.8 on the revised meeting agenda.

### **Resolution: 215-2022**

**Moved:** Councillor B. Hamilton

**Seconded:** Councillor S. Townsend

That council approves the proposal from the West Grey Climate Action Advisory Committee for the Municipality of West Grey to host a free Carbon Footprint Calculator Workshop for members of the public; and further

That council directs staff to work with the members of the Climate Action Advisory Committee regarding public promotion of the event, coordinating guest panelists, and managing the technology requirements for the zoom meeting workshop.

**Disposition: Carried**

### **Resolution: 216-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor R. Hergert

The minutes of committees and boards are hereby received.

**Disposition: Carried**

Council recessed at 10:30 a.m.

Council reconvened at 10:45 a.m.

## **10. Correspondence**

### **10.1 Items requiring action**

#### **10.1.1 Robin Brown - Request for a solution - Durham Ball Park**

##### **Resolution: 217-2022**

**Moved:** Councillor B. Hamilton

**Seconded:** Councillor R. Hergert

That council hereby directs that staff report back on the financial requested items through the 2023 budget process.

**Disposition: Carried**

Councillor Hamilton raised a point of order noting that council did not address the lease for the booth.

**Resolution: 218-2022**

**Moved:** Councillor B. Hamilton

**Seconded:** Councillor R. Hergert

That council hereby directs that staff amend the draft lease to include dates to allow for use of the booth for the Durham Homecoming and for the Durham Agricultural Society Fall Fair.

**Disposition: Carried**

Request #4 in Robin Brown's email regarding sponsorship signs will be addressed by staff using a similar process to address arena board sponsorship signs.

**10.1.2 Multi-Municipal Wind Turbine Working Group - Wind turbine setback recommendations**

**Resolution: 219-2022**

**Moved:** Councillor G. Shea

**Seconded:** Deputy Mayor T. Hutchinson

That council receives this correspondence for information.

**Disposition: Defeated**

**Resolution: 220-2022**

**Moved:** Councillor R. Hergert

**Seconded:** Councillor B. Hamilton

That planning staff report back advising on how setbacks for wind turbines may be addressed and incorporated into the official plan and comprehensive zoning bylaw reviews later this year.

**Disposition: Carried**

**10.1.3 Mark Stovel, Edge Hill School board of directors - Request to rent Glenelg Hall**

**Resolution: 221-2022**

**Moved:** Councillor S. Townsend

**Seconded:** Deputy Mayor T. Hutchinson

That council hereby directs staff to report back on this request noting the impact of community use of the hall and financial considerations.

**Disposition: Carried**

## **10.2 Items for information**

### **10.2.1 Durham Hospital Foundation - Thank you letter**

### **10.2.2 Michels and McFadden - Thank you card**

### **10.2.3 Courtney Harkin, resident - West Grey Police**

### **10.2.4 Roger Leclair, resident - West Grey Police**

**Resolution: 222-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor S. Townsend

That council hereby receives all correspondence items not otherwise dealt with.

**Disposition: Carried**

## **11. Staff reports**

### **11.1 Director of Development/CBO**

#### **11.1.1 2022 Q1 Building Activities**

**Resolution: 223-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor D. Hutchinson

That CBO report – 2022 Q1 Building Department Activity be received for information.

**Disposition: Carried**

### **11.2 Corporate and Community Initiatives Officer**

#### **11.2.1 West Grey Farmers Market Support**

**Resolution: 224-2022**

**Moved:** Councillor B. Hamilton

**Seconded:** Councillor R. Hergert

That the main motion be amended by adding "and that staff develop an MOU".

**Disposition: Carried**

**Resolution: 225-2022****Moved:** Councillor G. Shea**Seconded:** Councillor B. Hamilton

That report “Economic Development, West Grey Farmers Market” be received, and;

That council support in-kind assistance of the market; and

That staff develop an MOU.

**Disposition: Carried****11.3 CAO****11.3.1 Right to Disconnect policy****Resolution: 226-2022****Moved:** Councillor R. Hergert**Seconded:** Deputy Mayor T. Hutchinson

That report: Right to Disconnect policy be received for information; and

That the West Grey personnel policy be amended to include the Right to Disconnect policy in accordance with Bill 27: Working for Workers Act, 2021.

**Disposition: Carried**

CAO Johnston advised that a process for staff to report non-compliance to the policy will be included.

**12. Questions**

Councillor Hergert inquired about a date for the police services board joint meeting with council. Mayor Robinson advised that this will be discussed at the May 5, 2022 police services board meeting.

**13. Bylaws****13.1 Bylaw 45-2022 - Zoning amendment - Boerkamp Z07.2022****Resolution: 227-2022****Moved:** Councillor S. Townsend**Seconded:** Councillor R. Hergert



That bylaw 45-2022, being a bylaw to amend zoning bylaw 37-2006 for property known as 521020 Concession 12 NDR, Township of Bentinck, be read a first, second and third and final time.

**Disposition: Carried**

### **13.2 Bylaw 46-2022 - Establish a Conference, Seminar and Professional Development Policy**

**Resolution: 228-2022**

**Moved:** Councillor S. Townsend

**Seconded:** Councillor R. Hergert

That bylaw 46-2022, being a bylaw to establish a Conference, Seminar and Professional Development Policy for council and staff of the Municipality of West Grey, be read a first and second time.

**Disposition: Carried**

### **13.3 Bylaw 47-2022 - Confirming the proceedings of council**

**Resolution: 229-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor B. Hamilton

That bylaw 47-2022, being a bylaw to confirm the proceedings of council, be read a first, second and third and final time.

**Disposition: Carried**

## **14. New business**

None.

## **15. Announcements**

Mayor Robinson provided information regarding the roundabout at the Grey Road 3 and Grey Road 4 intersection. Grey County is in the design stage with construction scheduled for summer 2023. A virtual Public Information Centre video is available on the Grey County website.

Councillor Townsend shared that tickets, a schedule of events and memorabilia are available on the Durham Homecoming website.

Councillor Hergert brought forward concerns about the use of the police service phone number and emblem.

## **16. Closed session**

**Resolution: 230-2022****Moved:** Councillor S. Townsend**Seconded:** Deputy Mayor T. Hutchinson

That the Council of the Municipality of West Grey does now go into a closed session at 12:27 p.m., with the CAO, Director of Legislation/Clerk, Director of Finance/Treasurer and Legislative Coordinator for the purpose of addressing personal matters about identifiable individuals, including municipal or local board employees.

**Disposition: Carried****17. Report from closed session**

Council reconvened in open session at 12:54 p.m.

Mayor Robinson reported that in closed session council addressed matters pertaining to personal matters about an identifiable individual, including municipal or local board employees.

**Resolution: 231-2022****Moved:** Councillor G. Shea**Seconded:** Deputy Mayor T. Hutchinson

That council appoints Pat Crocker to the Economic Development Advisory Committee.

**Disposition: Carried**

Councillor Hutchinson left the meeting at 12:54 p.m. due to technical difficulties.

**18. Adjournment****Resolution: 232-2022****Moved:** Councillor S. Townsend**Seconded:** Deputy Mayor T. Hutchinson

That we do now adjourn at 12:56 p.m., to meet again on May 17, 2022 or at the call of the chair.

**Disposition: Carried**