



**Minutes**  
**Council meeting**  
**Municipality of West Grey**

**Tuesday, May 17, 2022, 6 p.m.**  
**Virtual meeting**

Council members present: Mayor C. Robinson, Deputy Mayor T. Hutchinson, Councillor B. Hamilton, Councillor R. Hergert, Councillor D. Hutchinson, Councillor G. Shea, Councillor S. Townsend

Staff members present: Chief Administrative Officer L. Johnston, Director of Legislation/Clerk G. Scharback, Corporate and Community Initiatives Officer K. Hewlett, Director of Finance/Treasurer K. Mighton, Manager of Planning and Development L. Spencer, Communications Coordinator S. Ferguson, Interim Director of Infrastructure and Public Works B. Glasier

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**1. Call to order**

Mayor Robinson called the meeting to order at 6 p.m.

Staff reviewed instructions for members of the public to participate via Zoom, telephone, and how to contact staff for assistance if disconnected. It was noted that this meeting will be livestreamed to the West Grey YouTube channel.

**2. Moment of reflection**

Mayor Robinson called for a moment of reflection.

**3. Declarations of pecuniary interest and general nature thereof**

None.

**4. Delegations/presentations**

None.

**5. Public meetings**

None.

**6. Comment period**

None.

**7. Unfinished business**

None.

**8. Adoption of minutes**

**8.2 May 3, 2022 - Council meeting**

**Resolution: 233-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor B. Hamilton

That the minutes of the public meeting of May 2, 2022, and regular council meeting of May 3, 2022 are hereby approved as circulated.

**Disposition: Carried**

**9. Committee and board reports**

**9.1 Saugeen Municipal Airport Commission - April 6, 2022 minutes**

**9.5 Drinking Water Source Protection Committee - December 3, 2021 minutes**

**Resolution: 234-2022**

**Moved:** Councillor R. Hergert

**Seconded:** Councillor D. Hutchinson

The minutes of committees and boards are hereby received.

**Disposition: Carried**

**10. Correspondence**

**10.1 Items requiring action**

**10.1.1 West Grey Police Services Board - Council availability**

Councillor Hamilton noted a point of order, stating that the Mayor is required to pass the chair prior to participating in debate. Mayor Robinson ruled that as she does not have a personal pecuniary

interest nor is she debating a motion so she is not required to pass the chair. She advised that she had received advice on this matter from the Integrity Commissioner.

Mayor Robinson called for a recorded vote.

**Resolution: 235-2022**

**Moved:** Councillor B. Hamilton  
**Seconded:** Councillor S. Townsend

That the ruling of the Chair to not pass the chair on the point of order called regarding passing the chair for agenda item 10.1.1 is hereby overruled.

|                            | <b>For</b> | <b>Against</b> |
|----------------------------|------------|----------------|
| Councillor B. Hamilton     | X          |                |
| Mayor C. Robinson          |            | X              |
| Councillor S. Townsend     | X          |                |
| Councillor R. Hergert      | X          |                |
| Councillor G. Shea         | X          |                |
| Councillor D. Hutchinson   |            | X              |
| Deputy Mayor T. Hutchinson |            | X              |
| <b>Result</b>              | <b>4</b>   | <b>3</b>       |

**Disposition: Carried**

Mayor Robinson passed the chair to Deputy Mayor Hutchinson at 6:34 p.m. Mayor Robinson noted a point of order stating that the meeting requested by the Police Services Board is specifically for seeking council's input into the Business Plan.

Mayor Robinson called a point of order regarding Councillor Townsend's comments about the Police Services Board not wanting to meet with council, noting the comments were not true.

Mayor Robinson called for a recorded vote.

**Resolution: 236-2022**

**Moved:** Councillor G. Shea  
**Seconded:** Councillor S. Townsend

That council hereby requests the Police Services Board to consider one meeting instead of two for efficiency, and that council provides input into the Police Services Business Plan at the Special Council meeting that is already being scheduled with the Police Services Board to discuss levels of service.

|                            | <b>For</b> | <b>Against</b> |
|----------------------------|------------|----------------|
| Councillor S. Townsend     | X          |                |
| Councillor G. Shea         | X          |                |
| Mayor C. Robinson          |            | X              |
| Councillor B. Hamilton     | X          |                |
| Councillor R. Hergert      | X          |                |
| Councillor D. Hutchinson   |            | X              |
| Deputy Mayor T. Hutchinson |            | X              |
| <b>Result</b>              | <b>4</b>   | <b>3</b>       |

**Disposition: Carried**

Deputy Mayor passed the chair back to Mayor Robinson at this time, 7:08 p.m. Mayor Robinson called for a recorded vote.

#### **10.1.2 West Grey Police Services Board - Request for public apology**

**Resolution: 237-2022**

**Moved:** Councillor B. Hamilton  
**Seconded:** Councillor S. Townsend

That council hereby receives this correspondence for information.

|                            | <b>For</b> | <b>Against</b> |
|----------------------------|------------|----------------|
| Councillor D. Hutchinson   | X          |                |
| Councillor R. Hergert      | X          |                |
| Councillor B. Hamilton     | X          |                |
| Mayor C. Robinson          |            | X              |
| Councillor S. Townsend     | X          |                |
| Deputy Mayor T. Hutchinson |            | X              |
| Councillor G. Shea         | X          |                |
| <b>Result</b>              | <b>5</b>   | <b>2</b>       |

**Disposition: Carried**

## 10.2 Items for information

### 10.2.1 West Grey Police Services Board - Special council meeting

**Resolution: 238-2022**

**Moved:** Deputy Mayor T. Hutchinson  
**Seconded:** Councillor D. Hutchinson

That council receives this correspondence for information.

**Disposition: Carried**

### 10.2.2 Township of Cramahe - Bill 109 response from council

**Resolution: 239-2022**

**Moved:** Councillor D. Hutchinson  
**Seconded:** Deputy Mayor T. Hutchinson

That council hereby receives all correspondence items not otherwise dealt with.

**Disposition: Carried**

## 11. Staff reports

### 11.1 Manager of Planning and Development

#### 11.1.1 Request for purchase of property - Mellor

**Resolution: 240-2022**

**Moved:** Councillor S. Townsend  
**Seconded:** Councillor D. Hutchinson

That council receive Planner Spencer's report

That council hereby declares the identified road allowance immediately west of the Concession 2 WGR road deviation surplus to the needs of the municipality; and

That council directs staff to proceed with the disposition of lands, pursuant to the municipality's land disposal by-law.

**Disposition: Carried**

### 11.1.2 Request for purchase of property - Nusselder-Saur

**Resolution: 241-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor R. Hergert

That council receive Planner Spencer's report;

That council hereby declares the identified road allowance adjacent to the depth of 232950 concession 2 WGR (Normanby) surplus to the needs of the municipality; and

That council directs staff to proceed with the disposition of lands, pursuant to the municipality's land disposal by-law.

**Disposition: Carried**

### 11.1.3 Request for purchase of property - Roberts

**Resolution: 242-2022**

**Moved:** Councillor D. Hutchinson

**Seconded:** Deputy Mayor T. Hutchinson

That council receive Planner Spencer's report; and

That council hereby declares the identified road allowances known as Glenelg Street and Elgin Street, identified as PIN 37239-0149 and PIN 37239-0150, Priceville in the geographic township of Glenelg, surplus to the needs of the municipality; and

That council directs staff to proceed with the disposition of lands, pursuant to the municipality's land disposal bylaw.

**Disposition: Carried**

## 11.2 Interim Director of Infrastructure and Public Works

### 11.2.1 Canada Community Building Fund Projects

**Resolution: 243-2022**

**Moved:** Councillor R. Hergert

**Seconded:** Councillor B. Hamilton

That council approves using funds from the Canada Community Building Fund (CCBF) to expand the 2022 capital projects program by adding and completing the following projects:

- Concession 2 EGR - Hot Mix from Durham Road East to Northline approx. 1.8 k.m. – up to \$150,000
- Concession 12 Normanby – pavement preservation from Grey Road 3 to Sd. Rd. 25 approximately 4 k.m. – up to \$90,000
- Meux Creek gabion wall repair Neustadt – up to \$80,000

And further, that council approves transferring \$150,000 levy from the surface treatment account to the loose top maintenance operating budget;

And further that \$150,000 from the CCBF be placed in the surface treatment capital account.

**Disposition: Carried**

### 13. Bylaws

#### 13.1 Bylaw 48-2022 - Rating Bylaw

**Resolution: 244-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor S. Townsend

That bylaw 48-2022, being a bylaw to impose special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act, be read a first, second and third and final time.

**Disposition: Carried**

#### 13.2 Bylaw 49-2022 - Assume road - MacDonald Crescent

**Resolution: 245-2022**

**Moved:** Councillor B. Hamilton

**Seconded:** Councillor R. Hergert

That bylaw 49-2022, being a bylaw to assume lands known as MacDonald Crescent into the Municipality of West Grey roads system, be read a first, second and third and final time.

**Disposition: Carried**

**13.3 Bylaw 50-2022 - Assume road - Phase 2, 3 & 4 of Marshall Heights subdivision**

**Resolution: 246-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor D. Hutchinson

That bylaw 50-2022, being a bylaw to assume lands identified as road allowance within Phase 2, 3 and 4 of Marshall Heights subdivision into the Municipality of West Grey roads system, be read a first, second and third and final time.

**Disposition: Carried**

**13.4 Bylaw 51-2022 - Authorize bag tag vendor distribution agreement**

Bylaw No. 51-2022 was withdrawn and will be brought back following confirmation by the business owner of the new store name.

**13.5 Bylaw 52-2022 - Add stop sign at Saddler Street and Albert Street South**

**Resolution: 247-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor S. Townsend

That bylaw 52-2022, being a bylaw to amend Schedule A to Bylaw 73-2013 to add stop signs at Saddler Street and Albert Street South, be read a first, second and third and final time.

**Disposition: Carried**

### 13.6 Bylaw 53-2022 - Zoning amendment

**Resolution: 248-2022**

**Moved:** Councillor S. Townsend

**Seconded:** Deputy Mayor T. Hutchinson

That Bylaw No. 53-2022, being a bylaw to amend zoning Bylaw No. 37-2006, for lands known as Part Lot 28, Concession 1 EGR; Registered Plan 16R-7280; PT 2 in the geographic township of Glenelg, in the Municipality of West Grey, be read a first, second and third and final time.

**Disposition: Carried**

### 13.7 Bylaw 54-2022 - Confirming the proceedings of council

**Resolution: 249-2022**

**Moved:** Councillor R. Hergert

**Seconded:** Councillor B. Hamilton

That bylaw 54-2022, being a bylaw to confirm the proceedings of council, be read a first, second and third and final time.

**Disposition: Carried**

### 14. New business

None.

### 15. Announcements

Mayor Robinson announced that it is Police Week May 15 - May 21, with the focus on building safer communities. Fire-fighter's Day was May 4. She thanked both West Grey Police and Fire services for their work.

### 16. Closed session

**Resolution: 250-2022**

**Moved:** Councillor G. Shea

**Seconded:** Councillor D. Hutchinson

That the Council of the Municipality of West Grey does now go into a closed session at 7:49 p.m., with the CAO, Director of Legislation/Clerk and Director of

Finance/Treasurer for the purpose of addressing a position, plan, procedure, criteria or instruction to be applied to negotiations carried on or to be carried on by or on behalf of the municipality or local board, and to address a proposed or pending acquisition or disposition of land by the municipality.

**Disposition: Carried**

**17. Report from closed session**

Mayor Robinson reported that in the closed session council addressed matters and provided direction regarding a position, plan, procedure, criteria or instruction to be applied to negotiations carried on or to be carried on by or on behalf of the municipality or local board, and to address a proposed or pending acquisition or disposition of land by the municipality.

**18. Adjournment**

**Resolution: 251-2022**

**Moved:** Deputy Mayor T. Hutchinson

**Seconded:** Councillor D. Hutchinson

That we do now adjourn at 8:14 p.m., to meet again on June 7, 2022 or at the call of the chair.

**Disposition: Carried**

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Mayor Christine Robinson

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Clerk Genevieve Scharback